

**TOWN OF McCANDLESS
COUNCIL'S REGULAR BUSINESS MEETING**

**AGENDA
DECEMBER 19, 2016**

- 1) Call to Order.
- 2) Invocation by Councilmember LeDonne.
- 3) Pledge of Allegiance to the Flag.
- 4) Announcements.
- 5) Move to approve the minutes of Council's Regular Business Meeting of November 28, 2016, as submitted to each member of Council.
- 6) Reports of the Committees:

A. FINANCE & PERSONNEL COMMITTEE

1. Move to ratify the list of bills on List #12, dated November 29, 2016 through December 19, 2016, totaling \$483,012.24, as submitted to each member of Council and posted on the Bulletin Board.
2. Move to adopt Ordinance No. 1460, an ordinance setting the Real Estate Tax rate of 1.296 mills for 2017, other revenue sources and setting appropriations for the 2017 calendar year budget.
3. Move to adopt Ordinance No. 1461, an ordinance reappropriating various amounts of funds within the General Fund 2016 Budget.
4. Move to adopt Resolution No. 30 of the 2016 Series, a resolution establishing the amount when competitive bidding shall not be required at \$46,931.42 for 2017.
5. Move to adopt Resolution No. 31 of the 2016 Series, a resolution establishing the participant contributions of the Town of McCandless Police Pension Plan for 2017.
6. Move to appoint _____ to the Town of McCandless Personnel Board with a term to commence January 1, 2017 and expire December 31, 2019.

7. Move to appoint _____ as an alternate member to the Town of McCandless Personnel Board with a term to commence January 1, 2017 and expire December 31, 2019.

B. ZONING COMMITTEE

1. Move to approve a two-year extension of the land development time constraints for the Allegheny Development Company property located on Perry Highway, with the understanding the land development will follow the land development and subdivision ordinances in effect at the time of resubmission, such extension to expire December 31, 2018.
2. Move to approve the request from Theodore R. Dixon for a two-year extension of the land development time constraints for property located at 300 Ingomar Terrace, with the understanding the land development will follow the land development and subdivision ordinances in effect at the time of resubmission, such extension to expire December 31, 2018.
3. Move to accept the resignation of David E. MacIntyre, member of the Town of McCandless Planning Commission, effective December 31, 2016.
4. Move to adopt Resolution No. 32 of the 2016 Series, a resolution commending David E. MacIntyre for 25 years of service on the Town of McCandless Planning Commission.
5. Move to appoint _____ to the Town of McCandless Planning Commission with a term to commence on January 1, 2017 and expire on December 31, 2020.
6. Move to appoint _____ to the Town of McCandless Planning Commission to fill the unexpired term of David E. McIntyre with such term to commence January 1, 2017 and expire on December 31, 2018.
7. Move to adopt Resolution No. 33 of the 2016 Series, a resolution appointing _____ to the Town of McCandless Zoning Hearing Board with a term to commence on January 1, 2017 and expire on December 31, 2019.

8. Move to adopt Resolution No. 34 of the 2016 Series, a resolution appointing _____ as an alternate member to the Town of McCandless Zoning Hearing Board with a term to commence on January 1, 2017 and expire on December 31, 2019.

C. PUBLIC WORKS COMMITTEE

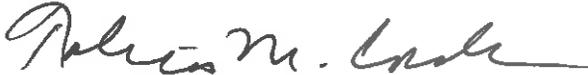
1. Move to appoint _____ to the Board of the McCandless Township Sanitary Authority with a term to commence on January 1, 2017 and expire on December 31, 2021.

D. New Business

E. Public Comment

F. Adjournment.

Respectfully submitted,



Tobias M. Cordek
Town Manager

/mah

OFFICIAL
TOWN OF McCANDLESS
ORDINANCE NO. 1460

AN ORDINANCE OF THE TOWN OF McCANDLESS FIXING THE REAL ESTATE TAX RATE FOR THE YEAR 2017 AND APPROVING THE TOWN BUDGET FOR THE YEAR 2017.

BE IT ORDAINED AND ENACTED by the Town Council of the Town of McCandless, Allegheny County, Pennsylvania as follows:

Section 1. A tax is hereby levied on all real property within the Town of McCandless subject to taxation for general governmental purposes, for debt purposes, for fire prevention and for capital improvements for the fiscal year 2017 as follows:

For governmental purposes, debt purposes, fire prevention purposes, and capital improvements, the sum of 1.296 mills on each dollar of assessed valuation, or the sum of 12.96 cents (\$.1296) on each one hundred dollars of assessed valuation.

Section 2. The 2017 Town of McCandless **General Fund** Budget is hereby approved as follows:

SUMMARY OF ESTIMATED REVENUE

Fund Balance (1/1/2017)	\$ 2,862,667
Real Estate Taxes	3,328,000
Act 511 Taxes	8,866,400
Penalties, Interest and Lien Filing Cost Reimbursements	47,000
Licenses, Permits and Franchise Fees	444,100
Fines and Forfeits	70,000
Interest Earnings	6,500
Rents and Royalties	17,000
Federal Capital and Operating Grants	- 0 -
State Capital and Operating Grants	131,000
State Shared Revenues and Entitlements	623,900
Local Grants/Contributions	116,500
Regional Asset District Sales Tax	440,000
Charges and Fees	591,200
Special Assessments	400
Contributions and Donations	16,000
Sale of Assets	42,000
Fund Transfers In	- 0 -
Refunds of Prior Year Expenditures	156,800
TOTAL ESTIMATED REVENUE AND CASH	\$ 17,759,467

SUMMARY OF ESTIMATED APPROPRIATIONS

General Government	\$ 1,884,600
Public Safety	6,867,600
Public Works	3,867,100
Culture & Recreation	1,046,300
Refunds	130,000

Fund Transfers Out 778,000

Fund Balance (12/31/2017):

Nonspendable Fund Balance	30,000
Committed Fund Balance	470,000
Assigned Fund Balance	- 0 -
Unassigned Fund Balance	<u>2,685,867</u>
TOTAL APPROPRIATIONS	\$ 17,759,467

Section 3. The 2017 Town of McCandless **State Highway Aid Fund Budget** is hereby approved as follows:

SUMMARY OF ESTIMATED REVENUE

Fund Balance (1/1/2017)	\$ - 0 -
Liquid Fuels State Funds	829,800
Turnback Funds	26,800
Interest Income	<u>600</u>
TOTAL ESTIMATED REVENUE AND CASH	\$ 857,200

SUMMARY OF ESTIMATED APPROPRIATIONS

Transfers Out	\$ 857,200
Restricted Fund Balance (12/31/2017)	<u>- 0 -</u>
TOTAL APPROPRIATIONS	\$ 857,200

Section 4. The 2017 Town of McCandless **Street and Water Assessment Fund Budget** is hereby approved as follows:

SUMMARY OF ESTIMATED REVENUE

Fund Balance (1/1/2017)	\$ 778,522
Assessments	65,000
Interest Income	<u>1,100</u>
TOTAL ESTIMATED REVENUE AND CASH	\$ 844,622

SUMMARY OF ESTIMATED APPROPRIATIONS

Public Works	\$ 391,000
Committed Fund Balance (12/31/2017)	<u>453,622</u>
TOTAL APPROPRIATIONS	\$ 844,622

Section 5. The 2017 Town of McCandless **Capital Projects and Improvements Fund Budget** is hereby approved as follows:

SUMMARY OF ESTIMATED REVENUE

Fund Balance (1/1/2017)	\$ 4,681,739
Contributions	- 0 -
Interest Income	18,000
Transfers In	<u>1,849,900</u>

TOTAL ESTIMATED REVENUE AND CASH \$ 6,549,639

SUMMARY OF APPROPRIATIONS

General Government	\$ 198,100
Public Works	4,363,400
Culture and Recreation	179,100
Committed Fund Balance (12/31/2017)	<u>1,809,039</u>
TOTAL APPROPRIATIONS	\$ 6,549,639

Section 6. The 2017 Town of McCandless **Transportation District Fund** Budget is hereby approved as follows:

SUMMARY OF ESTIMATED REVENUE

Fund Balance (1/1/2017)	\$ 457,887
Assessments	124,700
Interest Income	<u>3,000</u>
TOTAL ESTIMATED REVENUE AND CASH	\$ 585,587

SUMMARY OF ESTIMATED APPROPRIATIONS

Public Works	\$ 126,000
Transfers Out	124,700
Committed Fund Balance (12/31/2017)	<u>334,887</u>
TOTAL APPROPRIATIONS	\$ 585,587

Section 7. An estimate of the specific items making up the amounts appropriated to the various departments is on file in the Office of the Secretary of the Town, 9955 Grubbs Road, Wexford, PA 15090.

ORDAINED AND ENACTED into law this 19th day of December, 2016, to become effective January 1, 2017.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

OFFICIAL
TOWN OF McCANDLESS
ORDINANCE NO. 1461

AN ORDINANCE OF THE TOWN OF McCANDLESS, ALLEGHENY COUNTY, PA, AMENDING ORDINANCE NO. 1453 APPROPRIATING CERTAIN MONIES FOR FISCAL YEAR 2016

BE IT ORDAINED AND ENACTED by the Town Council of the Town of McCandless, Allegheny County, PA as follows:

Section 1. The 2016 General Fund Budget of \$18,345,052, as approved December 21, 2015 by Ordinance No. 1453, is hereby amended as follows:

SUMMARY OF APPROPRIATIONS

	<u>ORIGINAL APPROPRIATION</u>	<u>AMENDED APPROPRIATION</u>
CITIZENINFORMATION (406)		
Health Insurance	6,100	14,200
Legal Services	2,500	16,500
POLICE PROTECTION (410)		
Police Officer Education Overtime	6,500	12,100
Police Officer Outside Detail Overtime	125,000	140,000
Legal Services	17,000	28,800
FIRE PROTECTION AND PREVENTION (411)		
Public Fire Hydrant Services	130,000	149,200
VFC Contributions	439,500	839,500
RECYCLING (426)		
Laborer Wages	45,000	85,000
Other Operating Supplies	8,500	25,000
PUBLIC WORKS ADMINISTRATION (430)		
Salaries and Wages	250,900	286,200
MAINTENANCE AND REPAIRS OF ROADS AND BRIDGES (438)		
Laborer Wages	70,000	95,000
REFUNDS (491)		
Property Tax Refunds	5,000	38,000
TRANSFERS TO OTHER FUNDS (492)		
Transfer to Capital Improvements Fund	2,240,800	2,686,500

Section 2. The 2016 Capital Projects and Improvements Fund Budget of \$7,039,139, as approved December 21, 2015 by Ordinance No. 1453 is hereby amended as follows:

CAPITAL PROJECTS AND IMPROVEMENTS FUND (18)		
Culture (451)	125,600	220,000

These increased appropriations, totaling \$1,163,600, have been financed through reduced appropriations in other areas and increased revenues.

ORDAINED AND ENACTED into law this 19th day of December, 2016, to become effective immediately.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

DRAFT

OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 30 OF 2016

A RESOLUTION ESTABLISHING THE AMOUNT WHEN COMPETITIVE BIDDING SHALL NOT BE REQUIRED FOR CONTRACTS FOR LABOR, MATERIAL, SUPPLIES OR SERVICES

WHEREAS, the Home Rule Charter for the Town of McCandless provides that competitive bidding shall not be required for contracts for labor, material, supplies, or services, the annual cost of which shall aggregate less than one-quarter of one percent (1/4%) of the previous year's final budget, as per ARTICLE XIII – CONTRACTS, Section 1301, "Requirements", of the Town of McCandless Home Rule Charter, which states "*...the Manager may execute contracts on behalf of the Town involving sums of not more than one-quarter of one percent (1/4%) of the previous year's final budget of the Town.*"

WHEREAS, the 2016 final budget totals \$18,772,567, and

WHEREAS, one quarter of one percent (1/4%) of the 2016 final budget amounts to \$46,931.42.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Council of the Town of McCandless as follows:

Effective January 1, 2017, and unless and until changed by subsequent resolution of Council, competitive bidding shall not be required by the Town of McCandless for any contracts for labor, material, supplies, or services, the annual cost of which shall aggregate less than \$46,931.42.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this **19th** day of **December 2016**.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

Vice-President

OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 31 OF 2016

A RESOLUTION ESTABLISHING THE RATE OF PARTICIPANT CONTRIBUTIONS OF THE TOWN OF McCANDLESS POLICE PENSION PLAN FOR THE PERIOD JANUARY 1, 2017 THROUGH AND INCLUDING DECEMBER 31, 2017.

WHEREAS, the Town of McCandless (the "Town") established a retirement plan for certain of its employees known as the Town of McCandless Police Pension Plan (the "Plan"), which now operates under the provisions of Act 600 pursuant to the opinion of the Department of the Auditor General, and

WHEREAS, the Town reserves the right to reduce or eliminate Participant Contributions below the mandated rate of five percent (5%) of compensation subject to certain conditions on an annual basis, and

WHEREAS, the Town received confirmation from the Plan's Actuary with respect to the Participant Contributions and the actuarial soundness of the plan.

NOW, THEREFORE, BE IT RESOLVED by the Town Council that, effective January 1, 2017 and continuing through and including December 31, 2017, the amount of Participant Contributions due shall be five percent (5%) of compensation. The obligation to pay Participant Contributions pursuant to Act 600 in the amount specified therein shall resume effective as of January 1, 2017.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this *19th* day of *December 2016*.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 33 OF 2016**

A RESOLUTION APPOINTING _____ AS A MEMBER TO THE TOWN OF McCANDLESS ZONING HEARING BOARD

WHEREAS, the Commonwealth of Pennsylvania Municipalities Planning Code Act of 1968, P.L. 805 No. 247, reenacted and amended December 21, 1988 by Act of 1988, P.L. 1329, No. 170, Article 1X 2H B and other Administrative Proceedings (the MPC), Section 903 Membership of Board, subsection (a) provides for the appointment of members of the Zoning Hearing Board.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of McCandless hereby appoints _____ to the Town of McCandless Zoning Hearing Board with the term to commence January 1, 2017 and expire December 31, 2019.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this **19th** day of **December 2016**.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 34 OF 2016**

A RESOLUTION APPOINTING _____ AS AN ALTERNATE MEMBER OF
THE TOWN OF McCANDLESS ZONING HEARING BOARD

WHEREAS, the Commonwealth of Pennsylvania Municipalities Planning Code Act of 1968, P.L. 805 No. 247, reenacted and amended December 21, 1988 by Act of 1988, P.L. 1329, No. 170, Article 1X 2H B and other Administrative Proceedings (the MPC), Section 903 Membership of Board, subsection (a) provides for the appointment of members of the Zoning Hearing Board.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of McCandless hereby appoints _____ as an alternate member of the Town of McCandless Zoning Hearing Board with such reappointment to commence January 1, 2017 and expire December 31, 2019.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this **19th** day of **December 2016**.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President