

TOWN OF MCCANDLESS
MINUTES – AGENDA REVIEW MEETING
August 15, 2016 TOWN HALL

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Council President Aufman with the following in attendance: Council members LeDonne, McKim, Mertz, Powers, Walkauskas and Zachary, Town Manager Cordek, Town Assistant Manager Ebner, Town Attorney Ries and Ms. Kennedy, Administrative Assistant.

INTERVIEWS
ENVIRONMENTAL ADVISORY COMMITTEE
NORTHLAND LIBRARY BOARD

One interview was conducted for the Environmental Advisory Committee as well as three interviews were conducted for the Northland Library Board.

LIAISON CONTACTS WITH OTHER BOARDS AND COMMISSIONS

Volunteer Firefighter's Steering Committee: Councilmember LeDonne reported that there was a Steering Committee Meeting on August 9, 2016, and it was discussed that there be a recommendation from the Town's Fire Apparatus Steering Committee and made unanimously (one vote per Town Fire Company, the Council Member and Town Manager) that Town Council authorize a 0% loan of \$400,000 to Peebles Volunteer Fire Department toward the purchase of a new Pierce "Enforcer" 107 foot heavy duty ladder apparatus from the Town's Fire Apparatus Revolving Loan Fund under a ten-year loan repayment schedule. Chief Matt Williams from Peebles Volunteer Fire Department did a presentation on the new piece of apparatus as well as the financial breakdown and repayment plan. There was some discussion and all questions were answered.

Mr. Cordek explained that the sinking fund was established in the late 1970's and was a grant fund by the Town Council to help the Fire Companies purchase large scale fire apparatus. In 1984 it was determined to do a revolving fund so a spreadsheet was created with an actuarial projection, how much money would have to be added to the fund and over what period of time to be able to fund each piece of fire apparatus under certain assumptions of interest earned on the fund and inflation. From 1985 to 1993, the fund was fully funded with inflation and the Town has not had to inject any additional monies into it except that Council has gratuitously agreed to put the fines received from false fire alarms into this revolving fund instead of into the general fund, which is about \$5,000 to \$6,000. We use careful instruments to invest the money; we are only allowed to use secured instruments. With taking out the \$400,000, the fund still has ample funds to revolve and the payback schedule is usually over a ten-year period but if the Company has a greater need than the fund can sustain a longer payback period. The fund has been projected out for 20 years and it is still healthy. We continue to use 7% as the inflation figure for fire apparatus because inflation of apparatus has gone up higher than the

rest of the economy. Councilmember Aufman stated the reason the fund was established was the increase of prices of fire apparatus.

The Committee's consensus is for this item to be placed on next Monday's agenda.

Councilmember LeDonne stated that there were a couple of other issues presented at the meeting including the firefighter physicals but he would like to discuss these further at the meeting next month.

Planning Commission: Councilmember McKim reported that the next Planning Commission Meeting is scheduled for September 6, 2016, and includes a preliminary and final plan review for a lot line revision for the Pegula-Sipple Plan of Lots located at 10400 Old Farm Lane.

Zoning Hearing Board: Councilmember Walkauskas reported that there will not be a meeting in August. There was a meeting on July 28, 2016, with five cases and the fifth case being UPMC wanting to install a free standing pylon sign at McKnight and Cumberland since PennDOT was kicking them out of the old location. Mr. Brian Moreth did appear for the residents to ensure that the sign will not be too invasive to the surrounding residential properties. Alan Shuckrow, Esq., the Zoning Hearing Board Solicitor, will be writing up certain conditions to ensure that the sign is not too invasive to the residents.

McCandless Township Sanitary Authority: Councilmember Aufman reported that he missed the meeting due to other meetings but as far as he is aware everything is working out fine. Councilmember McKim stated that he and Mr. Cordek attended a meeting regarding a resolution that is being worked on. Mr. Cordek stated the resolution is being worked on by the Attorney, Mr. Brown, for MTSA to ratify an action that was taken way back (at least 60 years ago) when the Authority transferred part of the system but there is no detailed record which ALCOSAN and other agencies would rather see on record rather than not so they are working on filling that gap and will probably be before Town Council by October.

McCandless Franklin Park Ambulance Authority: Councilman McKim reported that there is nothing to report. They continue to have difficulty with collecting money but there are no significant developments.

Northland Public Library Authority: Councilmember Powers reported that there are some fundraising activities coming up. Rita's Italian Ice, located across from North Allegheny High School, on Friday, August 26, 2016, from 5 to 9 p.m. with no mention or flyer present and the library will receive 15% of all proceeds. The Chipotle in McCandless Crossing on Monday, September 19, 2016, from 4 to 9 p.m. and you must mention it is for the fundraiser. There will also be a vendor fair at St. John's Lutheran Church on October 14, and 15, 2016, from 10 a.m. to 3 p.m. The entire month of September is Library Match Month and Day of Giving. Love Your Library marketing will begin in full force slightly before September 1, 2016, and the Authority Board is asking to share this message with networks and social media. Fundraising plan and benchmarks are going on with the learning garden; the prospect list is being developed in conjunction with the Authority. Pledges are being accepted and talking points will be provided

to the staff and materials will be available on the website in mid-September. They are now seeking grants from the Government and private sources. The tasty trucks are doing very well and will continue through the end of the year. The information will be given to Mr. John Bojarski to be placed on the Facebook page. Marshall had their Community Day.

North Hills Council of Governments: Councilmember LeDonne reported that they had an abbreviated session last month. The primary issues that were brought up is that some of the municipalities at the time are having issues signing their contracts for the delivery of rock salt for the winter operations, some other municipalities are having MS4 issues and others wanted to have a check done on their CBDG grant applications. The other issue was the establishment of our legislative meeting on September 22, 2016, which was reported on by Councilmember Powers at last month's meeting.

Mr. Cordek stated that there was a picnic meeting August 5, 2016, but he broached a serious issue: where the other communities in the North Hills COG stand with the opiate issue. It was asked of the six Managers who were there. A couple of them said that their community is independently doing nothing and a couple responded that the Connect Organization (which the composition of Connect are the communities that touch Pittsburgh) and those communities meet regularly and have begun discussing how they in conjunction with County Health can implement public information programs. The six of them focused on this discussion and talked about resources and partnering with School Districts, with each other and the Health Department will be asked by COGs to spearhead public education and produce education that we can circulate in our Municipalities. There have also recently been a lot of articles in the papers as well. He feels as if we should not be sitting on the sidelines but to do everything we can to help promote as an administration as well as through our Police Department to be part of a larger process. He will meet with appropriate school officials at North Allegheny. When the new Police Chief starts he plans to meet with him as a team and meet with the school staff and share ideas that we have heard a lot about. Public education will be our main role.

Joint Recreation Board: Councilmember Aufman reported summer recreation is over and was successful with a lot of kids as well as a lot of nice notes submitted.

McCandless Industrial Development Authority: Councilmember McKim reported that there is not a scheduled meeting. The last significant action occurred in the early part of this year, which was the support for the Animal Friends and nothing else is on the horizon for now.

North Pittsburgh Community Development Corporation: Councilmember LeDonne reported that they have not had a meeting recently nor has one been called for.

Town Museum: Mr. Cordek reported that all of the larger items from Joe Bullick's collection are upstairs in the museum and should be ready for the sneak peek. All of the written material was transferred last week. Amy Steele and Georgette Cordek helped volunteer in organizing materials and helped "direct traffic" of the binders, etc. that Debby Rabold and Ms. Cordek prepared over last winter to spring. They stopped here for the summer until they moved over into position in the facility. Mr. Bojarski, Ms. Cordek and Mr. Bullick are going to meet

tomorrow and have a dry run of what the sneak peek will consist of on Community Day. We have a total of eight volunteers that have signed up to help catalog and sort as well as continue to organize the materials. Now that it is part of a Heritage Center and affiliated with the Heinz Center there are certain procedures we have to follow. Core documents are almost all developed to be brought to Town Council since Town Council functions as the Board of Directors. A lot of work is being done. The students from Beattie and the Public Works guys have done a fantastic job. Councilmember Powers stated the volunteers who really did a lot should be recognized that they put forth the additional effort

Community Day Committee: Councilmember Aufman reported that they are making progress and that there are a lot of food vendors as well as people with exhibits. Mr. Cordek reported that the car cruise will be held at North Allegheny Intermediate as well as the Re/Max balloon. Today the School District signed off on the Re/Max balloon which will allow free balloon rides. The parade is on and parking will be over at Rave, the Town Hall, North Park Church and North Allegheny Intermediate School with shuttles running to all locations. North Allegheny will be providing the buses this year since Lenzner will be unavailable due to the Pitt/Penn State game.

Councilmember Zachary requested that the Environmental Advisory Committee be added to the list for next month. Mr. Cordek replied that as soon as it is appointed, it will be added to the agenda.

REVIEW BUSINESS MEETING AGENDA

Agenda Item 6.A.1 – FINANCE & PERSONNEL COMMITTEE: Councilmember Zachary asked if 7286 was the printing of the Town Crier and Mr. Cordek responded that it was new printers for the Public Works Department since their current printers were about 8-years old. Councilmember Zachary asked if the PC technical support would cover helping the Councilmembers who are still unable to access their computers at home. Mr. Cordek replied that he spoke with our IT people and they do not believe it is really a technical issue and since they are currently too swamped right now to make a house visit he has asked Ms. Haller to contact the Councilmembers who are still having troubles so she can make the house call. Councilmember McKim asked about printing and why they are unable to print at home. Mr. Cordek replied that he would check into that.

Agenda Item 6.B.1 – ZONING COMMITTEE: Mr. Cordek stated that there were a couple minor revisions to the site plan application for the Wexford Veterinary Hospital that Mr. Bruce Betty, will review at the Business Meeting.

Agenda item 6.B.2 – ZONING COMMITTEE: Councilmember McKim stated there has been an extensive discussion on this item with some minor tweaking but is ready to go.

PRESIDENT OF COUNCIL'S REPORT AND CORRESPONDENCE

Councilmember Aufman stated that he had nothing further to report.

TOWN MANAGER'S REPORT

Mr. Cordek stated that there will be a time extension regarding the bridge work on Pine Creek and that as soon as we get official word from PennDOT as to the time extension for the bridge to be closed he will let everyone know. The original date was September 13, 2016, but with the juxtaposition of the sanitary authority line, the new bridge being closer than expected and there being a wider than usual encasement the encasement is being carefully tapered back. This could delay the project about a month. The school district has been notified.

Mr. Cordek reported an update on social media; that there are over 1,000 likes now and the Throwback Thursday photos and items are very popular. There were over 65,000 hits on the old Wexford Starlight Theater, which is not in McCandless but very close.

Mr. Cordek stated that we really hit the mother lode regarding the Heritage Center on shelving and display cases. Mr. Mark Sabina stopped at the K-Mart going out of business sale and was able to get a really good price if we purchased a bulk of them. We budgeted a total of \$10,000 for equipment, display cases and so forth. We will not have to buy any new cases, which per each are about \$2,000 about 6 – 7 months ago. We got about thirteen cases for \$1285 and our guys are going mold leftover scraps of wainscoting wood to the front of the cases so they will look like the rest of the place.

Councilmember Zachary asked if we are able to watch the grant cycles regarding sidewalks to be placed outside of the Town Hall. Mr. Cordek replied we could but the reason for the Babcock Corridor is because there were a couple of improvements made such as the Vincentian Complex which the sidewalks were deferred as well as in 1989 the sidewalks were deferred along the Lincoln Properties. For the transportation district, AdVenture has put in for us the piece of sidewalk closest to Duncan where Duncan meets with Covenant Avenue down along Babcock Boulevard. In essence this is our downtown. Last year's Council targeted that area to be a number one priority to try to get grants since it is the most likely to win a grant request. There is a half decent plan already in motion for the Babcock Corridor. The idea is to have a grant to fill in the gaps because there is a bridge or culvert on Babcock right past the North Park Lounge going south that we are responsible for. When a sidewalk comes out, it comes out as a square and there is a curve radius and the municipality is responsible for the radius so we are trying to get some grant money to help and then we have some residual funds in the transportation district that we may be able to use as seed money. He does not believe they would be able to get a grant for along the Town Hall because our financial state is really good. But he has looked at it often and does believe it would be a good place to have a sidewalk, possibly from McCandless Drive over to the Ambulance Authority. He stated if you go out to an intersection it is different because once you direct people to walk in a certain place and in a certain way then you have to be able to help take them to the next place so you have to watch where you drop people off, which means it would have to be planned.

Councilmember Walkauskas asked about the possibility of a crosswalk from Covenant to Plateau on the left side of the road. Mr. Cordek was under the impression that he wanted to get some feedback first from his constituency. Councilman Walkauskas replied that he did not

want to get any feedback until he knew it was possible. Mr. Cordek stated that we would have to do a feasibility study which could trigger a series of events of where do people walk on the northern side of Cumberland. This may prompt having a sidewalk district and in turn could tie into the downtown corridor project or we could get some help for a sidewalk on the northern side of Cumberland. Otherwise property owners will have to pay exclusively 100% of the cost. We would front the cost but then have to recover it. Councilman Walkauskas asked if the northern side of Cumberland is the residential area. Mr. Cordek replied yes but if people start to walk along Cumberland for which the shoulders are not designed, walking to and from McCandless Crossing would grow and that is why he thought Councilmember Walkauskas would first check with his constituency. Mr. Cordek stated that we will need to regroup because of all the ramifications and potential costs. We would have to invest some money in a study and involve Council; this item could be placed on a Public Works Committee Meeting for further discussion. Council would need to hear the rationale and the ingredients of the project since it essentially serves one ward. Then we'll need to talk about the components of what it will trigger and see if Council wants to proceed. We would have to do a study for which we would pay. Council would have to approve if we would like to advance the money which should be recovered.

TOWN ATTORNEY'S REPORT

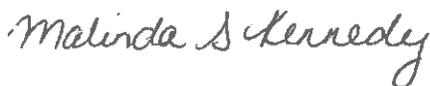
Mr. Ries stated that he has nothing further to report.

Council went into Executive Session at 9:41 p.m. regarding a personnel matter; the executive session ended at 10:05 p.m.

ADJOURNMENT

The meeting was adjourned at 10:35 p.m.

Respectfully submitted,



Malinda S. Kennedy
Building/Fire Marshal Administrative Assistant