

TOWN OF McCANDLESS  
MINUTES – PUBLIC WORKS COMMITTEE MEETING  
FEBRUARY 1, 2016 TOWN HALL

CALL TO ORDER

The meeting was called to order at 8:32 p.m. by Committee Chairman Aufman with the following in attendance: Committee members Zachary, Mertz, Walkauskas, LeDonne and McKim; Town Attorney Ries, Town Manager Cordek, Assistant Town Manager Ebner, Police Chief Anderson, Public Works Superintendent Sabina, and Marie Haller, Administrative Assistant. Excused: Councilwoman Powers.

2016 DRAINAGE PROGRAM

Public Works Superintendent Sabina reported the weather was colder in January which prevented crews from accomplishing a significant amount of drainage work. He remarked crews will resume working as soon as possible in order to complete repairs in preparation of this year's paving program.

2015-16 SNOW AND ICE REPORT

There was 14.5" of snow recorded in January. Mr. Sabina provided an overview of the Town's obligations pertaining to the State and NHCOC Salt contracts. He commented that he recently placed an order to replenish salt supplies, which fulfills the minimum order for the State contract. He shared it has yet to be determined if the NHCOC will assess additional storage fees and also explained this will be dependent on whether all other participating municipalities fulfill their minimum orders.

NOTIFICATION  
2016 PAVING BID SPECIFICATIONS

The Committee was notified that bid documents are being prepared for the list of streets to be paved on the Town's 2016 Paving Program. A survey is completed bi-annually to determine whether drainage work will be required before streets are paved. In response to questions posed, Mr. Sabina discussed the Town's patching process and materials used along with his ongoing interaction with PennDOT to discuss issues identified on area roadways.

REVIEW BID TABULATION  
EXCAVATOR RENTAL WITH OPERATOR

The Committee reviewed the bid tabulation for the rental of one cubic yard or larger excavating machine with operator. Mr. Sabina discussed issues pertaining to the lowest bid received and suggested the bidder may not have understood the bid specifications. Following a conversation with the Town Attorney, Mr. Sabina suggested the Committee reject all bids in order to provide him with an opportunity to revise the bid specifications prior to reposting and advertising this bid.

REVIEW BID TABULATION  
PURCHASE OF CONSTRUCTION MATERIALS  
(RIP-RAP and LIMESTONE)

The Committee reviewed the bid tabulation for purchasing construction materials including rip-rap and limestone. Councilman Aufman noted this approval is required annually. Mr. Sabina commented that the pricing is obtained through the COSTARS bidding process and this year's lowest responsible bidder is Allegheny Mineral.

ADJOURNMENT

The meeting was adjourned at 8:53 p.m.

Respectfully submitted,



Marie A. Haller, Administrative Assistant  
Manager's Office

TMC/mah