

TOWN OF MCCANDLESS
MINUTES – AGENDA REVIEW MEETING
OCTOBER 17, 2016 TOWN HALL

CALL TO ORDER

The meeting was called to order at 7:32 p.m. by Council President Aufman with the following in attendance: Council members LeDonne, McKim, Mertz, Powers, Walkauskas and Zachary, Town Manager Cordek, Town Assistant Manager Ebner, Town Attorney Ries and Ms. Kennedy, Administrative Assistant.

INTERVIEW
PERSONNEL BOARD

One applicant changed their application from the Personnel Board to the Zoning Hearing Board and one interview was conducted for the Personnel Board.

REVIEW BUSINESS MEETING AGENDA

Agenda Item 6.A.1 – LIST OF BILLS: Councilmember Zachary referred to Warrant Nos. 7696 and 7697 and asked why we paid for two retainers to Tucker Arensberg, P.C. Mr. Ries replied that one retainer is for his time and the other is for his employees. An annual retainer covers certain routine work and items but any litigations or special issues are separate issues and not part of the retainer. Mr. Ebner stated that the one fee also includes some legal fees and is not all retainer fees. Councilmember McKim referred to Warrant No. 7663 and asked what the rain garden perennials entailed. Mr. Cordek replied this is the rain garden for the stormwater detention area and water quality facility for the Heritage Center plus rehabilitation of the rain gardens.

Agenda Item 6.A.4 – MEETING DATES FOR 2017: Mr. Cordek stated that there is not a reference to there not being a meeting for the Public Safety, Services, Public Works and Recreation Committee in January due to the Holiday so he added it onto the resolution.

Agenda Item 6.B.1 – JOINT CONFIRMATION AND RATIFICATION WITH THE McCANDLESS TOWNSHIP SANITARY AUTHORITY OF THE LOWRIES RUN SANITARY SEWAGE SYSTEM: Councilmember McKim reported that this is to bring the paperwork into alignment.

LIAISON CONTACTS WITH OTHER BOARDS AND COMMISSIONS

Planning Commission: Councilmember McKim reported there was not a meeting this month.

Zoning Hearing Board: Councilmember Walkauskas reported that there was not a meeting in September but there will be one in October.

McCandless Township Sanitary Authority: Councilmember Aufman reported that they are going to adopt the one item to clear up the missing paperwork other than that there hasn't been anything new since the last report which was that they are updating on Pine Creek and they are refinancing for better rates.

McCandless Franklin Park Ambulance Authority: Councilman McKim reported that the next meeting is on November 21, 2016, and since the meetings are every other month there was not a meeting in October. The meetings are mostly about budgetary items and the difficulty of collecting funds.

Northland Public Library Authority: Councilmember Powers reported that the vendor fair was a success. She also did a walk-thru of the library with Ms. Steele to learn all of the ins and outs, which was very impressive and everyone works very hard.

North Hills Council of Governments (NHCOG): Councilmember LeDonne reported that the last meeting was their annual Legislative Meeting which was attended by most of Council and seemed to be a success. They meet again this Thursday. Mr. Cordek added that the managers are reviewing the model stormwater ordinance with the Stormwater Engineer for the NHCOG. On October 24, 2016, managers and MS4 coordinators are going to meet to critique the document since North Hills was a pilot program in 1984 along with two other creeks in the South Hills. Our ordinance here in the Town has been updated several times including an omnibus change in 2008 through the NHCOG. We are carefully comparing our advanced stormwater ordinance to what the County Consultant prepared since the County will have to prepare one which will serve as a template to communities that haven't had as much stormwater management. After the meeting they will then make a recommendation for all the managers to take back to their communities and for the NHCOG to be able to get input to the County on this template. Mr. Cordek stated that regarding the Girty's Run investigative work it has not been active for the last several months but he will ask about it at Monday's meeting.

Joint Recreation Board: Councilmember Aufman reported that this committee will be at rest till next spring.

Volunteer Firefighter's Steering Committee: Councilmember LeDonne reported that Peebles is still extremely interested in the pre-emption device which is still in the process of being removed from the old system at 19 and Pine Creek. Mr. Cordek stated that the signal at Pine Creek was just updated a few years ago so the pre-emption device will be transferred over to Peebles and Duncan. Specifications are being written now for the pre-emption and a determination is being made to see if an additional radar detection device is needed to pick up the siren from the fire station. Our traffic engineers are doing a test on that to see if that is required, which is all in motion.

McCandless Industrial Development Authority: Councilmember McKim reported that the organizational meeting is usually held in February but they would like to have the meeting in late January.

Town Museum: Mr. Cordek reported that they are reviewing the training and are looking to schedule the training the first or second week in November. They currently have two dozen volunteers that want to help catalogue, clean, sort and arrange.

Community Day Committee: Councilmember Aufman reported that they will have their wrap-up/critique meeting November 1, 2016.

Environmental Advisory Committee: Councilmember Zachary reported that they had their organizational meeting Wednesday and the group elected Jason Singer as the Chair and Carolyn Sweiger as the Assistant-Chair. The group looked over the topics that were mentioned strictly in the interviews as areas of interest. The group also asked for some recommendations from Council. Several were given including deer management, community gardens, the Town's oil and gas drilling ordinance, animal (birdhouse) habitats, sidewalks along Grubbs Road, particularly Town Hall and trail development.

PRESIDENT OF COUNCIL'S REPORT AND CORRESPONDENCE

Councilmember Aufman stated that he had nothing further to report but did want to note that there was a nice dedication for the Baierl soccer field.

TOWN MANAGER'S REPORT

Mr. Cordek reported that the key items were already covered throughout the meeting. Mr. Cordek asked if notice should be sent out to appointee incumbents to let them know to update their resume if desired. It was agreed they should.

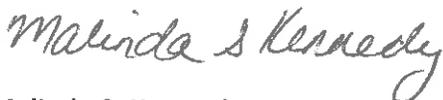
TOWN ATTORNEY'S REPORT

Mr. Ries stated that he has nothing to report but asked to go into Executive Session to discuss a personnel matter at 8:50 p.m. From 8:50 p.m. to 9:25 p.m. Council discussed the procedures for going into an Executive Session. The Executive Session began at 9:25 p.m. and ended at 9:44 p.m.

ADJOURNMENT

The meeting was adjourned at 9:44 p.m.

Respectfully submitted,



Malinda S. Kennedy
Building/Fire Marshal Administrative Assistant