

To Obtain a Tax Certification:

- 1) Mail, fax or email your request to: Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

FX: 412-364-5066 Email: jsteigerwald@townofmccandless.org

- a) Include the homeowner's name, address, and parcel identification number
- b) Include the reason for the request – Sale or Refinance or Tax status
- c) Include a check for \$20.00 (results to be mailed only) and a Self-addressed stamped envelope

OR

Include a check for \$25.00 (results to be mailed and faxed) and a Self-addressed stamped envelope

Same charge of \$25.00 applies if the results are to be emailed (provide email address)

- d) Make check payable to: Town of McCandless

The tax certification will include:

- 1) A municipal no-lien letter.
- 2) Town and School Tax status for the current year, due dates, and tax amounts paid.
- 3) If delinquent Town taxes are due, the unpaid balance will be stated.
- 4) If delinquent School taxes are due, contact Maiello, Brungo & Maiello (412-242-9615) for the amount due.
- 5) If a delinquent amount is due to the refuse hauler, a letter will be included with the appropriate contact information to obtain the balance due.

You should also contact:

- 1) McCandless Township Sanitary Authority at 412-366-2700.
- 2) West View Water Authority at 412-931-3292.

Both Authorities can lien for non-payment of services and may also have outstanding municipal liens.

Dye Tests are required for all sales. Contact MTSA for requirements.
The Town of McCandless does **NOT** have a duplicate bill fee.