

PERMIT REQUIREMENTS RETAINING WALLS

Permits are required for retaining walls over four (4) feet and up to six (6) feet, any wall over six (6) feet needs to be approved by Town Council prior to permit application. A completed Building Permit application must be submitted along with a survey plan of the property showing the proposed location and two (2) sets of engineered drawings. Permit fee is \$25.00 plus an additional \$4.00 State Fee that can be paid at the time the permit is submitted or when it is picked up.

Prior to application being submitted the survey must first be taken to the McCandless Township Sanitary Authority at 418 Arcadia Drive to have them stamp the survey for verification that there are no easements where the retaining wall will be located.

If the builder has paid employees a Certificate of Insurance must be submitted from his insurance carrier verifying his coverage for workers' compensation. The builder's insurance carrier and policy number as well as Federal/State I.D. No. is also required for the application.

Following review by both the Zoning Officer and Building Inspector the Building Permit will be issued and the applicant notified by telephone.