



**TOWN OF MCCANDLESS  
MEETING OF TOWN COUNCIL  
AGENDA  
JANUARY 22, 2024**

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Executive session to discuss pending litigation and personnel matters at 6:00 p.m.

1. Call to Order at 7:30 p.m.
2. Pledge of Allegiance led by Town Councilmembers
3. Announcements
  - a) The CFA awarded \$98,931 from the Greenways, Trails, and Recreation Program to the Town of McCandless for the Parks Master Site Development Plan
4. Public Comment on Agenda Items Only
5. Motion to approve the following minutes, submitted to each member of Council:
  - a) Meeting of Town Council Minutes January 8, 2024
6. Reports of Committees:
  - a) Report of **ADMINISTRATION AND FINANCE COMMITTEE** (Casey)
    - i) Staff Reports
      - (1) Review and Motion to [approve/deny] Check Listing No. 12 dated December 1, 2023, to December 31, 2023, totaling \$1,752,900.18 as submitted to each member of Council and posted on the bulletin board and Town website.
      - (2) Review the Preliminary December 2023 Financial Summary and Dashboard Report
      - (3) Communications Report
      - (4) Junior Councilmembers' Report
    - ii) Liaison Reports
      - (1) McCandless Industrial Development Authority – Doug Arlow  
NO MEETING
      - (2) North Hills Council of Governments – Jason Singer
    - iii) Public Comment on Administration and Finance Committee Items
  - b) Report of **PLANNING AND ZONING COMMITTEE** (Arlow)

## i) Staff Reports

(1) Planning Director's Report

## ii) Liaison Reports

(1) Planning Commission – Doug Arlow(2) Zoning Hearing Board – Trish Cloonaniii) Public Comments on Planning and Zoning Committee Itemsc) Report of **RECREATION COMMITTEE** (Giorgetti)

## i) Liaison Reports

(1) Finance Development & Promotional Committee for the Heritage and Cultural Center – Don Hart(2) Activities Advisory Ad-Hoc Committee – Trish Cloonanii) Public Comments on Recreation Committee Items

## 7. Town Manager's Report

## a) Engineer's Report

## 8. Town Attorney's Report

## 9. Old Business

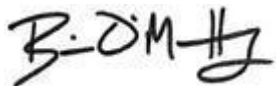
## 10. New Business

- a) Motion to [adopt/reject] tentatively identified ordinance no. 1547, an ordinance of the Town Council of the Town of McCandless, Allegheny County, Pennsylvania amending Article 137, Personnel Board, of the Town Code of Ordinances to alter meeting procedures and qualifications for employment as a police officer and to establish specific requirements for hiring and promotion
- b) Motion to [approve/reject] the purchase of (3) vehicles for the police department at a cost of \$130,951.00 from Shorkey Auto Group
- c) Motion to [approve/deny] the modification request submitted by Starbucks at 95 Blazier Dr to waive the construction of a sidewalk along Blazier Dr as required by the land development application previously approved on December 19, 2022 and allow a fee-in-lieu payment as calculated by the Town Engineer

## 11. Public Non-Agenda Comments

## 12. Adjournment

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. O'Malley".

Brian M. O'Malley  
Town Manager

OFFICIAL TOWN OF McCANDLESS  
RESOLUTION No. 12 OF 2016**A RESOLUTION OF THE TOWN OF McCANDLESS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, TO  
PRESCRIBE RULES FOR PUBLIC COMMENT AT MEETINGS OF TOWN COUNCIL**

**WHEREAS**, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq., as well as Sections 405 and 406 of the Town of McCandless Charter, require the Town of McCandless to provide a reasonable period of time at each advertised regular or special meeting of Town Council for residents and taxpayers to address Council on matters of general or special concern, official action or deliberation on matters under consideration by Council; and

**WHEREAS**, Section 406 of the Charter provides that Council shall adopt and enforce such reasonable rules and procedures as may be necessary for the orderly conduct of its business; and

**WHEREAS**, the Town Council of the Town of McCandless has determined that both its compliance with the Sunshine Act and the efficient and effective conduct of its meetings and the maintenance of order at said meetings would be advanced by the promulgation of a set of rules regarding such public comment.

**NOW THEREFORE, BE IT RESOLVED** by the Town Council of the Town of McCandless as follows:

Section 1.

1. A separate period of public comment shall be held for each agenda item considered at each advertised regular or special meeting (business meeting) of the Town Council of the Town of McCandless after comments are made by Council, but before the item is voted upon. These comments shall be limited to the agenda items currently before Council. At the end of a regular or special meeting (business meeting), a public comment period will be held for general comments on matters of Town concern. This comment period will be subject to the same rules applicable to public comments.

2. The President of Town Council shall preside over the public comment period and shall recognize residents or taxpayers of the Town wishing to offer comment during such period.

3. Public comment shall be limited to residents or taxpayers of the Town. Any resident or taxpayer wishing to address Town Council during such public comment period shall provide their name and address prior to the public comment period. The Town shall have written forms for such identification prepared and available at each such advertised regular or special meeting of Town Council.

4. Each resident or taxpayer who has signed in and who wishes to speak shall address the President of Town Council and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action or deliberation which are or may be before the Town Council and which relate to matters on the agenda except for the open comment period at the end of a regular or special meeting (business meeting).

5. The President of Town Council may rule out of order any offensive, insulting, threatening, scandalous or obscene comments as determined by the President to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting or who becomes boisterous or who makes threats against any person or against public order and security may be forthwith barred by the President of Town Council from continued attendance at that meeting unless permission to continue shall be granted by a majority vote of those Council members present.

6. Each individual person's comments shall be limited to a maximum of five (5) minutes and each individual shall be given an opportunity to comment on each agenda item at each regular or special meeting (business meeting). When a group of persons wishes to address Council on the same subject matter, it shall be proper for the presiding officer to request that a spokesperson be chosen by the group to address Council and to limit the number of people addressing Council on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The President of Town Council shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. With respect to Committee meetings, the Committee Chair shall provide for a period of public comment at the conclusion of each Committee meeting, which public comment period shall be governed by the same rules applicable to comments at regular Council meetings. Public comments at Committee meetings shall be limited to comments regarding agenda items for that particular Committee meeting.

9. At each Agenda Review meeting, the President of Council shall provide for a period of public comment after each item on the agenda, which comment period shall be governed by the same rules applicable to public comments at regular Council meetings.

10. The Town endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers will be provided by the Town Administration or Town Council as appropriate.

*(Adopted by the McCandless Town Council on June 27, 2016)*

**Town of McCandless All Funds**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

PAGES	FUND NO	FUND DESCRIPTION				Check Amount
5	01	GENERAL FUND CHECKING ACCOUNT (FUND 01)				\$ 718,717.11
1	01	PAYROLL CHECKING ACCOUNT (FUND 01)				\$ 394,349.29
1	01	FIRE APPARATUS CHECKING ACCOUNT (FUND 01)				\$ -
1	15	TRANSPORTATION DISTRICT FUND CHECKING ACCOUNT (FUND 15)				\$ -
1	18	CAPITAL IMPROVEMENTS FUND CHECKING ACCOUNT (FUND 18)				\$ 586,419.13
1	19	ASSESSMENT FUND CHECKING ACCOUNT (FUND 19)				\$ -
1	35	STATE HIGHWAY AID CHECKING ACCOUNT (FUND 35)				\$ -
1	91	REAL ESTATE AGENCY FUND CHECKING ACCOUNT (FUND 91)				\$ 53,414.65
<b>Total Checks</b>						<b>\$ 1,752,900.18</b>

**Town of McCandless General Fund (Fund 01)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	12/08/2023	PA DEPT OF REVENUE	Pay period ending 12/03/2023,SwtPA	State Income Tax	7,618.67	7,618.67
EFT	12/08/2023	PA SCDU	Pay period ending 12/03/2023,AL Co Family Division	Family Court	125.82	125.82
EFT	12/08/2023	ICMA - 401	Pay period ending 12/03/2023,DC Pension,DC Pension Match,DPW Pension,DPW Pension Match	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	5613.63 5613.63	11,227.26
EFT	12/08/2023	US BANK	Pay period ending 12/03/2023,Police Pension	Police Pension Withheld	5,137.31	5,137.31
EFT	12/08/2023	UNITED STATES TREASURY	Pay period ending 12/03/2023,E Fica,E FicaMed,FWT,Fica,FicaMed	Federal Income Tax Social Security Tax Medicare Tax	30348.81 30859.10 7217.02	68,424.93
EFT	12/08/2023	ICMA - 457	Pay period ending 12/03/2023,Def Comp % Uniform,Def Comp Amt Uniform,DComp Match Non,Def Comp % Non Uniform,Def Comp Amt Non Uniform	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1436.88 697.86 5278.38	7,413.12
EFT	12/08/2023	ICMA - IRA	Pay period ending 12/03/2023,Roth IRA-Uniform,Roth IRA-Non Uniform	Roth IRA Contributions Withheld Roth IRA Contributions Withheld	813.27 513.46	1,326.73
EFT	12/08/2023	FNB COMMERCIAL CREDIT CARD	NOVEMBER 2023 - PURCHASING	General Operating Supplies Software Seminars & Training Local Meetings Public Safety Equipment Other Operating Supplies VFC Banquet Uniform Clothing Advertising	96.01 36.82 74.80 70.61 2524.60 78.47 265.98 496.17 215.68 827.62 3301.54 378.54 20.00 176.00 235.00 36.76 138.92	8,973.52
5027	12/14/2023	A CHILD IS MISSING	2024 ALERT PROGRAM SUBSCRIPTION ..01 410 420 201	PREPAID EXPENDITURES	500.00	500.00
5028	12/14/2023	ABC FIRE EXTINGUISHER CO.	FIRST AID FILL-UP - PD	Public Safety Equipment	110.84	110.84
5029	12/14/2023	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - DPW OFFICE SUPPLIES - PD SANITATION SUPPLIES OFFICE SUPPLIES - BATTERY BACK-UP SUPPLIES - FIRE	General Office Supplies Sanitation Supplies Other Operating Supplies Office Supplies	92.65 41.98 149.82 100.32 116.07	500.84
5030	12/14/2023	ASCAP	LICENSE FEES ..01.457.391.101	PREPAID EXPENDITURES	443.07	443.07
5031	12/14/2023	BABST, CALLAND, CLEMENTS AND ZOMNIR	GENERAL MATTERS RETAINER 10194 WOODBURY DRIVE 1100 WOODLAND DEMO 282 COURTNEY PROP MAINT TOTH PROPERTY MAINT 100% TOWN	Town Attorney Retainer Town Attorney	1000.00 2576.00 653.26 1842.50 45.00 1265.00 3492.50 485.00	11,359.26
5032	12/14/2023	BENKO, DANE	ESCROW RELEASE	8807 Peebles Re-Zoning	1,888.40	1,888.40
5033	12/14/2023	BIG DADDY WILDLIFE REMOVAL	DEER AND ANIMAL REMOVAL (24) DEER (1) LIMED DEER (1) ANIMAL	Animal Removal	1,185.00	1,185.00
5034	12/14/2023	C & W AUTOMOTIVE & MACHINE SHOP	REPAIR - #2104 REPAIR - #2123 PARTS - #3307	Vehicle Repairs	93.60	93.60
5035	12/14/2023	CARGORAXX LLC	VEHICLE MOUNTS	Public Safety Equipment	2,192.25	2,192.25
5036	12/14/2023	CHEBERENCHICK, MICHAEL	REIMBURSEMENT - UNIFORM	Uniform Clothing	279.99	279.99
5037	12/14/2023	COMMONWEALTH OF PA - USTIF	TANK REGISTRATION FEE	Fuel System Registration Fees	495.00	495.00
5038	12/14/2023	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	722.56	722.56
5039	12/14/2023	CORWIN INSPECTIONS LLC	1110 WOODLAND - SURVEY	Enforcement Actions	550.00	550.00

**Town of McCandless General Fund (Fund 01)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5040	12/14/2023	DELTA DENTAL OF PA.	DENTAL - NOVEMBER 2023	Town Manager/Asst Mgr Dental Insurance Department Head Dental Insurance Administrative Staff Dental Insurance Administrative Staff Dental - RET Administrative Staff Dental Insurance - Citizen Info Police Officer Dental Insurance Supervisor Dental Insurance	32.52 32.52 31.54 32.52 64.05 32.52 32.52 31.54 32.52 95.58	1,387.42
5041	12/14/2023	DUQUESNE LIGHT COMPANY	SCHOOL ZONES/TRAFFIC LIGHTS GREYBROOKE	Electricity Traffic Signal Electricity Electricity - Street Light	50.36 1205.43 37.94	1,293.73
5042	12/14/2023	ELEGANCE IN AWARDS	FIRE BANQUET	VFC Banquet	186.64	186.64
5043	12/14/2023	EMPLOYMENT PARTNERS BENEFITS FUND	HEALTH INSURANCE PUBLIC WORKS Pay period ending 11/05/2023,Employer Medical Teamsters,Health Ins-DPW Pay period ending 11/19/2023,Employer Medical Teamsters,Health Ins-DPW	Healthcare Public Works	37,512.48	37,512.48
5044	12/14/2023	ENCHANTED EXPERIENCES	WINTERFEST - ANNA & ELSA - ADD'L TIME	General Operating Supplies	135.00	135.00
5045	12/14/2023	EWING, RICHARD	UNIFORM REIMBURSEMENT	Uniform Clothing	15.54	15.54
5046	12/14/2023	FARNAN, NICOLE	WINTERFEST SUPPLIES	General Operating Supplies	168.01	168.01
5047	12/14/2023	GATEWAY ENGINEERS INC.	2023 MS4 PROGRAM MISC ENGINEERING 2023 GIS PROGRAM DAM INSPECTION POHL 8500 THOMPSON STARBUCKS DIALYSIS CLINIC SISTERS OF DIVINE SHULTS FORD EV 2023 MS4 PROGRAM MISC ENGINEERING 2023 GIS PROGRAM VALVOLINE MCC TOWNHOUSE PHASE 3 WILLIAMS/HUFNAGEL WALNUT CT LAND DEV \$10,394.50 - ESCROW \$4,323.25 - TOWN	Walnut Court POHL CONST THOMPSON RUN RD Dialysis Clinic Sisters of Divine Providence McCandless Square Phase III Williams/Hufnagel Subdivision Starbucks Shults Ford/Lincoln Dealership Land Development Valvoline Engineering	1995.00 712.75 771.50 697.75 3066.25 398.50 551.00 2172.00 29.75 1458.75 67.00 2797.50	14,717.75
5048	12/14/2023	HILL INTERNATIONAL TRUCKS NA LLC	PARTS PARTS - #3102 PARTS - #3119 PARTS - #3109 PARTS - #3110	Vehicle Parts	4,042.92	4,042.92
5049	12/14/2023	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	1,325.77	1,325.77
5050	12/14/2023	JACKS AUTO PARTS	PARTS - #3109 PARTS - LEAF TRUCK PARTS - #3114	Vehicle Maintenance Parts Vehicle Parts	172.90 1158.91	1,331.81
5051	12/14/2023	KOLEK, ANDREW	UNIFORM REIMBURSEMENT	Uniform Clothing	594.38	594.38
5052	12/14/2023	LOCAL GOVERNMENT ACADEMY	ELECTED OFFICIALS COURSE .01 400 460 202	PREPAID EXPENDITURES	2,100.00	2,100.00
5053	12/14/2023	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	750.52	750.52
5054	12/14/2023	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	1,743.81	1,743.81
5055	12/14/2023	MARKL SUPPLY COMPANY	DUTY WEAPON - METZGER - PARTIAL SHIPMENT UNIFORMS - BOCK UNIFORM - METZGER UNIFORM - DAVIS	Police Equipment Receivable Uniform Clothing	49.45 982.69	1,032.14
5056	12/14/2023	MASTRO ICE, INC	2023 WINTERFEST - BALANCE	Entertainment	515.00	515.00
5057	12/14/2023	MATHESON TRI-GAS INC.	ACETYLENE & HIGH PRESSURE TANKS	Vehicle Parts	320.28	320.28
5058	12/14/2023	McCANDLESS TOWNSHIP SANITARY AUTHORITY	VESTAL SEWER - DPW DPW TOWN HALL	Sewer	1241.65 117.80	1,359.45
5059	12/14/2023	MICHAEL BROTHERS HAULING, INC	GLASS RECYCLING	Hard to Recycle Items	400.00	400.00

**Town of McCandless General Fund (Fund 01)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5060	12/14/2023	MIHM RENTALS & SALES CO., INC.	WINTERFEST TABLES/CHAIRS/TENT	Equipment Rental	243.22	243.22
5061	12/14/2023	MISSION SQUARE RETIREMENT	2021 - 3RD QTR 2022 - 1ST QTR 2022 - 2ND QTR 2022 - 3RD QTR 2022 - 4TH QTR 2023 - 1ST QTR 2023 - 2ND QTR 2023 - 3RD QTR 2020 - 4TH QTR	Retirement Plan Fees	49,411.50	49,411.50
5062	12/14/2023	MOTOROLA SOLUTIONS, INC.	BODY CAMERA	Public Safety Equipment	150.00	150.00
5063	12/14/2023	NORTH EASTERN UNIFORMS	UNIFORMS - DAMAGED IN LINE OF DUTY UNIFORMS - DAVIS	Uniform Clothing	529.97	529.97
5064	12/14/2023	O'Connor, Angela	WINTERFEST SUPPLIES	General Operating Supplies	263.42	263.42
5065	12/14/2023	O'REILLY AUTO PARTS	PARTS - #2108 PARTS - #3109 SHOP SUPPLIES	Other Operating Supplies Vehicle Parts	23.98 52.49	76.47
5066	12/14/2023	ODB MUNICIPAL PRODUCTS	PARTS - STREET SWEEPER	Street Sweeper Parts	1,248.84	1,248.84
5067	12/14/2023	OPTIMUS RISK SERVICES	LOSS CONTROL SERVICES	Consulting Services	795.00	795.00
5068	12/14/2023	PA ONE CALL SYSTEM INC	PA ONE CALLS	PA One Call Fees	168.72	168.72
5069	12/14/2023	PA TURNPIKE TOLL BY PLATE	TOLL BY PLATE- PA-MG4144J ..K9 TRAINING	Miscellaneous Supplies	26.60	26.60
5070	12/14/2023	PENN POWER	SCHOOL ZONE VESTAL TRAFFIC SIGNAL DPW TOWN HALL DEVLIN PARK WALL PARK MEMORIAL DR MONUMENT	Traffic Signal Electricity Electricity	2301.10 187.90 658.94 329.43	3,477.37
5071	12/14/2023	PITTSBURGH POST-GAZETTE	LEGAL ADS - COUNCIL LEGAL ADS - FINANCE	Advertising	464.75 143.00	607.75
5072	12/14/2023	PITTSBURGH PUBLIC SAFETY SUPPLY	UNIFORM - MARTIN	Uniform Clothing	83.85	83.85
5073	12/14/2023	PROACTIVE CONSULTING, INC	TRAINING - SOVN CITIZEN & FIRST AMEND - BOCK	Seminars & Training	149.00	149.00
5074	12/14/2023	PVE, LLC	ENGINEERING SVCS	Engineering	435.00	435.00
5075	12/14/2023	RBA PROFESSIONAL DATA	2024 SOFTWARE MAINTENANCE/SUPPORT - #0140337430201 (\$4713.75) #0140337430204 (\$4578.75)	PREPAID EXPENDITURES	9,292.50	9,292.50
5076	12/14/2023	SAIKALY, SANY	WINTER FEST	General Operating Supplies	125.00	125.00
5077	12/14/2023	SAXONBURG KENNELS	K-9 EXPENSES	K-9 Unit Supplies	155.00	155.00
5078	12/14/2023	SHULTS FORD LINCOLN	PARTS - #6134 AA PARTS - #2109 PARTS - #2108	Vehicle Parts	174.91 205.92	380.83
5079	12/14/2023	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	56.26	56.26
5080	12/14/2023	STRASSBURGER MCKENNA GUTNICK & GEFSKY	ZHB LEGAL SERVICES	ZHB Legal Services	1,393.50	1,393.50
5081	12/14/2023	STRATUS BUILDING SOLUTIONS	CLEANING SERVICE	Building Cleaning Services	2775.00 200.00	2,975.00
5082	12/14/2023	T-MOBILE	MONTHLY WIRELESS	Monthly Telephone Charges Internet Fees Monthly Telephone	39.88 79.76 188.42 462.00 21.14 39.88 39.88 199.40	1,070.36
5083	12/14/2023	THIRD GENERATION	MONTHLY TELEPHONE CHARGE	Monthly Telephone	1,187.51	1,187.51
5084	12/14/2023	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	Subscriptions	75.00	75.00
5085	12/14/2023	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	77.70 331.23	408.93
5086	12/14/2023	VERIZON	MONTHLY INTERNET	Internet	188.99	188.99
5087	12/14/2023	VERIZON	EQUIPMENT RENTAL	Monthly Telephone Charges	8.81	8.81
5088	12/14/2023	VERIZON CONNECT FLEET USA, LLC	VEHICLE TRACKING	Communications Equipment	223.30	223.30
5089	12/14/2023	W.B. MASON CO., INC.	OFFICE SUPPLIES - NEW COUNCIL MEMBERS	General Office Supplies	75.56	75.56

**Town of McCandless General Fund (Fund 01)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5090	12/14/2023	WEST VIEW WATER AUTHORITY	HERITAGE CENTER 6" FIRELINE 1.0 HYDRANT 6" FIRELINE 556.0 HYDRANTS	Water - Town Hall/DPW Public Hydrant Services Water	202.85 14910.89 11.95	15,125.69
5091	12/14/2023	WISSNER, JEFF	OFFICE EQUIP REIMBURSEMENT	Other Operating Supplies	52.50	52.50
EFT	12/15/2023	MUNICIPAL BENEFITS SERVICES	Pay period ending 12/03/2023,Employer Medical Police,Health Ins-MEITPolice,Employer Medical,Health Ins-MEIT Pay period ending 12/17/2023,Employer Medical Police,Health Ins-MEITPolice,Employer Medical,Health Ins-MEIT	Healthcare Healthcare Police	30813.12 57569.58	88,382.70
EFT	12/18/2023	UNITED STATES TREASURY	Pay period ending 12/17/2023,E Fica,E Ficamed,Fica,FicaMed,FWT	Federal Income Tax Social Security Tax Medicare Tax	189.81 496.00 116.00	801.81
EFT	12/18/2023	PA DEPT OF REVENUE	Pay period ending 12/17/2023,SwtPA	State Income Tax	122.80	122.80
5092	12/21/2023	ABC FIRE EXTINGUISHER CO.	FIRST AID FILL-UP - DPW	Public Safety Equipment	313.13	313.13
5093	12/21/2023	AMAZON CAPITAL SERVICES	SUPPLIES - PD OFFICE SUPPLIES - PD CREDIT: INVOICE# 1RY4-NDVR-L7KV COMPUTER SUPPLIES - HC SUPPLIES - PD	General Office Supplies Ammunition & Firearm Peripherals Other Operating Supplies Audio Visual Equipment	165.60 1029.61 -100.32 999.99	2,094.88
5094	12/21/2023	BDI	PARTS	Vehicle Parts	513.81	513.81
5095	12/21/2023	BEST FEEDS NORTH PARK	WINTERFEST	General Operating Supplies	25.98	25.98
5096	12/21/2023	BUGS OR US, INC.	PEST TREATMENT	General Maintenance	690.00	690.00
5097	12/21/2023	CAMPBELL DURRANT, P.C.	PROFESSIONAL SERVICES	Labor Attorney	3,162.70	3,162.70
5098	12/21/2023	CARROLL CONSTRUCTION SUPPLY	MACHINE PARTS	Machinery Parts	972.00	972.00
5099	12/21/2023	CASH	PETTY CASH - DPW	Other Operating Supplies	55.35	55.35
5100	12/21/2023	FEDEX	SHIPPING - PLANNING	Postage	43.37	43.37
5101	12/21/2023	GBS	IMAGE BILLINGS AND ENCRYPTION FEE	Document Imaging	313.07	313.07
5102	12/21/2023	GLASSMERE FUEL SERVICE	UNLEADED & DIESEL FUEL	Unleaded Fuel Diesel Fuel	5506.78 4901.67	10,408.45
5103	12/21/2023	GRAINGER	TOOLS PUBLIC SAFETY EQUIP UNIFORM CLOTHING PARK SANITATION SUPPLIES OTHER SUPPLIES SANITATION SUPPLIES	Sanitation Supplies Uniform Clothing Public Safety Equipment Other Operating Supplies Tools	26.51 95.52 44.40 370.00 184.84 97.00 39.98	858.25
5104	12/21/2023	GRAPHIC PRODUCTS INC.	UNIFORM CLOTHING	Uniform Clothing	1,550.45	1,550.45
5105	12/21/2023	GREATER PITTSBURGH PLUMBING	GENERAL REPAIR BACKFLOW TEST	General Maintenance	494.00	494.00
5106	12/21/2023	HIGHLAND VOLUNTEER FIRE CO.	4TH QUARTER ALLOCATION	Highland VFC Loan Receivable - Aerial Fire Department Fuel Annual - Highland VFC	-7500.00 -983.08 42656.25	34,173.17
5107	12/21/2023	HIGHMARK INC.	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	709.76	709.76
5108	12/21/2023	HILL INTERNATIONAL TRUCKS NA LLC	PARTS PARTS - #3102 PARTS - #3110 PARTS CREDIT - PARTS ..INV# X105015489:01 PARTS - #3110	Vehicle Parts	3,452.86	3,452.86
5109	12/21/2023	IBIS EMERGENCY VEHICLES	VEHICLE MAINT - GRAPHICS REPAIR - CAR #3	Vehicle Maintenance	480.00	480.00
5110	12/21/2023	INGOMAR VOLUNTEER FIRE CO	4TH QUARTER ALLOCATION	Fire Department Fuel Annual - Ingomar VFC	-536.82 42656.25	42,119.43
5111	12/21/2023	KING, MARK	UNIFORM REIMBURSEMENT	Uniform Clothing	302.18	302.18
5112	12/21/2023	KONICA MINOLTA PREMIER FINANCE	BIZHUB 360i LEASE	Office Equipment Leasing	241.73	241.73
5113	12/21/2023	LAUREL GARDENS TIRE SERVICE, INC.	TIRES - #2109 TIRES - #2118 TIRES - #6134 AA	Tires	639.80 1524.00	2,163.80
5114	12/21/2023	LOWE'S	PARTS GENERAL MAINT PARK SUPPLIES WINTERFEST	General Maintenance General Repairs Other Operating Supplies General Operating Supplies	39.20 37.92 45.36 726.59	849.07
5115	12/21/2023	Machesney, David A	UNIFORM REIMBURSEMENT	Uniform Clothing	144.90	144.90
5116	12/21/2023	MAIELLO, BRUNGO, MAIELLO LLP	PROFESSIONAL SERVICES	Town Attorney	3,272.50	3,272.50

**Town of McCandless General Fund (Fund 01)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5117	12/21/2023	MARKL SUPPLY COMPANY	UNIFORM - EGLI	Uniform Clothing	146.02	146.02
5118	12/21/2023	MCCLAIN, MICHAEL	CODE ENF TRAINING	Seminars	45.00	45.00
5119	12/21/2023	MUNICIPAL CODE ENFORCEMENT, LLC	PROFESSIONAL SVCS - INSPECTIONS	PROFESSIONAL SERVICES	4,836.00	4,836.00
5120	12/21/2023	NORTH EASTERN UNIFORMS	UNIFORMS - SHANAHAN UNIFORMS - GUZZO PUBLIC SAFETY SUPPLIES - PD	Uniform Clothing Public Safety Equipment	1411.64 546.99	1,958.63
5121	12/21/2023	O'REILLY AUTO PARTS	PARTS - #3109	Vehicle Parts	440.39	440.39
5122	12/21/2023	OAK'S AUTO-TRUCK SERVICE LLC	TOWING SERVICE	Vehicle Towing	669.08	669.08
5123	12/21/2023	OSBURN ASSOCIATES, INC.	PO# 528 - FINAL	Sign Making Supplies	1,635.00	1,635.00
5124	12/21/2023	PATH MASTER INC.	PO# 540 - PARTIAL	Traffic Signal Repairs	4,340.00	4,340.00
5125	12/21/2023	PEEBLES DIST VOL FIRE CO	4TH QUARTER ALLOCATION	Peebles VFC Loan Receivable - Pumper/Ladder Fire Department Fuel Annual - Peebles VFC	-10000.00 -3417.48 42656.25	29,238.77
5126	12/21/2023	PENN POWER	TRAFFIC SIGNAL SCHOOL ZONE VESTAL HERITAGE CENTER	Electricity Traffic Signal Electricity	132.86 548.77 191.20 135.80	1,008.63
5127	12/21/2023	PEOPLES GAS	DPW TOWN HALL HERITAGE CENTER	Natural Gas	971.52 75.54	1,047.06
5128	12/21/2023	PITT SPECIALTY SUPPLY, INC.	SANITATION SUPPLIES	Sanitation Supplies	130.99	130.99
5129	12/21/2023	PRIME CONTRACTOR SUPPLY CORP	PIPE	Pipe	893.76	893.76
5130	12/21/2023	QUADIENT, INC.	POSTAGE MACHINE LEASE	Office Equipment Leasing	304.64	304.64
5131	12/21/2023	S & D CALIBRATION SERVICES INC	ACCUTRAK & ENRAD CERTIFICATION	Calibration Services	128.00	128.00
5132	12/21/2023	EMPLOYEE	FSA CLAIM - 2023	Flexible Spending Accounts	584.49	584.49
5133	12/21/2023	SCOTT ELECTRIC CO.	SIGN MAKING EQUIP EQUIP PARTS GEN MAINTENANCE	Equipment Maintenance Parts General Maintenance Sign Making Equipment	44.84 2070.20 -127.35	1,987.69
5134	12/21/2023	SPECTRUM MEDICAL SERVICES, INC	MOBILE RANDOM DRUG TEST	Drug & Alcohol Testing	78.00	78.00
5135	12/21/2023	STATE CHEMICAL SOLUTIONS	SANITATION SUPPLIES	Sanitation Supplies	168.70	168.70
5136	12/21/2023	SUNBELT RENTALS	MACHINE RENTAL - DETENTION	Detention Facility Maintenance	441.52	441.52
5137	12/21/2023	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	25.90 157.50	183.40
5138	12/21/2023	UNITED AUTO SUPPLY	SANITATION	Sanitation Supplies	1,177.32	1,177.32
5139	12/21/2023	UPS STORE, THE	TRAFFIC PARTS SHIPPING	Postage	43.34	43.34
5140	12/21/2023	WEST VIEW WATER AUTHORITY	DPW TOWN HALL	Water - Town Hall/DPW	306.97	306.97
5141	12/21/2023	WILLIAMS WESCO INC	FORKLIFT FUEL	Lubricants	73.80	73.80
5142	12/21/2023	WINTERS, MARC A	ARBITRATION - ACT 111 ARBITRATION 01-23-0000-4689	Labor Attorney	13,268.42	13,268.42
5143	12/22/2023	POSTMASTER, PITTSBURGH	POSTAGE - 2024 CALENDARS	Postage	2,971.49	2,971.49
EFT	12/22/2023	PA DEPT OF REVENUE	Pay period ending 12/17/2023,SwtPA	State Income Tax	11,041.66	11,041.66
EFT	12/22/2023	PA SCDU	Pay period ending 12/17/2023,AL Co Family Division	Family Court	125.82	125.82
EFT	12/22/2023	UNITED STATES TREASURY	Pay period ending 12/17/2023,E Fica,E FicaMed,FWT,Fica,FicaMed	Federal Income Tax Social Security Tax Medicare Tax	58704.40 45551.26 10653.10	114,908.76
EFT	12/22/2023	ICMA - 401	Pay period ending 12/17/2023,DC Pension,DC Pension Match,DPW Pension,DPW Pension Match	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	5551.41 5551.41	11,102.82
EFT	12/22/2023	US BANK	Pay period ending 12/17/2023,Police Pension	Police Pension Withheld	9,938.00	9,938.00
EFT	12/22/2023	ICMA - 457	Pay period ending 12/17/2023,Def Comp % Uniform,Def Comp Amt Uniform,DComp Match Non,Def Comp % Non Uniform,Def Comp Amt Non Uniform	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1436.47 797.32 9258.00	11,491.79
EFT	12/22/2023	ICMA - IRA	Pay period ending 12/17/2023,Roth IRA-Uniform,Roth IRA-Non Uniform	Roth IRA Contributions Withheld Roth IRA Contributions Withheld	813.27 513.46	1,326.73
Total Checks						718,717.11

**Town of McCandless Payroll Checking Account**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1124-1125	12/8/2023	Town Employee Paychecks	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	4,357.79	4,357.79
EFT	12/8/2023	Town Employee Direct Deposits	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	161,516.77	161,516.77
1126-1127	12/18/2023	Town Council Paychecks	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	869.80	869.80
EFT	12/18/2023	Town Council Paychecks	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	2,419.59	2,419.59
1128-1129	12/22/2023	Town Employee Paychecks	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	6,777.80	6,777.80
EFT	12/22/2023	Town Employee Direct Deposits	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	218,407.54	218,407.54
<b>Total Checks</b>						<b>\$394,349.29</b>

**Town of McCandless Fire Apparatus Account (Fund 01)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

**Town of McCandless Transportation District Fund (Fund 15)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						0.00

**Town of McCandless Capital Improvements Fund (Fund 18)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
280	12/14/2023	GATEWAY ENGINEERS INC.	MTSA - LONGVUE STORMWATER WALL PARK BASEBALL CONSTR ADMIN VESTAL PARK - PHASE 1 2022 ARLE GRANT BLAZIER CULVERT 2023 TOWN BASIN RETROFITS GLG - BLAZIER / INGOMAR GLG - DUNCAN / PEEBLES GLG - PEEBLES / MCINTYRE GLG - PEEBLES / REMINGTON GLG - PERRY / 19 NORTH GLG - THOMPSON / RED COACH STONEBROOK VILLAGE MTSA - LONGVUE STORMWATER PINE CREEK IMPROVEMENTS 100% TOWN	Traffic Signal Upgrades General Construction Engineering - MS4 Construction - Detention Facilities Construction Materials	8630.00 4284.25 7711.75 12191.50 1245.75	34,063.25
281	12/14/2023	NATIONAL GUNITE	BLAZIER DRIVE REHAB	General Construction	527,829.08	527,829.08
282	12/14/2023	SITE SOLUTIONS	PO# 535 - FINAL - PHASE 2 PO# 538 - PARTIAL - FINAL	Traffic Signal Upgrades	14,338.00	14,338.00
283	12/21/2023	PLATESMART TECHNOLOGIES	3 YEAR LICENSES (8) CAMERAS	Traffic Signal Upgrades	2,600.00	2,600.00
284	12/21/2023	SITE SOLUTIONS	PO# 543 - DOWN PAYMENT	Traffic Signal Upgrades	7,588.80	7,588.80
<b>Total Checks</b>						<b>586,419.13</b>

**Town of McCandless Assessment Fund (Fund 19)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
<b>Total Checks</b>						<b>\$0.00</b>

**Town of McCandless State Highway Aid Fund (Fund 35)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

**Town of McCandless Real Estate Tax Agency Fund (Fund 91)**  
**Check Listing with Accounting Distribution 12/01/2023 - 12/31/2023**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1226	12/21/2023	BUTTERINI, LAWRENCE & KATHLEEN	NOV 2023 RE TAX REFUND #644921	Prior Real Estate Tax Due To Town	0.48	0.48
1227	12/21/2023	CORELOGIC CENTRALIZED REFUNDS	AUG 2023 RE TAX REFUND #632006 AUG 2023 RE TAX REFUND #632093 AUG 2023 RE TAX REFUND #632170 AUG 2023 RE TAX REFUND #632188 AUG 2023 RE TAX REFUND #632204 AUG 2023 RE TAX REFUND #632946 AUG 2023 RE TAX REFUND #633379 AUG 2023 RE TAX REFUND #633393 AUG 2023 RE TAX REFUND #633689 AUG 2023 RE TAX REFUND #635222 AUG 2023 RE TAX REFUND #635234 AUG 2023 RE TAX REFUND #635274	Prior Real Estate Tax Due To Town	52,357.58	52,357.58
1228	12/21/2023	DANIELS, JAMES C.	NOV 2023 RE TAX REFUND #646777	Prior Real Estate Tax Due To Town	17.94	17.94
1229	12/21/2023	DIAZ, DANETTE RENEE	NOV 2023 RE TAX REFUND #646433	Prior Real Estate Tax Due To Town	5.58	5.58
1230	12/21/2023	HICKERSON, PATRICK & LESLIE	NOV 2023 RE TAX REFUND #644789	Prior Real Estate Tax Due To Town	7.76	7.76
1231	12/21/2023	KALARIA, POOJA PATEL & ARJUN	NOV 2023 RE TAX REFUND #646549	Prior Real Estate Tax Due To Town	88.18	88.18
1232	12/21/2023	KONG, CHUNG	NOV 2023 RE TAX REFUND #644822	Prior Real Estate Tax Due To Town	8.48	8.48
1233	12/21/2023	KRESS, GLENN	NOV 2023 RE TAX REFUND #645313	Prior Real Estate Tax Due To Town	1.22	1.22
1234	12/21/2023	MANGONE, BRIAN SEYLER & CRYSTAL	NOV 2023 RE TAX REFUND #643884	Prior Real Estate Tax Due To Town	409.16	409.16
1235	12/21/2023	MEMORIAL PARK PRESBYTERIAN CHURCH	NOV 2023 RE TAX REFUND #644966	Prior Real Estate Tax Due To Town	11.99	11.99
1236	12/21/2023	NAPLES, JOHN & ASHLEE	NOV 2023 RE TAX REFUND #645707	Prior Real Estate Tax Due To Town	129.81	129.81
1237	12/21/2023	NEELAM REAL ESTATE LLC	NOV 2023 RE TAX REFUND #644870	Prior Real Estate Tax Due To Town	362.89	362.89
1238	12/21/2023	O'NEILL, CHARLES & ELIZABETH	NOV 2023 RE TAX REFUND #646709	Prior Real Estate Tax Due To Town	1.20	1.20
1239	12/21/2023	SEGURA, LETICIA & GABRIEL	NOV 2023 RE TAX REFUND #644194	Prior Real Estate Tax Due To Town	7.76	7.76
1240	12/21/2023	SYPOLT, RYAN P & LAUREN	NOV 2023 RE TAX REFUND #645553	Prior Real Estate Tax Due To Town	4.62	4.62
<b>Total Checks</b>						<b>\$53,414.65</b>



# Town of McCandless Financial Dashboard For the 12 Months Ending December 31, 2023

*Preliminary*

General Fund Revenues 2023 Budget vs. Actual		
	\$ 16,902,065	Budget
	\$ 17,593,501	Actual
	104.1%	


General Fund Expenditures 2023 Budget vs. Actual		
	\$ 18,389,405	Budget
	\$ 16,169,272	Actual
	87.9%	

Net Change in General Fund Fund Balance Budget vs. Actual		
	\$ (1,487,340)	Budget*
	\$ 1,424,229	Actual
	* Budgeted Capital Improvements Program Fund Transfer	

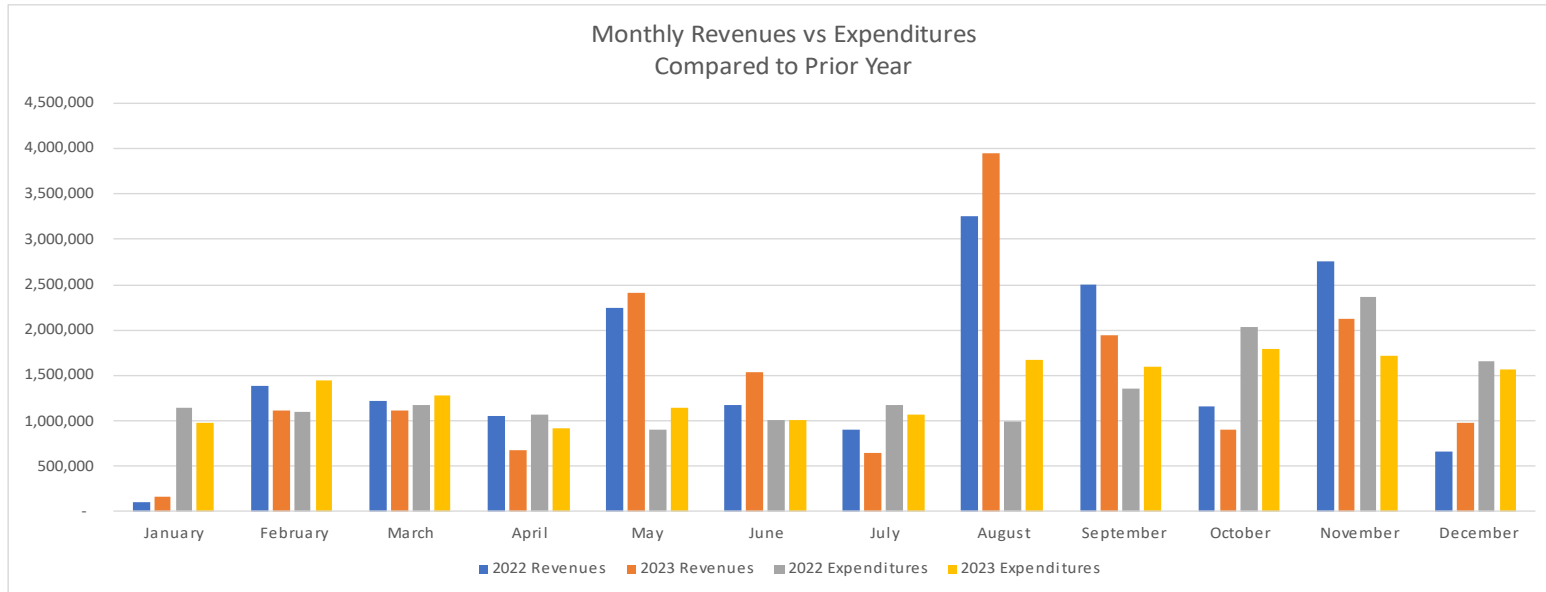
Public Safety Expenditures Vs. Other As Compared to Actual Expenditures		
	48%	Public Safety
	52%	Other
	100%	Total

General Fund Revenues 2022 Budget vs. Actual		
	\$ 17,208,620	Budget
	\$ 18,415,867	Actual
	107.0%	

General Fund Expenditures 2022 Budget vs. Actual		
	\$ 17,479,900	Budget
	\$ 15,970,305	Actual
	91.4%	

American Rescue Plan Act Funds Received vs. Used		
	\$ 2,955,603	Received^
	\$ 2,128,680	Used
	72%	
^ This is the full disbursement of ARPA funds		

Public Works Expenditures Vs. Other As Compared to Actual Expenditures		
	21%	Public Works
	79%	Other
	100%	Total



**Revenues**  
**For the 12 months ended December 31, 2023**  
*Preliminary*

	<b>Amended Budget 2022</b>	<b>Actual Year to Date 2022</b>	<b>Actual As % Of Budget 2022</b>	<b>Amended Budget 2023</b>	<b>Actual Year to Date 2023</b>	<b>Actual As % Of Budget 2023</b>
<b>Taxes</b>						
Real Estate Tax	\$ 3,307,000	\$ 3,408,896	103.08%	\$ 3,350,000	\$ 3,529,893	105.37%
Earned Income Tax	6,000,000	6,849,682	114.16%	6,405,250	6,116,764	95.50%
Realty Transfer Tax	1,735,000	2,248,791	129.61%	1,300,000	1,966,226	151.25%
Local Services Tax	700,000	721,231	103.03%	710,000	706,536	99.51%
Business Privilege Tax	1,284,000	1,480,009	115.27%	1,400,000	1,533,076	109.51%
<b>TOTAL Taxes</b>	<b>\$ 13,026,000</b>	<b>\$ 14,708,608</b>	112.92%	<b>\$ 13,165,250</b>	<b>\$ 13,852,495</b>	105.22%
Penalties & Interest on Delinquent Taxes	\$ 8,500	\$ 37,133	436.86%	\$ 9,500	\$ 30,119	317.04%
Licenses and Permits	373,325	427,973	114.64%	388,675	343,142	88.29%
Fines	43,000	37,714	87.71%	35,500	32,815	92.44%
Interest and Rents	31,500	58,677	186.28%	140,000	251,176	179.41%
State Funding	774,500	929,491	120.01%	889,400	848,148	95.36%
Local Funding	800,100	897,951	112.23%	850,675	861,301	101.25%
Charges and Fees	452,020	402,500	89.04%	380,890	355,524	93.34%
Assessments	7,900	335	4.24%	7,900	1,515	19.17%
Contributions and Donations	6,245	24,742	396.19%	67,500	39,698	58.81%
Sale of Assets	15,000	232	1.55%	15,000	62,100	414.00%
Fund Transfers	1,498,530	641,905	42.84%	756,775	756,775	100.00%
Refunds of Prior Year Expenditures	172,000	248,606	144.54%	195,000	158,693	81.38%
<b>TOTAL Revenues</b>	<b>\$ 17,208,620</b>	<b>\$ 18,415,867</b>	107.02%	<b>\$ 16,902,065</b>	<b>\$ 17,593,501</b>	104.09%

**Expenditures**  
**For the 12 months ended December 31, 2023**  
*Preliminary*

	Amended Budget 2022	Actual Year to Date 2022	Actual As % Of Budget 2022	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023
<b>General Government (400-409)</b>						
Town Council	\$ 94,765	\$ 56,299	59.41%	\$ 143,600	\$ 64,218	44.72%
Town Administration	509,065	404,483	79.46%	626,140	410,878	65.62%
Financial Administration	469,510	378,549	80.63%	529,655	369,279	69.72%
Tax Collection	375,550	342,826	91.29%	411,260	337,523	82.07%
Citizen Information	178,865	158,702	88.73%	160,780	133,646	83.12%
Buildings and Plant	642,900	537,575	83.62%	648,860	467,008	71.97%
<b>TOTAL General Government</b>	<b>\$ 2,270,655</b>	<b>\$ 1,878,434</b>	<b>82.73%</b>	<b>\$ 2,520,295</b>	<b>\$ 1,782,552</b>	<b>70.73%</b>
<b>Public Safety (410-419)</b>						
Police Protection	\$ 6,188,650	\$ 5,811,892	93.91%	\$ 6,382,100	\$ 5,903,379	92.50%
Fire Protection and Prevention	1,424,895	1,101,716	77.32%	1,226,415	1,230,119	100.30%
Ambulance	107,575	93,141	86.58%	98,150	66,299	67.55%
Code Enforcement	330,350	250,334	75.78%	272,110	331,794	121.93%
Planning and Zoning	336,740	291,273	86.50%	276,220	239,403	86.67%
School Crossing Guards	81,350	63,367	77.89%	82,300	65,234	79.26%
<b>TOTAL Public Safety</b>	<b>\$ 8,469,560</b>	<b>\$ 7,611,724</b>	<b>89.87%</b>	<b>\$ 8,337,295</b>	<b>\$ 7,836,230</b>	<b>93.99%</b>
<b>Public Works (426-446)</b>						
Recycling	\$ 46,850	\$ 45,106	96.28%	\$ 62,550	\$ 52,139	83.36%
Public Works Administration	2,205,585	2,196,069	99.57%	2,188,900	2,049,383	93.63%
Snow and Ice Control	622,815	610,422	98.01%	493,720	231,163	46.82%
Traffic Control Devices	387,540	301,635	77.83%	435,370	344,470	79.12%
Storm Sewers and Drains	71,110	26,650	37.48%	29,000	18,481	63.73%
Repairs of Vehicles and Machinery	543,555	562,925	103.56%	731,655	544,518	74.42%
Maintenance and Repairs of Roads/Bridges	59,200	36,631	61.88%	61,200	12,849	20.99%
Storm Water Mgmt and Flood Control	96,900	104,915	108.27%	114,500	80,474	70.28%
<b>TOTAL Public Works</b>	<b>\$ 4,033,555</b>	<b>\$ 3,885,732</b>	<b>96.34%</b>	<b>\$ 4,116,895</b>	<b>\$ 3,335,608</b>	<b>81.02%</b>
<b>Culture and Recreation (451-457)</b>						
Culture	\$ 18,125	\$ 16,144	89.07%	\$ 29,200	\$ 19,850	67.98%
Parks	102,100	38,301	37.51%	286,535	138,448	48.32%
Library	641,905	641,905	100.00%	664,350	664,350	100.00%
Community Celebrations	77,000	39,631	51.47%	80,000	50,354	62.94%
<b>TOTAL Culture and Recreation</b>	<b>\$ 839,130</b>	<b>\$ 735,981</b>	<b>87.71%</b>	<b>\$ 1,060,085</b>	<b>\$ 873,002</b>	<b>82.35%</b>
<b>TOTAL Refunds</b>	<b>\$ 107,000</b>	<b>\$ 98,435</b>	<b>91.99%</b>	<b>\$ 114,000</b>	<b>\$ 101,046</b>	<b>88.64%</b>
<b>TOTAL Interfund Operating Transfers</b>	<b>1,760,000</b>	<b>1,760,000</b>	<b>100.00%</b>	<b>2,240,835</b>	<b>2,240,835</b>	<b>100.00%</b>
<b>TOTAL Expenditures</b>	<b>\$ 17,479,900</b>	<b>\$ 15,970,305</b>	<b>91.36%</b>	<b>\$ 18,389,405</b>	<b>\$ 16,169,272</b>	<b>87.93%</b>



# Town of McCandless

9955 Grubbs Road, Wexford, PA 15090  
Phone: 412-364-0616 Fax: 412-364-5066  
Web: [www.townofmccandless.org](http://www.townofmccandless.org)

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Date: January 17, 2024  
To: Town Council  
From: John Bojarski, Public Information Officer  
RE: Communications report

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Below are some recent statistics for our Town media and communications methods:

Town Facebook page: Currently sitting at 5,103 follows. Over the last month, posts on the page reached 11,272 people with 5,908 post engagements (i.e., likes, shares and comments) and we received 31 new page follows.

Police Facebook page: Currently sitting at 5,796 follows. Over the last month, posts on the page reached 28,227 people with 4,597 post engagements and we received 92 new followers. If this seems higher than usual, it is. Postings related to snowy road conditions and traffic signal outage pushed reach and engagement through the roof.

McMail: We sit at 4,044 subscribers. The January edition had a 63 percent “open” rate by subscribers and 5.5 percent of the contact list clicked on at least one link in the message.

YouTube: The Town’s channel has 150 subscribers and 38,426 total views. Over the last month, we received 561 views (38.4 total hours viewed).


Instagram: The Town’s Instagram has 1,033 followers (an increase of 21 since last month).

LinkedIn: The Town has 224 followers (an increase of 13 since last month).






For more details, see the graphics and charts on the following pages.

## Town Facebook stats

### Discovery

 Post reach	11,272
 Post engagement	5,908
 New Page Followers	31

### Interactions

 Reactions	774
 Comments	68
 Shares	51
 Photo views	2,426
 Link clicks	151

### Other


 Hide all posts	0
 Unfollows	0

## Top Performer




Congratulations to the Second Place winner of the Holiday Lights Contest, 10134 Deer View Point. First Pla...


Published by Sandra Bauer · December 22, 2023 at 8:37 AM · 

Post Impressions 

5,797

Post reach 


5,406

Engagement 






1,222

## Police Facebook stats

### Discovery

 Post reach	28,227
 Post engagement	4,597
 New Page Followers	92

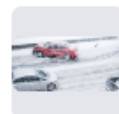
### Interactions

 Reactions	541
 Comments	92
 Shares	49
 Photo views	230
 Link clicks	102

### Other


 Hide all posts	2
 Unfollows	0

## Top Performer




Please use caution driving on area roads. We have responded to numerous crashes this afternoon. Crews...


Published by Christian Guzzo · January 6 at 3:50 PM · 

Post Impressions 

13,334

Post reach 

13,162

Engagement 

1,133

# January 2024 McMail report

INFO

Subject You've Got McMail™ — January 2024 e-newsletter from the Town of Mc Candless

Sent December 29, 2023 2:25:17 PM  
(32 seconds)

TOTALS

Contacts Sent To 4,045

Opened (63.04%) 2,550

Clicked (5.53%) 141

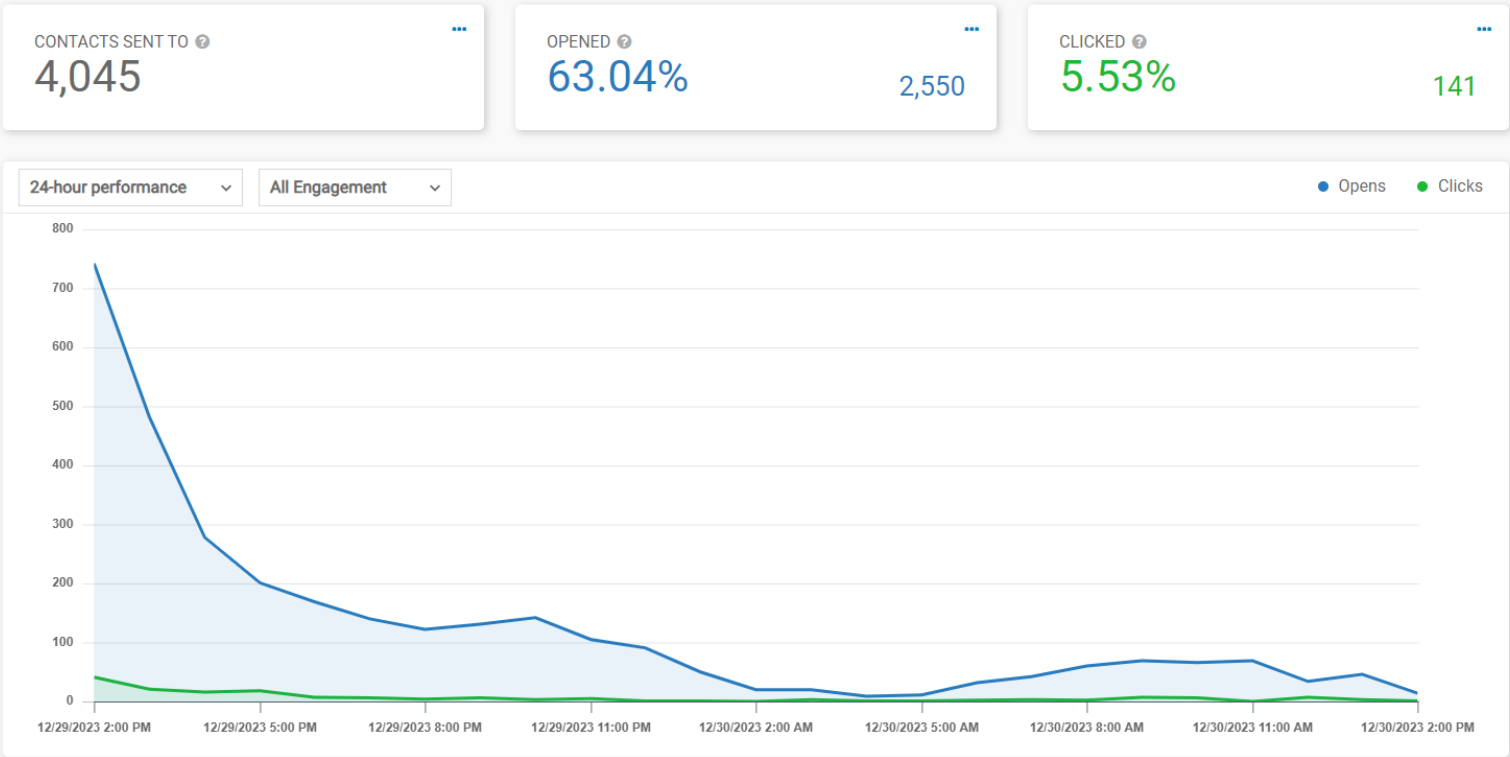
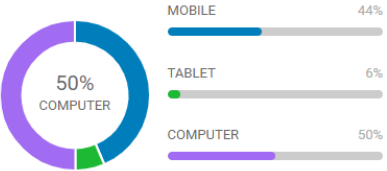
No Info (35.95%) 1,454

Bounced (1.01%) 41

Unsubscribed (0.15%) 6

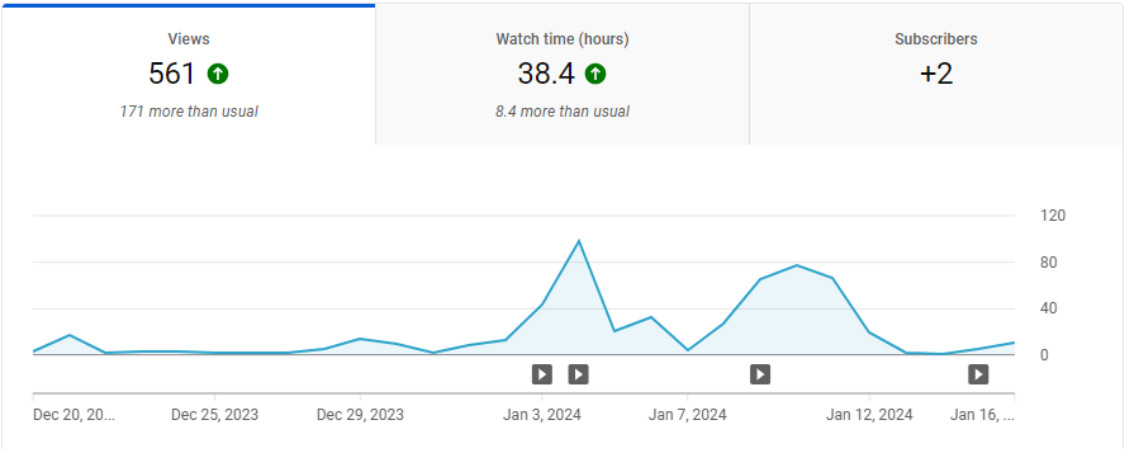
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DEVICE USAGE



## Town YouTube channel statistics

Your channel got 561 views in the last 28 days



### Your top content in this period

		Views
1	Meeting of the Town Council (January 8, 2024) Jan 9, 2024	208
2	Organization Meeting (January 2, 2024) Jan 3, 2024	161
3	Meeting of the Town Council (December 18, 2023) Dec 19, 2023	37
4	Planning Commission (January 3, 2024) Jan 4, 2024	30
5	Meeting of the Town Council (November 27, 2023) Nov 28, 2023	17



# Staff Report

**To:** Town Council Members

**From:** Rachel J. Susko, Planning & Development Director

**Date:** January 17, 2024

**Re:** Monthly Planning Report – January 2024

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## **I. Reorganization**

The Planning Commission elected Dan Kortum to another term as Chair of the Commission for 2024. Ann Clarke was elected Vice Chair.

## **II. Shults Ford/Lincoln EV Dealership**

Stormwater questions remain from the Town Engineer's review. Gateway has asked for additional information to confirm the downstream storm systems will be able to handle the rate at which the new parking lot would drain into the existing system. The plan was tabled again awaiting further data to satisfy the primary technical concerns from their review. Other items that are less critical to overall system design may be recommended as conditions of approval after the main questions have been resolved.

## **III. Rachel Carson EcoVillage rezoning request (SD to R-M)**

The Planning Commission reviewed an application, submitted by the Rachel Carson EcoVillage group, to rezone a part of the property owned by the Sisters of Divine Providence (Block/Lot 827-P-339, subdivided off during the Mother House approval) from the Special District (SD) to the Moderate Density Residential (R-M) district. As currently zoned the property would allow for primarily institutional, campus-scale uses.

The EcoVillage proposes an intentional residential community composed of two- and three-unit attached dwellings accessible by footpaths that would be designed around the existing site conditions with very limited environmental impacts. Purely residential uses are not permitted in the SD district, so a rezoning request has been submitted.

The group discussed various aspects of the concept plan, such as community layout, emergency vehicle access, and parking. The EcoVillage has been working with the Town Fire Marshal to understand emergency access requirements and ensure that the plan's design would meet the International Fire Code. They have also reached out to neighbors of the property to explain the proposal and represented that the neighbors were not opposed to the concept they presented.

Some discussions have occurred with the Sisters of Divine Providence on a shared parking arrangement, as the Town's zoning code requires 2 parking spaces per dwelling unit but the EcoVillage group only desires to pave enough area to assign 1 space per unit in a communal parking lot (which community members agree to when they buy in). Technical zoning issues are not addressed during a rezoning application, which focuses on neighborhood character and appropriateness for a community's Comprehensive Plan, so further review and discussion will need to occur on the parking issue if the rezoning request is approved.

Additional questions were raised about the reason for the property being zoned SD and whether the Town's intent was for the area to remain institutional in character only. It was noted that the property also abuts an existing R-M neighborhood. The most likely scenario is that the property was zoned into the former Institutional (I) district in the old zoning code because the Sisters of Divine Providence operations would not have fit into another zoning district at that time. Most properties in the former I district were split into

either the SD and Civic District (CD) depending on current use and ownership, but it was understood that the Sisters were seeking a buyer and subsequent development proposals could require a rezoning.

Sister Michele Bisbey, Provincial Director for the Sisters of Divine Providence, introduced herself and spoke passionately about the Sisters' goals for the future and legacy of the property as their organization's size has been reduced in recent years. The Sisters feel strongly that the EcoVillage is the most appropriate use of the largely untouched portion of their property and the only type of project that will be able to preserve the "mother trees" present there, which are several hundred years old. Other developers have inquired for projects such as assisted living facilities and apartments but have not found the site workable due to environmental issues such as a stream bisecting the property, limited wetlands, and the significant amount of tree-clearing that would be required to build any traditional development.

MOTION by Ms. Clarke to recommend Town Council approve the Rachel Carson Eco-Village rezoning application to change the zoning district of the property to R-M from SD. SECONDED by Mr. Kline.

*Motion passed (6-1).* Chairman Kortum was opposed, stating the property should remain in SD to be developed at a higher intensity institutional scale.

The public hearing on this request will be held during Town Council's February 26 regular meeting.

#### **IV. Starbucks (95 Blazier Dr) sidewalk waiver modification request**

The Planning Commission reviewed a modification request to waive the sidewalk construction requirement for the Starbucks previously approved at 95 Blazier Dr in December 2022. Starbucks explained that the configuration shown on the original plans actually exceeded their property lease line. The small area of unused ground between their parking lot and the McKnight Rd/Blazier Dr intersection is a separate parcel and the property owner/landlord raised objections about building a sidewalk directly through it. Starbucks also later had concerns about directing pedestrians to cross the drive-thru lane to access the outside seating area and parking lot.

A representative from Kimley-Horn, the engineering firm handling the project on behalf of Starbucks, presented an alternate configuration that would move the sidewalk completely into the right-of-way adjacent Blazier Dr, eventually directing pedestrians into the parking lot on the far western end of the property which would not cross the drive-thru stacking lane. They then proposed to use the lineal feet quantity of the alternate configuration, which is moderately longer than the original, to calculate a fee-in-lieu payment in exchange for a waiver.

The group discussed the Town's goals as set by the Comprehensive Plan and Town Council to improve pedestrian connectivity. The Commission pointed out that sidewalk waivers have been extremely rare for several years and developers have been required to build sidewalks with much more complicated designs due to topography. Blazier Dr is a priority target for improving pedestrian connectivity and a lack of sidewalks on abutting properties has not persuaded Town Council to grant other recent requests.

MOTION by Mr. Kline to recommend Town Council deny the modification request to waive the requirement to build a sidewalk as previously presented on the Starbucks land development application approved on December 19, 2022. SECONDED by Ms. Sponholz.

*Motion passed unanimously (7-0) to recommend denial.*

This request is scheduled for consideration at Town Council's January 22 regular meeting.



# Town of McCandless

9955 Grubbs Road, Wexford, PA 15090  
Phone: 412-364-0616 Fax: 412-364-5066  
Web: [www.townofmccandless.org](http://www.townofmccandless.org)

Date: January 22, 2024  
To: Town Council  
From: Brian O'Malley, Town Manager  
Re: Town Manager Report

- **Stormwater/MS4 Related Matters:**

- Below is ongoing status of the projects, on which we continue to work, to improve stormwater management to the watersheds in the Town:
  - Stormwater Retention Pond Inventory
    - Updates to the Town's Detention/Retention Ponds inventory continue.
  - 2022/23 Pollution Reduction Plan (PRP) Adjustment – The Town is working through the implementation of the 2022/23 PRP adjustment.
    - MTSA Longvue Plant Number 1 Stream Restoration – Work is about completed, and we will wait for vegetation growth in the spring.



- Wexford Run/Pine Creek Study - The Town will continue to explore grant opportunities to attempt to create a multi-municipal plan in the Wexford Run Watershed.
    - Town Owned Detention Ponds in Wexford Run watershed – Gateway Engineering provided reports for retrofit updates to the Forest Trails, Valleyview Court, and Woodbury II retention/detention ponds. Public Works is reviewing those reports and will schedule the work in 2024.
  - Vestal Park Phase 1 Stream Restoration – Gateway is working through the final plans and creation of the bid documents.
  - Next PRP Plan(s) – The Town is in a holding pattern regarding the creation of the 2023-2026 Pollution Reduction Plan (PRP) that will be submitted to the PA Department of Environmental Protection (DEP) for approval.
    - DEP has yet to set the standards for the next permit cycle.
  - DEP DAM Reports – Waiting for review by DEP.
  - Blazier Drive and Winchester Drive Culvert repairs – Construction continues on the Blazier Drive Culvert Repairs and is almost completed. Winchester Drive culvert work will begin after Blazier Drive is completed.
  - PennDOT bridge replacement – The Town was invited to the pre-planning meeting held by PennDOT related to the bridge on Richard Road that is scheduled to be replaced sometime in 2027-2030. The Town wanted to ensure that the nearby neighbors can voice their concerns about the flow of Wexford Run at the bridge and the impact that it has.
- **Infrastructure Projects:**
  - McCandless Drive Sidewalk – This project has been pushed back due to the Blazier Drive Culvert Repairs and the contracting needing to use this area as a staging location.
- **Park Projects:**
  - Wall Park GEDF Project on Ball Fields – Construction work completed. Payment for 90% of the work has been authorized. Waiting for spring vegetation for final payments.
- **Grant Updates:**
  - Green Light Go – The Town was awarded \$1.6 million from the Commonwealth of Pennsylvania and PennDOT for updated traffic signal equipment at six intersections. Working with Gateway and PennDOT to prepare the project documents.
    - Work will be completed in 2024 and 2025.
  - Gaming and Economic Development Grant for Wall Park – See above.
  - Community Infrastructure and Tourism Fund Grant (Court Renovations Devlin

Park) – Waiting for payment from Allegheny County. We have been told it was approved for payment.

- Multi-Modal Grants
  - Waiting for determination for application submitted for sidewalk work at N. Meadows Drive.
- Act 101 Recycling Grant
  - The Department of Public Works has applied for a grant to cover the cost of a new Leaf Vacuum Vehicle. Waiting for Determination.
- Act 904 Recycling Grant
  - Yearly grant was submitted by the Public Information Officer in December 2023.
- Local Share Account (LSA) – We were awarded a \$500,000 grant to put towards the cost of the Town Hall HVAC system, windows, and various items related to those projects.
  - HVAC Contract was awarded. Work on Phase I has begun.
  - LSA Grants that were applied for in November 2023.
    - 3 Police Vehicles
    - 1 Dump Truck with Plow and Spreader
    - 1 Leaf Vacuum Vehicle
    - Cost of a Traffic Impact Fee Study
    - Cost of completing maintenance and/or repairs to 4 Town owned bridges/culverts.
- Commonwealth Flood Mitigation Program – Repair/maintenance to the stormwater conveyance system under Oakridge Drive. Awaiting determination.
- ARLE Grant (Traffic Signals) – Gateway has been authorized to move forward with the creation of bid documents. Gateway will be submitting plans to PennDOT for approval.
- Watershed Restoration and Protection Program
  - Submitted a grant application for the Pine Creek Stream restoration for the Vestal Park Phase 1 Stream Restoration Project on 5/31/2023. Awaiting determination by the state.
- DCNR Grant (Greenways, Trails, and Recreation Program)
  - Submitted a grant application for the Master Park and Trail Feasibility Plan through the Greenways, Trails, and Recreation Program.
    - After speaking with DCNR, we have adjusted the grant to apply for a Master Park Plan and use the trail plans in the Towns' Comprehensive Plan to combine for our Master Park and Trail plan.
    - The Town has received notification that they have been awarded a \$98,931 (85%/15% match) grant to complete this project.
- **Development/Planning Status Report:**
  - 8500 Thompson Run- Construction work continues.

- Walnut Court- Construction work continues. A 2<sup>nd</sup> Phase application has been submitted for one additional building with up to 7 units at the end of Walnut Court and is under review at the Planning Commission.
- Greystone Plan of Lots- Construction work continues.
- Sisters of Divine Providence- Closeout Inspections have begun.
- Fassinger Farms- Construction work continues.
- Zokaite Properties LP (North Meadows Drive) – Construction work continues.
- The Ridge – Plan was approved with conditions at 7/24/23 Council Meeting.
- Starbucks –Renovation work on the building has been completed and a temporary occupancy permit was issued with final occupancy pending completion of the sidewalk. Starbucks has requested a sidewalk modification per their rights, and it is on the agenda for the 1/22/24 meeting. The Planning Commission did not recommend for Council to accept the modification request.
- DCI (Dialysis Clinic Inc.) - (Perry Highway) –Building work has been completed. Final site inspections have begun.
- North Allegheny Intermediate High School – Parking Lot plans approved by Council on 9/25/23.
- Proposed Valvoline – The plans were approved at the 8/28/23 Council meeting and a pre-construction meeting was held on 12/15/23.
- Shults Ford/Lincoln EV Dealership – Gateway has requested additional stormwater project details.
- Rachel Carson Ecovillage (Rezoning Request) – The Planning Commission reviewed the rezoning request at the January Planning Commission meeting and recommended to Council that they consider the rezoning request. Details are in the Planning and Development Director Report.
- Code Enforcement
  - The Demolition of the residential structure at 1100 Woodland Road has been completed.
- **Communications**
  - Website Update – The Town is working through an update to the website that will offer better Parks and Recreation scheduling options for our residents.
  - Town Calendar – The Public Information Officer completed the Town Calendar that was mailed to residents at the end of December.
- **Parks and Recreation**
  - Easter Egg Hunt Scheduled – Will take place Saturday, March 23<sup>rd</sup> at Town Hall/Devlin Park.
  - Valentine's Cookie Class – Will take place February 4<sup>th</sup> at Town Hall.
  - Trivia Night
    - The Town will be holding a Trivia Night on January 23<sup>rd</sup> to reach out to the business community, provide some winter activities, and benefit the exposure of the Town's Parks and Recreation Department.
  - Events this summer – The County's Showmobile has been requested for multiple events that are being planned this summer.

- Sponsorship Packets – A sponsorship package is being created for Town Events in 2024 and will be sent out shortly.
- **Human Resources**
  - Full Time Receptionist Position is posted.
    - Joanne Steigerwald has notified the Town that she will be retiring this year. She will be staying on until the new receptionist is trained and we will honor her appropriately when she officially retires.
    - The job listing can be [found here](#).
  - I have received word that La Roche University will offer a tuition discount option for Town Employees. Employees will be notified when the details are completed.
- **Police**
  - Cameras were added to four intersections in the Town and are fully operational.
    - Phase 3 was authorized for installation.
  - Three Police Vehicles are scheduled to be purchased after Council's Approval on the January 22<sup>nd</sup> council meeting.
- **Public Works**
  - Winter Maintenance
    - Multiple callouts have taken place in January. The crew continues to do a good job of getting our streets cleaned when winter storms take place.
- **Environmental Advisory Committee**
  - The EAC (Jeff Petro) and staff are working on the responses to comments we received from the Sustainable Pennsylvania application.
- **Technology Ad-Hoc Committee**
  - The Town's new IT contractor is working through the transition with the previous IT contractor.
- **FDPC/Heritage and Cultural Center**
  - Wendy Moore is settling in as the Volunteer Executive Director of the Heritage and Cultural Center.
    - She has been working with the volunteers to refresh some of the displays and therefore the HCC will be closed to the public until February 7<sup>th</sup>.

**OFFICIAL  
TOWN OF McCANDLESS  
ORDINANCE NO. 1547**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN  
OF McCANDLESS, ALLEGHENY COUNTY,  
PENNSYLVANIA, AMENDING ARTICLE 137, PERSONNEL  
BOARD, OF THE TOWN CODE OF ORDINANCES TO  
ALTER MEETING PROCEDURES AND QUALIFICATIONS  
FOR EMPLOYMENT AS A POLICE OFFICER AND TO  
ESTABLISH SPECIFIC REQUIREMENTS FOR HIRING  
AND PROMOTION.**

**WHEREAS**, Section 1103 of the Town of McCandless ("Town") Town Charter authorizes the establishment of a Personnel Board consisting of such number of qualified electors of the Town as may be determined by the Town Council ("Council"), and who shall be appointed by Council for such terms as may be established by Council; and

**WHEREAS**, on July 15, 2002 by Ordinance Number 1272, Council established a Town Personnel Board ("Board") consisting of three members and up to two alternates; and

**WHEREAS**, on April 11, 2022 by Ordinance Number 1522, Council expanded the Personnel Board to consist of five members and up to two alternates; and

**WHEREAS**, in order to better fulfil the duties of the Board and in furtherance of the general health, safety, and welfare of the Town and its residents, Council desires to amend Article 137 of the Town Code of Ordinances, Personnel Board, to alter meeting procedures, qualifications for employment as a police officer and to establish specific requirements for hiring and promotions; and

**NOW THEREFORE, BE IT ORDAINED AND ENACTED** by the Town Council of the Town of McCandless, Allegheny County, Pennsylvania, that:

**Section 1.** Section 137.05 of the Town Code of Ordinances, Rules of Procedure, is hereby amended by inserting the underlined words and deleting the stricken words as follows:

**Section 137.05. Rules of Procedure.**

Rule I – General

\* \* \* \* \*

102 - Meetings: ~~Except for the annual organization meeting, all M~~meetings may be called by the Chairman~~person or by a majority of the other four members~~at the call of three members of the Board. Three members constitute a quorum. Three affirmative votes are required for approval of any motion. Conduct of meetings shall be governed by Robert's Rules of Order. Meetings shall be open to the public unless a public meeting would broach the normal confidentiality of employee data. Minutes shall be kept and minutes of open meetings shall be made available to the public upon request. ~~Minutes shall be approved by the majority of the Board.~~

\* \* \* \* \*

## Rule II – Police Appointments

\* \* \* \* \*

202 – Qualifications: To be eligible, at the time of application, an applicant for employment as a police employee shall meet at least the following qualifications:

- ~~a. Be at least 21 years of age;~~
- ~~b. Have a bachelor's degree from an accredited college or university (preference for a degree related to law enforcement/police related); or (ii) have at least four years (8,320 hours) law enforcement experience as determined by the Personnel Board after consultation with the Chief of Police or (iii) have an associate's degree from an accredited college or university or four (4) years of military service with an honorable discharge along with at least two (2) years (4,160 hours) of law enforcement experience as determined by the Personnel Board after consultation with the Chief of Police;~~
- ~~c. Be licensed by the Commonwealth of Pennsylvania to operate a motor vehicle or hold a valid drivers' license from the applicant's state of residence. The applicant must obtain a valid Pennsylvania Drivers' License within sixty (60) days after the applicant establishes residency within the Commonwealth of Pennsylvania;~~
- ~~d. Be a citizen of the United States of America;~~
- ~~e. Be a person who has successfully completed a basic police training course in conformity with current law (formerly PA Act 120) and commits to the taking of a certification examination administered by the Municipal Police Officers' Education and Training Commission (MPOETC) within 60 days of notice by the Town to take and pass the examination, or is otherwise certified under applicable law and further has satisfied all other federal, state and local rules and regulations regarding his/her ability to act as a police officer.~~
- ~~f. Be of good moral character and agree to uphold and abide by the Town of McCandless Mission Statement;~~
- ~~g. Be free of habitual addiction of intoxicated liquors or drugs;~~

- ~~h. Indicate a willingness to establish residence within a defined geographical boundary (as determined by the Town or as determined in a collective agreement) within one year of appointment;~~
- ~~i. Be eligible to carry a firearm and be free from conviction of a disqualifying crime in accordance with the Police Officers Education and Training Program of Title 37 of the Pennsylvania Code; [and]~~
- ~~j. Satisfy the requirements of Act 57 of 2020 pertaining to background checks; and~~
- ~~k. Such other qualifications which may be proposed by the Personnel Board and approved by Council.~~

A. An Applicant must meet at least one of the following of 1, 2, and 3:

- 1. Have a bachelor's degree from an accredited college or university. Preference is for a degree related to law enforcement or police-related degree but is not required.
- 2. Have at least four years (8,320 hours) law enforcement experience.
- 3. Have at least two (2) years (4,160 hours) of law enforcement experience and one of the following:
  - i. Have an associate's degree from an accredited college or university.
  - ii. Have four (4) years of military service with an honorable discharge.

B. An applicant must also meet all of the following criteria:

- 1. Be at least 21 years old.
- 2. Be licensed by the Commonwealth of Pennsylvania to operate a motor vehicle or hold a valid driver's license from the applicant's state of residence. An applicant must obtain a valid Pennsylvania Drivers' License within sixty (60) days after establishing residency within the Commonwealth of Pennsylvania.
- 3. Be a citizen of the United States of America.
- 4. Have Act 120 certification and commit to the taking of a certification examination administered by the Municipal Police Officers' Education and Training Commission (MPOETC) within 60 days of notice by the Town to take and pass the examination, or is otherwise certified under applicable law and further has satisfied all other federal, state and local rules and regulations regarding his/her ability to act as a police officer;

5. Be of good moral character; and agree to uphold and abide by the Town's Mission statement.
6. Be free of habitual addiction of intoxicating liquors or drugs.
7. Indicate a willingness to establish residence within one year after the conclusion of the probationary period within the defined residence boundaries set forth in the contract.
8. Be eligible to carry a firearm and be free from conviction of a disqualifying crime in accordance with the Police Officers Education and Training Program of Title 37 of the Pennsylvania Code.
9. Satisfy the requirements of Act 57 of 2020 pertaining to background checks.
10. Such other qualifications which may be proposed by the Personnel Board and approved by Council.

203 - Applications: Each applicant shall complete fully the prescribed application form. The applicant is responsible for all information placed upon the form. False or incorrect information will void the application form and any subsequent action taken upon it.

\*\*\*\*\*

- II. Upon receipt of an application, ~~the~~ The Town shall conduct a background investigation of the Contenders on the Certified List of Three and any other applicants identified by the Police Chief or the Town Manager in accordance with the provisions of Act 57 of 2020, pursuant to the following procedure:

\*\*\*\*\*

204 – Examinations: All examinations shall be practical in character and shall relate to such matters and include such inquiries as will fairly test the merit and fitness of the persons examined to discharge the duties of the position sought. The examination shall consist of :

- a. Physical agility test;
- b. A written examination; ~~and~~
- c. An oral examination; ~~and~~
- d. Background Investigation.

The written examination shall constitute 60% of the final composite score, and the oral examination shall constitute 40% of the final composite score. The Final Composite Score shall be calculated by:

- a. Multiplying the written examination score (out of a possible 100 points) by .6 (60%) to calculate the Weighted Written Examination Score.
- b. Multiplying the Final Oral Examination Grade (out of a possible 100 points) by a .4 (40%) to calculate the Weighted Oral Examination Score.

- c. Adding the Weighted Written Examination Score to the Weighted Oral Examination Score.
- d. Multiplying the sum of the Weighted Written Examination Score and Weighted Final Oral Examination Score by 2 (the Weighted Composite Score Total).
- e. To the Weighted Composite Score Total shall be added ten points to anyone properly entitled to veteran's preference points.

The final Composite Score is out of 200 possible points, plus any additional veterans preference points to which a candidate is entitled. The written examination shall have a minimum passing score of ~~80%~~ 70% and the oral examination shall have a minimum passing score of ~~80%~~ 70%.

205 - Contenders: The Board shall administer the oral examination to the highest twelve (12) applicants who have attained the passing scores of ~~80%~~ 70% or greater on the written examination, and any person possessing a veteran's preference right who has achieved a passing score on the written examination.

\*\*\*\*\*

208 - List of Eligibles: All contenders who have successfully passed the written examination and the oral examination and have a score of at least ~~80%~~ 70% on the written examination and ~~80%~~ 70% on the oral examination, shall be included on a list of eligibles. The list shall be prepared in descending numerical order of final composite scores. The Final Composite Score shall be calculated by:

- a. Multiplying the written examination score (out of a possible 100 points) by .6 (60%) to calculate the Weighted Written Examination Score.
- b. Multiplying the Final Oral Examination Grade (out of a possible 100 points) by a .4 (40%) to calculate the Weighted Oral Examination Score.
- c. Adding the Weighted Written Examination Score to the Weighted Oral Examination Score.
- d. Multiplying the sum of the Weighted Written Examination Score and Weighted Final Oral Examination Score by 2 (the Weighted Composite Score Total).
- e. To the Weighted Composite Score Total shall be added ten points to anyone properly entitled to veteran's preference points.

The final Composite Score is out of 200 possible points, plus any additional veterans preference points to which a candidate is entitled. The written score shall be multiplied by 60% (.60) and the oral score shall be multiplied by 40% (.40); the addition of these two calculations shall form a composite score. To the composite score shall be added ten points to anyone properly entitled to veteran's preference points. The names of those persons with the highest three scores may be considered by Council for selection as a police employee. Town Council may decide to interview some members of the list of eligibles. Any contender requested to attend an interview shall appear at the time and place set by Council. Failure to attend any such interview shall be deemed to be a willful decision not to accept a position which may be offered by the Town.

\*\*\*\*\*

Rule III – Police Promotions

303 – Scoring: Any applicant who obtains ~~80%~~70% or more, in both the written and oral examination, shall be included on the eligibility list.

Both written and oral examinations shall be scored on the basis of a possible 100% with ~~80%~~70% of the minimum passing score on each examination. The composite score shall be 60% of the written score plus 40% of the oral score.

Example: 60% of 80 written = 48; 40% of 90 oral = 36; 48 + 36 = 84% composite score. Apparent ties shall be broken by favoring the contender with the higher written score.

Only the top three names may be considered for each selection by Council and any one of the top three candidates may be selected by Council.

**Section 2.** Severability.

If any of the provisions or terms of this Ordinance shall be held invalid for any reason whatsoever, then, unless such provision or term is material to this Ordinance as to render this Ordinance impracticable to perform, such provision or term shall be deemed severable from the remaining provisions or terms of this Ordinance and shall in no way affect the validity or enforceability of any other provisions hereof.

**Section 3.** Repealer.

All prior ordinances are hereby repealed in whole or in part to the extent inconsistent herewith.

ORDAINED AND ENACTED into law this 22nd day of January 2024, effective immediately.

ATTEST:

TOWN COUNCIL  
TOWN OF McCANDLESS

---

Secretary

---

President



