



**TOWN OF McCANDLESS
MEETING OF TOWN COUNCIL
AGENDA
JANUARY 8, 2024**

- 1) Call to Order at 7:30 p.m.
- 2) Pledge of Allegiance led by Councilmembers
- 3) Oath of office to be administered by District Justice Matthew J. Brungo to Councilmember-elect, Nicholas Giorgetti (Ward 3)
- 4) Announcements
 - a) National Law Enforcement Appreciation Day is on January 9, 2024.
- 5) Public hearing on ordinance of the Town Council of the Town of McCandless, Allegheny County, Pennsylvania amending Article 137, Personnel Board, of the Town Code of Ordinances to alter meeting procedures and qualifications for employment as a police officer and to establish specific requirements for hiring and promotion
- 6) Public Comment on Agenda Items Only
- 7) Move to approve the following minutes, submitted to each member of Council:
 - a) Meeting of Town Council Minutes of December 18, 2023
 - b) Organization Meeting
- 8) Reports of Committees:
 - a) Reports of the PUBLIC SAFETY COMMITTEE – Joe Wall
 - i) Staff Reports
 - (1) Chief's Report
 - (2) Fire Marshal's Report for the month of December 2023
 - (3) Building Permit Report for month of December 2023
 - ii) Liaison Reports
 - (1) Personnel Board – Joe Wall
 - (2) Volunteer Firefighters Steering Committee – Don Hart - NO MEETING

(3) McCandless-Franklin Park Ambulance Authority – Jack Casey

iii) Public Comment on Public Safety

b) Reports of FACILITIES MANAGEMENT – Don Hart

i) Staff Report

(1) Public Works Activity Report

ii) Liaison Reports

(1) Environmental Advisory Committee – Nicholas Giorgetti

(2) Ad Hoc Technology Committee – Joe Wall – NO MEETING

(3) Ad Hoc Storm Water Management Committee - NO MEETING

iii) Public Comment on Facilities Management

c) Reports of the SERVICES COMMITTEE- Trish Cloonan

i) Liaison Reports

(1) McCandless Township Sanitary Authority – Jack Casey

(2) Northland Public Library Authority – Nicholas Giorgetti

ii) Public Comment on Services

9) Old Business

10) New business

- a) Motion to [adopt/reject] tentatively identified Resolution No. 1 of 2023 amending Resolution No. 16 of the 2022 series, by naming current signatories authorized to sign documents relative to the Town of McCandless defined benefit pension plans.
- b) Motion to accept the resignation of Joe Wall from the Financial Development and Promotional Committee for the Heritage and Cultural Center
- c) Appointment of Ad-Hoc Committees by Council President
- d) Appointment of liaison and alternate liaison to Code Appeals Board
- e) Motion to appoint _____ to the Personnel Board for a term ending on 12/31/26
- f) Motion to [approve/reject] the purchase of one (1) Mohawk Lifts Tire Changing and Balance Machine for the public works department at a cost of \$50,489.03 from Hunter Engineering Company through Sourcewell Contract 013020-MRL.

11) Public Non-Agenda Comments

12) Adjournment

Respectfully submitted,



Brian M. O'Malley
Town Manager

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 12 OF 2016**

**A RESOLUTION OF THE TOWN OF McCANDLESS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, TO
PRESCRIBE RULES FOR PUBLIC COMMENT AT MEETINGS OF TOWN COUNCIL**

WHEREAS, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq., as well as Sections 405 and 406 of the Town of McCandless Charter, require the Town of McCandless to provide a reasonable period of time at each advertised regular or special meeting of Town Council for residents and taxpayers to address Council on matters of general or special concern, official action or deliberation on matters under consideration by Council; and

WHEREAS, Section 406 of the Charter provides that Council shall adopt and enforce such reasonable rules and procedures as may be necessary for the orderly conduct of its business; and

WHEREAS, the Town Council of the Town of McCandless has determined that both its compliance with the Sunshine Act and the efficient and effective conduct of its meetings and the maintenance of order at said meetings would be advanced by the promulgation of a set of rules regarding such public comment.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of McCandless as follows:

Section 1.

1. A separate period of public comment shall be held for each agenda item considered at each advertised regular or special meeting (business meeting) of the Town Council of the Town of McCandless after comments are made by Council, but before the item is voted upon. These comments shall be limited to the agenda items currently before Council. At the end of a regular or special meeting (business meeting), a public comment period will be held for general comments on matters of Town concern. This comment period will be subject to the same rules applicable to public comments.

2. The President of Town Council shall preside over the public comment period and shall recognize residents or taxpayers of the Town wishing to offer comment during such period.

3. Public comment shall be limited to residents or taxpayers of the Town. Any resident or taxpayer wishing to address Town Council during such public comment period shall provide their name and address prior to the public comment period. The Town shall have written forms for such identification prepared and available at each such advertised regular or special meeting of Town Council.

4. Each resident or taxpayer who has signed in and who wishes to speak shall address the President of Town Council and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action or deliberation which are or may be before the Town Council and which relate to matters on the agenda except for the open comment period at the end of a regular or special meeting (business meeting).

5. The President of Town Council may rule out of order any offensive, insulting, threatening, scandalous or obscene comments as determined by the President to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting or who becomes boisterous or who makes threats against any person or against public order and security may be forthwith barred by the President of Town Council from continued attendance at that meeting unless permission to continue shall be granted by a majority vote of those Council members present.

6. Each individual person's comments shall be limited to a maximum of five (5) minutes and each individual shall be given an opportunity to comment on each agenda item at each regular or special meeting (business meeting). When a group of persons wishes to address Council on the same subject matter, it shall be proper for the presiding officer to request that a spokesperson be chosen by the group to address Council and to limit the number of people addressing Council on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The President of Town Council shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. With respect to Committee meetings, the Committee Chair shall provide for a period of public comment at the conclusion of each Committee meeting, which public comment period shall be governed by the same rules applicable to comments at regular Council meetings. Public comments at Committee meetings shall be limited to comments regarding agenda items for that particular Committee meeting.

9. At each Agenda Review meeting, the President of Council shall provide for a period of public comment after each item on the agenda, which comment period shall be governed by the same rules applicable to public comments at regular Council meetings.

10. The Town endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers will be provided by the Town Administration or Town Council as appropriate.

(Adopted by the McCandless Town Council on June 27, 2016)

OFFICIAL
TOWN OF McCANDLESS
ORDINANCE NO. _____

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN
OF McCANDLESS, ALLEGHENY COUNTY,
PENNSYLVANIA, AMENDING ARTICLE 137, PERSONNEL
BOARD, OF THE TOWN CODE OF ORDINANCES TO
ALTER MEETING PROCEDURES AND QUALIFICATIONS
FOR EMPLOYMENT AS A POLICE OFFICER AND TO
ESTABLISH SPECIFIC REQUIREMENTS FOR HIRING
AND PROMOTION.**

WHEREAS, Section 1103 of the Town of McCandless ("Town") Town Charter authorizes the establishment of a Personnel Board consisting of such number of qualified electors of the Town as may be determined by the Town Council ("Council"), and who shall be appointed by Council for such terms as may be established by Council; and

WHEREAS, on July 15, 2002 by Ordinance Number 1272, Council established a Town Personnel Board ("Board") consisting of three members and up to two alternates; and

WHEREAS, on April 11, 2022 by Ordinance Number 1522, Council expanded the Personnel Board to consist of five members and up to two alternates; and

WHEREAS, in order to better fulfil the duties of the Board and in furtherance of the general health, safety, and welfare of the Town and its residents, Council desires to amend Article 137 of the Town Code of Ordinances, Personnel Board, to alter meeting procedures, qualifications for employment as a police officer and to establish specific requirements for hiring and promotions; and

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Town Council of the Town of McCandless, Allegheny County, Pennsylvania, that:

Section 1. Section 137.05 of the Town Code of Ordinances, Rules of Procedure, is hereby amended by inserting the underlined words and deleting the stricken words as follows:

Section 137.05. Rules of Procedure.

Rule I – General

102 - Meetings: Except for the annual organization meeting, all meetings may be called by the Chairmanperson or by a majority of the other four membersat the call of three members of the Board. Three members constitute a quorum. Three affirmative votes are required for approval of any motion. Conduct of meetings shall be governed by Robert's Rules of Order. Meetings shall be open to the public unless a public meeting would broach the normal confidentiality of employee data. Minutes shall be kept and minutes of open meetings shall be made available to the public upon request. All Board action, including the adoption of the Mminutes, shall be approved by at the majority of the Board.

Rule II – Police Appointments

202 – Qualifications: To be eligible, at the time of application, an applicant for employment as a police employee shall meet at least the following qualifications:

- a. Be at least 21 years of age;
- b. Have a bachelor's degree from an accredited college or university (preference for a degree related to law enforcement/police related); or (ii) have at least four years (8,320 hours) law enforcement experience as determined by the Personnel Board after consultation with the Chief of Police or (iii) have an associate's degree from an accredited college or university or four (4) years of military service with an honorable discharge along with at least two (2) years (4,160 hours) of law enforcement experience as determined by the Personnel Board after consultation with the Chief of Police;
- c. Be licensed by the Commonwealth of Pennsylvania to operate a motor vehicle or hold a valid drivers' license from the applicant's state of residence. The applicant must obtain a valid Pennsylvania Drivers' License within sixty (60) days after the applicant establishes residency within the Commonwealth of Pennsylvania;
- d. Be a citizen of the United States of America;
- e. Be a person who has successfully completed a basic police training course in conformity with current law (formerly PA Act 120) and commits to the taking of a certification examination administered by the Municipal Police Officers' Education and Training Commission (MPOETC) within 60 days of notice by the Town to take and pass the examination, or is otherwise certified under applicable law and further has satisfied all other federal, state and local rules and regulations regarding his/her ability to act as a police officer.
- f. Be of good moral character and agree to uphold and abide by the Town of McCandless Mission Statement;
- g. Be free of habitual addiction of intoxicated liquors or drugs;

- h. Indicate a willingness to establish residence within a defined geographical boundary (as determined by the Town or as determined in a collective agreement) within one year of appointment;
- i. Be eligible to carry a firearm and be free from conviction of a disqualifying crime in accordance with the Police Officers Education and Training Program of Title 37 of the Pennsylvania Code; [and]
- j. Satisfy the requirements of Act 57 of 2020 pertaining to background checks; and
- k. Such other qualifications which may be proposed by the Personnel Board and approved by Council.

A. An Applicant must meet at least one of the following of 1, 2, and 3:

- 1. Have a bachelor's degree from an accredited college or university. Preference is for a degree related to law enforcement or police-related degree but is not required.
- 2. Have at least four years (8,320 hours) law enforcement experience.
- 3. Have at least two (2) years (4,160 hours) of law enforcement experience and one of the following:
 - i. Have an associate's degree from an accredited college or university.
 - ii. Have four (4) years of military service with an honorable discharge.

B. An applicant must also meet all of the following criteria:

- 1. Be at least 21 years old.
- 2. Be licensed by the Commonwealth of Pennsylvania to operate a motor vehicle or hold a valid driver's license from the applicant's state of residence. An applicant must obtain a valid Pennsylvania Drivers' License within sixty (60) days after establishing residency within the Commonwealth of Pennsylvania.
- 3. Be a citizen of the United States of America.
- 4. Have Act 120 certification and commit to the taking of a certification examination administered by the Municipal Police Officers' Education and Training Commission (MPOETC) within 60 days of notice by the Town to take and pass the examination, or is otherwise certified under applicable law and further has satisfied all other federal, state and local rules and regulations regarding his/her ability to act as a police officer;

5. Be of good moral character; and agree to uphold and abide by the Town's Mission statement.
6. Be free of habitual addiction of intoxicating liquors or drugs.
7. Indicate a willingness to establish residence within one year after the conclusion of the probationary period within the defined residence boundaries set forth in the contract.
8. Be eligible to carry a firearm and be free from conviction of a disqualifying crime in accordance with the Police Officers Education and Training Program of Title 37 of the Pennsylvania Code.
9. Satisfy the requirements of Act 57 of 2020 pertaining to background checks.
10. Such other qualifications which may be proposed by the Personnel Board and approved by Council.

203 - Applications: Each applicant shall complete fully the prescribed application form. The applicant is responsible for all information placed upon the form. False or incorrect information will void the application form and any subsequent action taken upon it.

- II. Upon receipt of an application, the Town shall conduct a background investigation of the Contenders on the Certified List of Three and any other applicants identified by the Police Chief or the Town Manager in accordance with the provisions of Act 57 of 2020, pursuant to the following procedure:

204 – Examinations: All examinations shall be practical in character and shall relate to such matters and include such inquiries as will fairly test the merit and fitness of the persons examined to discharge the duties of the position sought. The examination shall consist of :

- a. Physical agility test;
- b. A written examination; and
- c. An oral examination; and
- d. Background Investigation.

The written examination shall constitute 60% of the final composite score, and the oral examination shall constitute 40% of the final composite score. The Final Composite Score shall be calculated by:

- a. Multiplying the written examination score (out of a possible 100 points) by .6 (60%) to calculate the Weighted Written Examination Score.
- b. Multiplying the Final Oral Examination Grade (out of a possible 100 points) by a .4 (40%) to calculate the Weighted Oral Examination Score.

- c. Adding the Weighted Written Examination Score to the Weighted Oral Examination Score.
- d. Multiplying the sum of the Weighted Written Examination Score and Weighted Final Oral Examination Score by 2 (the Weighted Composite Score Total).
- e. To the Weighted Composite Score Total shall be added ten points to anyone properly entitled to veteran's preference points.

The final Composite Score is out of 200 possible points, plus any additional veterans preference points to which a candidate is entitled. The written examination shall have a minimum passing score of 80% 70% and the oral examination shall have a minimum passing score of 80% 70%.

205 - Contenders: The Board shall administer the oral examination to the highest twelve (12) applicants who have attained the passing scores of 80% 70% or greater on the written examination, and any person possessing a veteran's preference right who has achieved a passing score on the written examination.

208 - List of Eligibles: All contenders who have successfully passed the written examination and the oral examination and have a score of at least 80% 70% on the written examination and 80% 70% on the oral examination, shall be included on a list of eligibles. The list shall be prepared in descending numerical order of final composite scores. The Final Composite Score shall be calculated by:

- a. Multiplying the written examination score (out of a possible 100 points) by .6 (60%) to calculate the Weighted Written Examination Score.
- b. Multiplying the Final Oral Examination Grade (out of a possible 100 points) by a .4 (40%) to calculate the Weighted Oral Examination Score.
- c. Adding the Weighted Written Examination Score to the Weighted Oral Examination Score.
- d. Multiplying the sum of the Weighted Written Examination Score and Weighted Final Oral Examination Score by 2 (the Weighted Composite Score Total).
- e. To the Weighted Composite Score Total shall be added ten points to anyone properly entitled to veteran's preference points.

The final Composite Score is out of 200 possible points, plus any additional veterans preference points to which a candidate is entitled. The written score shall be multiplied by 60% (.60) and the oral score shall be multiplied by 40% (.40); the addition of these two calculations shall form a composite score. To the composite score shall be added ten points to anyone properly entitled to veteran's preference points. The names of those persons with the highest three scores may be considered by Council for selection as a police employee. Town Council may decide to interview some members of the list of eligibles. Any contender requested to attend an interview shall appear at the time and place set by Council. Failure to attend any such interview shall be deemed to be a willful decision not to accept a position which may be offered by the Town.

Rule III – Police Promotions

303 – Scoring: Any applicant who obtains 80%70% or more, in both the written and oral examination, shall be included on the eligibility list.

Both written and oral examinations shall be scored on the basis of a possible 100% with 80%70% of the minimum passing score on each examination. The composite score shall be 60% of the written score plus 40% of the oral score.

Example: 60% of 80 written = 48; 40% of 90 oral = 36; 48 + 36 = 84% composite score. Apparent ties shall be broken by favoring the contender with the higher written score.

Only the top three names may be considered for each selection by Council and any one of the top three candidates may be selected by Council.

Section 2. Severability.

If any of the provisions or terms of this Ordinance shall be held invalid for any reason whatsoever, then, unless such provision or term is material to this Ordinance as to render this Ordinance impracticable to perform, such provision or term shall be deemed severable from the remaining provisions or terms of this Ordinance and shall in no way affect the validity or enforceability of any other provisions hereof.

Section 3. Repealer.

All prior ordinances are hereby repealed in whole or in part to the extent inconsistent herewith.

ORDAINED AND ENACTED into law this _____ day of _____

2024, effective immediately.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 12/01/2023 and 12/31/2023

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
ASSAULT					
0440	ASSAULT - HANDS,FISTS,FEET	1			
ASSIST					
7000	OFFICER INITIATED PUBLIC SERVICE	3			
ASSIST OTH					
7506	MEGAN'S LAW REPORTING	1			
BLDG CHECK					
7002	BUILDING CHECKS - OFFICER INITIATED	10			
BOMB THREA					
2656	ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC	1			
BURGLARY					
0502	BURGLARY-FALSE ALARM-RESIDENCE-DAY	1			
0505	BURGLARY-FALSE ALARM-NONRESIDENCE-DAY		1		
			2		
CRIM MISCH					
1420	CRIMINAL MISCHIEF BUILDINGS	2			
1440	CRIMINAL MISCHIEF ANY OTHER		1		
			3		
DEATH					
4510	DEATH INVESTIGATION	2			
DISORDERLY					
2400	DISORDERLY CONDUCT	2			
2420	DISORDERLY CONDUCT-PUBLIC PLACES		1		
			3		
DRUG					
1813	DRUGS-SALE/MFG-SYNTHETIC NARCOTICS	1			
FRAUD					
1100	FRAUD	16			
HARASSMENT					
2410	HARASSMENT BY COMMUNICATION	3			
2411	HARASSMENT AND STALKING BY COMMUNICATION	1			
2450	HARASSMENT		4		
			8		
LITTERING					
2632	ALL OTHER OFFENSES - LITTERING	2			
LOST ANIMA					
5006	ANIMAL - LOST	1			



Calls for Service - by Keyword

All Municipalities



Incidents Reported Between 12/01/2023 and 12/31/2023

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
PROPERTY					
2910	LOST/MISSING PROPERTY	3			
PUBL NUISA					
2650	ALL OTHERS - PUBLIC NUISANCE	2			
RECOV PROP					
3000	FOUND/RECOVERED PROPERTY	3			
SCHOOL					
3950	SCHOOL POST	47			
8525	SCHOOL PARK AND WALK	24			
		71			
SVC CALL					
2800	SOLICITING W/O PERMIT	1			
2810	ABANDONED VEHICLE	1			
3400	MENTAL HEALTH COMMITMENT	3			
3500	SUSPICIOUS PERSONS OR CIRCUMSTANCES	35			
3600	DOMESTIC DISPUTE	8			
3610	JUVENILE DISTURBANCE	4			
3615	CYS CHILDLINE REPORT	2			
3700	PROTECTION FROM ABUSE ORDER/SERVICE	5			
3800	MISCELLANEOUS SERVICE CALL	29			
3810	RESIDENTIAL BURGLAR ALARM	14			
3811	COMMERCIAL BURGLAR ALARM	13			
3812	DURESS ALARM	1			
3815	WELFARE CHECK	24			
3820	ASSIST MOTORIST/DISABLED VEHICLE	11			
3830	ASSIST OTHER POLICE AGENCY	20			
3840	ASSIST FIRE DEPARTMENT	33			
3850	HAZARDOUS CONDITIONS	1			
3860	LOCKOUTS (VEHICLE/BLDG)	9			
3870	ASSIST AMBULANCE	332			
3880	OPEN DOORS/WINDOWS - DISCOVERED	1			
3900	TRAFFIC AND PARKING RELATED ACTIVITY	56			
4020	SUSPICIOUS VEHICLE	3			
4024	UTILITY TROUBLE	3			
4028	CIVIL DISPUTES	8			
5004	FOUND ARTICLES	1			
5008	LOST ARTICLES	2			
5012	MISSING JUVENILE	2			
5014	MISSING ADULT	1			
5502	ANIMAL COMPLAINTS - BARKING DOGS	4			
5504	ANIMAL COMPLAINTS - WILD ANIMALS	11			
5506	ANIMAL COMPLAINTS - DOGS/CATS AT LARGE	3			
5508	ANIMAL COMPLAINTS - ANIMAL BITES	4			
5510	ANIMAL COMPLAINTS - DEER HIT	25			
7103	K9 DEPLOYMENT/ASSIST OTHER AGENCY	2			
7107	K9 BUILDING SEARCH	1			
7109	K9 TRAINING	3			



Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 12/01/2023 and 12/31/2023

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
		676			
T ACCIDENT					
3100	MINOR VEHICLE ACCIDENT NO REPORT	21			
6002	TRAFFIC ACCIDENT INVOLVING DEATH	1			
6004	TRAFFIC ACCIDENT W/ PROPERTY DAMAGE	5			
6006	TRAFFIC ACCIDENT WITH INJURY	1			
6008	TRAFFIC ACCIDENT NO INJURY	19			
		47			
THEFT					
0611	THEFT-\$200 & OVER-POCKET PICKING	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
0619	THEFT-\$200 & OVER-ALL OTHER	1			
0629	THEFT-\$50 TO \$200-ALL OTHER	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	1			
		6			
TRAF CIT					
CITT	TRAFFIC CITATION	22			
TRAFFIC					
4010	TRAFFIC OFFENSES	2			
6308	TRAFFIC ENFORCEMENT - SUMMONSES	1			
6312	TRAFFIC ENFORCEMENT - WARNINGS	5			
6602	TRAFFIC RELATED - IMPOUNDED,ABANDON M.V.	1			
		9			
TRESPASS					
2660	DEFIANT/CRIMINAL TRESPASS	1			
WARRANT					
WARR	WARRANT	2			
		Total Calls	896		



McCandless Police Department

Memorandum

TO: Town Council

FROM: Ryan P. Hawk, Chief of Police

DATE: January 8, 2024

RE: Monthly Police Activity Report – December 2024

The Town of McCandless Police Department responded to 896 calls in the month of December.

During the month of December, several officers continued training in areas of interest to them. One officer attended a course in Child Abuse Investigations. Two officers attended Implicit Bias training (the unconscious favoritism toward or prejudice against people of a particular ethnicity, gender or social group that influences one's actions/perceptions) which assists the officer in identifying and dealing with their underlying ideas and behaviors.

An additional two officers attended Drugged Drivers which teaches how to deal with drivers impaired by something other than alcohol. Our two officers certified in vehicle crash reconstruction attended Occupant Kinematics. This involved the study of occupant motion inside a vehicle during a vehicle crash.

The officers assigned to the North Hills Special Response Team and our K9 team attended their monthly training.

The North Hills DUI Task Force did a Roving DUI Patrol on December 15 from 9pm – 1am in Ross, McCandless, Pine and Marshall Townships and the Borough of West View, along various state roadways. There were 126 vehicles that were stopped for various traffic violations and 8 individuals were administered field sobriety tests. Of those tested, 3 were arrested for DUI. Other arrests included 2 for a small amount of marijuana and 2 citations were issued for various vehicle code violations.

Last year the North Hills DUI Task Force had 3 stationary checkpoints and 5 roving DUI patrols. Of those details, 42 drivers were tested for DUI/DUI-D and 22 drivers were arrested.

1. Aggressive Driving, the statistics are as follows; 658 – drivers contacted, 466 - citations issued, 253 - warnings issued, 3- DUI arrests, and 0 – other arrests.
2. Occupant Protection statistics are as follows; 674 - drivers contacted, 449 – citations issued, 309 – warnings issued, 3 – DUI arrests, and 4 – other arrests.
3. Pedestrian Enforcement statistics are as follows; 45 – drivers contacted, 19 – citations issued, and 31 warnings issued.

Officers participated in “No Shave December” to help raise funds for a local teenager who is recovering from a recent injury which will help his family pay for medical expenses and his recovery.

The police department continued their food drive for the month of December for the North Hills Community Outreach. NHCO came to the station several times to pick up all the generous donations.

The police also participated in Presents from Police. New unwrapped toys were donated by members of the community and brought to the lobby of the police station. They also hosted a “stuff a police car” on Friday, December 8 at Pine Creek Center which was also a tremendous success. Gifts were delivered to Children’s Hospital of Pittsburgh, Sunrise School in Monroeville, and The Children’s Institute in Shadyside the third week of December.

FALSE ALARMS - November 2023

TOTAL: \$ -

TOTAL FALSE ALARMS: 4

TOTAL BILLED: 0

FIRE MARSHAL - ANNUAL 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
FIRE CODE INSPECTIONS	19	21	23	24	21	26	15	29	11	6	27	18	240
FIRE CODE CITATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
BURNING ORDINANCE VIOLATIONS	0	0	1	0	1	0	0	0	0	0	0	0	2
BURNING ORDINANCE CITATIONS	0	0	0	0	1	0	0	0	0	0	0	0	1
FIRE PREVENTION PERMITS	3	5	0	2	1	2	3	2	2	1	6	1	28
FIRE PREVENTION PERMIT FEES	\$700	\$2,350	\$ -	\$ 450	\$ 100	\$ 450	\$ 650	\$ 25	\$ 500	\$ 450	\$ 850	\$ 25	\$ 6,550
OCCUPANCY INSPECTIONS	2	2	0	3	1	1	0	6	0	2	0	0	17
HYDRANT APPLICATIONS	0	0	0	0	0	0	0	0	0	0	0	1	1
FIRE MARSHAL CALLS	14	17	17	17	14	13	17	22	20	15	17	24	207
FIRE INVESTIGATIONS	0	3	3	4	1	1	3	1	0	1	2	2	21
TRAINING SESSIONS ATTENDED	3	1	2	0	1	2	0	0	12	0	2	2	25
TRAINING HOURS	4	3	18	0	24	4	0	0	18	0	2	3	76
FIRE PREVENTION PROGRAMS	0	0	0	2	1	0	1	2	8	29	0	1	44
NO. OF PEOPLE PRESENTED TO	0	0	0	94	33	0	45	35	272	2017	0	7	2503
FALSE ALARMS	10	6	4	4	5	4	2	5	11	5	4	*	60
FALSE ALARMS BILLED	2	1	1	1	4	0	0	2	0	0	0	*	11
FALSE ALARMS BILLED (Amount)	\$ 500	\$ 200	\$ 200	\$ 400	\$ 1,600	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ -	*	\$ 3,700
FALSE ALARM FEES COLLECTED	0	\$ 1,800	\$ 1,300	\$ -	\$ 400	\$ 200	\$ 400	\$ 0	\$ 800	\$ 1,500	\$ -	\$ -	\$ 6,400

* will be provided next month



Bureau of Fire Prevention

Town of McCandless
9955 Grubbs Road Wexford, PA 15090
Office: 412-364-0616

December 2023 Monthly Report

FIRE MARSHAL REPORT:

FIRE CODE INSPECTIONS	18
FIRE CODE CITATIONS	0
BURNING ORDINANCE VIOLATIONS	0
BURNING ORDINANCE CITATIONS	0
FIRE PREVENTION PERMITS	1
FIRE PREVENTION PERMIT FEES	\$ 25
OCCUPANCY INSPECTIONS	0
HYDRANT APPLICATIONS	1
FIRE MARSHAL CALLS	24
FIRE INVESTIGATIONS	2
TRAINING SESSIONS ATTENDED	2
TRAINING HOURS	3
FIRE PREVENTION PROGRAMS	1
NO. OF PEOPLE PRESENTED TO	7
*NOVEMBER FALSE ALARMS	4
*NOVEMBER FALSE ALARMS BILLED	0
*NOVEMBER FALSE ALARMS BILLED (Amount)	\$ -
FALSE ALARM FEES COLLECTED	\$ -

* False alarms are from the month of NOVEMBER.

ADDITIONAL INFORMATION:

- Attended Winterfest on December 2nd.
- Attended Allegheny County Emergency Services Quarterly Training on December 12th.
- Reviewing alternate companies that perform our firefighter physical program.
- Working on emergency management items.
- Started entering solar panel information into our pre-planning software.
- Writing new standard operating procedure for calling out fire marshal.
- Investigated fire at 8890 Ringeisen Rd. Fire ruled Natural.
- Investigated fire at 8714 Babcock Blvd. Fire ruled Accidental.

FIRE COMPANIES REPORT:

1. FIRE CALL SUMMARY: (NOVEMBER)

FIRE CALLS IN TOWN:	
AUTOMATIC FIRE ALARM	15
CO ALARMS	3
FIRE – BRUSH	1
FIRE – STRUCTURE (CONFIRMED)	0
FIRE – STRUCTURE (REPORTED)	1
FIRE – VEHICLE	2
FIRE – OTHER	2
HAZMAT	4
MOTOR VEHICLE ACCIDENTS	9
MEDICAL – QRS	70
RESCUE	0
SERVICE CALL/OTHER	2
TOTAL CALLS IN TOWN:	109

MUTUAL AID CALLS:	
RESPONSES OUT OF TOWN:	35
MUTUAL AID REQUESTS:	5
TOTAL CALLS DISPATCHED FOR:	144

2. Additional Information:

None.

Submitted by: Jeff Wissner (Fire Marshal)

PERMITS ISSUED FROM: 12/01/2023 TO 12/31/2023

ALL PERMITS TYPES

Permit#/Contractor	Dt Issued	Property Address	Description	Fee	Job Value
		Owner Name	Parcel ID#		
F-23-026229 PITTSBURGH FIRE SPRINKLER	12/05/2023	900 PROVIDENCE BOULEVARD 15237 MCMED PARTNERS LLC	COOKING HOOD - 826-R-44	404.50	0
PERMIT STATUS : 2					
COOKING HOOD - SHABU SHABU POT & GRILL					
B-23-026231 REAGLE CONSTRUCTION	12/05/2023	120 FOXWOOD DRIVE 15090	FENCE - 6' 1204-H-7	25.00	10,000
PERMIT STATUS : 5					
FENCE - 6' ALUMINUM - SIDE & REAR YARDS					
B-23-026233 SELF	12/05/2023	326 HAUGH DRIVE 15237	FENCE - 5' 714-S-69	25.00	3,010
PERMIT STATUS : 2					
FENCE - 5' ALUMINUM - REAR YARD					
B-23-026227 HOMEPRO REMODELERS, LLC	12/06/2023	8403 WINCHESTER DRIVE 15237	COVERED FRONT 716-N-195	154.50	7,347
PERMIT STATUS : 4					
Square Footage: Deck/Porch: 64					
COVERED FRONT PORCH 8'X8'					
B-23-026228 HOMEPRO REMODELERS, LLC	12/06/2023	8403 WINCHESTER DRIVE 15237	COVERED REAR 716-N-195	154.50	25,930
PERMIT STATUS : 4					
Square Footage: Deck/Porch: 360					
COVERED REAR PORCH 24'X15'					
B-23-026235 MARTIN LAWN SERVICE LLC	12/06/2023	10020 PINE RIDGE DRIVE 15090	STEPS W/LANDING 1071-H-89	79.50	1,925
PERMIT STATUS : 2					
Square Footage: Deck/Porch: 40					
STEPS W/LANDING					
B-23-026234 TRINITY SOLAR	12/07/2023	9855 COVERED WAGON COURT 15090	SOLAR PANELS - 1071-P-365	154.50	15,471
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED					
B-23-026240 REAGLE CONSTRUCTION	12/11/2023	1505 PARKVIEW DRIVE 15101	FENCE - 6' VINYL - 946-L-290	25.00	5,000
PERMIT STATUS : 5					
FENCE - 6' VINYL - SIDE AND REAR YARD					
B-23-026237 TRINITY SOLAR	12/11/2023	653 OLIVE STREET 15237	SOLAR PANELS - 825-A-64	154.50	31,752
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED 28 PANELS					
B-23-026242 TRINITY SOLAR	12/14/2023	8850 HIGHLAND ROAD 15237	SOLAR PANELS - 714-E-189	154.50	54,615
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED 42 PANELS					
F-23-026249 SELF	12/14/2023	120 RICHARD ROAD 15090	RECREATIONAL 1348-R-42	25.00	0
PERMIT STATUS : 3					
RECREATIONAL FIRE - FRIDAY, DECEMBER 15, 2023 - 4 PM					
B-23-026236 MARONDA HOMES LLC	12/14/2023	1201 BROOK VIEW COURT 15237	SINGLE FAMILY 610-A-60	1449.70	597,313
PERMIT STATUS : 3					
Square Footage: 1st Flr: 2016 2nd Flr: 1658 Fin Bsmt: 1302					
SINGLE FAMILY DWELLING					

PERMITS ISSUED FROM: 12/01/2023 TO 12/31/2023

Permit#/Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-23-026243 PALMETTO SOLAR LLC	12/19/2023	407 PINE VILLA DRIVE 15044	SOLAR PANELS - 1209-B-218	154.50	47,790
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED 59 PANELS					
S-23-026212 ATLAS SIGN & LIGHTING LLC	12/22/2023	10537 PERRY HIGHWAY 15090 SHULTS FORD HARMARVILLE ASSOC LP	SIGN - RICHARD 1348-L-158	154.50	25,000
PERMIT STATUS : 3					
SIGN - RICHARD BAZZY CERTIFIED - 64 SQ FT - FREE STANDING					
B-23-026248 TRINITY SOLAR	12/27/2023	8275 REMINGTON DRIVE 15237	SOLAR PANELS - 716-N-70	154.50	36,260
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED 25 PANELS					
B-23-026245 TRINITY SOLAR	12/28/2023	520 ADAMS STREET 15237	SOLAR PANELS - 714-J-208	154.50	22,207
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED 18 PANELS					
B-23-026250 TRINITY SOLAR	12/28/2023	8696 BREEZEWOOD DRIVE 15237	SOLAR PANELS - 713-L-145	154.50	37,711
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED 31 PANELS					
B-23-026251 TOM SIPES DEMOLITION	12/28/2023	1100 WOODLAND ROAD 15237	DEMOLITION - 943-E-95	4.50	16,500
PERMIT STATUS : 2					
DEMOLITION - SINGLE FAMILY DWELLING					
B-23-026232 J. W. CONTRACTING LLC	12/28/2023	9918 CONESTOGA COURT 15090	ADDITION 20X16 1071-K-293	154.50	300,000
PERMIT STATUS : 3					
Square Footage: 2nd Flr: 320					
ADDITION 20X16 2ND STORY ADDITION.					

TOTAL # OF PERMITS: 19 TOTAL FEES: 3737.70 TOTAL VALUE: 1,237,831

ANNUAL PERMIT REPORT

2023

	PERMITS	REVENUE	CONSTRUCTION VALUE
ADDITION, RESIDENTIAL	16	\$ 4,249.40	\$ 1,951,660.00
ANTENNA	3	\$ 5,000.00	\$ 95,000.00
CHICKEN COOP	3	\$ 150.00	\$ 6,500.00
COVERED DECK/PATIO	29	\$ 4,350.00	\$ 659,886.00
DECK	56	\$ 4,200.00	\$ 1,199,342.00
DEMOLITION	5	\$ 900.00	\$ 84,500.00
DETACHED GARAGE	6	\$ 2,170.80	\$ 350,000.00
ENCLOSED PORCH	2	\$ 300.00	\$ 95,000.00
FENCE	53	\$ 1,550.00	\$ 364,977.00
FIRE	29	\$ 6,925.00	\$ 50,934.00
HOT TUB	2	\$ 200.00	\$ 105,000.00
PAVILION	1	\$ 155.40	\$ 25,000.00
PERGOLA	2	\$ 200.00	\$ 20,500.00
POOL, ABOVE GROUND	4	\$ 400.00	\$ 34,199.00
POOL, INGROUND	5	\$ 1,000.00	\$ 286,300.00
RENOVATIONS, COMMERCIAL	17	\$ 20,534.25	\$ 3,472,759.00
RENOVATIONS, INSTITUTIONAL	6	\$ 4,972.65	\$ 1,356,170.00
RENOVATIONS, RESIDENTIAL	9	\$ 1,750.00	\$ 223,450.00
RETAINING WALL	3	\$ 150.00	\$ 38,400.00
SHED	9	\$ 525.00	\$ 79,837.00
SIGNS	28	\$ 3,825.00	\$ 290,867.00
SINGLE FAMILY DWELLING	13	\$ 24,838.00	\$ 8,715,722.00
SOLAR PANELS	64	\$ 9,600.00	\$ 1,710,099.00
SPORT COURT	1	\$ 150.00	\$ 75,000.00
TEMPORARY STRUCTURES	4	\$ 300.00	\$ 4,000.00
	370	\$ 98,395.50	\$ 21,295,102.00

2023

SINGLE FAMILY	-	13
MULTI-FAMILY	-	0
NEW COMMERCIAL	-	0
TOTAL PERMITS	-	370
TOTAL REVENUE	-	\$98,395.50

2022

SINGLE FAMILY	-	16
MULTI-FAMILY	-	5
NEW COMMERCIAL	-	2
TOTAL PERMITS	-	388
TOTAL REVENUE	-	\$143,649.10

2021

SINGLE FAMILY	-	8
MULTI-FAMILY	-	14
NEW COMMERCIAL	-	3
TOTAL PERMITS	-	474
TOTAL REVENUE	-	\$151,520.93

2020

SINGLE FAMILY	-	9
MULTI-FAMILY	-	35
NEW COMMERCIAL	-	6
TOTAL PERMITS	-	370
TOTAL REVENUE	-	\$120,511.20

2019

SINGLE FAMILY	-	10
MULTI-FAMILY	-	0
NEW COMMERCIAL	-	6
TOTAL PERMITS	-	382
TOTAL REVENUE	-	\$120,562.25

2018

SINGLE FAMILY	-	9
MULTI-FAMILY	-	0
NEW COMMERCIAL	-	2
TOTAL PERMITS	-	308
TOTAL REVENUE	-	\$154,540.63

2017

SINGLE FAMILY	-	8
MULTI-FAMILY	-	0
NEW COMMERCIAL	-	3
TOTAL PERMITS	-	311
TOTAL REVENUE	-	\$111,871.17

2016

SINGLE FAMILY	-	7
MULTI-FAMILY	-	0
NEW COMMERCIAL	-	4
TOTAL PERMITS	-	335
TOTAL REVENUE	-	\$102,666.57

2015

SINGLE FAMILY	-	11
MULTI-FAMILY	-	22
NEW COMMERCIAL	-	6
TOTAL PERMITS	-	362
TOTAL REVENUE	-	\$125,772.69

2014

SINGLE FAMILY	-	23
MULTI-FAMILY	-	5
NEW COMMERCIAL	-	20
TOTAL PERMITS	-	304
TOTAL REVENUE	-	\$103,458.12

2013

SINGLE FAMILY	-	19
MULTI-FAMILY	-	30
NEW COMMERCIAL	-	4
TOTAL PERMITS	-	306
TOTAL REVENUE	-	\$122,188.16

2012

SINGLE FAMILY	-	5
MULTI-FAMILY	-	19
NEW COMMERCIAL	-	5
TOTAL PERMITS	-	284
TOTAL REVENUE	-	\$84,624.96



**Town of McCandless
Department of Public Works
Monthly Summary Report**

December 2023

WEATHER

MONTHLY WEATHER INFORMATION	2022	2023
Total snow event days	3	1
Total snow accumulation	2.9	1.1
Total rain/freezing rain event days	7	8
High temperature	64	61
Low temperature	-5	20
Average temperature	33	42.7
RESPONSE		
Total days plowing and salting	2	0
Total days salting only	6	2

PERMITS

Driveway permits	2 Issued
Street opening permits	3 Issued
Park pavilion permits	0 Issued
Softball fields	0 Issued
Soccer field permits	0 Issued

TRAFFIC / SIGNS

Signage	
5 - Traffic sign repairs	Complete
3 - New traffic sign installations	Complete
2 - Traffic sign replacements	Complete
9 - Design, create, and install plow names (Name the plow contest)	Complete
4 - Letters sent for sight obstruction	Complete
1 - Tree trimming for sign obstruction	Complete

Signals	
10 - Signal Repairs	Complete
2 - School Signal Repairs	Complete
5 - Signal Inspections (logged TSAMS)	Complete
1 - Annual Traffic Signal Inspections	Complete
3 - Assist with installation (technical) of plate readers/cameras	Complete
4 - PA One-Call marking	Complete

ONE CALL / INSPECTIONS

PA One-Call Performed	127
2024 Paving Program Road List Inspections	44
Outfall Inspections (In-House)	0
Dam / Pond Inspections (In-House)	2

CONSTRUCTION PROJECTS

Guenevere Drive - Inlet repairs and additional inlets added	In-Process
Windmill Lane - Pipe Lining and installed new tie in basin	Complete
Seminole Ave. - Pipe Sleeve Lining two pipes and installed new manhole	Complete
Parkmont Road - Repaired dam washout and replaced end wall	Complete
Patching Potholes	Continuous

MS4 / STORMWATER MAINTENANCE

1 - Detention ponds cut/maintained	Complete
Basin cleaning all routes	Continuous

MISC. PROJECTS

Leaf collection program started 10/16 (3 leaf trucks, 2 tow behind units, four HD Dump Trucks - 11 Staff)	Complete
Installation traffic cameras (Phase 3) at Perry Hwy/Ingomar and Perry Hwy/Perrymont	In-Process
Installation of exterior camera at Devil Park, Admin, Police, Public Works areas	In-Process
Admin. Building HVAC - Preconstruction Meeting Complete - Official Start Date 1/3/24	Complete

BUILDINGS & GROUNDS PROJECTS

Admin. Building - Routine maintenance	Complete
Admin. Building - Moved furniture and cabinets	Complete
Admin. Building - Prepared building for phase 1 HVAC Project	Complete
DPW Building - Installed two wall mount pressure washers	Complete
Replaced wiring from fuel pump lighting to DPW building (shorted underground)	Complete
Winterfest dismantle and clean-up	Complete

EQUIPMENT / VEHICLE MAINTENANCE

	PREV. MAINT.	REPAIRS	STATUS
Ambulance Authority	5	4	Complete
Police Department	2	3	Complete
Mowing Equipment	0	0	Complete
Basic Construction Equipment	1	5	Complete
Heavy Construction Equipment	0	3	Complete
Heavy Truck Equipment	5	7	Complete
Medium Truck Equipment	0	1	Complete
Light Truck Equipment	1	1	Complete
Light Vehicle (car) Equipment	0	1	Complete
Leaf Equipment	0	3	Complete
Street Cleaning Equipment	0	0	Complete
Trailers	0	0	Complete
Generators	1	1	Complete
Snow Equipment	2	4	Complete
Misc. Repairs	General Throughout Workday		

Prepared by: Jeff Schoeneman

OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 1 OF 2024

A RESOLUTION AMENDING RESOLUTION No. 16 OF THE 2022 SERIES, BY NAMING CURRENT SIGNATORIES AUTHORIZED TO SIGN DOCUMENTS RELATIVE TO THE TOWN OF McCANDLESS DEFINED BENEFIT PENSION PLANS.

BE IT RESOLVED that the Town Council of the Town of McCandless utilizes Manning & Napier Advisors, Inc. to serve as Investment Manager of the Town of McCandless Police and Non-uniformed Defined Benefit Pension Plans and U.S. Bank, N.A. to provide custodian/directed trustee services or their affiliates, and

That any two (2) of the four (4) individuals listed and hereinafter referred to as "Authorized Person" are hereby authorized to give instruction or approval on behalf of Town Council for transactions in securities of other assets, and specifically: (i) to give written instructions or approval, by mail, facsimile, or otherwise, to Manning & Napier Advisors, Inc. to buy or sell stocks, bonds, options and/or other securities whether immediate or future delivery; (ii) direct the transfer of funds to or from accounts established under this resolution; (iii) authorize the payment of funds to one or more persons or entities in amounts and at such times as deemed appropriate; and

That any two (2) or the four (4) Authorized persons are authorized to take any and all steps, to do any and all things, and execute and deliver any and all documents, including the contract with Manning & Napier Advisors, Inc. in the name and on behalf of the Town Council of the Town of McCandless as may be necessary or appropriate to carry out the purposes of this Resolution; and

That all action heretofore taken with respect to matters authorized in these resolutions be, and they hereby are ratified, confirmed and approved; and

That this resolution shall be and remain in full force and effect until written notice of the revocation hereof shall be delivered to and receipt acknowledge by Manning & Napier.

Jason Singer

Council President

Signature

Robert J. Casey

Council Vice President

Signature

Trisha A. Greathouse

Assistant Town Manager

Signature

Brian M. O'Malley

Town Manager

Signature

Motion made by Council made by Council member _____, seconded by Council member _____, and this resolution is adopted this **8th** day of **January, 2024**

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President