

**PERMIT REQUIREMENTS  
ENCLOSED/COVERED PORCH**

Completed Building Permit application submitted along with a survey plan of the property and two sets of drawings showing the construction of the porch. Construction drawings need to include footer depth if necessary, framing specifications and proposed rain leader tie-in (sump or storm sewer). Permit fee for an enclosed porch is \$0.20 per square foot with a minimum charge of \$150.00 plus an additional \$4.00 State Fee that can be paid at the time the permit is submitted or when it is picked up.

Survey plan of property needs to have the porch location hand drawn on it as well as the setbacks from the rear and side property lines noted. The minimum setbacks, which must be adhered to, are:

R-1 Zoning District	Rear – 40’
	Side – One-story dwelling - 15’
	Two-story dwelling - 20’
	Abutting a street - 25’
	Front – 35’

R-2 Zoning District	Rear – 40’
	Side – One-story dwelling - 10’
	Two-story dwelling - 15’
	Abutting a street - 25’
	Front – 35’

Prior to application being submitted the survey must first be taken to the McCandless Township Sanitary Authority at 418 Arcadia Drive to have them stamp the survey for verification that there are no easements where the porch will be located.

If the builder has paid employees a Certificate of Insurance must be submitted from his insurance carrier verifying his coverage for workers’ compensation. The builder’s insurance carrier and policy number as well as Federal/State I.D. No. is also required for the application.

Following review by both the Zoning Officer and Building Inspector the Building Permit will be issued and the applicant notified by telephone.