

MINUTES – COUNCIL’S ZONING COMMITTEE
NOVEMBER 14, 2016

The meeting was called to order at 7:34 p.m. by Committee Chairman McKim, with the following in attendance: Council Members Zachary, Aufman, Mertz, Powers, Walkauskas and LeDonne. Others present: Gavin Robb, Esq., Town Manager Cordek, Assistant Town Manager Ebner, Zoning Officer Betty, Public Works Superintendent Sabina, Marie Haller, Administrative Assistant and citizens as per the sign-in sheet.

REVIEW BUDGET PROGRAMS 413 AND 414

Zoning Officer Betty provided an overview of Budget Programs 413 (Code Enforcement) and 414 (Planning and Zoning). He discussed the funds budgeted in 2016 and again in 2017 for additional part-time wages for a part-time position to assist the Zoning Officer and Building Inspector with routine property maintenance matters and various other duties. The position was not filled in 2016, but there are plans to advertise in April and hire in May.

Zoning Officer Betty stated the Town’s Comprehensive Plan was previously completed in 2005 and due to be updated. He discussed an updated process called an Implementable Companionship Plan. The cost is broken down into two years is estimated to be approximately \$50,000 for each the first year and second year. The new type of plan is more direct, more specific and more measurable than older plans. Prior plans were relatively much more expensive, costing a lot of money for maps, research, etc. Town Attorney Ries and Zoning Officer Betty have met to review ordinances to determine prospective changes. Proposed changes will be forwarded to the Planning Commission and to the County for review.

PUBLIC COMMENTS

Rita Martin, 10585 Grubbs Road, asked questions regarding the posting and searchability of the new ordinances and Master Plan. She also asked if there would be community involvement in the revised Comprehensive Plan. Zoning Officer Betty stated he would like to launch a Town survey, similar to that which was done for the Northland Library and the McCandless Crossing Development, providing costs fit within the budget.

Barbara Richards, 305 Manor Court, questioned the timeline of completing the revised plan. Zoning Officer Betty stated the goal will be to complete this plan by the middle of 2018.

ADJOURNMENT

Committee Chairman McKim adjourned the meeting at 7:45 p.m.

Respectfully submitted,



Marie A. Haller, Administrative Assistant
Manager’s Office

TC/mah