

TOWN OF MCCANDLESS
MINUTES - AGENDA REVIEW MEETING
JANUARY 18, 2016 TOWN HALL
CALL TO ORDER

The meeting was called to order at 7:32 p.m. by Council President Aufman with the following in attendance: Council members LeDonne, McKim, Powers, Walkauskas and Zachary, Town Manager Cordek, Town Attorney Ries and Assistant Town Manager Ebner. In the audience were Brian Moreth, Barbara Richards, Rita Martin and Mark Donatelli. Council member Mertz arrived at 7:53 pm.

REVIEW BUSINESS MEETING AGENDA

Council President Aufman introduced this item.

Agenda Item 5 – Public Hearing on ordinance proposing to amend the Town's "Planning and Zoning Code" to permit restaurants in the Town's C-2 Neighborhood Shopping District: Council President Aufman stated Council could not deliberate this issue before the public hearing.

Agenda Item 6 – Approval of minutes of Council's Regular Business Meeting of December 21, 2015 and Council's Organizational Meeting of January 4, 2016: Council member McKim pointed out there should be a space between the "Community Day Committee" line and the "All members of Council..." line. Council member Powers pointed out at the top of Page 3 it refers to "Council President Powers." It should read "Council President Aufman."

Agenda Item 7.A.1. – LIST OF BILLS #1: Council member Zachary referred to a number of items for the museum and asked if there was a specific budget for the museum. Mr. Cordek replied Town Council approved a budget for the museum. Council member Zachary asked who gives reports to Council regarding the museum. Mr. Cordek replied Town administration would provide information during construction, and then Mr. Cordek would provide Council member Zachary with information about the museum operating policies. Council member McKim asked under which committee would the museum fall. Council President Aufman stated it would fall under the Recreation Committee once construction is complete. Council member LeDonne referred to Warrant No. 6200, paid to Business Card on 12/16/2015 in the amount of \$2,397.61, and asked what the gift cards were for. Mr. Cordek replied these were purchased out of funds provided by MRM, the Town's Workers Compensation carrier, to promote employee wellness. A gift card was given to each employee who gave blood during the wellness drive. Council member McKim asked what that had to do with Business Card. Mr. Cordek replied Business Card is the Town's credit card, which Mr. Cordek used to purchase the gift cards. Council President Aufman referred to Warrant No. 6343, paid to Sunrise Electrical Services on 1/25/2016 in the amount of \$2,235.00, and asked which DPW electrical panel was worked on. Mr. Ebner replied he would provide Council with an answer.

Agenda Item 7.A.2. – RESOLUTION NO. 1 OF 2016 TO AUTHORIZE THE ALLOCATION OF RAD FUNDS TO NORTHLAND LIBRARY: Council noted this item had been discussed at the Finance Committee Meeting on January 11.

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Agenda Item 8. – **NEW BUSINESS:** Council member Zachary asked if Council would consider formalized procedures for filling vacant positions on the various Town boards and committees. Council member McKim suggested that Council President Aufman appoint a committee to research this and make a recommendation back to Council. Council President Aufman suggested this committee draft descriptions for each position. Council member Zachary stated they should also prepare an actual application form, as well as guidelines for posting vacancies. Council agreed that Council members McKim, Mertz and Zachary would form the committee and work with Mr. Cordek to draft the appropriate forms and guidelines for consideration by Council. Council member Mertz stated Town resident Mrs. Schweiger would like to serve on the Community Day Committee. Barbara Richards asked if citizens could serve on the various committees. Council President Aufman replied that some committees are committees of Council only. Mrs. Richards stated that citizens are allowed on advisory committees under the Town Charter. Rita Martin stated that some communities have citizens on every committee. Council member Zachary stated that some communities have all committees chaired by a member of Council, but the committees are made up entirely of citizens. Council member McKim suggested allowing the newly appointed committee agreed to this evening to do further research and come back with a recommendation.

LIAISON CONTACTS WITH OTHER BOARDS AND COMMISSIONS

At 8:11 p.m., Council reviewed the other boards and commissions.

A. **Planning Commission** – Council member McKim reported they met on January 5 and reviewed amendments to the C-2 ordinance and a sketch plan for SSP Bank. They also re-elected the current officers to new terms. They next meet on February 2.

B. **Zoning Hearing Board** – Council member Walkauskas reported they will meet on January 28, and will be considering a request from SSB Bank for a fence and side yard variance, and a sign application by Mark Wood.

C. **McCandless Township Sanitary Authority** – Council President Aufman reported there was no meeting this month.

D. **McCandless Franklin Park Ambulance Authority** – Council member McKim reported they met this evening. The existing officers were re-elected to new terms, the board approved various administrative functions and vendors, and they continued to discuss collection issues, specifically with regard to the desire for reimbursements for services to go directly to the Authority, rather than directly to the user of the service

E. **Northland Public Library Authority** – Council member Powers reported there was no meeting prior to this report.

F. **North Hills Council of Governments** – Council member LeDonne reported they would meet next in February.

G. **Joint Recreation Board** – Council President Aufman reported there was no meeting prior to this report.

H. **McCandless Industrial Development Authority** – Council member McKim reported there was no activity at the present time.

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I. Volunteer Firemen's Steering Committee – Council member LeDonne reported a meeting was held in December. Items discussed were the fire fighter physicals and the planned purchase of a piece of apparatus by Peebles.

J. North Pittsburgh Community Development Corporation – Council member LeDonne reported there was no meeting prior to this report.

K. Town Museum – Mr. Cordek reported the students at Beattie Tech would resume work on the ductwork in the next week or so. In addition, volunteer Debbie Rabold has been ill the past month. She has done much of the work in sorting the collection.

L. Community Day Committee – Council President Aufman stated the next meeting has been tentatively scheduled for Thursday, February 23rd at 2:00 pm.

PRESIDENT OF COUNCIL'S REPORT AND CORRESPONDENCE

At 8:27 p.m., Council President Aufman reported the Western PA Association of Township Commissioners (WPATC) was working on a proposed law to allow electronic posting of advertisements by municipalities. This would save money over the current requirement of print advertising only. In addition, they are looking at proposing revisions to the First Class Township Code.

TOWN MANAGER'S REPORT

At 8:29 p.m., Council President Aufman introduced this item and asked Mr. Cordek report on the most important items.

1. **ELECTRONIC RECYCLING:** Mr. Cordek reported the Town held its e-cycling event this past Saturday, and that turnout was much greater than has been experienced in the past. It appears that word got out to the general northern Allegheny County area, even though the event is intended to be for McCandless and Ohio Township residents. He stated that Mr. Ebner was at the event, and asked him to report further. Mr. Ebner stated there was already a line at 9 am, even though the event did not start until 10 am. Cars were lined up east and west on Ingomar Road, as well as on McCandless Drive and Grubbs Road, for the entire five hours from 9 until 2, when the event ended. At 1:45, Town police officers began turning away cars so that the event could end promptly at 2. Employees from JVS Environmental, the company that handled the event for the Town, stated that people came from as far away as Cranberry Township to drop off their electronics. Normally, we have no problem ending at 2, and we have never been required to turn cars away. The event apparently became regional in nature, and the Town Hall site is not big enough to handle that volume of traffic. Council discussed various options, including increasing the number of events, moving to a larger venue, working with other municipalities, and checking identification. Council asked Town administration to come back with some options and recommendations.

2. **HAZARDOUS WASTE RECYCLING:** Council member McKim asked where hazardous waste could be taken. He was having difficulty locating this service. Council member Zachary stated in Peters Township, the municipality in which she previously resided, the community held an event twice annually. Mr. Cordek stated the County holds events at various locations during the year, including North Park.

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Council discussed the possibility of including curbside hazardous waste collection as part of the new refuse/recycling contract that will be bid later this year.

3. **PINE CREEK AND ROUTE 19 CORRIDOR IMPROVEMENTS:** Mr. Cordek reported the PennDOT budget for construction was \$1.96 million, but the low bid received was \$2.393 million. PennDOT representatives believe the bid prices were high because contractors are already busy, and PennDOT insists the project be completed this year. The Town would be responsible for the additional \$433,000. Council member Mertz asked if WalMart was required to pay a portion. Mr. Cordek replied that, if WalMart is built, they will be required to reimburse the Town \$97,500 for the widening of the bridge plus \$80,000 for an extended turn lane off of Route 19. Council President Aufman requested the PennDOT hold a public meeting explaining the project and potential detours so that the public is fully informed.

4. **COYNE PROPERTY AT MCKNIGHT AND DUNCAN:** Council member Mertz asked what this was. Mr. Cordek replied that when property was sold for the McCandless Crossing development, a portion was withheld by the courts for a small percentage of the heirs of the Coyne property, who did not wish to sell. The property is at the corner of McKnight Road and Duncan Avenue, on the west side of McKnight.

5. **LEFT OUT OF MCCANDLESS CROSSING AT CUMBERLAND ROAD:** Council member Mertz asked if the Town would consider allowing left turns out of McCandless Crossing onto Cumberland Road, and that a crosswalk be considered across Cumberland Road. Mr. Cordek explained the original design was to have a signalized intersection on Cumberland for access and egress from McCandless Crossing, but the residents in the neighborhood along Cumberland Road specifically asked that there be no access from Cumberland Road. McCandless Crossing was then required to change the design to right-in, right-out only. There is no apparent safe place along Cumberland to install a crosswalk.

TOWN ATTORNEY'S REPORT

At 9:17 p.m., Council President Aufman introduced this item. Mr. Ries requested that Council go into Executive Session to discuss ongoing litigation. Council came out of Executive Session at 10:11 p.m.

The meeting ended at 10:11 p.m.

Respectfully submitted,


Regis J. Ebner Jr.
Assistant Town Manager