



TOWN OF MCCANDLESS
MEETING OF TOWN COUNCIL
May 12, 2025

1. Call to Order at 7:30 p.m.

2. Pledge of Allegiance led by Town Councilmembers

3. Announcements

- a) Immediately following the Town Council meeting of April 28, 2025 Councilmembers entered into an Executive Session to discuss legal matters. Executive Session ended at 9:39 p.m.
- b) The Town is creating a McCandless 175 Planning Committee to plan, fundraise, advertise, and implement community events and programs to commemorate this momentous occasion. Applications will be accepted until June 15, 2025.
- c) The Town is seeking applicants to serve as its 2025-2026 Junior Councilperson. The deadline to apply is Friday, June 6 at 4:00 p.m.
- d) Town Hall will be closed on May 26 in observance of Memorial Day.
- e) A reminder to our residents that the Primary Election is on Tuesday, May 20.

4. Public Comment on Agenda Items Only

5. Approval of Minutes:

- a) Meeting of Town Council Minutes April 28, 2025

6. Reports of Committees:

a) Reports of the PUBLIC SAFETY COMMITTEE

(i) Staff Reports

(1) Chief's Report

(2) Fire Marshal's Report for the month of May 2025

(3) Building Permit Report for the month of April 2025

(ii) Liaison Reports

(1) Personnel Board – Mr. Wall

(2) Volunteer Firefighters Steering Committee – Mr. Hart (no meeting)

(iii) Public Comment on Public Safety

b) Reports of FACILITIES MANAGEMENT

(i) Staff Report

(1) Public Works Activity Report

(ii) Liaison Reports

(1) Environmental Advisory Committee – Mr. Giorgetti

(2) Ad Hoc Technology Committee – Mr. Wall (no meeting)

(3) Ad Hoc Storm Water Management Committee – Mr. Singer (no meeting)

(iii) Public Comment on Facilities Management

c) Reports of the SERVICES COMMITTEE

(i) Liaison Reports

(1) McCandless Township Sanitary Authority – Mr. Casey

(2) McCandless-Franklin Park Ambulance Authority – Mr. Casey

(3) Northland Public Library Authority – Mr. Giorgetti

d) Public Comment on Services

7. Administration and Finance Reports:

a) Finance Report for the Month of April 2025

(i) Review and Motion to [approve/deny] Check Listing No. 04 dated April 1, 2025 to April 30, 2025 totaling \$1,124,707.53 as submitted to each member of Council and posted on the bulletin board and Town website

(ii) Financial Summary and Check Listing

b) Communications Report for the Month of May 2025

c) Junior Councilmember's Report for the Month of May 2025

d) Liaison Reports

(i) McCandless Industrial Development Authority – Mr. Arlow (no meeting)

(ii) North Hills Council of Governments – Mr. Singer (no meeting)

e) Public Comment on Administration and Finance

8. Planning and Zoning Reports

a) Planning Director's Report for the Month of May 2025

b) Liaison Reports

(i) Planning Commission – Mr. Arlow

- (ii) Zoning Hearing Board – Ms. Cloonan
- c) Public Comment on Planning and Zoning

9. Recreation Reports

- a) Parks and Recreation Director's Report for the Month of May 2025
- b) Liaison Reports
 - (i) Finance Development and Promotional Committee for the Heritage and Cultural Center – Mr. Hart (Meeting is May 21)
 - (ii) Activities Advisory Ad-Hoc Committee – Ms. Cloonan (no meeting)
- c) Public Comment on Recreation

10. Town Manager's Report

- a) Engineer Report

11. Town Attorney's Report

12. Old Business

- a) Action concerning Blazier Drive Subdivision No. 5 Amendment 3 Mortgage Subdivision
 - (i) Motion to [approve/reject] the Blazier Dr. Subdivision No. 5 Amendment 3 Mortgage Subdivision application submitted by Sperdute Surveying, located on Hopkins St, as reviewed by the Town Engineer in their letter dated March 6, 2025 and recommended for approval by the Planning Commission.
- b) Action concerning Personnel Board Ordinance No. 1558
 - (i) Motion to [adopt/reject] Ordinance 1558 of the Town Council of the Town of McCandless, Allegheny County, Pennsylvania, Amending Article 137, Personnel Board, of the Town Code of Ordinances to align Article 137 with the Amended Personnel Board Rules and Regulations.
- c) Action concerning Personnel Board Rules and Regulations
 - (i) Motion to [approve/reject] the amended Personnel Board Rules and Regulations as approved by the Personnel Board at their meeting of March 25th 2025.

13. New Business

- a) Action concerning Resolution 2025-06; Authorization to apply for DCED Grant
 - (i) Motion to [adopt/reject] Resolution 2025-06 of the Town of McCandless, Allegheny County, Pennsylvania declaring the Town's intent to request a Greenways, Trails, and Recreation Program Grant from the Commonwealth Financing Authority in the amount of \$250,000.00 for the construction of a sidewalk along Ingomar Road between Grubbs and Kummer Roads.

b) Action concerning Resolution 2025-07 for periodic document destruction

- (i) Motion to [adopt/reject] Resolution 2025-07, a Resolution declaring the Town's intent to destroy public records in accordance with the schedules and procedures for disposition of records as set forth in the municipal records manual approved on July 16, 1993, and as amended.

c) Action concerning Resolution 2025-08 Schramm Subdivision Planning Module

- (i) Motion to [adopt/reject] Resolution 2025-08, a Resolution for the Sewage Facilities Planning Module for the Schramm Subdivision as approved with conditions on September 23, 2024.

d) Action concerning Rachel Carson Ecovillage Partial Bond Release No. 2

- (i) Motion to [approve/reject] partial bond release No. 2 of the Rachel Carson EcoVillage performance bond in the amount of \$88, 923.73 per the Town Engineer's review letter dated May 8, 2025

e) Action concerning Hilltop Lane Lot Line Revision

- (i) Motion to [approve/reject] the Hilltop Lane Lot Line Revision dated March 27, 2025 as submitted by Sterling James L.P. and reviewed by the Town Engineer and Planning Commission.

14. Public Non-Agenda Comments

15. Adjournment

Respectfully submitted,

John F. Schwend
Town Manager/
dmr



McCandless Police Department

Memorandum

TO: Town Council

FROM: Ryan P. Hawk, Chief of Police

DATE: May 12, 2025

RE: Monthly Police Activity Report – April 2025

The Town of McCandless Police Department responded to 1,167 calls in the month of April.

Chief Hawk is continuing to take online training modules through the FBI National Academy.

Officer Davis and K9 Leroy completed their 10-week training. K9 Leroy is certified under American Working Dog for narcotics, tracking and patrol.

Lieutenant Egli and Officer Metzger attended training for Use of Force Investigations.

Five officers attended Taser 10 Instructor certification training. These officers will certify all McCandless Police Officers on the Taser 10.

North Hills SRT officers attended their monthly training.

Social worker referrals continue to increase. In total, we have successfully referred 37 individuals to our social work services. 36 individuals have received or accepted referral services/support/information. Social worker Frye assisted another police department with 1 individual.

The police transported all the unused, expired, and unwanted medications from the McCandless Police Department collection bin to the Ross Township Municipal Building where they were turned over to the Pennsylvania Counter Drug Task Force. Upon arrival, the unused, expired, and unwanted medications were weighed and turned over to the task force. A total of 27 pounds were collected.

McCandless Police conducted two Aggressive Driving Enforcement details. On April 14 they wrote 26 traffic citations and on April 22 they wrote an additional 26 traffic citations.

Lt. Egli and Social Worker Frye conducted active shooter and mental health training for the Town of McCandless administrative staff.

Training Summary

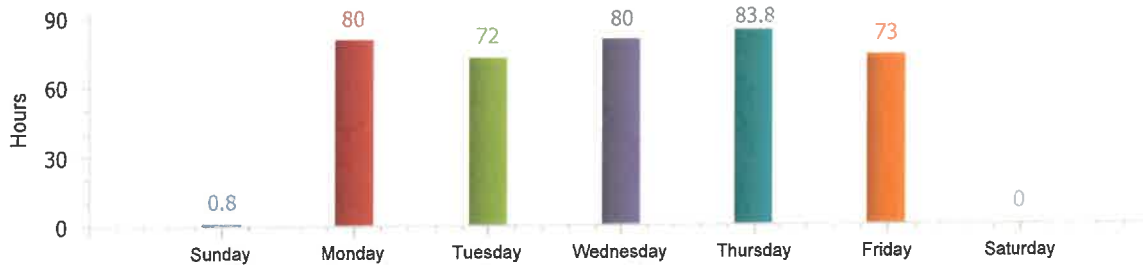
Shawn Davis and K9 Leroy, Mccandless Police
Using all 187 Records from February 17, 2025 to April 25, 2025



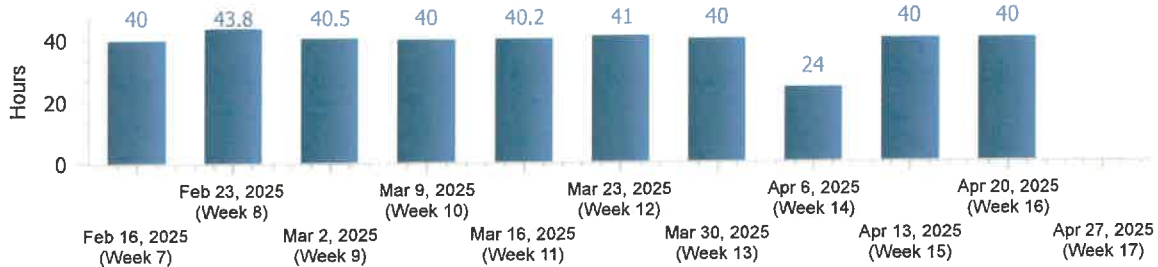
Overview

Total Training Time:	389.5 hours	Total Event Duration:	389.5 hours
Events Attended:	55	Avg. Event Time:	7.1 hours
Events With Training:	55	Performed Patrol Exercises:	141
Performed Detection Exercises:	44	Total Class Duration:	0.0 hours
Classes Attended:	0		

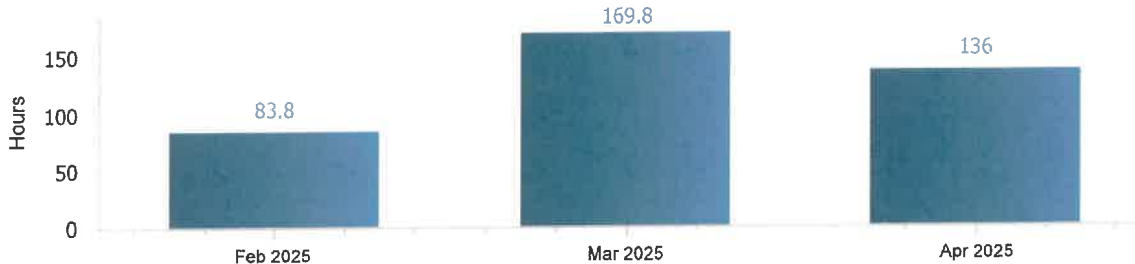
Training By Day Of Week



Training By Week



Training By Month

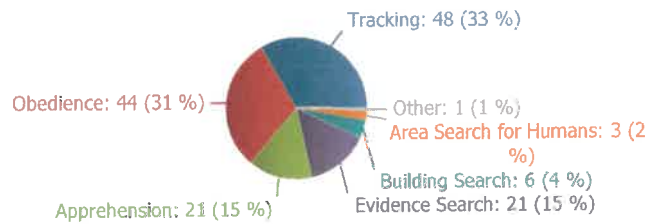


Training Summary

Shawn Davis and K9 Leroy, Mccandless Police
Using all 187 Records from February 17, 2025 to April 25, 2025

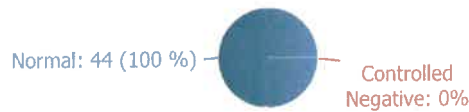


Patrol Exercise Types

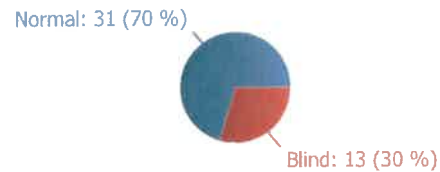


Tracking: 48 (33 %)
Obedience: 44 (31 %)
Apprehension: 21 (15 %)
Evidence Search: 21 (15 %)
Building Search: 6 (4 %)
Area Search for Humans: 3 (2 %)
Other: 1 (1 %)
Agility: 0 (0 %)

Controlled Negative Detection Exercises



Blind Detection Exercises



Detection Exercise Lengths

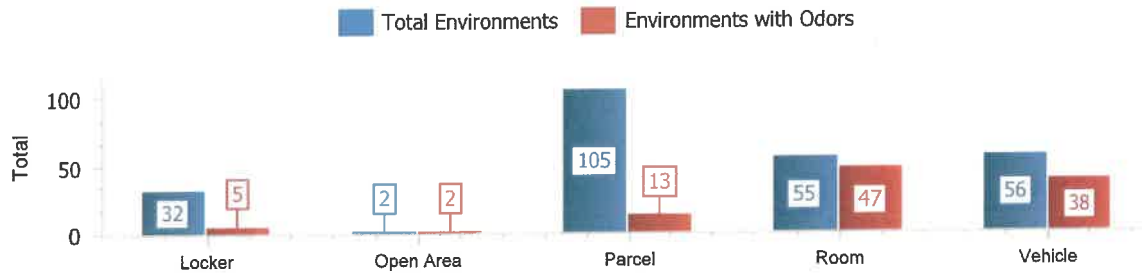


Training Summary

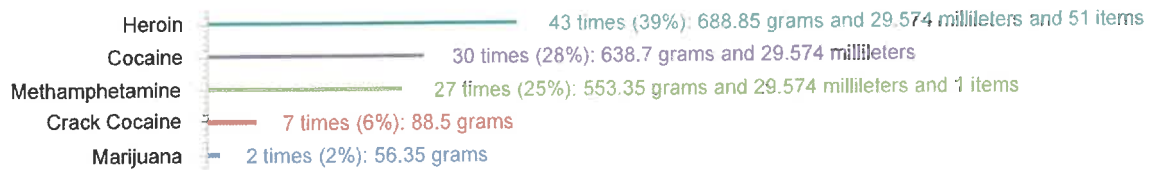
Shawn Davis and K9 Leroy, Mccandless Police
Using all 187 Records from February 17, 2025 to April 25, 2025



Detection Environment Types



Drug Odors



Packaging Around Drugs

Canvas: 52 (47%)	Plastic: 40 (36%)	Metal: 7 (6%)	None: 7 (6%)
Cotton Ball (Trac...: 1 (0%)	Cotton Ball: 1 (0%)	Paper: 1 (0%)	



Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 04/01/2025 and 04/30/2025

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
ALL OTHER					
2640	ALL OTHER ORDINANCE VIOLATIONS	1			
ASSAULT					
0430	ASSAULT - OTHER DANGEROUS WEAPON	1			
0440	ASSAULT - HANDS,FISTS,FEET	3			
		4			
BLDG CHECK					
7002	BUILDING CHECKS - OFFICER INITIATED	1			
CRIM MISCH					
1410	CRIMINAL MISCHIEF VEHICLES	2			
1420	CRIMINAL MISCHIEF BUILDINGS	1			
		3			
DEATH					
4510	DEATH INVESTIGATION	1			
DISORDERLY					
2400	DISORDERLY CONDUCT	4			
2440	DISORDERLY CONDUCT-DISTURBING THE PEACE	1			
		5			
DOG					
2720	DOG LAWS & BITES	2			
DRUG					
1844	NARCOTICS-USE-OTHER DANGEROUS	1			
DUI					
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
FINGERPRIN					
8502	FINGERPRINTING	3			
FOUND ANIM					
5002	ANIMAL - FOUND	2			
FRAUD					
1100	FRAUD	9			
HARASSMENT					
2410	HARASSMENT BY COMMUNICATION	2			
2450	HARASSMENT	10			
		12			
INFORMATIO					
7016	FOLLOW UP INFORMATION	25			

Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 04/01/2025 and 04/30/2025

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
LOST ANIMA					
5006	ANIMAL - LOST	3			
PROPERTY					
2910	LOST/MISSING PROPERTY	1			
PUBL DRUNK					
2300	PUBLIC DRUNKENESS	0	1		
PUBL NUISA					
2650	ALL OTHERS - PUBLIC NUISANCE	1			
RECOV PROP					
3000	FOUND/RECOVERED PROPERTY	1			
RUNAWAY					
2921	RUNAWAY-TRUANCY - MALE (JUVENILE)	2			
SCHOOL					
3950	SCHOOL POST	99			
8525	SCHOOL PARK AND WALK	1			
		100			
SVC CALL					
2810	ABANDONED VEHICLE	4			
3400	MENTAL HEALTH COMMITMENT	10			
3500	SUSPICIOUS PERSONS OR CIRCUMSTANCES	62			
3600	DOMESTIC DISPUTE	22			
3610	JUVENILE DISTURBANCE	9			
3615	CYS CHILDLINE REPORT	4			
3700	PROTECTION FROM ABUSE ORDER/SERVICE	7			
3800	MISCELLANEOUS SERVICE CALL	11			
3810	RESIDENTIAL BURGLAR ALARM	11			
3811	COMMERCIAL BURGLAR ALARM	34			
3815	WELFARE CHECK	26			
3820	ASSIST MOTORIST/DISABLED VEHICLE	15			
3830	ASSIST OTHER POLICE AGENCY	14			
3840	ASSIST FIRE DEPARTMENT	54			
3850	HAZARDOUS CONDITIONS	42			
3860	LOCKOUTS (VEHICLE/BLDG)	9			
3870	ASSIST AMBULANCE	313			
3900	TRAFFIC AND PARKING RELATED ACTIVITY	63			
4020	SUSPICIOUS VEHICLE	5			
4024	UTILITY TROUBLE	34			
4028	CIVIL DISPUTES	6			
5008	LOST ARTICLES	6			
5014	MISSING ADULT	1			
5502	ANIMAL COMPLAINTS - BARKING DOGS	2			
5504	ANIMAL COMPLAINTS - WILD ANIMALS	23			

Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 04/01/2025 and 04/30/2025

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
SVC CALL					
5506	ANIMAL COMPLAINTS - DOGS/CATS AT LARGE	3			
5510	ANIMAL COMPLAINTS - DEER HIT	19			
6610	MOTORIST AID	1			
6612	SIGNALS-SIGNS OUT	1			
7109	K9 TRAINING	1			
		812			
T ACCIDENT					
3100	MINOR VEHICLE ACCIDENT NO REPORT	23			
6004	TRAFFIC ACCIDENT W/ PROPERTY DAMAGE	6			
6006	TRAFFIC ACCIDENT WITH INJURY	2			
6008	TRAFFIC ACCIDENT NO INJURY	10			
		41			
THEFT					
0612	THEFT-\$200 & OVER-PURSE SNATCHING	1			
0613	THEFT-\$200 & OVER-RETAIL THEFT	4			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
0619	THEFT-\$200 & OVER-ALL OTHER	2			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	2			
0629	THEFT-\$50 TO \$200-ALL OTHER	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	1			
		14			
THEFT MV					
0713	M.V.THEFT-AUTOS - DRIVEWAY	1			
TRAF CIT					
CITT	TRAFFIC CITATION	103			
TRAFFIC					
4010	TRAFFIC OFFENSES	2			
6312	TRAFFIC ENFORCEMENT - WARNINGS	7			
6602	TRAFFIC RELATED - IMPOUNDED,ABANDON M.V.	2			
		11			
TRESPASS					
2660	DEFIANT/CRIMINAL TRESPASS	2			
WARRANT					
3720	WARRANTS-OUTSIDE AGENCY-ASSIST	2			
WARR	WARRANT	2			
		4			
WEAPONS					
1521	WEAPONS - SALE - FIREARMS	1			
Total Calls		1,167			



Bureau of Fire Prevention

Town of McCandless
9955 Grubbs Road Wexford, PA 15090
Office: 412-364-0616



Monthly Report - April 2025

FIRE MARSHAL REPORT:

FIRE CODE INSPECTIONS	22
FIRE CODE CITATIONS	0
BURNING ORDINANCE VIOLATIONS	0
BURNING ORDINANCE CITATIONS	0
OPEN BURNING PERMITS	0
OPEN BURNING PERMIT FEES	\$ -
FIREWORKS PERMITS	2
FIREWORKS PERMIT FEES	\$ 200
OCCUPANCY INSPECTIONS	2
HYDRANT APPLICATIONS	1
FIRE MARSHAL CALLS	27
FIRE INVESTIGATIONS	0
TRAINING SESSIONS ATTENDED	0
TRAINING HOURS	0
FIRE PREVENTION PROGRAMS	1
# OF PEOPLE PRESENTED TO	80
SAFETY TRAINING PROGRAMS	0
# OF PEOPLE PRESENTED TO	0
* FALSE ALARMS	12
* FALSE ALARMS BILLED	2
* FALSE ALARMS BILLED (Amount)	\$ 400
FALSE ALARM FEES COLLECTED	\$ -

** False alarms are from the month of MARCH.*

ADDITIONAL INFORMATION:

- Emergency Operations Center (EOC), which is Council Chambers is up and running. A Town map will soon be hung on the wall in the EOC.
- Working on other Emergency Management Agency (EMA) items as required by County and PEMA.
- The EMA trailer was put into service on 4/23. Several DPW employees worked on outfitting and decaling the trailer. Special thanks to Ron Thomas, Cody Monper, Kurt Fulmer, and Roche Miller.
- Wrote article for “On the Fire Side” for May
- Involved in helping with UPMC Passavant Hospital’s evacuation plan.
- Attended Allegheny County Hazard Mitigation Plan (HMP) 2026 meeting #2 on 4/16.
- Met with North Allegheny School District officials to discuss using schools as shelters if ever needed.
- Activated McCandless Emergency Management Agency (MEMA) during the storms that rolled through the Town on 4/29 causing widespread damage.

FIRE COMPANIES REPORT:

1. FIRE CALL SUMMARY: (MARCH)

FIRE CALLS IN TOWN:	
AUTOMATIC FIRE ALARM - COMMERCIAL	21
AUTOMATIC FIRE ALARM - RESIDENTIAL	3
CO ALARMS	7
FIRE – BRUSH	2
FIRE – STRUCTURE (CONFIRMED)	0
FIRE – STRUCTURE (REPORTED)	6
FIRE – VEHICLE	0
FIRE – OTHER	0
HAZMAT	2
MOTOR VEHICLE ACCIDENTS	15
MEDICAL – QRS	56
RESCUE	0
SERVICE CALL/OTHER	7
TOTAL CALLS IN TOWN:	119

MUTUAL AID CALLS:	
RESPONSES OUT OF TOWN:	32
MUTUAL AID REQUESTS:	15

TOTAL CALLS DISPATCHED FOR:	151
------------------------------------	------------

2. Additional Information:

None

Submitted by: Jeff Wissner (Fire Marshal)

FIRE MARSHAL - ANNUAL 2025

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
FIRE CODE INSPECTIONS	12	29	17	22									80
FIRE CODE CITATIONS	0	0	0	0									0
BURNING ORDINANCE VIOLATIONS	0	0	0	0									0
BURNING ORDINANCE CITATIONS	0	0	0	0									0
OPEN BURNING PERMITS	0	0	0	0									0
OPEN BURNING PERMIT FEES	\$ -	\$ -	\$ -	\$ -									\$ -
FIREWORKS PERMITS	0	2	0	2									4
FIREWORKS PERMIT FEES	\$ -	\$ 200	\$ -	\$ 200									\$ 400
OCCUPANCY INSPECTIONS	4	1	4	2									11
HYDRANT APPLICATIONS	1	0	1	1									3
FIRE MARSHAL CALLS	24	21	17	27									89
FIRE INVESTIGATIONS	2	0	1	0									3
TRAINING SESSIONS ATTENDED	2	0	4	0									6
TRAINING HOURS	4	0	6	0									10
FIRE PREVENTION PROGRAMS	0	0	1	1									2
# OF PEOPLE PRESENTED TO	0	0	12	80									92
SAFETY TRAINING PROGRAMS	0	0	0	0									0
# OF PEOPLE PRESENTED TO	0	0	0	0									0
FALSE ALARMS	5	9	12	*									26
FALSE ALARMS BILLED	0	0	2	*									2
FALSE ALARMS BILLED (Amount)	\$ -	\$ -	\$ 400	*									\$ 400
FALSE ALARM FEES COLLECTED	\$ -	\$ -	\$ -	\$ -									\$ -

* data will be provided next month

FIRE CALLS - ANNUAL 2025

FIRE CALLS IN TOWN:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Total
AUTOMATIC FIRE ALARM - COMMERCIAL	24	19	21	*									64
AUTOMATIC FIRE ALARM - RESIDENTIAL	4	5	3	*									12
CO ALARMS	4	4	7	*									15
FIRE – BRUSH	0	0	2	*									2
FIRE – STRUCTURE (CONFIRMED)	2	1	0	*									3
FIRE – STRUCTURE (REPORTED)	7	5	6	*									18
FIRE – VEHICLE	1	0	0	*									1
FIRE – OTHER	3	2	0	*									5
HAZMAT	5	1	2	*									8
MOTOR VEHICLE ACCIDENTS	13	12	15	*									40
MEDICAL – QRS	65	47	56	*									168
RESCUE	1	1	0	*									2
SERVICE CALLS/OTHER	4	18	7	*									29
TOTAL CALLS IN TOWN:	133	115	119	0	0	0	0	0	0	0	0	0	367

MUTUAL AID CALLS:													
RESPONSES OUT OF TOWN:	34	28	32	*									94
MUTUAL AID REQUESTS:	19	16	15	*									50

TOTAL CALLS DISPATCHED FOR:	167	143	151	0	0	0	0	0	0	0	0	0	461
-----------------------------	-----	-----	-----	---	---	---	---	---	---	---	---	---	-----

* data will be provided next month as report is issued by Allegheny County Emergency Services

FALSE ALARMS - MARCH 2025

DATE	CALL #	CALL_TYPE	LOCATION_ADDRESS	DISTRICT	FALSE Y or N?	REASON	Billed
3/3/25	F250020654	FIRE ALARM - COMMERCIAL	8700 DUNCAN AVE, MCC	186	Y	WORKING ON HVAC	
3/3/25	F250020769	FIRE ALARM - COMMERCIAL	111 PERRYMONT RD, MCC	186	Y	PULLSTATION	
3/5/25	F250021241	FIRE ALARM - COMMERCIAL	10539 PERRY HWY, MCC	187	Y	TESTING SYSTEM	
3/5/25	F250021273	FIRE ALARM - HIGH LIFE HAZARD	8500 THOMPSON RUN RD, MCC	188	Y	TESTING SYSTEM	
3/11/25	F250023066	FIRE ALARM - HIGH LIFE HAZARD	9100 BABCOCK BLVD, MCC	188	Y	CANCELED ENROUTE	\$ 200
3/13/25	F250024078	FIRE ALARM - COMMERCIAL	9000 BABCOCK BLVD, MCC	188	Y	HAIRDRYER	
3/13/25	F250024127	FIRE ALARM - HIGH LIFE HAZARD	9100 BABCOCK BLVD, MCC	188	Y	STEAM	
3/20/25	F250026400	FIRE ALARM - MULTI FAMILY	551 COOPER ST, MCC	187	Y	WORKERS SANDING	
3/25/25	F250027798	FIRE ALARM - HIGH LIFE HAZARD	8630 DUNCAN AVE, MCC	186	Y	DRYWALL DUST	\$ 200
3/27/25	F250028647	FIRE ALARM - COMMERCIAL	8870 DUNCAN AVE, MCC	186	Y	PULLSTATION	
3/27/25	F250028611	FIRE ALARM - HIGH RISE	9565 BABCOCK BLVD, MCC	188	Y	BAD DETECTOR	
3/31/25	F250029746	FIRE ALARM - COMMERCIAL	8630 DUNCAN AVE, MCC	186	Y	WORKERS SANDING	

TOTAL: \$ 400

TOTAL FALSE ALARMS: 12
TOTAL BILLED: 2

PERMITS ISSUED FROM: 4/01/2025 TO 4/30/2025

ALL PERMITS TYPES

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-026815 SARGENT ELECTRIC PERMIT STATUS : 2 FIRE ALARM - NORTHLAND PUBLIC LIBRARY	4/02/2025	300 CUMBERLAND ROAD 15237 NORTHLAND PUBLIC LIBRARY AUTH	FIRE ALARM - 825-S-86	604.50	11,000
B-25-026830 BLUE SKY SIGN COMPANY PERMIT STATUS : 2 SIGN - PETAGOGY - 39.08 SQ FT - BUILDING MOUNTED	4/02/2025	165 BLAZIER DRIVE 15237 ELLIOT TR KIRK & TIM D	SIGN - PETAGOGY - 944-L-377-165	154.50	10,000
B-25-026836 SELF PERMIT STATUS : 2 DECK - 10' X 10' REAR YARD	4/03/2025	1187 BINGAY DRIVE 15237	DECK - 10' X 10' 613-A-71	200.00	600
B-25-026840 AMISH YARD PERMIT STATUS : 2 SHED - 10' X 12', 10' 7" TALL, ON 12' X 14' GRAVEL PAD	4/04/2025	1568 HAZLETT ROAD 15237	SHED - 10' X 12', 716-S-68	50.00	7,000
B-25-026818 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2629 TOWNHOUSE	4/04/2025	303 GABLE COURT 15090	TOWNHOUSE 945-B-49-303	1236.75	193,035
B-25-026819 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2629 TOWNHOUSE	4/04/2025	305 GABLE COURT 15090	TOWNHOUSE 945-B-49-305	1236.75	193,035
B-25-026820 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2629 TOWNHOUSE	4/04/2025	307 GABLE COURT 15090	TOWNHOUSE 945-B-49-307	1236.75	193,035
B-25-026821 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2629 TOWNHOUSE	4/04/2025	309 GABLE COURT 15090	TOWNHOUSE 945-B-49-309	1236.75	193,035
B-25-026822 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2629 TOWNHOUSE	4/04/2025	311 GABLE COURT 15090	TOWNHOUSE 945-B-49-311	1236.75	193,035
B-25-026839 SELF PERMIT STATUS : 2 ABOVE GROUND POOL W/DECK	4/07/2025	601 GOLDEN OAKS LANE 15237	ABOVE GROUND 945-K-6	354.50	12,500
B-25-026848 GUARDIAN PROTECTION PERMIT STATUS : 2 FIRE ALARM	4/07/2025	811 VILLAGE DRIVE 15237 SAMARITAN HEALTHCARE INC	FIRE ALARM 610-C-102	204.50	5,677
B-25-026833 NORTHERN WOODWORKING PERMIT STATUS : 4 Square Footage: 1st Flr: 432 ADDITION W/COVERED PORCH	4/07/2025	1042 PRINTERS PLACE 15237	ADDITION 713-E-145	254.50	130,000

PERMITS ISSUED FROM: 4/01/2025 TO 4/30/2025

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-026844 WASHINGTON, MICHEAL PERMIT STATUS : 2 Square Footage: Deck/Porch: 144 DECK - 12' X 12'	4/08/2025	8546 WITTMER ROAD 15237	DECK - 12' X 12' 713-S-259	200.00	7,000
B-25-026845 BIG JERRY'S FENCING OF PITTSBURGH PERMIT STATUS : 2 FENCE - 5' ALUMINUM FENCE W/GATE -SIDE YARD	4/08/2025	101 TROLLEY COURT 15237	FENCE - 5' 824-S-9-2	50.00	4,506
B-25-026841 PALMETTO SOLAR LLC PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	4/09/2025	1466 BRETTON WAY 15237	SOLAR PANELS - 613-M-251	254.50	14,940
B-25-026846 SAFE SURROUNDINGS PERMIT STATUS : 2 FENCE - 6' ALUMINUM - SIDE & REAR YARD	4/09/2025	8470 RIDGEMONT ROAD 15237	FENCE - 6' 715-N-172	50.00	8,250
B-25-026856 LOWE'S PERMIT STATUS : 3 FENCE - BLACK STEEL 4'7" NEXT TO PROPERTY LINE REAR YARD & 6' CHAIN LINK IN	4/09/2025	8041 BROADLAWN DRIVE 15237	FENCE - BLACK 610-E-151	50.00	18,000
B-25-026806 SLACK, ALBERT PERMIT STATUS : 2 Square Footage: Garage: 1500 DETACHED GARAGE - 30' X 50'	4/09/2025	929 CENTER OAK DRIVE 15237	DETACHED GARAGE 945-L-46	379.50	50,000
B-25-026852 JES CONSTRUCTION, LLC PERMIT STATUS : 5 RENOVATIONS - WALL REPAIR	4/10/2025	312 OAK GROVE COURT 15090	RENOVATIONS - 1347-M-76	254.50	9,882
B-25-026868 ALLEGHENY FENCE CONSTRUCTION PERMIT STATUS : 2 FENCE - PRIVACY FENCE - 6' REAR YARD - EXTENDING FENCE	4/11/2025	9775 BRANT AVENUE 15237	FENCE - PRIVACY 943-K-195	50.00	700
F-25-026870 KEYSTONE NOVELTIES PERMIT STATUS : 2 FIREWORK SALES - TENT SALE - JUNE 23, 2025 - JULY 5, 2025	4/14/2025	55 BLAZIER DRIVE 15237 ELLIOT TR KIRK & TIM D	FIREWORK SALES - 944-L-377-55	100.00	0
B-25-026800 ROYCROFT CONTRACTING LLC PERMIT STATUS : 4 DECK	4/14/2025	1613 PIN OAK DRIVE 15237	DECK 613-H-289	204.50	35,000
B-25-026835 PITTSBURGH'S BEST REMODELING PERMIT STATUS : 2 DECK - 14' X 22'	4/14/2025	8358 ELAINE DRIVE 15237	DECK - 14' X 22' 716-K-174	204.50	21,500
B-25-026854 TUFF SHED, INC. PERMIT STATUS : 2 SHED - 12' X 16'	4/15/2025	303 HIGHOAKS COURT 15090	SHED - 12' X 16' 1206-L-65	100.00	6,500
B-25-026859 PIJANOWSKI'S REPAIR & REMODELING, PERMIT STATUS : 2 Square Footage: Deck/Porch: 200 COVERED DECK - ROOF OVER EXISTING DECK	4/15/2025	303 HIGHOAKS COURT 15090	COVERED DECK - 1206-L-65	254.50	17,000

PERMITS ISSUED FROM: 4/01/2025 TO 4/30/2025

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-026862 MERAKEI CONTRACTING, LLC PERMIT STATUS : 2 DECK - 14' X 22' LESS THAN 30"	4/15/2025	135 PERRYMONT ROAD 15237	DECK - 14' X 22' 611-G-136	200.00	18,000
B-25-026863 J M GENERAL MAINTENANCE PERMIT STATUS : 2 GENERATOR W/PROPANE TANK	4/15/2025	9380 MCKNIGHT ROAD 15237 NORTHLAND PROPERTIES	GENERATOR 826-F-20-102	454.50	3,728
B-25-026865 SELF PERMIT STATUS : 2 ACCESSORY STRUCTURE - 13' X 9'	4/15/2025	8672 EAST BARKHURST DRIVE 15237	ACCESSORY 713-L-36	100.00	190
B-25-026873 PENN FENCING, INC. PERMIT STATUS : 2 FENCE - 6' PRIVACY - SIDE & REAR YARD	4/15/2025	329 INWOOD ROAD 15237	FENCE - 6' PRIVACY 825-K-209	50.00	3,874
B-25-026876 TUFF SHED, INC. PERMIT STATUS : 2 SHED - REPLACEMENT 6' X 8'	4/15/2025	8600 BREEZEWOOD DRIVE 15237	SHED - 713-R-173	50.00	2,000
B-25-026877 PENN FENCING, INC. PERMIT STATUS : 2 FENCE - 54" ALUMINUM - SIDE & REAR YARDS	4/15/2025	250 COURTNEY PLACE 15090	FENCE - 54" 1071-H-256	50.00	9,432
B-25-026831 BENNETT HOME SERVICES LLC PERMIT STATUS : 2 COVERED PORCH/DECK (2)-ADDING ROOF OVER FRONT STOOP & ADDING ROOF REAR DECK	4/15/2025	271 COURTNEY PLACE 15090	COVERED 1071-H-334	254.50	26,400
B-25-026851 ALPINE POOLS PERMIT STATUS : 2 ABOVE GROUND POOL	4/16/2025	238 COURTNEY PLACE 15090	ABOVE GROUND 1071-H-231	154.50	15,000
B-25-026869 KEYSTONE NOVELTIES PERMIT STATUS : 2 TEMPORARY TENT - FIREWORKS SALE - JUNE 23, 2025 - JULY 5, 2025	4/16/2025	55 BLAZIER DRIVE 15237 ELLIOT TR KIRK & TIM D	TEMPORARY TENT - 944-L-377-55	454.50	0
B-25-026847 PALMETTO SOLAR LLC PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	4/17/2025	1813 GUYTON ROAD 15101	SOLAR PANELS - 717-K-326	254.50	6,640
B-25-026853 CAROLINA CARPORTS, INC. PERMIT STATUS : 2 Square Footage: Garage: 1800 DETACHED GARAGE	4/17/2025	9572 PERRY HIGHWAY 15237	DETACHED GARAGE 944-S-114	454.50	23,000
B-25-026855 PALADINA LANDSCAPING & LAWN CARE PERMIT STATUS : 2 INGROUND POOL W/54" FENCE	4/17/2025	10475 GRUBBS ROAD 15090	INGROUND POOL 1349-S-359	304.50	75,000
B-25-026860 TRINITY SOLAR PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	4/17/2025	8970 EASTVIEW DRIVE 15101	SOLAR PANELS - 828-N-323	254.50	31,209

PERMITS ISSUED FROM: 4/01/2025 TO 4/30/2025

Page 4 of 6

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-026872 FENCE BY MAINTENANCE SERVICE PERMIT STATUS : 2 FENCE - 6' PRIVACY FENCE - REAR YARD	4/17/2025	501 GUENEVERE DRIVE 15237	FENCE - 6' PRIVACY 826-K-279	50.00	6,664
B-25-026874 JES CONSTRUCTION, LLC PERMIT STATUS : 2 RENOVATIONS - BASEMENT WATERPROOFING	4/17/2025	510 INGOMAR ROAD 15090	RENOVATIONS - 945-F-28	254.50	14,714
B-25-026878 SELF PERMIT STATUS : 2 FENCE - 6' PRIVACY - REAR YARD	4/17/2025	9225 CROMWELL DRIVE 15237	FENCE - 6' PRIVACY 826-K-356	50.00	2,000
B-25-026858 KUSHON CONSTRUCTION PERMIT STATUS : 2 INTERIOR RENOVATIONS	4/21/2025	9615 FOX ROAD 15237	INTERIOR 943-S-134	254.50	15,000
B-25-026864 BECK RENOVATE AND REMODEL PERMIT STATUS : 2 COVERED FRONT PORCH	4/21/2025	230 RIDGEVIEW DRIVE 15090	COVERED FRONT 1206-G-215	254.50	80,000
B-25-026866 KUSHON CONSTRUCTION PERMIT STATUS : 2 COVERED DECK	4/21/2025	870 WOODLAND ROAD 15127	COVERED DECK 943-F-103	254.50	35,000
B-25-026886 TUFF SHED, INC. PERMIT STATUS : 2 SHED - 10' X 12'	4/22/2025	9570 TOFT COURT 15237	SHED - 10' X 12' 945-K-196	50.00	5,076
B-25-026837 GREEN RACK CONTRACTING L.L.C. PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	4/22/2025	1189 BROOK VIEW COURT 15237	SOLAR PANELS - 610-B-72	254.50	27,908
B-25-026849 IMPERIAL ROOF SYSTEMS CO. PERMIT STATUS : 2 Square Footage: 1st Flr: 124000 RENOVATIONS - ROOF	4/23/2025	105 BLAZIER DRIVE 15237 ELLIOT TR KIRK & TIM D	RENOVATIONS - 944-L-377-105	6204.50	175,979
B-25-026875 SELF PERMIT STATUS : 2 ADDITIONS (FRONT & REAR)	4/23/2025	2028 CARRIAGE HILL ROAD 15101	ADDITIONS (FRONT 614-B-78	357.50	90,000
B-25-026881 TRINITY SOLAR PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	4/24/2025	2200 BOND STREET 15237	SOLAR PANELS - 824-N-236	254.50	36,715
B-25-026857 RIVERS CONSTRUCTION LLC PERMIT STATUS : 2 Square Footage: 1st Flr: 1476 ADDITION	4/25/2025	9781 BRANT AVENUE 15127	ADDITION 943-F-148	373.50	315,000
B-25-026871 HANNAN INC PERMIT STATUS : 2 COVERED DECK - REPLACEMENT	4/25/2025	1095 BALMORAL DRIVE 15237	COVERED DECK - 613-E-279	254.50	10,000

PERMITS ISSUED FROM: 4/01/2025 TO 4/30/2025

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-026880 BETACOM INC PERMIT STATUS : 2 ANTENNA - MODIFICATION T MOBILE	4/25/2025	9850 OLD PERRY HIGHWAY, #5 15090 PAVILLION NORTH	ANTENNA - 944-B-248	1004.50	18,000
B-25-026883 JDM STRUCTURES LTD PERMIT STATUS : 2 SHED - 12' X 14'	4/25/2025	1490 MONTGOMERY ROAD 15101	SHED - 12' X 14' 946-G-226	100.00	12,000
B-25-026811 PIJANOWSKI'S REPAIR & REMODELING, I PERMIT STATUS : 2 COVERED DECK & RENOVATIONS	4/25/2025	447 GASS ROAD 15090	COVERED DECK & 1350-N-266	254.50	90,000
B-25-026879 P. J. DICK INCORPORATED PERMIT STATUS : 2 RENOVATIONS - MECHANICAL BOILER ROOM	4/28/2025	9100 BABCOCK BOULEVARD 15237 UPMC PASSAVANT	RENOVATIONS - 826-M-10	754.50	565,000
B-25-026888 SELF PERMIT STATUS : 2 MECHANICAL - HYDRONIC IN-FLOOR HEATING SYSTEM	4/28/2025	8855 LINCOLN BOULEVARD 15237	MECHANICAL - 714-F-24	154.50	15,000
B-25-026893 TNT FIREWORKS - FRANK PERMIT STATUS : 2 TEMPORARY STRUCTURE - TENT	4/28/2025	1701 DUNCAN AVENUE 15101 VIOLAS FOOD STORES INC	TEMPORARY 717-A-236	454.50	0
F-25-026894 TNT FIREWORKS - FRANK PERMIT STATUS : 2 FIREWORK SALES - TENT SALE - JUNE 19, 2025 - JULY 6, 2025	4/28/2025	1701 DUNCAN AVENUE 15101 VIOLAS FOOD STORES INC	FIREWORK SALES - 717-A-236	100.00	0
B-25-026824 WESTMORELAND POOL & SPA PERMIT STATUS : 2 INGROUND POOL W/FENCE (6' PRIVACY) - REAR YARD & SHED 192 SQ FT	4/28/2025	9254 HIGHMEADOW ROAD 15101	INGROUND POOL 828-F-210	304.50	129,650
B-25-026891 REAGLE CONSTRUCTION PERMIT STATUS : 2 FENCE - 6' PRIVACY - REAR	4/29/2025	8510 WINCHESTER DRIVE 15237	FENCE - 6' PRIVACY 716-J-264	50.00	8,100
B-25-026892 SELF PERMIT STATUS : 2 SHED - 14' X 11'	4/29/2025	9801 THREE DEGREE ROAD 15101	SHED - 14' X 11' 946-D-88	100.00	13,000
B-25-026901 SELF PERMIT STATUS : 2 FENCE - 5'6" WOODEN HORIZONTAL SLAT - SIDE & REAR YARD	4/29/2025	10050 HILLTOP LANE 15101	FENCE - 5'6" 1207-R-162	50.00	9,200
B-25-026902 SELF PERMIT STATUS : 2 FENCE - 4' WOOD - SIDE YARD	4/29/2025	9592 SARATOGA DRIVE 15237	FENCE - 4' WOOD - 945-K-291	50.00	1,000
B-25-026903 SAFE SURROUNDINGS PERMIT STATUS : 2 FENCE - 6 WOOD PRIVACY & 3-4' GATES	4/29/2025	1945 CARIBOU DRIVE 15101	FENCE - 6 WOOD 614-B-281	50.00	7,845

PERMITS ISSUED FROM: 4/01/2025 TO 4/30/2025

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-026904 SAFE SURROUNDINGS PERMIT STATUS : 2 FENCE - 6' VINYL PRIVACY - REAR YARD	4/29/2025	104 AMBER COURT 15090	FENCE - 6' VINYL 1205-G-47	50.00	3,480
B-25-026906 TOM JONES CONSTRUCTION LLC PERMIT STATUS : 2 RETAINING WALL - REBUILD 2'	4/29/2025	1534 MONTGOMERY ROAD 15101	RETAINING WALL - 946-G-51	50.00	5,000
B-25-026805 REAGLE CONSTRUCTION PERMIT STATUS : 2 FENCE - 6' PRIVACY - SIDE & REAR YARDS	4/29/2025	8211 MARQUIS DRIVE 15237	FENCE - 6' PRIVACY 610-H-225	50.00	12,930

TOTAL # OF PERMITS: 67 TOTAL FEES: 25638.25 TOTAL VALUE: 3,253,964

Public Works April Report

Construction

Basin Work

- Stage Drive
- Shady Oak
- Edwood Road
- Cooper Run
- Aldenford
- Linden
- Weller
- Pin Oak

Building and Grounds

- Devlin Park Sidewalk
- Assistant Town Manager Office
Wall Construction
 - EMA Trailer
 - Garbage Cans Installed
- Storm Damage Clean Up

Devlin Park Sidewalk



Fill Site Earth Day Tree Installation



Traffic Light Repairs



Storm Damage Clean Up



Basin Replacement and Backfill



After Call Truck Cleaning



Assistant Town Manger Wall Installation



Upcoming Work

Culvert
Replacement
at Wall Park

Shed at
Pickle Ball
Courts

Spilt Rail
Fence
Replacement

Electrical
Update at
Devlin Park

Pond
Maintenance

2026 Paving
List Basin
Replacement

Fill Site
Landscape

**April 2025
Monthly Report
Town of McCandless
Department of Public Works**

Road Construction

Basin Work:

- Stage Drive
- Shady Oak
- Edwood Road
- Cooper Run
- Aldenford
- Linden
- Weller
- Pin Oak

Patch Pot Holes On Various Routes

Parks, Buildings & Grounds

Devlin Park Sidewalk

Assistant Town Manager Office Wall Construction

EMA trailer

Garbage Cans Installed

Cut Grass

- Devlin Park
- Town Hall and Police Department
- DPW Building
- Ambulance Authority and Museum
- Fitness Courts
- Lorraine Rodgers Fields
- Council Park
- Wall Park
- McCandless Drive
- Memorial Park
- Vestal Park
- Vincentian Field

Fertilizers

- Devlin Field/Park
- Town Hall and Police Department
- DPW Building
- Vestal Park
- Memorial Park
- Museum
- Fitness Center and Playground
- Ambulance Authority
- McCandless Drive
- Council Park
- Wall Park

Traffic Control

See attached report.

Vehicle Maintenance

See attached report.

PA1 Calls/MS4/ Ponds

- **203 One Calls**
- **120 Outfall Inspections**

Permits

Park Permits-

Driveway Permits-2

Street Opening Permits-1

Upcoming Work

- **Culvert Replacement at Wall Park**
- **Shed at Pickle Ball Courts**
- **Split Rail Fence Removal and Replacement**
- **Electrical Update at Devlin Park**
- **Pond Maintenance**
- **2026 Paving List Basin Replacement**
- **Fill Site Landscaping Work**
- **Devlin Park Benches**

TRAFFIC CONTROL ACTIVITY

April 2025

14– TRAFFIC SIGNAL REPAIRS (REPLACE LAMP, PEDESTRIAN BUTTONS)

1 – Traffic Camera Repair

11 – School Zone Flasher time changes

2 - School Zone Flasher Demo

7 – Generators

2 - Traffic Sign Callouts

8 – TRAFFIC SIGN REPAIRS

2 – TRAFFIC SIGNS INSTALLED (SPEED LIMIT/STOP/SCHOOL/STREET NAME)

2 – PA 1 Call

12 – Signs Made for NA Prom

32 – Signs for Paving Program

4 – Trail Signs

6 – Decals for Garbage Cans

1 – Decals for Jumping Jack

2 - Installed Garbage Cans in Park

4 – ARLE CONTRACT WORK

History (Cost Summary)

4/1/2025 - 4/30/2025

Innovative Maintenance Systems

\Town Of McCandless\ Mowers

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3404 - 2022 HUSTLER TURF EQL	\$0.00	\$67.30	\$48.47	\$18.83	\$0.00	\$0.00	\$0.00	\$67.30
Category Subtotal -	\$0.00	\$67.30	\$48.47	\$18.83	\$0.00	\$0.00		\$67.30

\Town Of McCandless\Amblunce Athu.

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
6130SQ1 - 2023 CHEVY TAHOE	\$64.98	\$0.00	\$16.02	\$48.96	\$0.00	\$0.00	\$0.00	\$64.98
6130SQ2- Unmarked 2015 FORD	\$76.85	\$0.00	\$20.36	\$56.49	\$0.00	\$0.00	\$0.01	\$76.85
6130SQ3 - 2015 FORD EXPLORE	\$0.00	\$0.00	\$15.25	\$38.05	\$0.00	\$0.00	\$0.00	\$53.30
6131 - 2021 FORD F-550	\$21.77	\$0.00	\$2.94	\$18.83	\$0.00	\$0.00	\$0.02	\$21.77
6132 - 2022 FORD F-550	\$70.94	\$0.00	\$14.45	\$56.49	\$0.00	\$0.00	\$0.04	\$70.94
6132-2 - 2017 TOYOTA VAN	\$40.66	\$29.17	\$20.87	\$48.96	\$0.00	\$0.00	\$0.09	\$69.83
6133 - 2019 FORD E-450	\$39.31	\$37.66	\$1.65	\$75.32	\$0.00	\$0.00	\$0.06	\$76.97
6134 - 2017 FORD E-450	\$39.31	\$0.00	\$1.65	\$37.66	\$0.00	\$0.00	\$0.02	\$39.31
6136 - 2023 FORD F-550	\$37.66	\$0.00	\$0.00	\$37.66	\$0.00	\$0.00	\$0.02	\$37.66
Category Subtotal -	\$391.48	\$66.83	\$93.19	\$418.42	\$0.00	\$0.00		\$511.61

\Town Of McCandless\Cars

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3306 - 2018 FORD EXPLORER	\$105.45	\$423.97	\$254.50	\$274.92	\$0.00	\$0.00	\$3.10	\$529.42
Category Subtotal -	\$105.45	\$423.97	\$254.50	\$274.92	\$0.00	\$0.00		\$529.42

\Town Of McCandless\Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
-----------	---------	-------------	------------	------------	-----	-------------	-----------	------------

3144 - 2012 WACKER WP1550AM	\$0.00	\$65.10	\$8.61	\$56.49	\$0.00	\$0.00	\$0.00	\$65.10
9903151 - 2014 BOMAG BT60-4	\$5.56	\$38.05	\$5.56	\$38.05	\$0.00	\$0.00	\$0.00	\$43.61
Category Subtotal -	\$5.56	\$103.15	\$14.17	\$94.54	\$0.00	\$0.00		\$108.71

\Town Of McCandless\Excavating Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3115 - 2016 CATERPILLAR 262D	\$333.34	\$0.00	\$276.26	\$95.13	\$0.00	\$0.00	\$0.00	\$371.39
3184 - 2001 OHIO CENTRAL PUL'	\$3.60	\$114.28	\$23.14	\$94.74	\$0.00	\$0.00	\$0.00	\$117.88
Category Subtotal -	\$336.94	\$114.28	\$299.40	\$189.87	\$0.00	\$0.00		\$489.27

\Town Of McCandless\Heavy Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3102 - 2010 INTERNATIONAL 740	\$0.00	\$747.86	\$653.71	\$94.15	\$0.00	\$0.00	\$1.78	\$747.86
3105 - 2019 INTERNATIONAL 740	\$266.97	\$37.66	\$116.33	\$188.30	\$0.00	\$0.00	\$0.58	\$304.63
3107 - 2014 INTERNATIONAL 740	\$107.77	\$987.36	\$812.68	\$282.45	\$0.00	\$0.00	\$15.21	\$1,095.13
3108 - 2023 INTERNATIONAL HV	\$32.41	\$0.00	\$13.58	\$18.83	\$0.00	\$0.00	\$0.41	\$32.41
Category Subtotal -	\$407.15	\$1,772.88	\$1,596.30	\$583.73	\$0.00	\$0.00		\$2,180.03

\Town Of McCandless\Leaf Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3174 - 2009 FREIGHTLINER M21C	\$312.27	\$133.41	\$200.89	\$244.79	\$0.00	\$0.00	\$0.00	\$445.68
3175 - 2009 FREIGHTLINER. M21	\$372.51	\$688.24	\$590.00	\$508.41	\$0.00	\$0.00	\$0.00	\$1,098.41
3181 - 2010 FREIGHTLINER M21C	\$377.57	\$151.51	\$219.16	\$338.94	\$0.00	\$0.00	\$0.00	\$558.10
Category Subtotal -	\$1,062.35	\$973.16	\$1,010.05	\$1,092.14	\$0.00	\$0.00		\$2,102.19

\Town Of McCandless\Light Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
-----------	---------	-------------	------------	------------	-----	-------------	-----------	------------

3112 - 2009 FORD 250	\$62.12	\$0.00	\$24.46	\$37.66	\$0.00	\$0.00	\$10.35	\$62.12
3301 - 2017 CHEVY TAHOE	\$82.13	\$899.81	\$792.86	\$208.11	\$0.00	\$0.00	\$0.78	\$1,000.97
3307 - 2019 FORD F-150	\$0.00	\$816.34	\$200.18	\$616.16	\$0.00	\$0.00	\$1.18	\$816.34
Category Subtotal -	\$144.25	\$1,716.15	\$1,017.50	\$861.93	\$0.00	\$0.00		\$1,879.43

\Town Of McCandless\Med. Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3116 - 2022 Ford F-600	\$0.00	\$18.83	\$0.00	\$18.83	\$0.00	\$0.00	\$0.06	\$18.83
3117 - 2022 Ford F-600	\$0.00	\$28.19	\$9.16	\$19.03	\$0.00	\$0.00	\$0.18	\$28.19
3305 - 2017 Ford F-450	\$61.37	\$0.00	\$23.71	\$37.66	\$0.00	\$0.00	\$1.92	\$61.37
Category Subtotal -	\$61.37	\$47.02	\$32.87	\$75.52	\$0.00	\$0.00		\$108.39

\Town Of McCandless\Police Department

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
2104 - 2022 FORD EXPLORER	\$0.00	\$18.83	\$0.00	\$18.83	\$0.00	\$0.00	\$0.02	\$18.83
2109 - 2020 FORD F-150	\$77.56	\$854.18	\$344.20	\$663.64	\$0.00	\$0.00	\$0.81	\$1,007.84
2115 - 2023 FORD EXPLORER	\$59.08	\$37.66	\$21.42	\$75.32	\$0.00	\$0.00	\$0.07	\$96.74
2122 - 2023 FORD CHIEF	\$0.00	\$38.05	\$0.00	\$38.05	\$0.00	\$0.00	\$0.02	\$38.05
2123 - 2015 FORD EXPLORER	\$57.27	\$0.00	\$19.61	\$37.66	\$0.00	\$0.00	\$0.06	\$57.27
9902101 - 2017 FORD EXPLOREF	\$0.00	\$113.37	\$0.00	\$113.37	\$0.00	\$0.00	\$0.00	\$113.37
Category Subtotal -	\$193.91	\$1,062.09	\$385.23	\$946.87	\$0.00	\$0.00		\$1,332.10

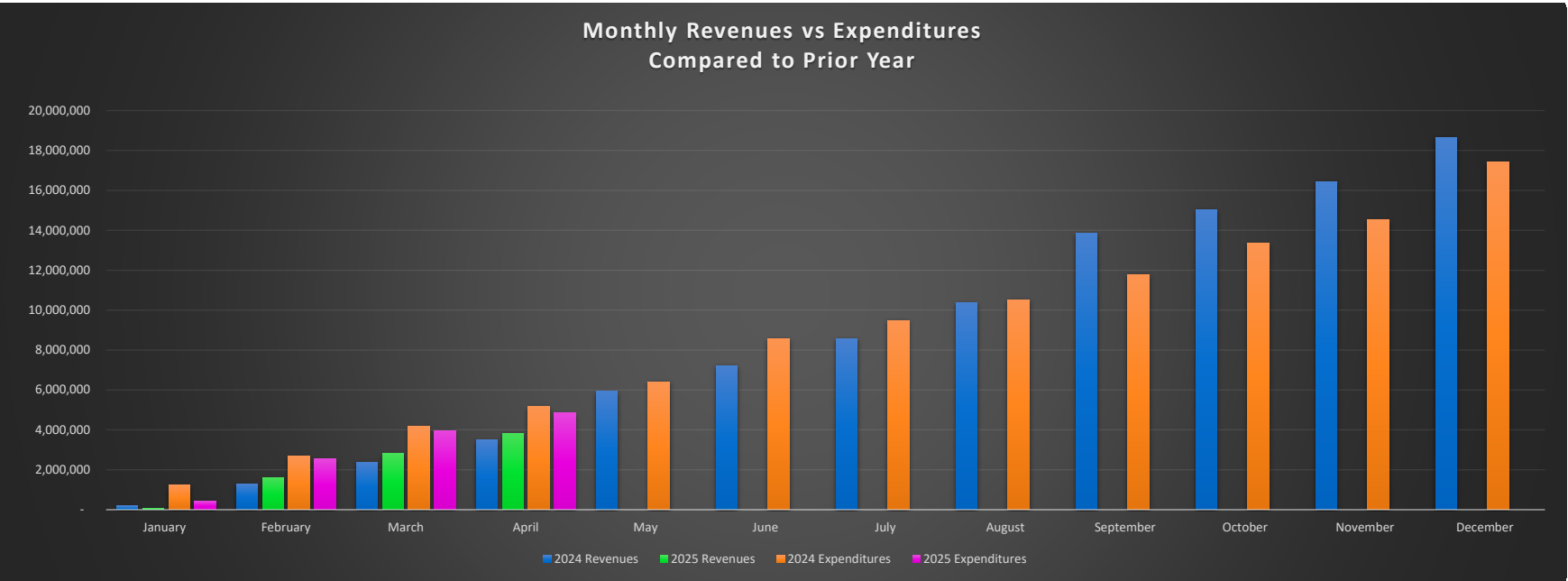
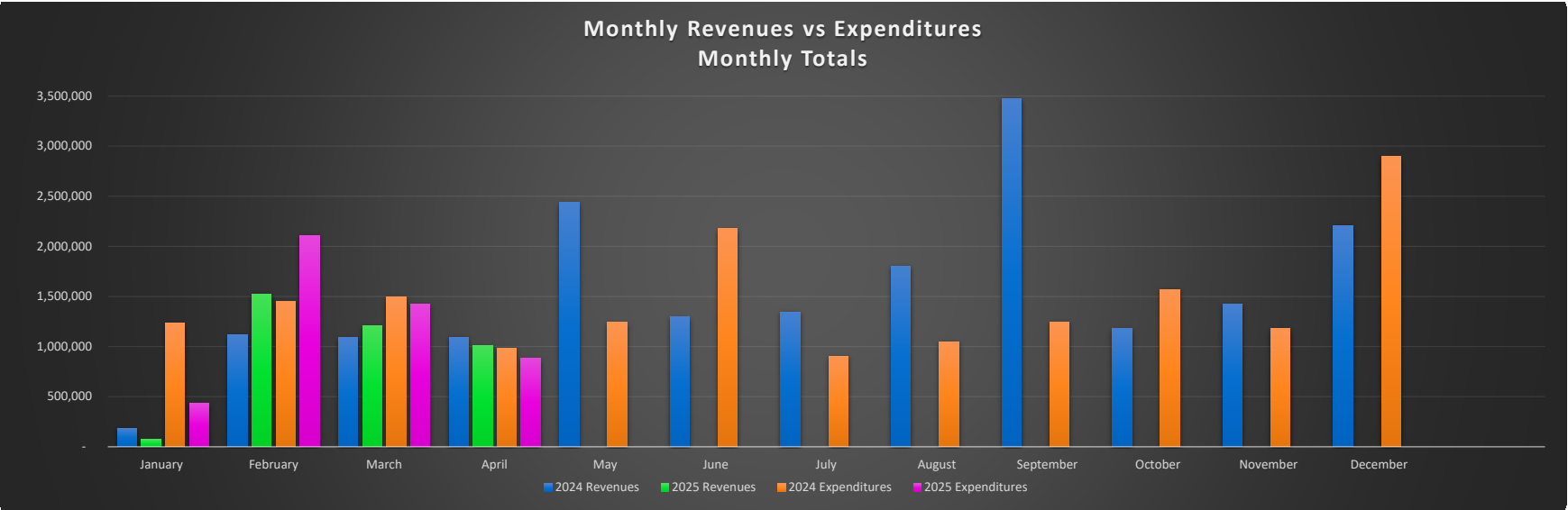
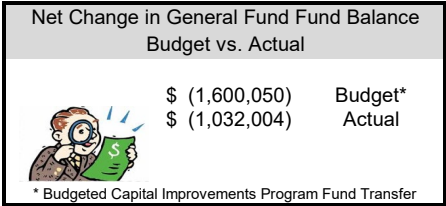
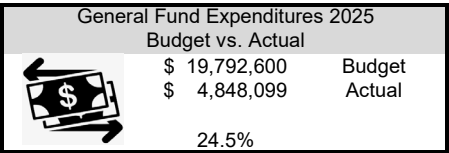
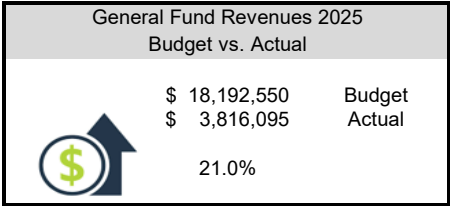
\Town Of McCandless\Street Cleaning

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3125 - 2016 FREIGHTLINER M210	\$198.70	\$920.54	\$698.85	\$458.05	\$0.00	\$0.00	\$7.01	\$1,156.90
Category Subtotal -	\$198.70	\$920.54	\$698.85	\$458.05	\$0.00	\$0.00		\$1,156.90

\Town Of McCandless\Trailers

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
5101 - 2024 COVERED WAGON C	\$0.00	\$79.19	\$41.14	\$114.15	\$0.00	\$0.00	\$0.00	\$155.29
Category Subtotal -	\$0.00	\$79.19	\$41.14	\$114.15	\$0.00	\$0.00		\$155.29
Grand Totals:	\$2,907.16	\$7,346.56	\$5,491.67	\$5,128.97	\$0.00	\$0.00		\$10,620.64

Town of McCandless
Financial Dashboard
April 30 2025



General Fund Revenues
April 30, 2025

Account Totals Summary	Amended Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024	Adopted Budget 2025	Actual Year to Date 2025	Actual As % Of Budget 2025
301 - 310 Taxes	\$ 13,903,890.00	\$ 2,824,999.00	20.32%	\$ 15,307,700.00	\$ 3,173,218.00	20.73%
319 Penalties and Interest on Delinquent Taxes	\$ 8,000.00	\$ 12,218.00	152.73%	\$ 10,700.00	\$ 18,448.00	172.41%
321-322 Licenses and Permits	\$ 385,575.00	\$ 17,192.00	4.46%	\$ 355,950.00	\$ 9,485.00	2.66%
331 Fines	\$ 33,000.00	\$ 4,119.00	12.48%	\$ 29,600.00	\$ 5,569.00	18.81%
341 - 342 Interest and Rents	\$ 134,500.00	\$ 130,413.00	96.96%	\$ 208,900.00	\$ 97,452.00	46.65%
354 - 356 State Funding	\$ 905,350.00	\$ 613.00	0.07%	\$ 905,150.00	\$ 3,593.00	0.40%
357 - 359 Local Funding	\$ 955,100.00	\$ 224,903.00	23.55%	\$ 701,850.00	\$ 226,033.00	32.21%
361 - 367 Charges and Fees	\$ 507,500.00	\$ 107,719.00	21.23%	\$ 429,300.00	\$ 110,712.00	25.79%
383 Assessments	\$ 400.00	\$ 112.00	28.00%	\$ 400.00	\$ 121.00	30.25%
387 Contributions and Donations	\$ 72,300.00	\$ 4,425.00	6.12%	\$ 67,500.00	\$ 36,142.00	53.54%
391 Sale of Assets	\$ 15,000.00	\$ 24,405.00	162.70%	\$ 27,500.00	\$ 2,094.00	7.61%
392 Fund Transfers	\$ 869,824.00	\$ -	0.00%	\$ -	\$ -	0.00%
395 Refunds of Prior Year Expenditures	\$ 120,000.00	\$ 137,252.00	114.38%	\$ 148,000.00	\$ 133,228.00	90.02%
TOTAL Revenues	\$ 17,910,439.00	\$ 3,488,370.00	19.48%	\$ 18,192,550.00	\$ 3,816,095.00	20.98%

General Fund Expenditures
April 30, 2025

Account Totals Summary	Amended Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024	Adopted Budget 2025	Actual Year to Date 2025	Actual As % Of Budget 2025
General Government (400-409)	\$ 2,395,650.00	\$ 707,524.00	29.53%	\$ 2,588,580.00	\$ 763,896.00	29.51%
Public Safety (410-419)	\$ 8,870,340.00	\$ 2,332,336.00	26.29%	\$ 9,124,365.00	\$ 2,386,238.00	26.15%
Public Works (426-446)	\$ 4,447,980.00	\$ 1,388,345.00	31.21%	\$ 4,379,965.00	\$ 1,441,343.00	32.91%
Culture and Recreation (451-457)	\$ 988,480.00	\$ 205,068.00	20.75%	\$ 1,043,190.00	\$ 222,507.00	21.33%
Refunds (491)	\$ 158,800.00	\$ 27,073.00	17.05%	\$ 156,500.00	\$ 34,115.00	21.80%
Interfund Operating Transfers (492)	\$ 2,500,000.00	\$ 500,000.00	20.00%	\$ 2,500,000.00	\$ -	0.00%
TOTAL Revenues	\$ 19,361,250.00	\$ 5,160,346.00	26.65%	\$ 19,792,600.00	\$ 4,848,099.00	24.49%

Town of McCandless Real Estate Tax Agency Fund (Fund 91)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1414	4/02/2025	JOSHUA L BICKLE & DANIELLE COURY	FEB 2025 RE TAX REFUND - #700563	Prior Real Estate Tax Due To Town	361.92	361.92
1415	4/10/2025	CORELOGIC CENTRALIZED REFUNDS	MAR 2025 RE TAX REFUND - #704786	Prior Real Estate Tax Due To Town	1,165.22	1,165.22
1078 (VOID)	4/24/2025	STETSON, KELSEY JEAN	AUG 2022 RE TAX REFUND #590371	Prior Real Estate Tax Due To Town	1,821.61	-
1416	4/24/2025	STETSON, KELSEY JEAN	AUG 2022 RE TAX REFUND #590371	Prior Real Estate Tax Due To Town	1,821.61	1,821.61
Total Checks						\$3,348.75

Town of McCandless All Funds
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

PAGES	FUND NO	FUND DESCRIPTION				Check Amount
8	01	GENERAL FUND CHECKING ACCOUNT (FUND 01)				\$ 823,028.19
1	01	PAYROLL CHECKING ACCOUNT (FUND 01)				\$ 241,524.86
1	01	FIRE APPARATUS CHECKING ACCOUNT (FUND 01)				\$ -
1	15	TRANSPORTATION DISTRICT FUND CHECKING ACCOUNT (FUND 15)				\$ -
1	18	CAPITAL IMPROVEMENTS FUND CHECKING ACCOUNT (FUND 18)				\$ 56,805.73
1	19	ASSESSMENT FUND CHECKING ACCOUNT (FUND 19)				\$ -
1	35	STATE HIGHWAY AID CHECKING ACCOUNT (FUND 35)				\$ -
1	91	REAL ESTATE AGENCY FUND CHECKING ACCOUNT (FUND 91)				\$ 3,348.75
Total Checks						\$ 1,124,707.53

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
7510	4/02/2025	ABC FIRE EXTINGUISHER CO.	FIRST AID FILL UP - DPW	General Maintenance	496.96	496.96
7511	4/02/2025	AMAZON CAPITAL SERVICES	GENERAL MAINTENANCE - DPW OTHER OPERATING SUPPLIES - DPW SANITATION SUPPLIES - DPW UNIFORM CLOTHING/OTHER - DPW VEHICLES - FIRE	Sanitation Supplies General Maintenance Vehicles Uniform Clothing Other Operating Supplies	79.99 195.50 265.98 52.98 99.99 34.45 15.74	744.63
7512	4/02/2025	AMERICAN ROCK SALT COMPANY LLC	ROCK SALT	Rock Salt	14,190.76	14,190.76
7513	4/02/2025	AQUA FILTER FRESH INC.	BOTTLED WATER - POLICE	Miscellaneous Supplies	107.25	107.25
7514	4/02/2025	Bartoszewicz, Nicholas J	REIMBURSEMENT - TRAINING	Seminars & Training	1,829.07	1,829.07
7515	4/02/2025	BON TOOL COMPANY	UNIFORM EQUIPMENT - DPW	Uniform Equipment	275.19	275.19
7516	4/02/2025	BUTLER POWER EQUIPMENT, INC.	PARTS - MACHINERY	Machinery Parts	122.97	122.97
7517	4/02/2025	C & W AUTOMOTIVE & MACHINE SHOP	REPAIRS - #3306	Vehicle Repairs	31.20	31.20
7518	4/02/2025	CHUCK'S AUTO BODY	2022 FORD SUPPLEMENT AMOUNT CLAIM #1651060	Insurance Claim Reimbursements	1,726.67	1,726.67
7519	4/02/2025	CITY LIGHTING PRODUCTS COMPANY	PARKING LOT LIGHT - GENERAL MAINTENANCE	General Maintenance	144.17	144.17
7520	4/02/2025	CLEVELAND BROS. EQUIPMENT CO.	PARTS - VEHICLE	Vehicle Parts	1,474.52	1,474.52
7521	4/02/2025	CRANBERRY SUPPLY CO., INC.	LANDSCAPING SUPPLIES	Landscaping Maintenance Supplies	561.28	561.28
7522	4/02/2025	DELTA DENTAL OF PA	DENTAL - MARCH 2025	Employee Dental Contributions	4,896.88	4,896.88
7523	4/02/2025	DRAGUN'S LANDSCAPE SUPPLY INC.	LANDSCAPING (LAWN REPAIRS)	Landscaping Supplies	98.00	314.00
			LANDSCAPING MAINTENANCE - RAIN GARDEN	Landscaping Maintenance Supplies	216.00	
7524	4/02/2025	EMPLOYMENT PARTNERS BENEFITS FUND	HEALTHCARE COVERAGE FOR 5/2025 (BILLED 4/2025)	Healthcare Public Works	36,661.06	36,661.06
7525	4/02/2025	EVEY, JASON	UNIFORM REIMBURSEMENT - SELF/AMAZON	Uniform Clothing	46.70	46.70
7526	4/02/2025	GRAINGER	SANITATION SUPPLIES TOOLS	Sanitation Supplies Tools	132.35 170.84	303.19
7527	4/02/2025	GVM, INC.	PARTS - MACHINERY	Machinery Parts	55.26	55.26
7528	4/02/2025	HARTMAN, RICK PLUMBING & HEATING INC.	GENERAL MAINTENANCE - ADMIN OFFICES	General Maintenance	453.30	453.30
7529	4/02/2025	HIGHMARK INC.	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	496.74	496.74
7530	4/02/2025	HILL INTERNATIONAL TRUCKS NA LLC	PARTS - #3102 PARTS - #3102	Vehicle Parts	186.14	186.14
7531	4/02/2025	JACKS AUTO PARTS	PARTS - VEHICLE	Vehicle Parts	89.26	89.26
7532	4/02/2025	Jennings, Patrick	REIMBURSEMENT - TRAINING	Seminars & Training	1,751.93	1,751.93
7533	4/02/2025	KONICA MINOLTA	BIZHUB C550i & BIZHUB C300i LEASES	Office Equipment Leasing	584.05 220.35	804.40
7534	4/02/2025	LEXISNEXIS RISK DATA MANAGEMENT	SUBSCRIPTIONS - DPW SUPPLIES - HNDBK	General Office Supplies Subscriptions	121.43 71.08	192.51
7535	4/02/2025	Lucostic, Abby	TRAVEL REIMBURSEMENT - HERSHEY LODGE	Seminars & Training	310.80	310.80
7536	4/02/2025	M & R POWER EQUIPMENT	PARTS - MACHINERY	Machinery Parts	590.52	590.52
7537	4/02/2025	MOLNAR PRINTING, LLC	TOWN CRIER - SPRING 2025	Town Crier	5,746.00	5,746.00
7538	4/02/2025	MOTOROLA SOLUTIONS, INC.	BWC & IN-CAR CAM LICENSES	Software Maintenance	10,725.00	10,725.00
7539	4/02/2025	NORTH EASTERN UNIFORMS	UNIFORMS - STEINER	Uniform Clothing	343.56	343.56
7540	4/02/2025	O'REILLY AUTO PARTS	PARTS - AA#6133	Vehicle Parts	110.86	110.86
7541	4/02/2025	OPTIMUS RISK SERVICES	LOSS CONTROL SERVICES	Consulting Services	795.00	795.00
7542	4/02/2025	SHERWIN WILLIAMS	GENERAL MAINTENANCE - ADMIN KITCHEN GENERAL MAINTENANCE - DETECTIVES OFFICE GENERAL MAINTENANCE	General Maintenance	223.12	223.12
7543	4/02/2025	SHULTS FORD LINCOLN	PARTS - #2109 CORE RETURN REPAIRS - #2109	Vehicle Parts Vehicle Repairs	276.55 380.41	656.96
7544	4/02/2025	STEPHENSON EQUIPMENT INC.	SALT SPREADER PARTS	Salt Spreaders	177.97	177.97
7545	4/02/2025	SUNBELT RENTALS	EQUIPMENT RENTAL	Equipment Rental	4,313.40	4,313.40
7546	4/02/2025	T-MOBILE	MONTHLY WIRELESS	Monthly Telephone Charges Internet Fees Monthly Telephone	80.36 40.18 164.93 684.00 21.14 80.36 40.18 200.90	1,312.05
7547	4/02/2025	THIRD GENERATION	MONTHLY TELEPHONE CHARGE - APRIL 2025	Monthly Telephone	1182.83 46.75	1,229.58
7548	4/02/2025	TOTAL TANK WORKS, LLC.	FUEL SYSTEM REPAIRS	Fuel System Repairs	311.55	311.55
7549	4/02/2025	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	25.90 178.64	204.54
7550	4/02/2025	UNITED AUTO SUPPLY	PARTS - VEHICLE PARTS - VEHICLE PARTS - #3125	Vehicle Parts	180.99	180.99
7551	4/02/2025	VERIZON CONNECT FLEET USA, LLC	VEHICLE TRACKING - MARCH	Communications Equipment	223.30	223.30
7552	4/02/2025	W.B. MASON CO., INC.	SANITATION SUPPLIES	Sanitation Supplies	25.98	25.98
EFT	4/08/2025	FNB COMMERCIAL CREDIT CARD	2025 MARCH PURCHASING CARD EXPENSES	ALOM Spring Conference Seminars & Training Local Meetings RET Conferences General Maintenance Unleaded Fuel Public Safety Equipment Computers Furniture Vehicle Maintenance Membership Dues Seminars & Training Local Meetings Vehicles Local Meetings Other Operating Supplies Tools Equipment Rental	6275.77 985.52 2685.12 200.00 554.38 23.95 79.00 16.04 664.88 -382.35 475.00 1211.34 100.60 44.92 249.39 21.20 95.30 350.00	13,650.06
7553	4/10/2025	ABC FIRE EXTINGUISHER CO.	FIRST AID FILL-UP - PD	Public Safety Equipment	101.83	101.83
7554	4/10/2025	ACUITY SPECIALTY PRODUCTS, INC.	SANITATION SUPPLIES - DPW	Sanitation Supplies	74.31	74.31
7555	4/10/2025	ALL ABOUT FUN PARTY RENTALS	EASTER EGG HUNT - INFLATABLE RENTAL (FINAL)	Entertainment	599.96	599.96
7556	4/10/2025	ALLIED COMMUNICATIONS OF PA	GPS AIR TIME - MAR	Public Safety Equipment	361.80	361.80
7557	4/10/2025	AMAZON CAPITAL SERVICES	SANITATION SUPPLIES - DPW UNIFORMS - HAWK OFFICE SUPPLIES - POLICE OFFICE SUPPLIES - TOWN BREAKROOM SUPPLIES PUBLIC SAFETY EQUIPMENT - DPW FURNITURE - TOWN UNIFORM CLOTHING & SANITATION SUPPLIES - DPW OFFICE SUPPLIES - TOWN OFFICE SUPPLIES - HCC OTHER OPERATING SUPPLIES - DPW TOOLS OTHER OPERATING SUPPLIES GENERAL OPERATING SUPPLIES - COMMUNITY CELEBRATIONS SANITATION SUPPLIES - DPW	General Office Supplies Furniture Sanitation Supplies Other Operating Supplies General Office Supplies Uniform Clothing Uniform Clothing Other Operating Supplies Public Safety Equipment Tools Other Operating Supplies General Office Supplies General Operating Supplies	276.15 229.48 95.89 25.99 24.16 26.99 79.90 35.88 121.04 9.99 249.75 645.00 192.64	2,012.86
7558	4/10/2025	AMERICAN ROCK SALT COMPANY LLC	ROCK SALT	Rock Salt	29,439.40	29,439.40

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
7559	4/10/2025	BABST, CALLAND, CLEMENTS AND ZOMNIR, P.C.	516 LAMPLITE LANE ZONING APPEAL GENERAL MATTERS LABOR & EMPLOYMENT MATTERS - GENERAL RETAINER LITIGATION AND CODE ENFORCEMENT MATTERS 282 COURTNEY PROPERTY MAINTENANCE MCT CUMBERLAND LANDCO, LLC ZHB APPEAL 1027 TWIN HILL ROAD EXTENSION VARIANCE SHULTS FORD - 10418 PERRY HWY ZONING & LAND DEVELOPMENT APPLICATIONS 100% TOWN	Town Attorney Retainer Town Attorney	1500.00 3212.00 4964.50 459.00 515.19 1910.62	12,561.31
7560	4/10/2025	BIG DADDY WILDLIFE REMOVAL	DEER REMOVAL (8) DEER (1) LIMED DEER	Animal Removal	795.00	795.00
7561	4/10/2025	CARGORAXX LLC	PO# 631 - POLICE MOUNTS	Public Safety Equipment	2,474.85	2,474.85
7562	4/10/2025	CASHIER: U. S. POSTAL SERVICE	USPS MARKETING MAILS PERMIT FEE	Postage	350.00	350.00
7563	4/10/2025	COULEHAN, PATRICK	OVERPAYMENT - CHARGED NON-RESIDENT FEE FOR PAVILION RENTAL	Park Pavilion & Ball Field Fees	25.00	25.00
7564	4/10/2025	DSSC SOLUTIONS COMPANY	TYPEWRITER SUPPORT 5/25-4/26	Office Equipment Maintenance	117.00	117.00
7565	4/10/2025	DUQUESNE LIGHT COMPANY	SCHOOL ZONES/TRAFFIC LIGHTS GREYBROOKE - 3/25	Electricity Traffic Signal Electricity	54.48 1135.60	1,190.08
7566	4/10/2025	EVEY, JASON	TRAINING REIMBURSEMENT	Seminars & Training	40.31	40.31
7567	4/10/2025	FBI NATIONAL ACADEMY ASSOCIATES	FBI TRAINING - CHIEF HAWK FBI TRAINING - EGLI	Seminars & Training	350.00	350.00
7568	4/10/2025	GATEWAY ENGINEERS INC.	10384 PERRY HWY DEMOLITION AND GRADING PERMIT MCCANDLESS 2025 GENERAL TRAFFIC ENGINEERING SERVICES 2025 TOWN BASIN RETROFITS 8925 HIGHLAND RD GRADING PERMIT BLAZIER DR. SUBDIVISION PLAN NO 5 - AMENDMENT NO. 2 FOR LOT 2 BLAZIER DR SUBDIVISION PLAN NO 5 - AMENDMENT NO. 3 - LOT 1 BOEHLER PLAN CONSTRUCTION CAREY LANE APARTMENTS HARMONY DRIVE RIGHT OF WAY HERITAGE AND CULTURAL CENTER PARKING LOT LIGHTING DESIGN HILLTOP LANE LOT LINE REVISION GRADING ORDINANCE REVISIONS 2025 GIS PROGRAM TOM - 2025 MS4 PROGRAM GENERAL ENGINEERING SERVICES RADAR SPEED DEVICE SIGNAGE PERMITTING - PINE CREEK RD & MEINERT RD RACHEL CARSON ECOVILLAGE NORTH PARK TENNIS COURT TRAIL PHASE 2 THE RIDGE CONSTRUCTION INSPECTION TIMBER TRAIL STORM SEWER REPAIR	Walnut Court The Ridge - Marwah The Boehler Plan 8925 Highland Road Grading North Park Trail Rachel Carson Eco-Village 10384 Perry Hwy Grading Uhlr Lot Consolidation McCandless Square Phase III Townhome Subdivisions Carey Lane Apartments 10030 Hilltop Lane Lot Line Revision Engineering Engineering Engineering Engineering	614.50 1434.00 3932.25 244.50 94.50 1185.50 486.00 226.75 722.50 589.00 1070.25 5982.50 3194.75 2109.50 2420.75	24,307.25
		GATEWAY ENGINEERS INC. (CONTINUED)	TOWN HALL WINDOW REPLACEMENT CONSTRUCTION ADMINISTRATION & INSPECTION UHLER CONSOLIDATION TOM VOTING WARD & DISTRICT GIS UPDATES WALNUT COURT AMENDED LAND DEVELOPMENT PLAN \$10,599.75 ESCROW \$13,707.50 TOWN			
7569	4/10/2025	GLASSMERE FUEL SERVICE	UNLEADED FUEL	Unleaded Fuel	5,672.28	5,672.28
7570	4/10/2025	GRAINGER	PARTS - VEHICLE SANITATION SUPPLIES - PARKS	Vehicle Parts Sanitation Supplies	30.60 62.21	92.81
7571	4/10/2025	HILL INTERNATIONAL TRUCKS NA LLC	PARTS - #3107	Vehicle Parts	289.28	289.28
7572	4/10/2025	HOPEY, KIMBERLY	OVERPAYMENT FOR PICKLEBALL CLASS	Park Pavilion & Ball Field Fees	10.00	10.00
7573	4/10/2025	JACKS AUTO PARTS	PARTS - EMA TRAILER	Vehicle Parts	35.96	35.96
7574	4/10/2025	KIMBALL MIDWEST	OTHER OPERATING SUPPLIES	Other Operating Supplies	119.32	119.32
7575	4/10/2025	LOWE'S	DPW BUILDING SINDEPT OUT FALLS SIGN SHOP PUBLIC WORKS EMS TRAILER LAKE MARSHALL SIDEWALK DPW BUILDING 1944 LAKE MARSHALL DPW BEAUTIFICATION BOB FOREMAN 1836 STAGE DRIVE RAIN GARDENS INGOMAR GARDEN CLUB RETURN CREDIT DPW KITCHEN ROAD WORK DETECTIVE OFFICE INVENTORY OUT FALL INSPECTIONS DEVLIN PARK TRAINING EVENT DPW REPAIRS	General Maintenance Tools Seminars Other Operating Supplies Tools Other Operating Supplies Other Operating Supplies Machinery Parts Landscaping Supplies Detention Facility Maintenance Other Operating Supplies Landscaping Maintenance Supplies	1810.65 244.13 46.19 40.73 148.01 704.10 47.48 22.68 73.33 192.91 43.37 308.18	3,681.76
7576	4/10/2025	MAIELLO, BRUNGO & MAIELLO, LLP	PROFESSIONAL SERVICES	Town Attorney	816.00	816.00
7577	4/10/2025	METZGER, MIKE	UNIFORM REIMBURSEMENT - SELF/DICK'S	Uniform Clothing	176.00	176.00
7578	4/10/2025	MIKE THE BALLOON GUY & COMPANY, LLC	BALLOON & AIRBRUSH 08-05-2025 NNO - DEPOSIT	Entertainment	226.25	226.25
7579	4/10/2025	MORRIS, SUE	HCC LECTURE APRIL 17 - PITTSBURGH: GARDEN SPOT	Local Meetings	100.00	100.00
7580	4/10/2025	NORTH EASTERN UNIFORMS	UNIFORMS - LEWIS UNIFORMS - CHEBERENCHICK UNIFORMS - HAWK UNIFORM EQUIPMENT UNIFORMS - RAY	Uniform Clothing Uniform Equipment	1123.47 183.00	1,306.47
7581	4/10/2025	O'REILLY AUTO PARTS	PARTS - #3181 CREDIT PARTS - #3181	Vehicle Parts	14.51	14.51
7582	4/10/2025	ON THE JOB EMBROIDERY	EASTER EGG HUNT SHIRTS	Advertising	350.00	350.00
7583	4/10/2025	PA TURNPIKE TOLL BY PLATE	TOLL BY PLATE - PA-MG9467J	Miscellaneous Supplies	6.88	6.88
7584	4/10/2025	PATROSKI, MICHAEL JOSEPH	TRAVEL REIMBURSEMENT	OTHER EXPENSES	1,384.08	1,384.08
7585	4/10/2025	PERFECTION SERVICES, INC.	COMPUTERS - POLICE	Computers	3,646.82	3,646.82
7586	4/10/2025	PITT SPECIALTY SUPPLY, INC.	SANITATION SUPPLIES SANITATION SUPPLIES - POLICE	Sanitation Supplies General Office Supplies	130.99 124.00	254.99
7587	4/10/2025	PITTSBURGH POST-GAZETTE	LEGAL ADS - ZHB LEGAL ADS - TOWN	Advertising ZHB Advertising	43.40 251.10	294.50
7588	4/10/2025	POINT SPRING & DRIVESHAFT CO	PARTS - #3107	Vehicle Parts	714.20	714.20
7589	4/10/2025	PYROTECNICO	DEPOSIT INVOICE - COMMUNITY DAY 9/13/25	Entertainment	4,167.50	4,167.50
7590	4/10/2025	RHYTHM ENGINEERING	RHYTHM HARDWARE REPAIRS	Traffic Signal Repairs	1,425.00	1,425.00
7591	4/10/2025	S&S PROCESSING	TRANSFER YARD	Brush and Tree Recycling	110.00	110.00

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
7592	4/10/2025	STANDARD INSURANCE COMPANY	STD, LTD, LIFE & AD&D - APR 2025	STD Gross-Up Premium Paid LTD Gross-Up Premium Paid Town Manager/Asst Mgr Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance - RET Administrative Staff Life Insurance - Citizen Info Department Head Life Insurance Administrative Staff Life Insurance Police Officer Life Insurance Police Officer LTD Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Laborer Life Insurance	3030.96 1658.34 64.50 25.80 16.63 30.96 14.19 39.57 23.22 842.37 1889.48 18.06 16.77 20.64 37.41 24.51 12.90 33.54 175.03 18.06 27.09	8,020.03
7593	4/10/2025	STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	Building Cleaning Services Building Cleaning Services	2355.00 200.00	2,555.00
7594	4/10/2025	TOWN SQUARE PUBLICATIONS	ADVERTISEMENT - MAP AD	Advertising	499.00	499.00
7595	4/10/2025	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	Subscriptions	75.00	75.00
7596	4/10/2025	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	25.90 178.46	204.36
7597	4/10/2025	UNITED AUTO SUPPLY	PARTS - VEHICLE PARTS - #3125 PARTS - #3174 & #3175	Vehicle Parts	142.76	142.76
7598	4/10/2025	W.B. MASON CO., INC.	OFFICE SUPPLIES - DPW SANITATION SUPPLIES - DPW	Sanitation Supplies Office Supplies	25.98 217.10	243.08
7599	4/10/2025	WEST VIEW WATER AUTHORITY	558.0 HYDRANTS	Public Hydrant Services	14,937.66	14,937.66
EFT	4/11/2025	US BANK		Police Pension Withheld	5,508.17	5,508.17
EFT	4/11/2025	ICMA - 457	PAYROLL 4/11/2025	IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	2921.02 6078.83	8,999.85
EFT	4/11/2025	ICMA - IRA	PAYROLL 4/11/2025	Roth IRA Contributions Withheld Roth IRA Contributions Withheld	1339.31 562.69	1,902.00
EFT	4/11/2025	ICMA - 401	PAYROLL 4/11/2025	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6283.47 6283.47	12,566.94
EFT	4/15/2025	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	0.78	0.78
EFT	4/17/2025	MUNICIPAL BENEFITS SERVICES		Healthcare Healthcare Police	37492.81 57254.24	94,747.05
EFT	4/17/2025	NEOPOST USA, INC.		Postage Meter Balance	1,000.00	1,000.00
EFT	4/22/2025	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	196.06	196.06
EFT	4/23/2025	PENN POWER	TRAFFIC SIGNAL TRAFFIC SIGNAL SCHOOL ZONE SCHOOL ZONE TRAFFIC SIGNAL TRAFFIC SIGNAL SCHOOL ZONE SCHOOL ZONE VESTAL TRAFFIC SIGNAL TRAFFIC SIGNAL TRAFFIC SIGNAL SCHOOL ZONE DPW TOWN HALL DEVLIN PARK TRAFFIC SIGNAL TRAFFIC SIGNAL TRAFFIC SIGNAL WALL PARK MEMORIAL DR MONUMENT SCHOOL ZONE SCHOOL ZONE TRAFFIC SIGNAL DEVLIN PARK TRAFFIC SIGNAL HERITAGE CENTER SCHOOL ZONE TRAFFIC SIGNAL	Bank Charges/Fees Electricity Electricity Traffic Signal Electricity Electricity Electricity	0.50 5738.04 285.41 1268.56 153.22 331.48	7,777.21
1308 (VOID)	4/24/2025	COMMUNICARE	BPT REFUND - OVERPAYMENT 2021	BPT Refunds	7.36	-
1368 (VOID)	4/24/2025	PEEBLES DIST VOL FIRE CO	CLAIM# PATR21051091	Insurance Claim Reimbursements	818.95	-
1976 (VOID)	4/24/2025	FRANK PELLY	BPT PENALTY REFUND	BPT Refunds	71.86	-
1980 (VOID)	4/24/2025	WILLIAMS, MATT	PARKING REIMBURSEMENT	VFC Family Outing	25.00	-
2572 (VOID)	4/24/2025	1ST RESPONSE MEDICAL SERVICES	AED REPLACEMENT BATTERY	Public Safety Equipment	99.00	-
7600	4/24/2025	1ST RESPONSE MEDICAL SERVICES	AED REPLACEMENT BATTERY	Public Safety Equipment	99.00	99.00
7601	4/24/2025	COMMUNICARE	BPT REFUND - OVERPAYMENT 2021	BPT Refunds	7.36	7.36
7602	4/24/2025	FRANK PELLY	BPT PENALTY REFUND	BPT Refunds	71.86	71.86
7603	4/24/2025	PEEBLES DIST VOL FIRE CO	CLAIM# PATR21051091	Insurance Claim Reimbursements	818.95	818.95
7604	4/24/2025	WILLIAMS, MATT	PARKING REIMBURSEMENT	VFC Family Outing	25.00	25.00
7605	4/24/2025	4IMPRINT, INC.	PO# 633 - VFC PROMOTIONAL GIFTS	VFC Promotional Items	3,857.50	3,857.50
7606	4/24/2025	A-COMFORT SERVICE	GENERAL MAINTENANCE - HEATER INSPECTION	General Maintenance	2,414.00	2,414.00
7607	4/24/2025	ADP, INC	UNEMPLOYMENT	Unemployment Comp Management Fees	87.98	87.98
7608	4/24/2025	ALLEGHENY COUNTY TREASURER	2025 COUNTY REAL ESTATE TAX	County Real Estate Taxes	505.38	505.38
7609	4/24/2025	AMAZON CAPITAL SERVICES	CREDIT TO INVOICE# 1TVL-JVGJ-HFF7 (FUEL PUMPS) OFFICE SUPPLIES - DPW PUBLIC SAFETY EQUIPMENT - DPW UNIFORM CLOTHING - FIRE OFFICE SUPPLIES - DPW VEHICLES - FIRE UNIFORM CLOTHING - FIRE FUEL PUMPS OFFICE SUPPLIES - POLICE	General Office Supplies Uniform Clothing Vehicles Office Supplies Public Safety Equipment	128.06 305.27 64.99 64.21 132.24	694.77
7610	4/24/2025	AMERICAN ROCK SALT COMPANY LLC	ROCK SALT	Rock Salt	29,646.74	29,646.74
7611	4/24/2025	AT&T MOBILITY	MONTHLY WIRELESS	Monthly Telephone Charges Internet Fees Other Operating Supplies Monthly Telephone	21.17 23.36 171.60 16.79 206.91 10.59 11.26 11.26 33.78	506.72
7612	4/24/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	869.68	869.68
7613	4/24/2025	CASH	PETTY CASH REIMBURSEMENT - DPW	Office Supplies Other Operating Supplies	10.27 45.07	55.34
7614	4/24/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	689.42	689.42
7615	4/24/2025	EIG14T	ESCROW CLOSEOUT REFUND - MCCANDLESS KINDERCARE	McCandless Kindercare	2,879.00	2,879.00

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
7616	4/24/2025	EVEY, JASON	TRAINING REIMBURSEMENT	Seminars & Training	199.00	199.00
7617	4/24/2025	FAMOUS SUPPLY	VESTAL PARK - PLUMBING REPAIRS	Repairs	456.19	456.19
7618	4/24/2025	FEDEX	PRIORITY OVERNIGHT - POSTAGE	412 Arcadia Drive - Stormwater Review	39.20	39.20
7619	4/24/2025	GLOBAL INDUSTRIAL	MOUNTING HARDWARE FOR EMA TRAILER	Vehicles	354.83	354.83
7620	4/24/2025	GRAINGER	STREET MARKING SUPPLIES	Street Marking Supplies	490.80	490.80
7621	4/24/2025	Grant, William J	UNIFORM REIMBURSEMENT - SELF/BLUE ALPHA BELTS/DESANTIS HOLSTER	Uniform Clothing	156.96	156.96
7622	4/24/2025	EMPLOYEE	HEALTH INSURANCE PAYMENT - JUNE	Department Head Health Insurance	869.68	869.68
7623	4/24/2025	HIGHMARK INC.	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	205.63	205.63
7624	4/24/2025	HILL INTERNATIONAL TRUCKS NA LLC	PARTS - #3102 & OTHER OPERATING SUPPLIES PARTS - #3175 PARTS - #3175 CREDIT	Other Operating Supplies Vehicle Parts	71.88 1021.51	1,093.39
7625	4/24/2025	ICMA MEMBERSHIP RENEWAL	2025 MEMBERSHIP - JOHN SCHWEND	Membership Dues	981.50	981.50
7626	4/24/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	1,537.42	1,537.42
7627	4/24/2025	JACKS AUTO PARTS	PARTS - #5101	Vehicle Parts	41.14	41.14
7628	4/24/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	873.29	873.29
7629	4/24/2025	KONICA MINOLTA PREMIER FINANCE	BIZHUB 360i LEASE	Office Equipment Leasing	212.92	212.92
7630	4/24/2025	LAUREL GARDENS TIRE SERVICE, INC.	TIRES - #3301	Tires	415.80	415.80
7631	4/24/2025	Lewis, Kyle A	UNIFORM REIMBURSEMENT - SELF/5.11	Uniform Clothing	84.00	84.00
7632	4/24/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	750.52	750.52
7633	4/24/2025	MARKL SUPPLY COMPANY	UNIFORMS - JENNINGS UNIFORMS - BARTOSZEWICZ	Uniform Clothing	89.50	89.50
7634	4/24/2025	MCCANDLESS POLICE OFFICERS ASSOCIATION	MPOA DUES	Union Dues - Police	2,750.00	2,750.00
7635	4/24/2025	MOBILE HEALTH SERVICES INC.	APRIL 5TH FIREFIGHTER PHYSICALS	VFC Physicals	19,676.00	19,676.00
7636	4/24/2025	MRM WORKERS' COMP FUND	WORKERS COMP PREMIUM	Town Manager/Asst Mgr Workers Comp Administrative Staff Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Administrative Staff Workers Comp - RET Administrative Staff Workers Comp - Citizen Info Department Head Workers Comp Administrative Staff Workers Comp Police Officer Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Volunteer EMT Workers Comp Department Head Workers Comp Supervisor Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Crossing Guard Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Supervisor Workers Comp Laborer Workers Comp	19.91 15.85 18.00 18.40 19.02 9.18 484.25 14.75 10952.31 10.10 10.39 126.83 11.20 3.70 13.19 7.67 292.74 13.08 7.73 36.20 4607.78 593.84 902.49 4.15	18,192.76
7637	4/24/2025	MUNICIPAL CODE ENFORCEMENT, LLC	PROFESSIONAL SVCS - INSPECTIONS - JANUARY-MARCH 2025	PROFESSIONAL SERVICES	8,316.25	8,316.25
7638	4/24/2025	O'REILLY AUTO PARTS	PARTS - #3144	Machinery Parts	8.61	8.61
7639	4/24/2025	OSBURN ASSOCIATES, INC.	PO# 605 - SIGN MATERIALS PO# 605 - SIGN MATERIALS (ADDITIONAL)	Sign Making Supplies Sign Making Equipment	8.42 902.83	911.25
7640	4/24/2025	PENN POWER GROUP	PARTS - VEHICLE	Vehicle Parts	73.20	73.20
7641	4/24/2025	PEOPLES GAS	DPW TOWN HALL HERITAGE CENTER	Natural Gas	1449.50 150.12	1,599.62
7642	4/24/2025	PERFECTION SERVICES, INC.	IT SERVICES - MAY	Software Contracted IT Services	1275.00 7670.00	8,945.00
7643	4/24/2025	PITT SPECIALTY SUPPLY, INC.	SANITATION SUPPLIES - PARKS SANITATION SUPPLIES - DPW	Sanitation Supplies Sanitation Supplies	130.99 185.59	316.58
7644	4/24/2025	PROACTIVE CONSULTING, INC	SOVEREIGN CITIZENS & FIRST AMENDMENT AUDITORS TRAINING - GUZZO	Seminars & Training	149.00	149.00
7645	4/24/2025	QUADIANT, INC.	POSTAGE MACHINE LEASE - MAY	Office Equipment Leasing	326.10	326.10
7646	4/24/2025	Schwend, John F	TRAVEL REIMBURSEMENT - MILEAGE	Seminars & Training	571.90	571.90
7647	4/24/2025	SCOTT ELECTRIC CO.	GENERAL MAINTENANCE	General Maintenance	77.48	77.48
7648	4/24/2025	SHERWIN WILLIAMS	PARTS - EMS TRAILER	Vehicle Parts	65.44	65.44
7649	4/24/2025	SHULTS FORD INC.	PO# 626 - POLICE VEHICLES	Vehicles	44,326.00	44,326.00
7650	4/24/2025	SHULTS FORD LINCOLN	REPAIRS - VEHICLE	Vehicle Repairs	578.50	578.50
7651	4/24/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	56.78	56.78
7652	4/24/2025	STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	Building Cleaning Services Building Cleaning Services	2355.00 200.00	2,555.00
7653	4/24/2025	TEAMSTERS LOCAL 636	DPW DUES	Union Dues - Public Works	3,997.50	3,997.50
7654	4/24/2025	UNITED AUTO SUPPLY	PARTS - #3307 PARTS - #3301 PARTS - #6130 SQUAD I	Vehicle Parts	555.02	555.02
7655	4/24/2025	USABUEBOOK	UNIFORM EQUIPMENT CONCRETE SUPPLIES/UNIFORM EQUIPMENT	Uniform Equipment Concrete	283.28 353.12	636.40
7656	4/24/2025	VERIZON	MONTHLY INTERNET - APRIL EQUIPMENT RENTAL - APRIL	Internet Monthly Telephone Charges	188.99 8.81	197.80
7657	4/24/2025	WEST VIEW WATER AUTHORITY	PINE CREEK RD WALL PARK HERITAGE CENTER DPW TOWN HALL	Water - Town Hall/DPW Water	429.59 12.69 46.40	488.68
7658	4/24/2025	YORK ADAMS TAX BUREAU	BUSINESS PRIVILEGE SOFTWARE LEASE AGREEMENT PAYMENT	BPT Contracted IT Services	1,250.00	1,250.00
EFT	4/24/2025	UPMC BENEFIT MANAGEMENT SVCS	PAYROLL 4/25/2025	Police Officer Health Insurance	75.84	75.84
EFT	4/25/2025	US BANK	PAYROLL 4/25/2025	Police Pension Withheld	5,728.77	5,728.77
EFT	4/25/2025	ICMA - IRA	PAYROLL 4/25/2025	Roth IRA Contributions Withheld	1,339.51 562.69	1,902.20
EFT	4/25/2025	ICMA - 457	PAYROLL 4/25/2025	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	2082.19 725.71 6481.07	9,288.97
EFT	4/25/2025	ICMA - 401	PAYROLL 4/25/2025	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6361.82 6361.82	12,723.64
EFT	4/25/2025	ADP, INC	PAYROLL 4/25/2025	Regular Wages	175,104.96	175,104.96
EFT	4/25/2025	ADP, INC	PAYROLL 4/25/2025	Regular Wages	81,067.75	81,067.75
EFT	4/25/2025	ADP, INC	PAYROLL 4/25/2025	Regular Wages	276.92	276.92
Total Checks						823,028.19

Town of McCandless Payroll Checking Account
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Account Description	Account Description	Distribution Amount	Check Amount
EFT	4/04/2025	ADP, INC		Bank Charges/Fees	537.79	537.79
EFT	4/11/2025	ADP, INC		Regular Wages	164,627.44	164,627.44
EFT	4/11/2025	ADP, INC		Regular Wages	75,415.28	75,415.28
EFT	4/11/2025	ADP, INC		Regular Wages	276.92	276.92
EFT	4/15/2025	ADP, INC		Tax	129.64	129.64
EFT	4/18/2025	ADP, INC		Payroll Fees	537.79	537.79
	4/29/2025	FNB PAYROLL ACCOUNT CLOSED				
Total Checks						\$241,524.86

Town of McCandless Fire Apparatus Account (Fund 01)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless Transportation District Fund (Fund 15)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						0.00

Town of McCandless Capital Improvements Fund (Fund 18)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
404	4/02/2025	ALLEGHENY MINERAL CORP.	STONE	Stone	840.00	840.00
405	4/02/2025	LINDY PAVING INC.	RED COACH ROAD - OTHER CONSTRUCTION SUPPLIES	Other Construction Supplies	645.26	645.26
406	4/02/2025	RIVERSIDE BUILDERS SUPPLY	CONCRETE CONCRETE CONCRETE	Concrete	3,736.10	3,736.10
407	4/02/2025	WINE CONCRETE PRODUCTS, INC.	CONCRETE	Concrete	1,036.80	1,036.80
408	4/10/2025	C CRUMP, INC.	HIGHLAND ROAD STREAM VALLEY STREAMBANK RESTORATION	Construction - Detention Facilities	6,383.46	6,383.46
409	4/10/2025	GATEWAY ENGINEERS INC.	TOM 2022 ARLE GRANT SIGNAL DESIGN ENGINEERING 2025 ROAD PROGRAM GLG - INGOMAR/BLAZIER GLG - PEEBLES/DUNCAN GLG - PEEBLES/MCINTYRE GLG - PERRY/19 NORTH GLG - THOMPSON RUN/RED COACH GLG - PEEBLES/REMINGTON TOM GLG CYCLE 10 APPLICATION ASSISTANCE TOM - NORTH MEADOW DRIVE SIDEWALK PROJECT WALL PARK CULVERT REPAIR GENERAL PERMIT	Engineering Services - North Meadows ADA Engineering Engineering Engineering	7641.00 11895.75 132.25 6609.75	26,278.75
410	4/10/2025	LINDY PAVING INC.	OTHER CONSTRUCTION SUPPLIES OTHER CONSTRUCTION SUPPLIES	Other Construction Supplies	1,192.67	1,192.67
411	4/10/2025	LOWE'S	STAGE DRIVE STAGE STAGE STAGE DR	Other Construction Supplies	274.63	274.63
412	4/10/2025	PITTSBURGH POST-GAZETTE	LEGAL ADS - BIDS	Engineering	406.10	406.10
413	4/10/2025	WILSON, GEORGE L. & CO.	CONCRETE	Concrete	526.28	526.28
414	4/10/2025	WINE CONCRETE PRODUCTS, INC.	CONCRETE CONCRETE CONCRETE	Concrete	3,432.20	3,432.20
415	4/24/2025	PASHEK + MTR, LTD.	CONSULTING SERVICES	Consulting Services	10,289.48	10,289.48
416	4/24/2025	RIVERSIDE BUILDERS SUPPLY	CONCRETE CONCRETE	Concrete	1,764.00	1,764.00
Total Checks						56,805.73

Town of McCandless Assessment Fund (Fund 19)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless State Highway Aid Fund (Fund 35)
Check Listing with Accounting Distribution 4/01/2025-4/30/2025

Check		Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
No	Date					
Total Checks						\$0.00



Town of McCandless

9955 Grubbs Road, Wexford, PA 15090
Phone: 412-364-0616 Fax: 412-364-5066
Web: www.townofmccandless.org

Date: May 7, 2025
To: Town Council
From: John Bojarski, Public Information Officer
RE: Communications report

Below are some recent statistics for our Town media and communications methods:

Town Facebook page: Currently sitting at 5,727 follows. Over the last month, posts on the page reached 70,787 people with 278,684 total views, 2,368 content interactions (i.e., likes, shares and comments) and we received 119 new page follows.

Police Facebook page: Currently sitting at 6,518 follows. Over the last month, posts on the page reached 38,239 people with 80,796 total views, 516 content interactions and we received 61 new followers.

Heritage and Cultural Center Facebook page: Currently sitting at 1,802 follows. Over the last month, posts on the page reached 15,284 people with 45,440 total views, 876 content interactions and we received 20 new followers.

McMail: We sit at 4,069 subscribers. The May edition had a 59.29 percent "open" rate by subscribers and 7.1 percent of the contact list clicked on at least one link in the message.

YouTube: The Town's channel has 177 subscribers and 46,319 total views. Over the last month, we received 219 views (27.7 total hours viewed).

Instagram: The Town has 1,279 followers (an increase of 5 since the previous report).

LinkedIn: The Town has 413 followers (level since the previous report).

For more details, see the graphics and charts on the following pages.

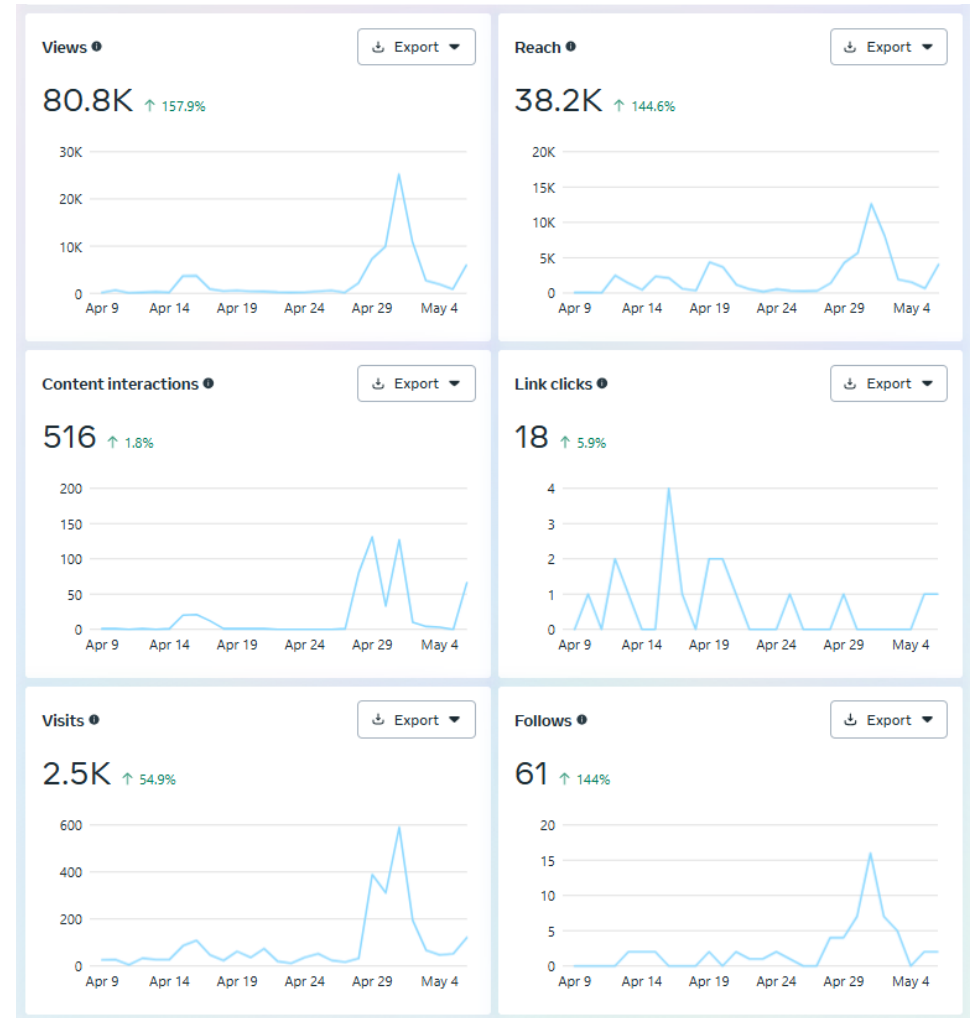
Town Facebook stats



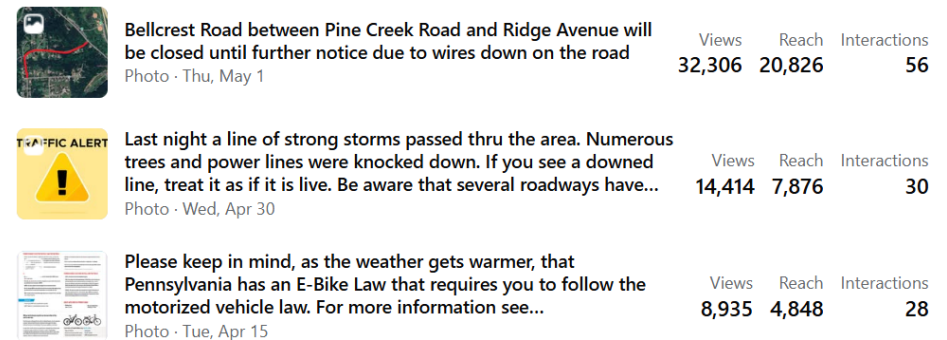
Top content



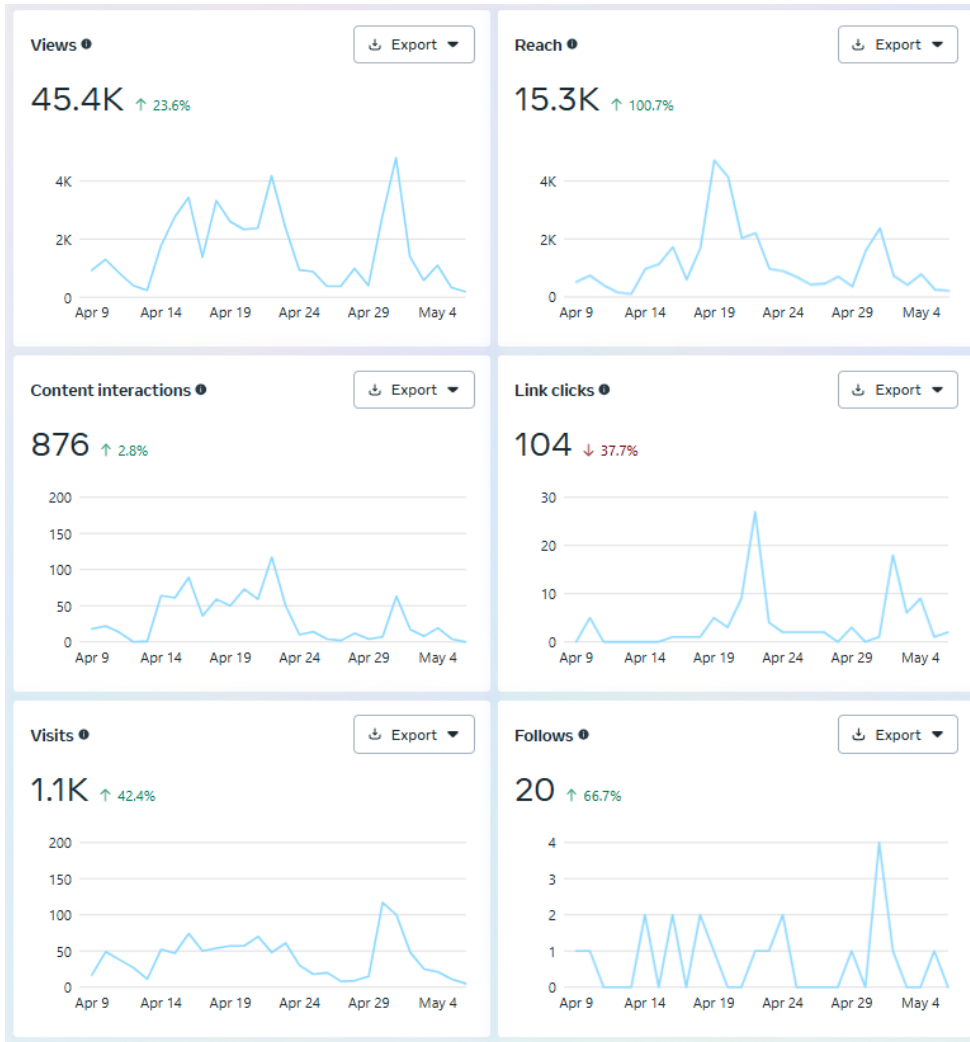
Police Facebook stats






Top content



HCC Facebook stats



Top content

	St. John's Lutheran Church of Highland located on Cumberland Road in McCandless was founded in 1829 by early German settlers. In the early 1800s, the state of Pennsylvania, offered land grants ... Wed, Apr 16	Views 4,628	Reach 2,619	Interactions 60
	NA Marching Band has been and continues to be the best of the best! Thu, May 1	Views 4,131	Reach 2,474	Interactions 25
	St. Alexis in the McCandless part of Wexford was created in 1961 when Bishop Wright decreed a new parish to meet the need of a growing Catholic population in the North Hills. The three existing... Fri, Apr 18	Views 3,152	Reach 1,938	Interactions 36

May 2025 McMail report

INFO

Subject You've Got McMail™ — May 2025 e-newsletter from the Town of McCandless

Sent May 2, 2025 9:53:21 AM
(35 seconds)

TOTALS

Contacts Sent To ? [4,083](#)

Opened ? (59.29%) [2,421](#)

Clicked ? (7.1%) [172](#)

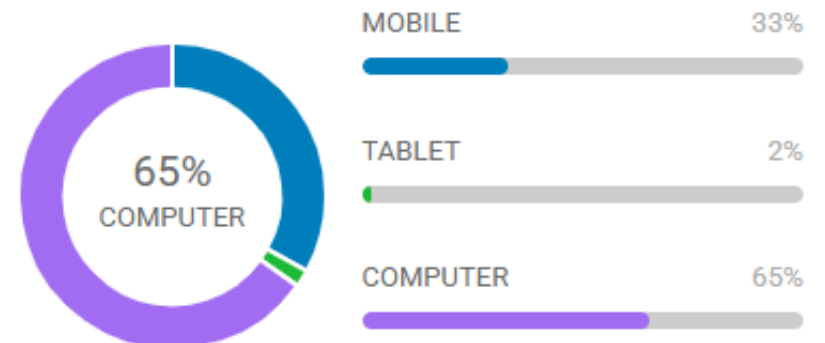
No Info ? (39.43%) [1,610](#)

Bounced ? (1.27%) [52](#)

Unsubscribed ? (0.07%) [3](#)

Complained ? (0.02%) [1](#)

DEVICE USAGE ?



Town YouTube channel statistics

Your channel got 219 views in the last 28 days

Views
219 ↓

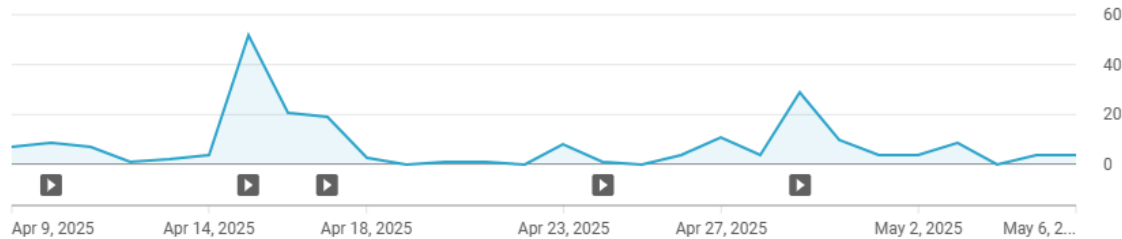
81 less than usual

Watch time (hours)
27.7 ↓

2.3 less than usual

Subscribers
-1 ↓

150% less than previous 28 days



Your top content in this period

Views

1		Meeting of the Town Council (April 14, 2025) Apr 15, 2025	79
2		Meeting of the Town Council (April 28, 2025) Apr 29, 2025	43
3		Environmental Advisory Committee (April 9, 2025) Apr 10, 2025	13
4		Heritage and Cultural Center FDPC (April 16, 2025) Apr 17, 2025	10
5		Trail at Potter Park May 31, 2017	7

Instagram stats

1,279
Total followers

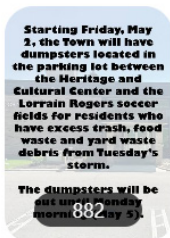
11,142
Views

Followers 93.5%

Non-followers 6.5%

Accounts reached 1,168

Top content based on views



May 1



Apr 12



Apr 19



Apr 15

LinkedIn stats

413
Total followers

8
New followers in the last 30 days
▼57.9%

768
Impressions
▼56.7%

24
Reactions
▼56.4%

0
Comments
▼100%

0
Reposts
▼100%

88
Page views
▼11.1%

38
Unique visitors
▼24%

Top Performer

Post title

Chartered way back in 1851, in 2026, McCandless will celebrate it's 175th anniversary! 2025 will be a year ...

Posted by John Bojarski

4/30/2025

Impressions

76

Reactions

5

Comments

0

Junior Councilperson's Report
May 2025 Meeting

North Allegheny TigerTHON

On May 10th, North Allegheny will host its annual TigerTHON, a student-led fundraiser dedicated to supporting families impacted by pediatric cancer. The funds from this event go towards the UPMC Children's Hospital and Pennies for Heaven, an organization that provides support for families with children fighting cancer. Held at North Allegheny Senior High School, the event brings together students, staff, and the community for a night of dancing, games, and performances, all to raise money and awareness for a meaningful cause. TigerTHON raised \$30,000+ last year and expects to exceed this number this year!

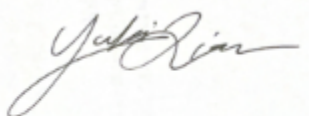
Advanced Placement Testing

Each spring, hundreds of North Allegheny students participate in Advanced Placement (AP) testing, held in the Baierl Center. These rigorous exams give students the opportunity to earn college credit, in subjects from US History to Calculus to Art! North Allegheny consistently ranks among the top districts in Pennsylvania for AP participation and performance, with students achieving scores above national averages. Testing just started this week and will continue for two weeks until May 16th.

North Allegheny at the National Science Bowl

Two North Allegheny School District teams—North Allegheny Senior High and Marshall Middle—competed as national finalists at the U.S. Department of Energy National Science Bowl in Washington, D.C., after winning their regional events. They participated in various STEM-related activities and performed strongly in the competition, showcasing knowledge in subjects like Biology, Chemistry, Math, and Physics. Out of over 9,000 teams nationwide, only 64 earned spots at the national tournament—placing both North Allegheny teams in the top 1%.

Respectfully submitted,



Yuki Qian
Junior Councilwoman



Staff Report

To: Town Council Members

From: John F Schwend, Town Manager

Date: May 9, 2025

Re: Monthly Planning Report – May 2025

I. Rachel Carson EcoVillage Bond Release 2

A request was received from the representative for the Rachel Carson EcoVillage for partial bond release No. 2 in the amount of \$112,849.76. This reduction would be for work completed through April 21, 2025 including E-S controls, excavation and a storm culvert. After review and inspection, the Town Engineer does not recommend releasing the full amount requested based on earthwork quantities, incomplete culvert, lack of anti-vortex device and basin work that is not complete. The Town Engineer recommends financial security being reduced by \$88,923.73.

II. Blazier Dr. Subdivision Plan No. 5 Amendment No. 3 Mortgage Subdivision

The Planning Commission reviewed an application submitted by Sperdute Surveying to subdivide the third townhome building being constructed in McCandless Square (9732-9742 Hopkins St) along the party walls in order to sell each dwelling unit individually. This is classified as a Minor Plan, Mortgage Subdivision in the Town's SALDO, which exempts individual townhome lots from the full lot size and frontage requirements of the underlying zoning district if the parent parcel of the original development complied with those requirements. The Town Engineer has reviewed this plan and stated that it conforms with the Ordinance.

A motion was made by Ms. Sponholz to Recommend Town Council approve the Blazier Dr. Subdivision Plan No. 5, Amendment No. 3 Mortgage Subdivision application as submitted. Mr. Kline seconded the Motion. Motion passed unanimously (6-0).

III. Hilltop Lane Lot Line Revision

The Planning Commission reviewed a plan submitted by Jerry Nist of Hampton Technical Associates for a lot line revision for the property located at 10020 Hilltop Lane on the Wagner Parcel. This lot line revision included a small portion of parcel 1207-R-162 to be relocated to parcel 1207-R-127 in order for the lot line to be consistent with the right of way and easement between the properties. A newly established right of way between the two lots is also created. The Town Engineer reviewed this plan for conformance with the Ordinance, and had no outstanding comments.

A motion was made by Mr. DeVito to recommend Town Council approve the Hilltop Lane Lot Line Revision as submitted by Sterling James L.P.. Mr. Kline seconded the motion. The motion passed unanimously (6-0).

IV. DCED Grant – Ingomar Road Sidewalk

The Planning Commission reviewed a proposal from the Town to apply for a DCED grant to install a sidewalk along Ingomar Road between Grubbs Road and Kummer Road. This sidewalk is a missing

connection between North Park and sidewalk along Grubbs Road, which connects to Town owned facilities as well as further into Blazier Drive. The grant would be for \$250,000.00, and has a 15% match requirement. After discussion, the Planning Commission agreed that this project complies with the objectives of the Town's comprehensive plan.

A motion was made by Ms. Clarke to approve a letter from the Town Planning Agency to apply for a DCED grant to install a sidewalk along Ingomar Road. Ms. Sponholz seconded the motion. The motion passed unanimously (6-0).

V. Schramm Subdivision Planning Module Recommendation

This subdivision was originally approved with conditions at the September 23, 2024 meeting of Town Council.. Comment 1 in the conditions of approval was that the sewerage facilities planning module be completed by the applicant since this lot is being created in the ALCOSAN sewershed. The applicant has completed this process, and is in the position to submit to the DEP. As part of the submission, a resolution is required to be passed by Town Council. The Town Engineer has reviewed the application, and the template resolution used by the DEP is included in your packet for approval.

TOWN OF McCANDLESS
ZONING HEARING BOARD AGENDA
Wednesday, May 28, 2025
7:30 PM at McCandless Town Hall

- I. Call to Order
- II. APPEAL: **2034**
APPLICANT: Perry Hwy 19 DevCo, LLC
LOCATION: 9200 Old Perry Hwy, Pittsburgh, PA 15237
PARCEL ID: 825-M-388
ZONING DISTRICT: M-C
REQUEST: Applicant requests a special exception to install an off-premises pole sign (billboard).
- III. APPEAL: **2035**
APPLICANT: Perry 19MC DevCo, LLC
LOCATION: 9011 Perry Hwy, Pittsburgh, PA 15237
PARCEL ID: 825-R-11
ZONING DISTRICT: M-C
REQUEST: Applicant requests a special exception to install an off-premises pole sign (billboard).
- IV. APPEAL: **2042**
APPLICANT: Natalie & Nick Pusateri
LOCATION: 9368 Timber Trl, Pittsburgh, PA 15237
PARCEL ID: 824-A-288
ZONING DISTRICT: R-VL
REQUEST: Applicant is requesting a 5½-foot dimensional variance to allow for a 9½-foot side setback for an attached deck (normally 15’).
- V. APPEAL: **2043**
APPLICANT: Daniel & Michelle Renee Lahoff
LOCATION: 261 Perrymont Rd, Pittsburgh, PA 15237
PARCEL ID: 611-H-296
ZONING DISTRICT: R-M
REQUEST: Applicant is requesting a 4’ 3” dimensional variance to allow for a garage 19’ 3” in height (normally 15’).
- VI. Approval of the April 23, 2025 meeting minutes
- VII. Adjournment



TO: Town Council

FROM: Abby Lucostic, Director of Parks and Recreation

DATE: May 12, 2025

RE: Monthly Parks & Rec Activity Report – May MTD 2025

- **Parks**

- Sidewalk along tennis and pickleball courts almost complete
- Working on DCED grant application to continue the sidewalk connection from Grubbs Road along Ingomar Road to Kummer Road.

- **Recreation**

- **See attached for May-June “Upcoming Events”**
 - I schedule posts on Town’s social media to drive attendance, engagement and promote events
- **Community Events:**
 - Treasures in the Trunk- cancelled
 - Saturday, May 3
 - Was cancelled due to weather, all attendees we refunded registration fee
 - McCandless 175 in 2026
 - Applications now available online for the McCandless 175 planning committee
 - Working with graphic design students at Beattie Career Center to design a logo
 - Community Day, Sat. September 13th
 - Bringing in sponsorships
 - Met with staff for the first planning meeting during the last week in April
 - Booth applications will be available in early June
- **Recreation Programs:**
 - Pickleball
 - Programs started in May with Pickleball 101 and 102
 - Classes will run through Sept/October weather permitting
 - Tennis

- May 10, partnered with USTA and resident Jim Block to teach an intro class
 - HCC lecture series
 - Next lecture is on May 15: Pittsburgh Pioneers: Allegheny Observatory. The lecture will be at the HCC and the AO has offered a tour of the observatory to 30 of those people in attendance on May 15.
 - FDPC meeting May 21st
- **Parks Study**
 - Next steering committee meeting is May 21
 - Public meeting is scheduled for June 19 at Devlin Pavilion
 - All ages welcome, refreshments served
 - Pashek will have stations focusing on different themes (connections, programs, etc) and some draft concepts
 - Pashek will be working to include the new Maier property in this master plan
 - Will create a new base map
 - Will have a focus group especially for this new park
 - Separate survey
 - Survey closed April 30
 - Over 900 responses logged by Pashek with the goal of hearing from 5% of the population (1500 people)

Upcoming events.

SPRING/SUMMER 2025



MAY
01, 08

PICKLEBALL 101 & 102

Learn the basics to dink in the kitchen.

MAY
03

TREASURES IN THE TRUNK

Someone's trash is your new treasure.

MAY
4, 10, 19, 31

PICKLEBALL MEET UPS

Round Robin style.

MAY
10, 25

YOGA

Under the pavilion at Devlin Park.

MAY
10

LEARN TO PLAY TENNIS

Looking for a new hobby? Start here.

MAY
15, 29

ALLEGHENY OBSERVATORY

Presentation at the HCC.

MAY
22

COACHED PLAY PICKLEBALL

Level up.

MAY
22

EAC & TREE PGH

Learn about tree canopies!

JUNE
07, 12

PICKLEBALL 101 & 102

Learn the basics to dink in the kitchen.

JUNE
07

VINTAGE APPLE COMP LAB

1990s computer games.

JUNE
14, 28

YOGA

Under the pavilion at Devlin Park.

JUNE
19

PGH'S EVOLVING ECONOMY

Lecture at the HCC

Parks and Recreation Department
9955 Grubbs Rd, Wexford, PA 15090
Register for events online at www.townofmccandless.org.



Memorandum

Memo To: McCandless Town Council
From: John F. Schwend, Town Manager
Date: May 9, 2025
Re: May Manager's Report

Please accept this status report on various projects and activities in the Town and in the Town Manager's office. This report reflects current activities and is by no means all inclusive. Should you have any questions on any topic, please feel free to contact me directly.

Personnel

- Second round interviews for the Finance Director position concluding this week.
- Interviews for Planning Director underway – strong candidate pool
- Held active shooter and mental health awareness training for employees on April 30th
- Preparing for LGA intern's project to begin on May 19th
- Accepting applications for Junior Council Person until June 6th

Finance

- Finance department continues working to organize filing system and storing records
- Opened new money market account for general fund
- Scheduling meeting with Manning Napier to review Q1 investment performance
- Reviewing Investment Policy Statement for pension investment strategy
- Completing compliance documentations for grants and state funding
- Created new financial dashboard and reporting for Council

Grants

- Applications were submitted for Green Light Go Cycle 10 for three intersections on the Wexford flats and for the intersection of Perry and Perrymont – in progress
- Bid opening for Green Light Go Cycle 8 held on Thursday May 8th
- Actively working to close out remaining grant paperwork for GEDTF grant from 2023 – in progress
- Closing CITF grant for work at Devlin Park – in progress.
- Received We Conserve PA grant in conjunction with Landforce Pgh. for work on the Brandt Trail – phase 1 of work completed.
- North Meadows Sidewalk design and ROW agreement – in progress
- Currently working to train staff on grant writing procedures

- Applying for DCED grant for sidewalk connection between Grubbs Road and Kummer Road.
- Applied for lining of deteriorating storm sewer pipes through the PA Small Water and Sewer Program Grant
- Submitting applications for ARLE grants for two intersection improvements

Buildings and Grounds

- Analyzing keyless entry system, security camera upgrades for Town Hall – two vendors have reviewed and will provide quotes
- Preparing RFQ for flooring replacement in Town Hall - ongoing
- Preparing RFQ for emergency generator replacement at Town Hall – ongoing
- Design nearing completion for lighting for parking lot near Heritage Center - ongoing

Public Works / Infrastructure

- Significant storm clean up efforts completed
- Catch basin repair work continues in preparation for paving.
- Lawn repairs from winter maintenance damage to commence this week
- Reviewed deteriorating culvert at Judy Ann Place
- Reviewed LaRoche East Dam, discussing plans for repair – ongoing

Parks and Rec


- Park's Master Plan steering committee to meet on 5/21
- Formalized agreement with MCAA regarding field maintenance
- Focusing on new events to build community engagement
- Tick control applied to Wall Park - ongoing
- Reviewed historical data regarding all Town owned facilities
- Signed purchase agreement for Maier property
- Community day planning underway
- McCandless 175 logo design being reviewed

Miscellaneous

- Reviewing IPMC for proposed changes to the property maintenance code
- Researching leash laws - ongoing
- Researching solicitation ordinance revisions
- Drafting street opening permit revisions - ongoing
- Reviewing lobby security and potential remodel
- Staff training for MS4 scheduled in June
- Staff training on fire extinguisher use scheduled for 5/13
- Researching E-Bike ordinances for Town owned properties.



A FULL-SERVICE CIVIL ENGINEERING COMPANY

 100 McMorris Road
Pittsburgh, PA 15205
 412-921-4030
 GatewayEngineers.com

March 6, 2025
C-35608-0016

Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Attn: John Schwend, Town Manager, Town of McCandless

Re: Blazier Drive Subdivision Plan No. 5
Amendment No. 3 for Lot 1

Dear John,

I have reviewed the above referenced subdivision plan of Lot 1 along Hopkins Street in the M-U Urban Zoning District. The plan proposes to mortgage subdivide, per Ordinance Section 1103.210.B.3, Lot 1 (0.3759 acres) into 6 units along the as-built party walls of the townhouse. The units are Unit 17 (0.0749 acres), Unit 18 (0.0570 acres), Unit 19 (0.0571 acres), Unit 20 (0.0572 acres), Unit 21 (0.0573 acres), and Unit 22 (0.0724 acres) for the townhome units. The plan dated February 18, 2025, prepared by Sperdute Land Surveying meets the technical requirements of the Town of McCandless Subdivision and Land Development Ordinance and Zoning Ordinance and is order for Planning Commission's consideration. It should be noted the recording plan must have the recorded plan book and page for Plan No. 5 Amendment No. 2 noted.

The plan has been reviewed for conformance to the Town of McCandless Subdivision and Land Development Ordinance and Zoning Ordinance. The review is based on surveys and a plan prepared by others and assumes this information is correct and valid as submitted. If you should have any questions, please call.

Sincerely,
THE GATEWAY ENGINEERS, INC.

Daniel S. Deiseroth, P.E.
Town Engineer

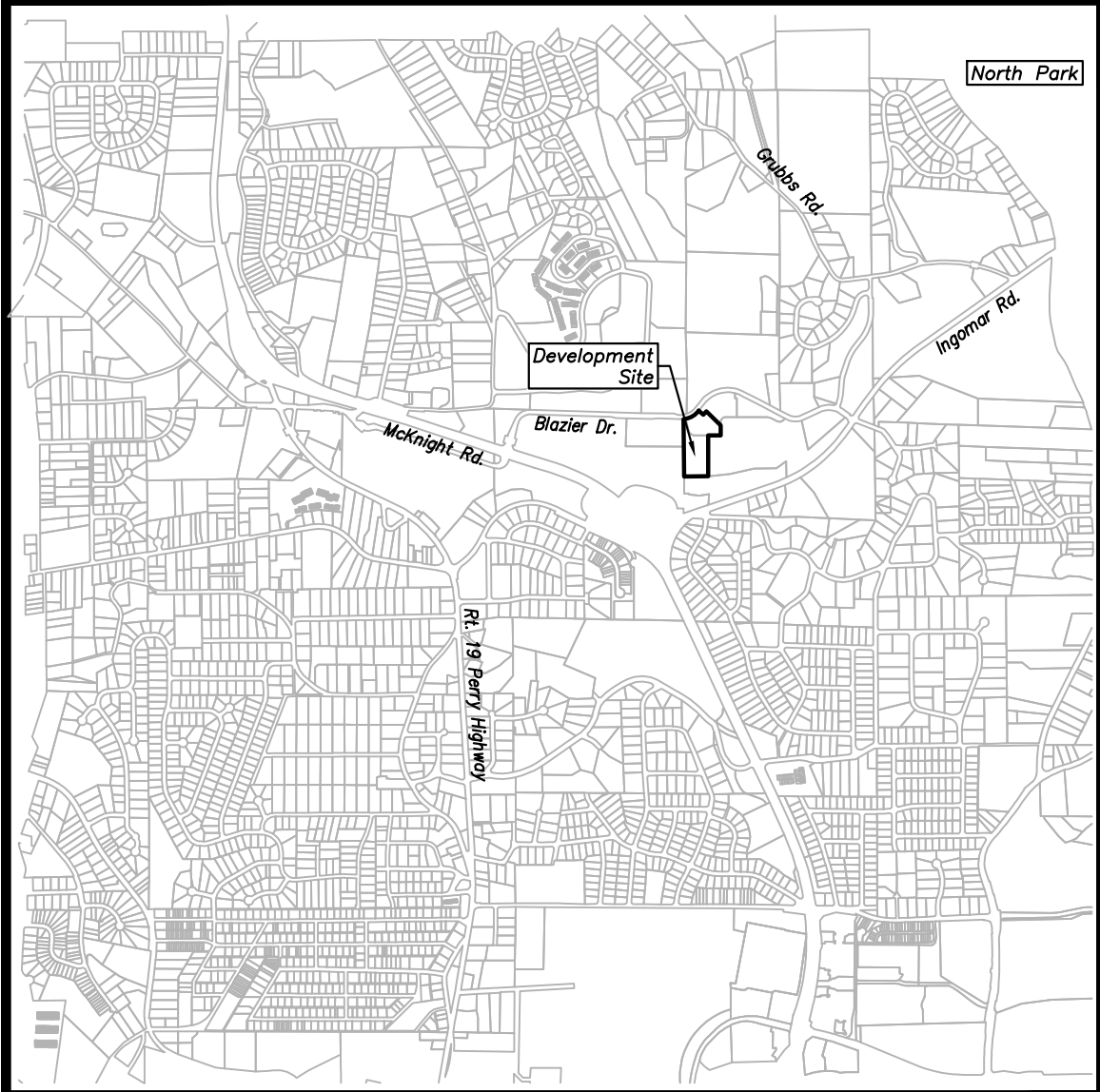
Kelley R. Harrington, E.I.T.
Project Manager

cc: Lucas Holden, Land Use Administrative Assistant, Town of McCandless
Brad Iannuzzi, Superintendent of Public Works, Town of McCandless
Stephen Korbel, Town Solicitor
Jimmy Sperdute, Sperdute Land Surveying
D.R. Horton, Inc. – New Jersey, 1603 Carmody Ct., Suite 300, Sewickley, PA 15143

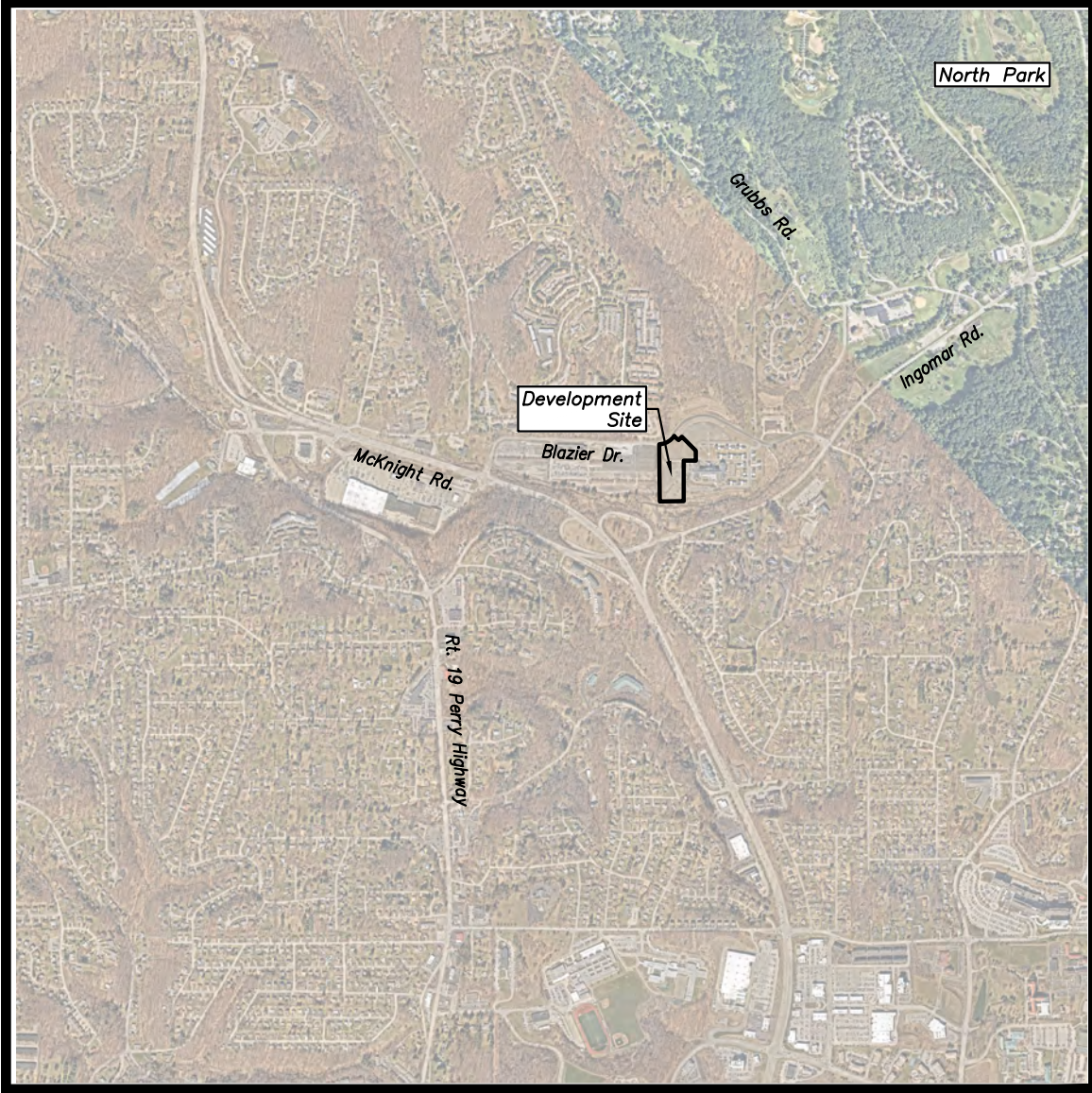
G:\Projects\35000 McCandless\35608 McCandless Square\0016 Amend 3 Lot 1\review 1.docx

FULL-SERVICE CIVIL ENGINEERING

ASSET MANAGEMENT • ENVIRONMENTAL • GEOTECHNICAL
LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • SURVEYING • TRANSPORTATION



Location Map : 1" = 2000' - From Allegheny County GIS Data



Location Map : 1" = 2000' - From Nearmap

Plan Notes:

Property Owner:

D.R. Horton, Inc - New Jersey
1603 Carmody Court, Suite 300
Sewickley, PA 15143
412-336-3635

Property Reference:

Lot/Block 945-B-00061-0000-00
Deed Book 19801, Pg 114

Being Lot 1 of the Blazier Drive Subdivision Plan No. 5
Recorded in Plan Book 322, Page 2

General Notes:

The purpose of this plan is to further subdivide Lot 1 of the above referenced plan of lots into individual units along the as-built party wall through the townhome under construction. No additional units are being proposed beyond what was originally approved for as part of the master plan.

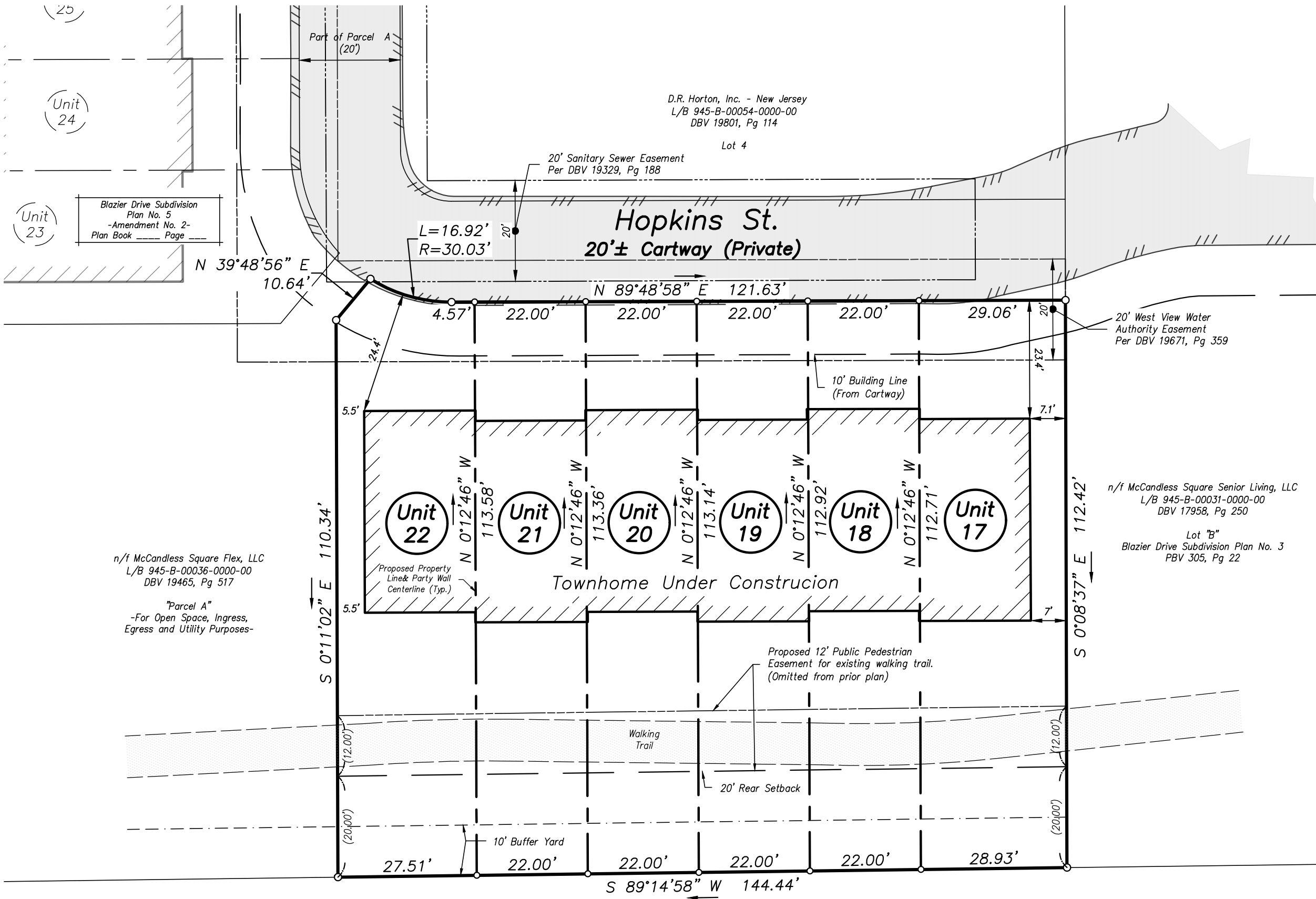
This plan is subject to all conditions of the previously approved plans, including waivers, modifications and buffer yard requirements.

Although the surveyor has made a diligent effort, this plan is subject to all deeds, easements, rights of way, restrictions, leases, agreements and other matters affecting the subject lot normally discovered through an abstract of title.

Zoning Information - Town of McCandless
Zoned M-U (Urban District)

Front Build-To Area (Principal Building)	5 ft Min / 15 ft Max
Seconday Street Build-To Area	5 ft Min / 15 ft Max
Minimum Side Setback (Principal Building)	0 ft
Minimum Rear Setback (Principal Building)	20 ft
Principal Building Height	2 Stories Min / 4 Stories or 55 ft Max
Accessory Building Height	2 Stories or 24 ft Max
Maximum Impervious Coverage	80%
Minimum Lot Width	30 ft
Minimum Lot Area	3,000 sq. ft.

*Per the approval of the revised master plan for the overall parcel in 2021; Building setbacks for the development have been established as a minimum of 10 feet from the curb line of the roadway to the face of the building, zero side and rear setbacks but maintaining 15 ft of separation between residential buildings.



Parcel Table - Original Lots		
Lot Number	Lot Area (Sq.Ft.)	Lot Area (Acres)
Lot 1	16,372.629	0.3759

Parcel Table - Proposed Lots/Units		
Unit Number	Lot Area (Sq.Ft.)	Lot Area (Acres)
Unit 17	3,263.365	0.0749
Unit 18	2,481.924	0.0570
Unit 19	2,486.711	0.0571
Unit 20	2,491.498	0.0572
Unit 21	2,496.285	0.0573
Unit 22	3,152.846	0.0724

PROPERTY OWNER:

By a resolution approved on the _____ day of _____, 20____, the Board of Directors of the D.R. Horton Inc. - New Jersey, incorporated in the state of Delaware, owner of the land shown on the **Blazier Drive Subdivision Plan No. 5, Amendment No. 3**, adopted this plan as its plan of lots and irrevocably dedicated all streets and other property identified for dedication on the plan to the Town of McCandless. This adoption and dedication shall be binding upon the corporation and upon its successors

(SEAL)

D.R. Horton, Inc. - New Jersey

Signature of Authorized Officer Witnessing

Signature of Authorized Officer

Title of Authorized Officer Witnessing

Title of Authorized Officer

Before me, the undersigned notary public in and for the Commonwealth of Pennsylvania and County of _____, personally appeared _____, of **D.R. Horton, Inc. - New Jersey**, who stated that he/she is authorized to execute the above adoption and dedication on behalf of the corporation and was present at the meeting at which the action of the corporation was taken to adopt the plan and dedicate public property contained therein to the Town of McCandless.

Witness my hand and notarial seal this _____ day of _____, 20____.

My commission expires the _____ day of _____, 20____.

(Seal)

Notary Public

I hereby certify that the title to the property contained in the **Blazier Drive Subdivision Plan No. 5, Amendment No. 3** is in the name of **D.R. Horton, Inc. - New Jersey**, and is recorded in Deed Book Volume 19801, Page 114. I further certify that there is no mortgage, lien or encumbrance against the subject property.

Witness

Owner

SURVEYORS CERTIFICATE

I certify that, to the best of my information, knowledge and belief, the survey and plans shown hereon are correct and accurate to the standards required

Date _____ James A. Sperdute, Registration No. RS # 24457-E (SEAL)

ENGINEERS CERTIFICATE

I certify that this plan meets all engineering and design requirements of the applicable ordinances of the Town of McCandless, except as departures have been authorized by the appropriate officials in the municipality.

Date _____ Name / Registration Number _____ (SEAL)

TOWN OF McCANDLESS

The Town Council, of the Town of McCandless gives notice that, in approving this plan for recording, the Town of McCandless assumes no obligation to accept the dedication of any streets, land, or public facilities and has no obligation to improve or maintain such streets, land or facilities.

Secretary or Manager

Head of Governing Body

The Town of McCandless agrees not to issue building permits until the "planning module for land development" has been approved in accordance with the requirements of the Pennsylvania Department of Environmental Protection.

Date _____ Authorized Municipal Official _____

Reviewed by the Town of McCandless Planning Commission on this _____ day of _____, 20____.

Secretary

Chairman

Approved by the Towns of McCandless Council on this _____ day of _____, 20____.

Secretary

President

ALLEGHENY COUNTY

Reviewed by the Allegheny County Department of Economic Development on this _____ day of _____, 20____.

Secretary

Manager, Planning Division

Recorded in the office of the Department of Real Estate of the County of Allegheny, Commonwealth of Pennsylvania, in Plan Book Volume _____, Page (s) _____.

Given under my hand and seal this _____ day of _____, 20____.

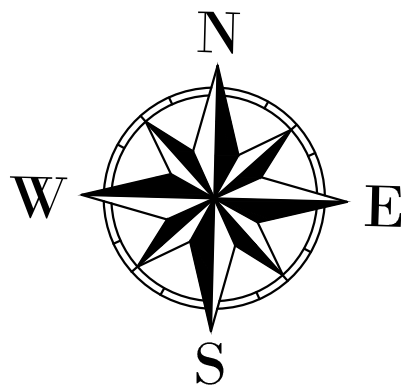
Manager, Department of Real Estate

Blazier Drive Subdivision Plan No. 5
Amendment No. 3

Being an amendment to Lot 1 of the
Blazier Drive Subdivision No. 5
as recorded in Plan Book 322, Page 2
Town of McCandless, Allegheny County,
Pennsylvania

Prepared By:

Sperdute Land Surveying
A Division of Sheffler & Company
441 Mars-Valencia Rd. - Suite 3C
Valencia, PA 16059
108 Deer Lane Harmony, PA 16037
724-452-4362
1712 Mount Nebo Road Sewickley, PA 15143
Info@SperduteSurveying.com



0 20 40 Feet

Date:	Revision Description:	By:	Drawing Scale:	1"=20'
			Date Issued:	Feb 18, 2025
			Prepared By:	JSS
			Revised By:	JAS
			Client #:	83000
			Drawing #:	0125-2527459

Prepared For:
D.R. HORTON
America's Builder
D.R. Horton, Inc - New Jersey
1603 Carmody Court, Suite 300
Sewickley, PA 15143

**OFFICIAL
TOWN OF McCANDLESS
ORDINANCE NO. 1558**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN
OF McCANDLESS, ALLEGHENY COUNTY,
PENNSYLVANIA, AMENDING ARTICLE 137, PERSONNEL
BOARD, OF THE TOWN CODE OF ORDINANCES TO
ALIGN ARTICLE 137 WITH THE AMENDED PERSONNEL
BOARD RULES AND REGULATIONS.**

WHEREAS, Section 1103 of the Town of McCandless ("Town") Town Charter authorizes the establishment of a Personnel Board consisting of such number of qualified electors of the Town as may be determined by the Town Council ("Council"), and who shall be appointed by Council for such terms as may be established by Council; and

WHEREAS, on July 15, 2002, by Ordinance Number 1272, Council established a Town Personnel Board ("Board") consisting of three members and up to two alternates; and

WHEREAS, on April 11, 2022, by Ordinance Number 1522, Council expanded the Personnel Board to consist of five members and up to two alternates; and

WHEREAS, on January 22, 2024, by Ordinance Number 1547, Council altered the Board's meeting procedures, qualifications for employment as a police officer, and established specific requirements for hiring and promotion; and

WHEREAS, on February 10, 2025, by Ordinance Number 1554, Council revised the powers and duties of the Personnel Board; revised the rules for police appointments and promotions; altered meeting procedures and qualifications for employment as a police officer; and established specific requirements for hiring and promotions

WHEREAS, in order to better fulfill the duties of the Board and in furtherance of the general health, safety, and welfare of the Town and its residents, Council desires to amend Article 137 of the Town Code of Ordinances, Personnel Board, to align Article 137 with the amended Personnel Board Rules and Regulations; and

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Town Council of the Town of McCandless, Allegheny County, Pennsylvania, that:

Section 1. Section 137.02 of the Town Code of Ordinances, Terms of Members, is hereby amended by inserting the underlined words and deleting the stricken words as follows:

§ 137.02. Terms of Members.

~~Effective January 1, 2022, The appointment of any member or alternate member shall be for a three-year term, except that the initial appointment of the fifth member shall be for a two-year term. All members or alternate members appointed prior to January 1, 2022, shall serve until the end of the term of office set at the time of their appointment. Nothing in this section shall extend the term of any members or alternate members appointed prior to January 1, 2022.~~

Section 2. Section 137.05 of the Town Code of Ordinances, Rules of Procedure, is hereby amended by inserting the underlined words and deleting the stricken words as follows:

§ 137.05. Rules of procedure.

Rule II - Police Appointments.

204 - Examinations: All examinations shall be administered by the Town Manager and all or part of the examinations may be delegated to the Chief of Police, a third party, or the Town Manager's designees. The examinations shall be practical in character and shall relate to such matters and include such inquiries as will fairly test the merit and fitness of the persons examined to discharge the duties of the position sought. The examination shall consist of:

The written examination shall constitute 60~~40~~% of the final composite score, and the oral examination shall constitute 40~~60~~% of the final composite score. The Final Composite Score shall be calculated by:

- a. Multiplying the written examination score (out of a possible 100 points) by 0.6~~0.4~~ (60~~40~~%) to calculate the Weighted Written Examination Score.
- b. Multiplying the Final Oral Examination Grade (out of a possible 100 points) by a 0.4~~0.6~~ (40~~60~~%) to calculate the Weighted Oral Examination Score.
- c. Adding the Weighted Written Examination Score to the Weighted Oral Examination Score.
- ~~d. Multiplying the sum of the Weighted Written Examination Score and Weighted Final Oral Examination Score by 2 (the Weighted Composite Score Total).~~
- d. To the Weighted Composite Score Total shall be added 10 points to anyone properly entitled to veteran's preference points.
- e. Ties among candidates shall be broken with the candidate with the higher or highest Weighted Oral Examination Score.

The final Composite Score is out of ~~200~~100 possible points, plus any additional veterans preference points to which a candidate is entitled. The written examination shall have a minimum passing score of 70%, and the oral examination shall have a minimum passing score of 70%.

205 - Contenders: A panel of active or retired Chiefs of Police designated by the Town shall administer the oral examination to the highest 12 applicants who have attained the passing scores of 70% or greater on the written examination, ~~and any person possessing a veteran's preference right who has achieved a passing score on the written examination.~~

208 - List of Eligibles: All contenders who have successfully passed the written examination and the oral examination and have a score of at least 70% on the written examination and 70% on the oral examination, shall be included on a list of eligibles. The list shall be prepared in descending numerical order of final composite scores. ~~The Final Composite Score shall be calculated by:~~

- ~~a. Multiplying the written examination score (out of a possible 100 points) by 0.6 (60%) to calculate the Weighted Written Examination Score.~~
- ~~b. Multiplying the Final Oral Examination Grade (out of a possible 100 points) by a 0.4 (40%) to calculate the Weighted Oral Examination Score.~~
- ~~c. Adding the Weighted Written Examination Score to the Weighted Oral Examination Score.~~
- ~~d. Multiplying the sum of the Weighted Written Examination Score and Weighted Final Oral Examination Score by 2 (the Weighted Composite Score Total).~~
- ~~e. To the Weighted Composite Score Total shall be added 10 points to anyone properly entitled to veteran's preference points.~~

~~The final Composite Score is out of 200 possible points, plus any additional veterans preference points to which a candidate is entitled. The written score shall be multiplied by 60% (0.60) and the oral score shall be multiplied by 40% (0.40); the addition of these two calculations shall form a composite score. To the composite score shall be added 10 points to anyone properly entitled to veteran's preference points. The names of those persons with the highest three scores may be considered by Council for selection as a police employee. Town Council may decide to interview some members of the list of eligibles. Any contender requested to attend an interview shall appear at the time and place set by Council. Failure to attend any such interview shall be deemed to be a willful decision not to accept a position which may be offered by the Town.~~

Rule III - Police Promotions.

303 - Scoring: Any applicant who obtains ~~70~~75% or more, in both the written and oral examination, shall be included on the eligibility list.

Both written and oral examinations shall be scored on the basis of a possible 100% with ~~75~~70% of the minimum passing score on each examination. The composite score shall be ~~40~~60% of the written score plus ~~60~~40% of the oral score.

~~Example: 60% of 80 written = 48; 40% of 90 oral = 36; 48 + 36 = 84% composite score.~~
Apparent ties shall be broken by favoring the contender with the higher oral score.

Only the top three names may be considered for each selection by Council and any one of the top three candidates may be selected by Council.

Section 3. Severability.

If any of the provisions or terms of this Ordinance shall be held invalid for any reason whatsoever, then, unless such provision or term is material to this Ordinance as to render this Ordinance impracticable to perform, such provision or term shall be deemed severable from the remaining provisions or terms of this Ordinance and shall in no way affect the validity or enforceability of any other provisions hereof.

Section 4. Repealer.

All prior ordinances are hereby repealed in whole or in part to the extent inconsistent herewith.

ORDAINED AND ENACTED into law this ____ day of _____ 2025, effective immediately.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Manager

President

**Town of McCandless
Allegheny County
Pennsylvania**

**PERSONNEL BOARD
RULES AND
REGULATIONS**

TABLE OF CONTENTS

<u>CHAPTER/SECTION</u>	<u>PAGE</u>
1	DEFINITION OF TERMS
1.1	Definitions
1.2	Gender
2	THE PERSONNEL BOARD
2.1	Personnel Board
2.2	Office Incompatible with Position of Board Member
2.3	Organization of Board– Quorum
2.4	Duties of Chairperson
2.5	Duties of Vice Chairperson
2.6	Meetings.
2.7	Clerical Assistance, Supplies, Solicitor, etc.
2.8	Appointment of Examiners
2.9	Amendment of Rules & Regulations
2.10	Records
2.11	Investigations
2.12	Subpoenas
3	FULL-TIME POLICE OFFICER
	A. APPLICATION AND QUALIFICATIONS
3.1	Eligibility for Examinations
3.2	Discrimination
3.3	Applications
3.4	General Qualifications
3.5	Public Notice – Notification
3.6	Recording & Filing Applications
3.7	Rejection of Applicant
3.8	Hearing for Disqualified Applicants
	B. EXAMINATION AND GRADING PROCEDURE
3.9	General Examination Requirements
3.10	Final Score
3.11	Physical Agility Testing
3.12	Written Examination
3.13	Oral Examination
3.14	Veteran’s Preference Points
3.15	Background Investigation

<u>CHAPTER/SECTION</u>	<u>PAGE</u>
C. CERTIFICATION OF LIST OF ELIGIBLES AND APPOINTMENT	18
3.16 Creation of Eligibility List	18
3.17 Duration of Eligibility List	18
3.18 Appointment Procedure	18
3.19 Physical and Psychological Medical Examinations	19
3.20 Probationary Period	20
3.21 Optional Provision	21
3.22 Provisional Appointment	21
4. PROMOTION (RANKING POSITIONS)	21
D. APPLICATION AND QUALIFICATIONS	21
4.1 Eligibility for Examinations	21
4.2 Discrimination	22
4.3 Notification	22
4.4 Rejection of Applicant	22
4.5 Hearing for Officers Denied Promotion	23
E. EXAMINATION AND GRADING PROCEDURE	24
4.6 General Examination Requirements	24
4.7 Written Examination	24
4.8 Oral Examination	24
F. CERTIFICATION OF LIST OF ELIGIBLES AND APPOINTMENT	25
4.9 Creation of Eligibility List	25
4.10 Duration of Eligibility List	25
4.11 Appointment Procedure	25
4.12 Probationary Period	26
G. CHIEF OF POLICE – PERSONNEL BOARD APPOINTMENT	26
4.13 Appointment of Chief of Police – Personnel Board Appointment	26
5. SUSPENSIONS, REMOVALS AND REDUCTION IN RANK – FURLOUGHS	27
5.1 Grounds for Disciplinary Actions	27
5.2 Notice of Suspension, Removals or Reduction in Rank	27
5.3 Hearings on Suspension, Removals and Reduction in Rank	28
5.4 Hearing Procedure	29
5.5 Furloughs	30

CHAPTER 1. DEFINITION OF TERMS.

1.1 Definitions.

Unless otherwise expressly stated, the following words and phrases, wherever used in these rules and regulations, shall be construed to have the meaning indicated herein:

Applicant: Any individual who applies in writing in response to a legally advertised notice of vacancy and/or examination for any position in the Police Department.

Alternate Board Member: An individual appointed by the Town Council to serve as an "Alternate Board Member of the Personnel Board." Properly appointed Alternate Board Members shall have all the same powers and duties as properly appointed Board Members set forth in the Town Ordinances and as outlined in these rules and regulations.

Board : The Personnel Board of the Town of McCandless, Pennsylvania.

Certified List of Three: The submission to the appointing authority pursuant to their request for three names taken from the respective eligible lists developed by the Personnel Board.

Chairperson: The Chairperson of the Personnel Board of the Town of McCandless, Pennsylvania

Chief of Police: a sworn officer heading the Police Department who may be appointed with or without Personnel Board status.

Eligible: A person whose name is recorded on a current eligible list or furlough list.

Eligibility List: The list of names of persons who have passed all examinations for a particular position in the Police Department.

Examinations: The series of tests given to applicants to determine their qualifications for a position in the Police Department.

Full-Time Police Officer: A qualified Police Officer hired under the provisions of these Rules and Regulations.

Furlough List: The list containing the names of persons temporarily laid off from positions in the Police Department because of a reduction in the number of officers.

Medical Examinations: Any examination, procedure, inquiry, or test designed to obtain information about medical history or a physical or mental condition which might disqualify an applicant if it would prevent the applicant from performing, with or without a reasonable accommodation, all of the essential functions of the position.

Physician: Shall have the meaning given to it in 1 Pa. C.S. §1991, that relates to definitions.

Police Department: The Police Department of the Town of McCandless, Allegheny County, Pennsylvania.

Police Officer: Any sworn Full-Time Police Officer serving in the Police Department except as specifically noted.

Primary Board Member: An individual appointed by the Town Council to serve as a "Primary Board Member of the Personnel Board."

Promotion: Ranking Officer: A qualified Full-Time Police Officer in the Police Department appointed to a ranking position of Sergeant or Lieutenant, under these rules and regulations.

Probationer: An officer in the Police Department who has been appointed from an eligible list, but who has not yet completed the work-test period.

Qualified Medical Professional: An individual, in collaboration with or under the supervision or direction of a physician, as may be required by law, who is licensed: as a physician assistant pursuant to the act of December 20, 1985 (P.L.457, No.112), known as the "Medical Practice Act of 1985," or the act of October 5, 1978 (P.L.1109, No.261), known as the "Osteopathic Medical Practice Act"; or as a certified registered nurse practitioner pursuant to the act of May 22, 1951 (P.L.317, No.69), known as "The Professional Nursing Law."

Reduction in Rank: A change to a different position or rank where the employee fulfilled all of the requirements of these rules and regulations for both the prior and current position or rank. However, a decrease in salary without a change to a different position or rank shall not necessarily constitute a reduction in rank.

Removal: The permanent separation of a Police Officer from the Police Department.

Secretary: The Secretary of the Town of McCandless

Suspension: The temporary separation without pay of a Police Officer from the Police Department.

Town Council: The appointing authority of the Town of McCandless, Allegheny County, Pennsylvania.

Town: Town of McCandless, Allegheny County, Pennsylvania

1.2 Gender.

The words "he," "his," "him," and "men" when used in these rules and regulations represent both the masculine and feminine genders.

CHAPTER 2. THE PERSONNEL BOARD

2.1 Personnel Board.

a) Primary Board Members. The Board shall consist of five Board Members who shall be qualified electors of the Town and shall be appointed by the Town Council to serve for three year terms..

Any vacancy occurring in the Board Members for any reason whatsoever shall be filled by the Town Council for the unexpired term as soon as practical after such vacancy occurs. The procedure to fill a vacancy for a Board Member position shall be consistent with the current Appointment Policy for Boards and Commissions as approved by Council.

Board Members shall receive no compensation.

2.2 Office Incompatible with Position of Board Member

No Board Member shall, at the same time, hold an elective or appointed office under the United States Government, the Commonwealth of Pennsylvania or any political subdivision of the Commonwealth, except that one Primary Board Member may be a member of the teaching profession.

2.3 Organization of Board— Quorum.

a) The Board shall organize each year at their first regular meeting, and shall elect one of its members as its Chairperson and one as its Vice Chairperson. The Board shall thereafter meet once a month on a date and time set forth in compliance with all Town ordinances unless there is no business to conduct. Meetings may also be called by the Chairperson or by a majority of the other four Primary Board Members. Three members of the Board shall constitute a quorum. Minutes shall be kept and minutes of open meetings shall be made available to the public upon request. Minutes shall be approved by the majority of the Board.

b) If by reason of absence or disqualification of a member, a quorum is not reached, the Chairperson shall designate as many Alternate Board Members of the Board to sit on the Board as may be needed to provide a quorum. Any Alternate Board Member of the Board shall continue to serve on the Board in all proceedings involving the matter or case for which the Alternate Board Member was initially designated until the Board has made a final determination of the matter or case. Designation of an Alternate Board Member shall be made on a case-by-case basis in rotation according to declining seniority among all Alternate Board Member or by whose term expires first if they were appointed at the same time. If seniority is the same, the Chairperson of the Board may select an Alternate Board Member at their discretion. No action of the Board shall be valid unless it shall have the concurrence of a majority of attending members.

c) For purposes of hiring and promoting Police Officers under these rules, each step of the hiring or promotional process requiring official action by the Board shall be considered a separate "matter or case" under Subsection (b), above, and each step of the hiring or promotional process need not be voted upon or approved by the same composition of Primary Board Members or Alternate Board Members, as the case may be, provided that the quorum requirement has been satisfied.

2.4 Duties of Chairperson.

The Chairperson, or in his or her absence, the Vice Chairperson, shall preside at all meetings and hearings of the Board, decide all points of order or procedure, and perform all duties required by law including these rules and regulations.

2.5 Duties of Vice Chairperson.

The Vice Chairperson shall act in the absence of the Chairperson in carrying out the duties of the Chairperson and shall be a voting member.

2.6 Meetings.

In addition to Section 2.3 above, the Board shall call for an Executive Session if there are matters to discuss that are not suitable for the public to listen in on or broach the normal confidentiality of employee data. Executive sessions shall be closed to the public except as required by the Sunshine Law. Each Board Member shall be notified in writing by email of each meeting. Except for the annual organization meeting, all meetings shall be held either at the call of the Chairperson or at the call of three members of the Board. In all cases regarding meetings, including scheduling, the Board shall follow the provisions provided for pursuant to 65 Pa. C.S. Ch. 7, as amended and commonly known as the "Sunshine Law". Meetings shall be governed by Robert's Rules of Order. The order of business for all regular meetings shall be as follows:

- a) Roll Call
- b) Public Comments (Agenda Items)
- c) Approval of Previous Meeting's Minutes
- d) Communications and Reports
- e) Unfinished Business
- Hearing of Cases (If applicable)
- g) New Business
- h) Public Comments (General)
- i) Adjourn

Minutes of meetings shall be kept and minutes of open meetings shall be made available to the public upon request. Minutes shall be approved by the majority of the Board.

2.7 Clerical Assistance, Supplies, Solicitor, etc.

The Town Council shall furnish to the Board, on its requisition, clerical assistance that may be necessary for the work of the Board. The Town Council shall provide a suitable and convenient room for the use of the Board, or an online forum for members to gather virtually. The Board shall order from the Town Council the necessary stationery, postage, printing, and supplies. The Town Council shall also provide the services of a solicitor for the Board, to be appointed by the Board and paid by the Town Council. The Town Council shall have the authority to place a reasonable limit on the amount allowed each year for the services of the Board solicitor. The elected and appointed officials of the Town Council shall aid the Board in all proper ways in carrying out their authority under the Town Ordinances.

2.8 Appointment of Examiners.

The Town Council shall have the responsibility to appoint the physical and psychological examiner, as outlined in Section 3.19, of these rules and regulations. The Board shall reserve the right to accept or reject, for cause in whole or in part, the recommendations of the regularly appointed examining agency.

2.9 Amendment of Rules & Regulations.

The Board may amend, revise, void or replace these rules and regulations for any reason by action of a majority of the Board. Before any changes to these rules and regulations become effective, those changes must be approved by the Town Council . These rules and regulations, and any amendments thereto, once approved, by the Town Council , shall be made available to the public for distribution or inspection, as amended.

2.10 Records.

The Board shall keep records of examinations and other official actions. All recommendations of applicants for appointment received by the Board shall be kept and preserved for a period of five years, and all records and all written causes of removal filed with the Board, except as otherwise provided in *Section 5.3*, shall be open to public inspection and subject to reasonable regulation.

2.11 Investigations.

The Board shall have the power to make investigations concerning all matters relating to the administration and enforcement of these rules and regulations. The Chairperson of the Board is authorized to administer oaths and affirmations in connection with such investigations.

2.12 Subpoenas.

The Board shall have the power to issue subpoenas over the signature of the Chairperson to require the attendance of witnesses and the production of records and papers pertaining to any investigation or inquiry and must do so, if requested in writing, no later than two business days prior to the hearing. The fees of such witnesses for attendance and travel shall be the same as for witnesses appearing in the courts and shall be paid by the person requesting the issuance of the subpoena.

All officers in public service and employees of the Town of McCandless shall attend and testify when required to do so by the Board. If any person shall refuse or neglect to obey any subpoena, the Board, may apply, by petition, to the Court of Common Pleas of Allegheny County, Pennsylvania, for its subpoena to be enforced, requiring the attendance of such persons before the Board or the court to testify and to produce any records and papers as necessary, and in default, shall be held in contempt of Court.

CHAPTER 3. FULL-TIME POLICE OFFICER

A. APPLICATIONS AND QUALIFICATIONS

3.1 Eligibility for Examinations.

In order to be eligible for participation in any examination for any full-time position with the Town of McCandless Police Department, every applicant must submit a completed application form to the Town Manager or his designee, before the deadline stated for that specific examination. The

applicant must make an oath or affirmation that the application has been completed truthfully, and that the applicant is subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

3.2 Discrimination.

The Town of McCandless is an equal opportunity employer. It is the Town of McCandless and the Board's policy to grant equal employment opportunities to qualified persons without regard to race, religion, color, national origin, gender, age, veteran's status, marital status, or non-job related physical or mental disability. The Town of McCandless and the Board will provide equal opportunities in employment.

3.3 Applications.

Application forms shall be available to all interested persons online and/or at the Town business office. The Board assumes no responsibility for missed filing deadlines due to a delay in the mail.

3.4 General Qualifications.

To be eligible, at the time of application:

- A. You must meet at least **one** of the following of 1, 2, and 3:
 - 1. Have a bachelor's degree from an accredited college or university. Preference is for a degree related to law enforcement or police-related degree, but is not required.
 - 2. Have at least four years (8,320 hours) law enforcement experience.
 - 3. Have at least two (2) years (4,160 hours) of law enforcement experience **and** one of the following:
 - i. Have an associate's degree from an accredited college or university.
 - ii. Have four (4) years of military service with an honorable discharge.
- B. You must also meet **all** of the following criteria:
 - 1. Be at least 21 years old.
 - 2. Be licensed by the Commonwealth of Pennsylvania to operate a motor vehicle or hold a valid drivers' license from the applicant's state of residence. You must obtain a valid Pennsylvania Drivers' License within sixty (60) days after you establish residency within the Commonwealth of Pennsylvania.
 - 3. Be a citizen of the United States of America.
 - 4. Has Act 120 certification and commits to the taking of a certification examination administered by the Municipal Police Officers' Education and Training Commission (MPOETC) within 60 days of notice by the Town to take and pass the examination, or is otherwise certified under applicable law and further has satisfied all other federal, state and local rules and regulations regarding his/her ability to act as a police officer;

5. Be of good moral character; and agree to uphold and abide by the Town's Mission Statement.
6. Be free of habitual addiction of intoxicating liquors or drugs.
7. Indicate a willingness to establish residence within one year after the conclusion of the probationary period within the defined residence boundaries set forth in the contract.
8. Be eligible to carry a firearm and be free from conviction of a disqualifying crime in accordance with the Police Officers Education and Training Program of Title 37 of the Pennsylvania Code.
9. Satisfy the requirements of Act 57 of 2020 pertaining to background checks.
10. Such other qualifications which may be proposed by the Personnel Board and approved by Council.

3.5 Public Notice — Notification.

Whenever Town Council desires a new list of eligible candidates from which to fill existing or anticipated vacancies, the Town shall advertise this fact and establish a period of time during which applications will be received. The Town shall conspicuously post in the Town Municipal Building, or other public locations (including online), an announcement of the Full-Time Police Officer vacancies, together with the information as to the type of position to be filled, the requirements for that position, where applications may be obtained, and the deadline for filing those applications. For the position of Full-Time Police Officer, at least two (2) weeks prior to each examination, publication of the notice shall be placed in at least one public forum, either online or in print.

The Town Manager or Town Secretary, shall give, in writing, to each applicant qualified for the next step in the examination process, a notice which shall include the date, time, and place the applicant shall report for the next examination in the process. In the case of physical and psychological examinations, the Town Manager or Town Secretary shall notify the Police Officer candidate who has been conditionally offered a position in the Police Department by a written notice of the date, time, and place of the examination as well as the name of the physical and psychological examiners.

Every such notice shall be sent at least seven (7) days prior to the date fixed for examination. Only applicants receiving notices to report for any examination shall be permitted to participate in such examination, and each applicant shall present his or her notice to the examiner before he or she shall be examined. Failure to report for an examination in accordance with the instructions contained in the written notice shall disqualify the applicant, except that in the case of a physical or psychological examination, the physician and psychologist designated in the notice may fix another date or time for such examination; provided, however, that any such date or time for a rescheduled examination shall be scheduled at such time to permit the seven (7) days' notice of the date and time established in the written notice to be issued.

3.6 Recording and Filing Applications.

Each applicant shall complete fully the prescribed application form. The applicant is responsible for all information placed upon the form. False or incorrect information may void the application form and any subsequent action taken upon it.

- A. When the form is returned, the following shall be provided by the applicant at that time:
 - 1. The fee as set by resolution of Town Council; and
 - 2. Proof of any honorable discharge, and a full and complete explanation, if appropriate, of any claim for veteran's preference. All veteran's preference claims shall be made along with the return of the application form, and within the time required of the return of the application form. Any person claiming veteran's preference shall execute whatever release may be required in order to investigate fully the circumstance of the claim of veteran's preference.
- B. The Town shall conduct a background investigation of the Contenders on the Certified List of Three selected pursuant to Sections 3.9.d and 3.15 of these rules and Regulations and in accordance with the provisions of Act 57 of 2020, pursuant to the following procedure:
 - 1. The Town will conduct a thorough background investigation on the applicant including a review of the applicant's employment information and separation records, if applicable.
 - 2. The background investigation shall include the following:
 - a. A criminal history check, including the submission of fingerprints to the State Police Central Repository and the Federal Bureau of Investigation.
 - b. A check of the applicant's credit history.
 - c. Personal interviews with at least three people who have personal knowledge of the applicant but are not related to the applicant, nor are a member of the applicant's household.
 - d. Interviews of the applicant's employers, if any, for the past 5 years to determine the applicant's work history.
 - e. A review of the applicant's employment information from each previous law enforcement employer to determine the applicant's law enforcement work history.

- f. A check of the applicant's driving history that includes a review of all traffic violations and verification that the applicant has a valid driver's license.
 - g. A verification of the applicant's eligibility to lawfully possess a firearm.
 - h. A check of the applicant's social media history; if requested, the applicant shall provide the Town with access to all social media utilized by the applicant.
- 3. For the purposes of these Rules and Regulations, "employment information" shall mean written information in connection with the applicant's job applications, performance evaluations, attendance records, disciplinary action, and eligibility for rehire.
- 4. The applicant shall provide the Town with an authorization and release permitting the Town to obtain the applicant's employment history from any law enforcement agency where the applicant previously worked or currently works.
- 5. The Chief of Police or a designate of the Chief shall contact each law enforcement agency identified by the Applicant pursuant to Subsection B.3 and shall request the applicant's employment history in accordance with the provisions of Section 7304 of Act 57 of 2020.
- 6. If applicable, the applicant shall, pursuant to the provisions of Section 7307(a) of Act 57 of 2020, disclose to the Town that the applicant's employment information is subject to a confidentiality agreement.
- 7. As part of the background investigation, the Town shall, if applicable, review the applicant's separation records, which for the purposes of this Code are defined as records required to be maintained under Section 7308 of Act 57 of 2020. Specifically, those records include:
 - a. Records of the reason or reasons for, and circumstances surrounding, a separation of service for a law enforcement officer on a form developed by MPOETC and made available on its publicly accessible Internet website.
 - b. Records of all criminal charges filed against a law enforcement officer.
 - c. Records of all civil or ethical complaints made against a law enforcement officer.

- d. Records of the disposition of all charges and complaints, including final and binding disciplinary actions (for the purposes of these Rules and Regulations, the term “final and binding disciplinary action” means a disciplinary action in which a law enforcement officer voluntarily accepts discipline or, in the case of appeal by the disciplined officer, disciplinary action in which the appeal has been exhausted or resolved by settlement agreement, arbitration or other dispute resolution mechanism) taken by the law enforcement agency against a law enforcement officer, including imposition of probationary or other conditions related to employment.
- 8. Pursuant to Section 7310(a) of Act 57 of 2020, the Town shall obtain a signed waiver from the applicant expressly permitting the Town to obtain the applicant’s separation records from MPOETC. The applicant may not be hired until the Town receives a copy of the separation record from MPOETC, or a certification of no separation record, as the case may be.
- 9. Within seven (7) days of the completion of the selection or hiring process, the Town shall notify MPOETC of the applicant's final employment status in the Training and certification System (TACS).
- 10. If the Town hires an applicant whose separation records includes any of the following, the Town shall file a report with MPOETC that indicates the Town’s reasoning and rationale for hiring the applicant:
 - a. Final and binding disciplinary action based on any of the following:
 - (1) excessive force;
 - (2) harassment;
 - (3) theft;
 - (4) discrimination;
 - (5) sexual abuse;
 - (6) sexual misconduct;
 - (7) domestic violence;
 - (8) coercion of a false confession;
 - (9) filing a false report; or
 - (10) a judicial finding of dishonesty.
 - b. A criminal conviction relating to conduct described in subparagraph B.10.a.
 - c. Temporary regulations for the purpose of implementing Act 57 of 2020 were promulgated by MPOETC and took effect on July 14, 2021. Those temporary regulations expired after two (2) years. Where any MPOETC promulgated temporary or final regulations, effective now or in the future, conflict with any part of these Rules and Regulations, the MPOETC regulations shall control.

11. Applications for positions of Full-Time Police Officer shall be received at the Town Municipal Office, or other offices or agencies designated by the Town, only after a police officer position has been properly advertised and before the deadline for receiving applications which must be set forth in the public advertisement. Applications will be received by the Town Manager or Town Secretary designated in the public advertisement or that official's designee. That person shall record the receipt of all applications and provide each applicant with notice of the time and place for the first portion of the testing procedure. Any application containing material errors or omissions may, at the discretion of the Board, be returned to the applicant for correction prior to the deadline for filing applications after which no new applications or amended applications will be accepted.
12. Penalty for False Statement: The statements made by the applicant in the official application shall contain no falsification, omissions, or concealment of material fact. Should any investigation disclose any material misstatement, falsification, or concealment with respect to an application,
 - a. The application shall be invalid and the applicant shall be disqualified from examination, or
 - b. If the applicant shall have been examined, the name of such applicant shall be removed from the eligibility list, or
 - c. If the applicant has been appointed, such material misstatement, falsification or concealment shall constitute grounds for dismissal from the Town of McCandless Police Department.
 - d. No person who has made a material false application shall be permitted in the future to be an applicant for any position in the Town Police Department.

3.7 Rejection of Applicant.

The Board may refuse to examine, or, if examined, may refuse to certify as eligible after examination, any applicant who is found to lack any of the minimum qualifications for examination prescribed in these rules and regulations for the position for which the applicant has applied. In addition, the Board may refuse to examine, or if examined, may refuse to certify any applicant who is:

- A. Found to have furnished incomplete, inaccurate, misleading, or false information on the official application or in response to any portion of the hiring process,
- B. Physically unfit for the performance of the duties of the position of which the candidate seeks employment,
- C. Illegally using a controlled substance, as defined in section 102 of the Controlled Substance Act (Public Law 91-513, 12 U.S.C. § 802),
- D. Guilty of any crime involving moral turpitude, or of infamous or notoriously disgraceful conduct, or who has been dismissed from public service for delinquency or misconduct of office,
- E. Affiliated with any group whose policies or activities are subversive to the forms of government set forth in the constitution and laws of the United States and the Commonwealth of Pennsylvania.

3.8 Hearing for Disqualified Applicant.

If any applicant or other persons who believe that they are aggrieved by the actions of the Board in refusing to examine or to certify them as eligible after examination, the Board shall, at the request of such person, schedule a hearing before the Board within ten (10) days of receiving written notice of what is perceived as the alleged error. Within ten days after such request, the Board shall designate a time and place for the hearing which shall be conducted pursuant to the procedures set forth in the Local Agency Law, 2 Pa. C.S. §101, et seq., with or without counsel, at which time the Board shall take testimony and review its refusal to provide examination or certification.

The deliberations of the Board including interim rulings on evidentiary or procedural issues, may be held in a closed executive session. The Board's disposition of the matter shall constitute official action which shall occur at a public meeting held pursuant to 65 Pa. C.S. Ch. 7 (relating to open meetings). The decision of the Board shall be final.

B. EXAMINATION AND GRADING PROCEDURE.

3.9 General Examination Requirements.

All examinations shall be practical in character and shall relate to such matters and include such inquiries as will fairly test the merit and fitness of the persons examined to discharge the duties of the position sought. The examination for Full-Time Police Officer shall consist of a physical agility test, written examination, oral examination, and background investigation. The written examination and the oral examination will be graded individually on a one hundred percent (100%) scale for each examination. The written examination will represent forty percent (40%) of the Final Score as defined by Section 3.10. The oral examination will represent sixty percent (60%) of the Final Score.

The physical agility test and the background investigation will be graded pass/fail. Any candidate that fails either or both of the physical agility test and/or background investigation shall be removed from the list of eligible candidates, regardless of their written examination score, oral examination score, or Final Score.

The testing process will be as follows:

- a) Physical Agility Test: Those candidates passing the physical agility test as outlined in Section 3.11, will qualify to take the written examination.
- b) Written Examination: Those candidates passing the written examination as outlined in Section 3.12, will qualify to take the oral examination.
- c) Oral Examination: Those candidates passing the oral examination, as outlined in Section 3.13, will then be placed on the eligibility list, after those qualifying for veteran's preference points, as outlined in Section 3.14, have been awarded those preference points.
- d) Background Investigation: Prior to being considered for appointment on the "Certified List of Three" the top scoring applicants will undergo a complete background investigation as outlined in Section 3.6.B and Section 3.15. Although a requirement, only a sufficient number of top scoring candidates necessary for consideration, as determined by the Board, will need to have a background investigation performed.

Thus, any individual appearing on the initial eligibility list is subject to background investigation and no one will be certified as eligible on the "Certified List of Three" until they have successfully completed a background investigation.

3.10 Final Composite Score

The Final Composite Score shall be calculated by:

- Multiplying the written examination score (out of a possible 100 points – see Section 3.12) by .4 (40%) to calculate the Weighted Written Examination Score.
- Multiplying the Final Oral Examination Grade (out of a possible 100 points – see Section 3.13) by .6 (60%) to calculate the Weighted Oral Examination Score.
- Adding the Weighted Written Examination Score to the Weighted Final Oral Examination Grade.
- Adding any preference points under Section 3.14 to the Weighted Composite Score Total.

The Final Composite Score is out of 100 possible points, plus any additional preference points a candidate is entitled to under Section 3.14. Apparent ties shall be broken favoring the applicant with the highest Oral Examination score. The Final Composite Score for each candidate shall be the score used in ranking eligible candidates and providing Town Council with ranked list of eligible candidates. The Board shall advise any applicant (upon written request) of the scores made by the applicant, but in all other respects, the scores shall remain confidential.

3.11 Physical Agility Testing.

An applicant for the position of Full-Time Police Officer shall successfully meet and pass the agility tests currently being conducted by the Allegheny County Police Training Academy. Any changes made by the Academy will automatically be changed for testing purposes. This test shall be graded on a pass/fail basis. Applicants who have successfully passed or failed the physical agility test will be notified at the completion of the physical agility test or within thirty (30) days by the Board.

3.12 Written Examination.

The written examination shall be graded on a 100-point scale, and an applicant must score seventy percent (70%) in order to continue in the application process. Applicants scoring less than seventy percent (70%) shall be rejected. The written test shall be a validated test administered by an experienced test administrator. Within thirty (30) days after the administration of the written examination, all applicants shall be given written notice of their test results and passing applicants shall be scheduled for an oral examination appointment.

3.13 Oral Examination.

An Oral Examination shall be administered to the highest twelve (12) applicants who have attained the passing score of seventy percent (70%) or greater on the written examination. The Oral Interview shall be directed toward finding whether or not the applicant possesses such ordinary qualifications as are requisite for an efficient municipal police officer, including poise, demeanor, ability to communicate and deal with others, resourcefulness and the ability to handle situations which may result

from domestic disputes and other tense situations, or from other causes demanding both prompt and calm action. The oral interview will be conducted by a panel independent of the Personnel Board with members to be appointed by the Police Chief, Town Manager or Council. The panel shall consist of three persons and will be comprised of persons with police management experience, including current and past Chiefs or ranking officers. Ten questions will be administered worth ten points each. The panelists shall independently score each question for each applicant. The final score of the oral exam will be the average of the scores of each panel member.

The assigned Final Oral Examination Grade is the grade used from the oral examination process in determining a candidate's Final Score under Section 3.10.

Within thirty (30) days after the applicants' oral examination, they shall be informed of their Final Score.

3.14 Veterans' Preference Points.

Pursuant to the Veterans' Preference Act, any applicant for the position of Police Officer who qualifies as a military veteran under this Act shall receive an additional ten (10) points added to their Weighted Composite Score Total as set forth in Section 3.10. The sum of the Weighted Composite Score Total and the 10 preference points shall constitute that candidate's Final Score if that applicant otherwise qualifies under Sections 3.10, 3.11, 3.12 and 3.13, of these rules and regulations. Applicants claiming veteran's preference shall have submitted satisfactory proof of service and honorable discharge therefrom with their application form and will not receive the preference points without providing such documentation before calculation of the candidate's Final Score.

3.15 Background Investigation.

The Board shall request the Chief of Police or the Chief's designee to conduct a background investigation on the top scoring eligible applicants, as determined by the Personnel Board prior to inclusion on the "Certified List of Three" of those eligible as set forth in Section 3.18, of these rules and regulations.

The background investigation must be consistent for each applicant and shall meet, at a minimum, all the specific requirements of the MPOETC, as required by law, and as set forth in Section 3.6.B and any additional criteria that may be established by Town council from time to time. The investigation will include, but is not limited to, questioning neighbors, schools and employers. The applicant may be interviewed directly when the information collected requires clarification or further explanation. The Chief of Police or Chief's designee may use his/her own discretion in the expansion or contracting of these items and time frames. The applicant may be required to execute releases or waivers permitting any investigation as determined by the Chief or the Board.

After the background investigation is completed, the Chief of Police or the Chief's Designee shall make a recommendation to the Board on whether the applicant is appropriate for consideration for appointment as a Police Officer for the Town.

The recommendation by the Chief of Police or the Chief's designee shall be based on the criteria set forth in Section 3.7, of these rules and regulations and on any other relevant information developed during the background investigation. This report to the Board shall be in writing and in compliance with the Americans with Disabilities Act and must not include any physical history information on a candidate. If the recommendation is to disqualify, then a detailed, written explanation of the reasons for disqualification must be included. The Board shall then make a final determination on whether additional information is required or if the information collected and reported warrants acceptance or rejection of the candidate.

Within thirty (30) days after the Board considers the recommendation based on the background investigation, each applicant shall be notified as to whether they have passed or failed this portion of the examination process.

C. CERTIFICATION OF THE LIST OF ELIGIBLES AND APPOINTMENT

3.16 Creation of Eligibility List.

All contenders who have successfully passed the written examination and the oral examination and have a score of at least 70% on the written examination and 70% on the oral examination, shall be included on a list of eligibles. The list shall be prepared in descending numerical order of Final Composite Scores (including any additional points added for Veteran's Preference under Section 3.14). The names of those persons with the highest three scores may be considered by Council for selection as a police employee. Town Council may decide to interview some members of the list of eligibles. Any contender requested to attend an interview shall appear at the time and place set by Council. Failure to attend any such interview shall be deemed to be a willful decision not to accept a position which may be offered by the Town.

In the case of tied scores, the tie will be broken by giving preference to the applicant who received the highest score on the written test. In the event the qualifying applicants received identical scores, the order of listing shall be determined by the earliest application received.

Any individual appearing on the eligibility list is subject to a background investigation and no one will be certified in accordance with Section 3.18, of these rules and regulations until they have successfully completed a background investigation and received a written recommendation that the applicant is appropriate for consideration in accordance with Section 3.6.B and Section 3.15, of these rules and regulations.

3.17 Duration of Eligibility List.

The original eligibility lists for Full-Time Police Officers will be valid for a six (6) months from the date the Board formally adopts the eligibility list. Prior to expiration of the six month period, the Board may extend the validity of the eligibility list for up to an additional six months by a majority vote of Town Council at a duly authorized Council meeting. In the absence of a lawful extension by Council, the list shall expire.

3.18 Appointment Procedure.

a) Furloughed Police Officers shall be given first consideration for re-employment, prior to any other hiring procedure and shall be reinstated in order of their seniority as outlined in Section 5.5 of these rules and regulations.

- 1) Except as provided above, every initial position of Full-Time Police Officer for employment in the Police Department shall be filled only in the following manner: The Town Council shall notify the Board of any vacancy which is to be filled and shall request certification of three names from the eligibility list.
- 2) If three (3) names are not available, then the Board shall certify the name(s) remaining on the list.

The Town Council shall make an appointment from one of the three names certified, or a lesser number certified, with reference to the merits and fitness of the candidates. However, for the initial appointment to the position Full-Time Police Officer, when one of the three applicants on the certified list is a veteran, that applicant shall be selected. If there are two or more of the names on the certified lists of three that are veterans, the Town Council shall have the discretion to appoint the veteran they deem most qualified.

- b) The Town Council may object to one or more of the persons certified for the reasons set forth in Section 3.7, of these rules and regulations. If the candidate to whom the appointing authority objects or fails to timely exercise the rights of appeal under Section 3.8, or if the Board declines to uphold the appeal, the Board shall strike that name from the eligibility list and certify the next highest name for inclusion, on the certified list of three candidates for each name stricken off the "Certified List of Three."

3.19 Physical and Psychological Medical Examinations.

After the Town Council selects a candidate from the certified list of three for appointment to the vacant position, that candidate shall receive a conditional offer of employment. The offer of employment shall be conditional upon the conditional appointee undergoing a physical, psychological and medical examination and a determination that the conditional appointee is capable of performing all the essential functions of the position. Physical and medical examinations shall be under the direction of a physician or other qualified medical professional. Psychological examinations shall be under the direction of a psychiatrist or psychologist. The successful completion of any tests administered under this Section shall be a condition precedent to employment with the Town. In the event any test is approved to determine if unacceptable levels of alcohol are or have been consumed, or whether any controlled substances are or have been ingested, the applicant shall be notified prior to the test.

The physician or other qualified medical professional and the psychiatrist or psychologist shall be appointed by Town Council and shall render an opinion as to whether the conditional appointee has a physical or mental condition which calls into question the person's ability to perform all the essential functions of the position for which the person was conditionally appointed.

The physical and psychological exams will be conducted in compliance with the MPOETC regulations. The completion of the required MPOETC physical and psychological forms will be provided by the Town. Drug testing shall be included as one component of the requirements. In addition, the respective examiners will be given a copy of the job description and the "Essential Functions of the Job" for performing the duties of Police Officer. The completed forms will be certified by the examining physician(s) indicating that the candidate is physically or psychologically fit, as the case may be, to perform the duties of a Police Officer. The completed forms shall be confidential and submitted to the appropriate Town official for disposition.

If the opinion rendered by the physician, other qualified medical professional, psychiatrist or psychologist calls into question the conditional appointee's ability to perform all essential functions of a position, a person designated by the Town shall meet with the conditional appointee for the purpose of having one or more interactive discussions on whether the conditional appointee can, with or without reasonable accommodation, perform all the essential functions of the position.

If, at the conclusion of the interactive discussion, the Town determines that the conditional appointee is not qualified, the Town Council shall give written notice to the conditional appointee and the Board.

The rejected candidate may appeal this decision under Section 3.8 of these rules and regulations. If the candidate fails to timely exercise the rights of appeal, or if the Board declines to uphold the appeal, the Board shall strike the name from the eligibility list and certify the next highest name for inclusion on the "Certified List of Three."

3.20 Probationary Period.

Every successful applicant for the position of Police Officer shall serve a twelve (12) month probationary period. For newly hired Police Officers, the probationary period will begin on the first day the new officer reports for work. During this probationary period, a newly hired Police Officer may be dismissed for cause for the reasons set forth in Section 3.7, of these rules and regulations, or because of incapacity for duty due to the use of alcohol or drugs. Any individual to be tested under Section 3.19 shall also be notified, generally, concerning any further tests which may be administered during his/her probationary period, or whether physical standards must be met to successfully complete the probation period. In addition, a probationary Police Officer may be dismissed if the probationary Police Officer does not meet the requirements and expectations of the position and documentation is accurately noted.

The Chief of Police shall submit a final probationary report, not less than ten (10) days nor more than fifteen (15) calendar days before the next regular meeting of the Town Council, immediately preceding the end of the probationary period. Each report shall be submitted in writing to the Town Council. Within five (5) calendar days after receiving a probationary report from the Chief of Police, if the conduct of the probationer has not been satisfactory to the Town, the probationer shall be notified in writing by the Town that the appointment will not be permanent. Following receipt of this notification by the probationer, a newly hired Police Officer's employment shall end. Any probationer who is notified in writing by the Town prior to completion of the twelfth month

probation period, that his appointment will not be made permanent, has no rights of appeal under these rules and regulations.

The Town Manager or Town Secretary shall notify the Board, in writing, of its decision to retain or remove the probationer of such decision within five (5) calendar days and in no event beyond the last day of the probationary period.

3.21 Optional Provision.

Town Council may fill a vacancy in an existing position in the Police Department which occurs as a result of retirement, resignation, disability or death by the reappointment or reinstatement of a former employee of the Police Department who had previously complied with the Personnel Board Rules and Regulations. The officer's reappointment is subject to any recertification requirements prescribed by the MPOETC. In addition, the officer shall successfully pass a physical agility test, background investigation, and a psychological and medical examination.

3.22 Provisional Appointment.

Whenever there are urgent reasons for the filling of a vacancy in any position in the Police Department and there are no names on the eligibility list, for such appointment, the Town of McCandless may nominate a person to the Board for a non-competitive examination. Such nominee may be certified by the Board after the nominee successfully passes such noncompetitive examination. However, prior to being subject to a non-competitive test, the provisional appointee shall be subject to any recertification requirements prescribed by the MPOETC. In addition, the officer shall successfully pass a physical agility test, background investigation, and a psychological and medical examination, as required by the Board. He may then be appointed provisionally to fill such vacancy. It shall thereupon become the duty of the Board to hold a competitive examination and certify an eligibility list and a regular appointment shall then be made from the name or names submitted by the Board, as provided for in Section 3.18 of these Rules and Regulations. Nothing in this section shall prevent the appointment, without examination, of persons temporarily assigned the full duties of a Police Officer for the Town in cases of riots or other such emergencies.

CHAPTER 4. PROMOTIONS (RANKING POSITION)

D. APPLICATION AND QUALIFICATION

4.1 Eligibility for Examinations.

- a) At the time of application, with the exception of the Chief of Police, all applicants for a promotional position shall have not received any formal reprimand for one (1) year prior to the deadline for submitting an application and/or Letter of Intent and shall not have been suspended without pay for any time five (5) years prior to the deadline for submitting and application and/or Letter of Intent. Any formal written reprimand or suspension to which the applicant has timely appealed pursuant to a grievance procedure or these rules and regulations shall be disregarded unless the appeal is resolved prior to the creation of the eligibility list.

- b) At the time of application, all applicants for the following promotional (ranking positions) shall have had continuous prior service as a Full-Time Police Officer, as noted, with the Police Department as follows:
 - 1) An applicant for the position of Sergeant shall have at least five (5) years of continuous prior service with the Police Department.
 - 2) An applicant for the position of Lieutenant shall have at least five (5) years of continuous prior service as a Sergeant with the Police Department.

4.2 Discrimination.

The Town of McCandless is an equal opportunity employer. It is the Town and the Board's policy to grant equal employment opportunities to qualified persons without regard to race, religion, color, national origin, gender, age, veteran's status, marital status, or non-job related physical or mental handicap or disability. The Town and the Board will provide equal opportunities in promotions to ranking positions.

4.3 Notification.

Whenever the Town is advised of a vacancy in any rank above patrolman, the Town shall post the interval of time during which applications from the Town's police officers will be accepted. For promotions, at least two weeks prior to the close of the application period, publication of a notice outlining the qualifications for the position and requesting application forms and/or Letters of Intent, to apply for the position, shall be conspicuously posted in the Police Department and the Town Municipal Building. The Board may receive documentation from the Town of those eligible for a promotional exam and may notify them, in writing, of the notice and the deadline for filing applications. It is important that all applicants who meet the qualifications for promotion be notified by the Town Manager, Chief of Police, or Town Secretary or other individuals designated by the Board.

The Town Manager, Chief of Police, or Town Secretary shall give, in writing, to each applicant qualified for the next step in the examination process, a notice which shall include the date, time and place the applicant shall report for the next examination in the process.

Every such notice shall be mailed or otherwise delivered at least seven (7) days prior to the date fixed for examination. Only applicants receiving notices to report for any examination shall be permitted to participate in such examination, and each applicant shall present his or her notice to the examiner before he or she shall be examined. Failure to report for an examination in accordance with the instructions contained in the written notice shall disqualify the applicant.

4.4 Rejection of Applicant.

The Board may refuse to examine, or, if examined, may refuse to certify as eligible after examination, any applicant who is found to lack any of the minimum qualifications for examination prescribed in these rules and regulations for the particular position for which the applicant has applied. In addition, the Board may refuse to examine, or if examined, may refuse to certify any applicant who is:

- a) Found to have furnished incomplete, inaccurate, misleading, or false information on the official application or in response to any portion of the hiring process,
- b) Physically unfit for the performance of the duties of the position of which the candidate seeks employment,
- c) Illegally using a controlled substance, as defined in section 102 of the Controlled Substance Act (Public Law 91-513, 12 U.S.C. § 802),
- d) Guilty of any crime involving moral turpitude, or of infamous or notoriously disgraceful conduct, or who has been dismissed from public service for delinquency or misconduct of office,
- e) Affiliated with any group whose policies or activities are subversive to the forms of government set forth in the constitution and laws of the United States and the Commonwealth of Pennsylvania.

4.5 Hearing for Officers Denied Promotion.

Any non-probationary employee who has been examined for the purpose of filling a promotional vacancy and believes he or she is aggrieved by the action of the Personnel Board with regard to the conduct or results of his or her examination, or in not being selected as one of the top three candidates to be considered for promotion by Town Council may request a hearing before the Board. within ten (10) days of receiving written notice of what is perceived as the alleged error. Within ten days after such request, the Board shall designate a time and place for the hearing which shall be conducted pursuant to the procedures set forth in the Local Agency Law, 2 Pa. C.S. §101, et seq., with or without counsel, at which time the Board shall take testimony and review its refusal to provide examination or certification. The Board shall notify the aggrieved individual of the results of the hearing, in writing, within 10 days of its conclusion.

The deliberations of the Board, including interim rulings on evidentiary or procedural issues, may be held in the nature of a closed executive session. The Board's disposition of the matter shall constitute official action which shall occur at a public meeting held pursuant to 65 Pa. C.S.A 7 (relating to open meetings). Within 10 days of receiving the written results of his or her hearing, if an aggrieved individual is not satisfied with the result reached by the Personnel Board, he may, in writing, make a request to the Board that a hearing before an impartial hearing officer be conducted in accordance with the Pennsylvania Local Agency Law, Subchapter B, 2 Pa. C.S. §§551, et seq. The impartial hearing officer shall be selected by the Town and shall have no affiliation or interest with the Town or the aggrieved individual. The cost of the impartial hearing officer shall be divided evenly between the Town and the aggrieved individual. The decision of the impartial hearing officer shall be final.

E. EXAMINATION AND GRADING PROCEDURE.

4.6 General Examination Requirements.

Written and oral examinations will be administered as required for police appointments. A summary of each applicant's personnel record will be provided by the Chief of Police to the Board for review. No background investigation will be made.

The examination for any promotional position, except the position of Chief of Police, shall include a written examination and an oral examination, which will be graded on a one hundred (100) point scale with the written examination representing forty percent (40%) of the final score, the oral examination representing sixty percent (60%) of the final score. Written examinations shall be scored on the basis of a possible 100% with A minimum of 75% being required in order to proceed to the Oral Interview. Apparent ties shall be broken by favoring the contender with the higher oral score.

Only the top three names may be considered for each selection by Town Council and any one of the top three candidates may be selected by Town Council.

Any applicant selected to fill the vacancy, must undergo the same medical examination as prescribed for police appointment.

4.7 Written Examination.

The written examination shall be graded on a one hundred (100) point scale. An applicant must score at least seventy-five percent (75%) to be eligible for the oral exam and continue in the promotional process. Applicants who score less than seventy-five percent (75%) shall be disqualified. Within thirty (30) days after the administration of the written examination, all applicants shall be given written notice of their examination results.

4.8 Oral Examination.

Every applicant who has satisfied all of the written examination requirements provided in Section 4.7, above, shall be given an oral examination. An applicant must score at least seventy-five percent (75%) to qualify and continue in the application process. Any applicant who scores less than seventy-five percent (75%) will be disqualified. The oral examination shall involve questioning applicants on police-oriented issues, including how they would handle situations relevant to police work, and shall be administered in the same fashion as the Oral Interview outlined in 3.13.. Within thirty (30) days after the administration of the oral they shall be informed of their total overall score.

F. CERTIFICATION OF THE LIST OF ELIGIBLES AND APPOINTMENT

4.9 Creation of Eligibility List.

At the completion of the examination requirements set forth in Sections 4.6, and 4.7 and 4.8, the Board shall rank all passing applicants on a list with the applicant receiving the highest score at the top of the list and the applicant receiving the lowest passing score at the bottom of the list.

In the case of tied scores, the tie will be broken by giving preference to the applicant who received the highest score on the oral test. In the event the qualifying applicant received identical scores, the order of listing shall be determined by the earliest application received.

4.10 Duration of Eligibility List.

The Town shall notify the Board of a vacancy in the police force to be filled by promotion and shall request the certification of an eligibility list. The Board shall certify for each vacancy the names of three persons on the eligibility list who have received the highest average in the last preceding promotional examination held within a period of six months preceding the date of the request for the eligibility list.

4.11 Appointment Procedure.

- a) The ranking promotional positions, except the Chief of Police, shall be filled only in the following manner:
 - 1) The Town Council shall notify the Board of any vacancy which is to be filled and shall request the certification of three (3) names from the eligibility list;
 - 2) If three (3) names are not available, then the Board shall certify the name(s) remaining on the list;
 - 3) The Town Council shall make an appointment from one of the three names certified with sole reference to the merits and fitness of the candidates.
- b) The Town Council may object to one or more of the persons certified for the reasons set forth in Section 4.4, of these Rules and Regulations. If the candidate to whom the Town Council objects fails to timely exercise the rights of appeal under Section 4.5, or if the Board declines to uphold the appeal, the Board shall strike the name of that candidate from the eligibility list and certify the next highest name for inclusion on the list of three candidates for each name stricken off.

4.12 Probationary Period.

Every successful applicant for a promotional position within the Police Department shall serve a twelve (12) month probationary period. The probationary period will begin on the first day of the promotion to the respective ranking position.

A Full-Time Police Officer promoted to a ranking position, during probation, may be returned to the position from which they were promoted, for cause for the reasons set forth in Section 4.4, of these rules and regulations, or because of incapacity for duty due to alcohol or drugs.

In addition, a probationary promoted police officer may be returned to their previous position, if the probationary police officer does not meet the requirements and expectations of the position and documentation is accurately noted.

The Chief of Police shall submit a final probationary report, not less than ten (10) days or more than fifteen (15) calendar days before the next regular meeting of the Town Council immediately preceding the end of the probationary period. Each report shall be submitted in writing to the Town Council. Within five (5) calendar days after receiving a probationary report from the Chief of Police, if the conduct of the probationer has not been satisfactory to the Town, the probationer shall be notified in writing by the Town that the appointment will not be permanent and the promoted probationary Police Officer will be returned to the previous position held, for the Town.

Any probationer who is notified in writing by the Town Council, prior to completion of the twelfth month of the probation period, that their appointment will not be made permanent, has no right of appeal under these rules and regulations.

The Town Manager or Town Secretary shall notify the Board in writing of its decision to retain or remove the probationer of such decision within five (5) calendar days and in no event beyond the last day of the probationary period.

At the end of the twelve (12) month probationary period, if the probationer is not notified in accordance with this section, a promoted ranking Police Officer shall receive permanent status in their respective promotional position.

G. CHIEF OF POLICE

4.13 Appointment of Chief of Police — Personnel Board Appointment

In the case of a vacancy in the Office of Chief of Police, the Town Council has sole discretion in selecting the individual to fill the position of Chief of Police and Council shall determine what procedure shall be followed in making the appointment or selection. If the Town requests the Board to subject that person to a noncompetitive examination, and if that person shall be certified by the Board as qualified, as a result of that non-competitive examination, that person may then be appointed to the position of Chief of Police and thereafter shall only be removed from the position of Chief of Police for the reasons set forth in Section 5.1, of these rules and regulations.

CHAPTER 5. SUSPENSIONS, REMOVALS AND REDUCTION IN RANK - FURLOUGHS

5.1 Grounds for Disciplinary Action.

- A. No person appointed to a position in the Police Department, pursuant to these Rules and Regulations, shall be suspended without pay, removed or reduced in rank except for the following reasons:
1. Physical or mental disability affecting the officer's ability to continue in service, in which case the officer shall receive an honorable discharge from service;
 2. Neglect or violation of any official duty;
 3. Violation of any law of this Commonwealth which provides that such violation constitutes a misdemeanor or felony;
 4. Inefficiency, neglect, intemperance, disobedience of orders or conduct unbecoming an officer;
 5. Intoxication while on duty;
 6. Engaging or participating in conducting of any political or election campaign while on duty or in uniform or while using Town property otherwise than to exercise the person's own right of suffrage; or
 7. Engaging or participating in the conduct of a political or election campaign for an incompatible office as provided in the applicable Municipal Code.
- B. A statement of any charges made against any officer so employed shall be furnished to the officer within five (5) days after the same are filed with the Board.
- C. No officer shall be removed for religious, racial or political reasons.

5.2 Notice of Suspension, Removal or Reduction in Rank.

Whenever a Police Officer is suspended, removed, or reduced in rank, the specific charges warranting such actions shall be stated in writing by the Town. The charges shall be stated clearly and in sufficient detail to enable the officer to understand the charges and to allow the officer an opportunity to respond to those charges. The charges shall specify the subsection of Section 5.1, which provides the basis for the disciplinary action as well as an explanation of the factual circumstances upon which the appointing authority relied in finding a violation of Section 5.1.

Within five days after the Town Council voted to impose the disciplinary action, a written statement of the charges shall be delivered to the officer either by personal service or by certified registered mail. In addition, the charges shall notify the officer of the right to appeal under Section 5.3, of these Rules and Regulations. A copy of the statement of charges shall also be served upon the members of the Personnel Board within the same allotted time.

5.3 Hearings on Suspension, Removals and Reductions in Rank.

Any Police Officer who has been suspended, removed, or reduced in rank, may appeal the decision of the Town Council by requesting a hearing with the Personnel Board. In the event an officer aggrieved by such a decision is entitled by a collective bargaining agreement to pursue a grievance on the matter, the officer must elect to pursue the matter either under the processes in place under the collective bargaining agreement or under these rules and regulations. Once an election of remedies is made, the alternate procedure is waived. When chosen, the hearing process is as follows:

- A. The hearing request must be received in writing by the Chairperson of the Board at 9955 Grubbs Rd, Wexford, PA 15090, requesting a hearing, within ten (10) days after the Police Officer received notice of the discipline. The officer may make written answers to any charges filed not later than the date fixed for the hearing. Failure of the officer to provide written answers to any of the charges shall not be deemed an admission by the officer. The Board shall schedule a hearing within ten days from the written request for a hearing unless continued by the Board for cause at the request of the Town of McCandless or the officer. Notwithstanding this provision, the failure of the Board to hold a hearing within ten days from the filing of the charges in writing shall not result in the dismissal of the charges filed. A hearing shall be open to the public, or closed to the public, as desired by the individual requesting the hearing.
- B. The Town and the person sought to be suspended, removed or demoted shall at all times have the right to employ counsel before the Personnel Board and upon appeal to the Allegheny County Court of Common Pleas. The Personnel Board shall be represented by legal counsel who shall not be the Town Attorney or an attorney within the office of the Town Attorney. At any hearing, the officer against whom the charges have been made may be present and represented by counsel, may call witnesses and present testimony and documentation in his defense. The Town may also be represented by counsel, call witnesses and present evidence as is necessary to support the charges. The employee, the Town and the Personnel Board have the right to call and question witnesses and to question witnesses called by others. All testimony shall be taken under oath to be administered by the Chairperson. A stenographic record of all testimony shall be taken at every hearing and preserved by the Board. In the event the charges are dismissed, the record shall be sealed and not be available for public inspection.

- C. Evidence presented at the hearing may be oral or documentary. The parties shall not be bound by technical rules of evidence, and all relevant evidence of reasonably probative value may be received. Reasonable examination and cross examination shall be permitted. The Chairperson of the Personnel Board shall rule on the admissibility of evidence. In the event another Personnel Board member should disagree with the ruling of the Chairperson, the Personnel Board may recess to resolve the difference of opinion. The Chairperson shall reaffirm or modify his ruling as soon as the hearing has resumed in accordance with the decision of the majority of the Personnel Board. In conducting the hearing, the Commission's standard of review shall be to determine whether sufficient evidence has been presented to support the statutory reason for the disciplinary action. If the Board finds that sufficient evidence has been introduced to support the charge, the Board shall not modify the penalty imposed by the Town unless it finds that the penalty imposed was arbitrary, discriminatory or an abuse of the Town Council's discretion. In considering the appropriateness of the discipline, the Board shall not substitute its judgment for that of the Town Council. The Board may request post-hearing briefs, and shall issue a written decision containing specific findings of fact and conclusions of law within thirty (30) days of receipt of the hearing transcript.
- D. In the event that the Board fails to uphold the charges, then the Officer shall be reinstated with full pay for the period of the suspension, removal, or reduction in rank. No charges related to the suspension, removal or reduction in rank shall be officially recorded in the officer's official personnel records, nor may any of these charges be held against the officer for future merit pay raises or promotional opportunities.

5.4 Hearing Procedure.

- A. A member of the Personnel Board shall meet or otherwise confirm with the employee and the Town Manager within seven days of the receipt of the request for a hearing:
 - a. The date, time and location of the hearing;
 - b. Whether the hearing will be public or closed; and
 - c. Whether the employee requesting a hearing will employ counsel.
- B. All testimony shall be given under oath administered by the chairperson, or in the absence of the chairperson, the vice chairperson. The Board shall have the power to issue subpoenas as set forth in Section 2.12, of these rules and regulations.
- C. Unless Town Council or the person sought to be suspended, removed, or reduced in rank requests that the proceedings before the Board be open to the public, the proceedings before the Board pursuant to this section shall be held in the nature of a closed executive session that shall not be open to the public. Any such request shall be presented to the Board before the hearing commences. The deliberations of the Board including interim rulings on evidentiary or procedural issues, may be held in private and shall not be subject to a request for being open to the public

by the Town or to the person sought to be suspended, removed or reduced in rank. The Board's disposition of the disciplinary action shall constitute official action which shall occur at a public meeting held pursuant to 65 Pa. C.S. Ch. 7 (relating to open meetings).

- D. The Chairperson shall open the hearing by reading the employee's request for hearing. If the hearing is a closed hearing, the Chairperson shall require each person present in the hearing room to identify himself and state his position in the hearing. The Chairperson shall then read the communication to the employee imposing discharge, suspension or demotion. The Chairperson shall then have the Town or the supervisory official who ordered the discharge, suspension or demotion present the facts of the charge or case against the employee. The employee who has been discharged, suspended or demoted shall then be given the opportunity to present his case against the discharge, suspension or demotion. If either the Town (or its supervisory official) or the employee wishes to present a summation of the evidence, either individually or through counsel, such summation shall be briefly and concisely stated, with the employee's summation being last.
- E. All parties concerned shall have an immediate right of appeal to the Court of Common Pleas of Allegheny County, and the case shall be determined as the court deems proper. No order of suspension made by the Board shall be for a longer period than one (1) year. The appeal with the Court of Common Pleas shall be taken within thirty (30) days from the date of entry by the Board of its final order and shall be by petition, the employee shall be entitled to secure a full and complete transcript of the record of the hearing by the Personnel Board at the cost of the employee. Upon the appeal being taken and docketed, the Court of Common Pleas shall fix a day for the hearing and shall proceed to hear the appeal on the original record and additional proof of testimony as the parties concerned may desire to offer into evidence. The decision of the court affirming or revising the decision of the Board shall be final, and the officer shall be suspended, discharged, reduced in rank or reinstated in accordance with the order of the court.
- F. The employee shall be responsible for any hearing costs he incurs, including, but not limited to, the employee's counsel, court reporter, witnesses and other fees.

5.5 Furloughs.

If for reasons of economy or other reasons it shall be deemed necessary by the Town to reduce the number of paid officers, the following procedure shall be followed:

- 1) The Town shall first furlough the person or persons, including probationers, last appointed to the respective force. Such removal shall be accomplished by furloughing in numerical order commencing with the person last appointed until such reduction shall have been accomplished.

- 2) If the Town decides to increase the size of the Police Department officer personnel, the furloughed Police Officers shall be reinstated in order of their seniority in the Police Department. Employees notified of reinstatement must accept reinstatement within thirty (30) days of receipt of such notice, otherwise such employee shall be deemed to have waived any right to reinstatement.
- 3) These reductions in force provisions are not applicable to the Chief of Police.

Adopted and approved by the Personnel Board of the Town of McCandless this _____ day of _____, 2025.

ATTEST:

By: _____
Matthew Shipley, Chairperson
Personnel Board

Adopted and approved by the Personnel Board of the Town of McCandless this _____ day of _____, 2025.

ATTEST:

Town Manager

By: _____
President Town Council

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION NO. 2025-06**

A RESOLUTION DECLARING THE TOWN'S INTENT
TO REQUEST A GREENWAYS, TRAILS AND
RECREATION PROGRAM GRANT FROM THE
COMMONWEALTH FINANCING AUTHORITY FOR
THE CONSTRUCTION OF A SIDEWALK ALONG
INGOMAR ROAD BETWEEN GRUBBS AND
KUMMER ROADS

WHEREAS, McCandless wants to provide designated and constructed routes that make pedestrian activity safer and more comfortable and convenient as it seeks to serve current residents and businesses and attract newcomers.

WHEREAS, active transportation and connectivity is outlined as a major goal in the Comprehensive Plan of the Town of McCandless.

WHEREAS, the Comprehensive Plan outlines the creation of a Pine Creek Trail

WHEREAS, sidewalk segments of the Pine Creek Trail have already been constructed

WHEREAS, a proposed sidewalk segment that runs from the end of Grubbs Road, east along Ingomar Road to its intersection with Kummer Road would connect an already-constructed sidewalk portion of the trail to the entrance of North Park.

NOW, THEREFORE, BE IT RESOLVED, that the Town of McCandless of Allegheny County hereby request an Greenways, Trails and Recreation Program (GTRP) grant of \$250,000.00 from the Commonwealth Financing Authority to be used for the construction of a sidewalk along Ingomar Road between Grubbs and Kummer Roads.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate Jason Singer, Town Council President, and John F. Schwend, Town Manager, as the official(s) to execute all documents and agreements between the Town of McCandless and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this 12th day of May, 2025.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary


President

I, John Schwend, duly qualified secretary of the Town of McCandless, Allegheny County, PA, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by majority vote of the Town Council of the Town of McCandless at a regularly convened meeting thereof held on May 12th, 2025 and said Resolution has been recorded in the Minutes of the Town of McCandless and remains in effect as of this date.

Signature: _____ Date: _____

Ingomar Rd Sidewalk

Legend

 Proposed Sidewalk

NORTH
PARK

Pine Creek

Grubbs Rd

Ingomar Rd

Kummer Rd

Google Earth

Image © 2025 Airbus



200 ft

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION NO. 2025-07**

A RESOLUTION DECLARING THE TOWN'S INTENT
TO DESTROY PUBLIC RECORDS IN ACCORDANCE
WITH THE SCHEDULES AND PROCEDURES FOR
DISPOSITION OF RECORDS AS SET FORTH IN THE
MUNICIPAL RECORDS MANUAL APPROVED ON
JULY 16, 1993 AND AS AMENDED.

WHEREAS, by virtue of Resolution No. 7 of 2003, the Town of McCandless declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and as amended, and

WHEREAS, in accordance with Act 428 of 1968, and as amended, each individual act of disposition shall be approved by resolution of Town Council;

NOW, THEREFORE, BE IT RESOLVED, that the Town of McCandless, Allegheny County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Real Estate and Per Capita Tax Office – Real Estate and Per Capita Tax computer generated batch posting reports for 2021 and prior tax years, Tax Certification letters issued in 2021 and prior calendar years.

Business Privilege Tax Office – Final tax returns with supporting documentation, including taxpayer correspondence, proprietary information, and required supporting federal or state tax return documents for 2017 and prior tax filing years.

Finance/Personnel – A/P and A/R invoices for 2017, bank statements from 2017, checks from 2024 and 2025, general fund receipts for 2017 and miscellaneous documents of no administrative value.

Police Department – Old police applications, citations for 2021, daily operations logs for 2021, driving records/ACCUTRAC/calibrations for 2020, expunged police case files, personnel discretionary leave/sick/overtime requests for 2023, vendor permits for 2021, schedule exchange requests for 2022, and vacation selections for 2024.

Building/Planning/Zoning – Residential permits for 2014.

Department of Public Works – Expired park pavilion permits, expired right-of-way occupancy permits and expired certificates of insurance.

Administration – Miscellaneous documents of no administrative value.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this 12th day of May, 2025.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

I, John Schwend, Town Manager, do hereby certify that the within is a true and correct copy of a resolution duly adopted by the Town Council of the Town of McCandless at a regularly convened meeting thereof held on May 12th, 2025.

Signature: _____ Date: _____



A FULL-SERVICE CIVIL ENGINEERING COMPANY

 100 McMorris Road
Pittsburgh, PA 15205
 412-921-4030
 GatewayEngineers.com

May 8, 2025
C-35696

Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Attn: John Schwend, Town Manager, Town of McCandless

RE: Schramm Subdivision
Planning Module Recommendation

Dear John:

We have reviewed the Planning Module submitted by E.A. Thaner Consulting for the above referenced project. Based on the information provided by E.A. Thaner Consulting, the previously approved Schramm subdivision will create two lots, one with an existing residence with a connection to the public sewer system and the other lot which requires a new sewer tap. The proposed new single family lot will generate a net increase in sanitary sewage flow of 400 gallons per day to the McCandless Township Sanitary Authority (MTSA) collection and conveyance systems which flows through the Ohio River interceptor and to the Allegheny County Sanitary Authority (ALSOCAN) Treatment Plan, who have already approved the development to be accepted in the system.

We recommend the following actions be taken on the attached documents:

1. Adoption of the standard Resolution for Plan Revision for New Land Development and approval to Transmit the Planning Module to the PADEP by the Town Council. This motion would be recommended to occur immediately after any motion for final plan approval. Both the resolution and transmittal pages must be signed by the Town Manager.
2. The Component 4A must be reviewed, completed and signed by the Town Manager.

FULL-SERVICE CIVIL ENGINEERING

ASSET MANAGEMENT • ENVIRONMENTAL • GEOTECHNICAL
LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • SURVEYING • TRANSPORTATION

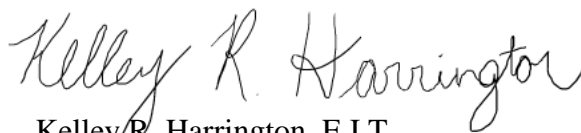
After completion of the above, we recommend that the original signed documents be provided to Ed Thaner at E.A. Thaner Consulting who will submit the entire package to the PADEP.

If you should have any questions, please call.

Sincerely,
THE GATEWAY ENGINEERS, INC.



Daniel S. Deiseroth, P.E.
Town Engineer



Kelley R. Harrington, E.I.T.
Project Manager

cc: Lucas Holden, Land Use Administrative Assistant, Town of McCandless
Steve Korbel, Solicitor, Town of McCandless
McCandless Township Sanitary Authority
E.A. Thaner Consulting, 460 McKinney Road, Wexford, PA 15090
Schramm Living Trust, 9715 Harmony Drive, Pittsburgh, PA 15237

g:\projects\35000 mccandless\35696 schramm sd_planning module\planning module recommendation - schramm sd.docx

OFFICIAL
TOWN OF McCANDLESS
RESOLUTION NO. 2025-08

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Ron Schramm has proposed the development of a parcel of land identified as land developer Schramm Subdivision , and described in the attached Sewage Facilities Planning Module, and name of subdivision proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify).

WHEREAS, Town of McCandless finds that the subdivision described in the attached Municipality Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Councilmembers of the Town of McCandless hereby adopt and submit to DEP for its approval as a revision to the “Official Sewage Facilities Plan” of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

Motion made by Councilmember _____, seconded by Councilmember

_____, and this resolution is adopted this 12th day of May, 2025.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Manager

President


I, John Schwend, Town Manager, do hereby certify that the within is a true and correct copy of a resolution duly adopted by the Town Council of the Town of McCandless at a regularly convened meeting thereof held on May 12th, 2025.

Signature: _____

Date: _____



A FULL-SERVICE CIVIL ENGINEERING COMPANY

 100 McMorris Road
Pittsburgh, PA 15205
 412-921-4030
 GatewayEngineers.com

May 8, 2025
C-35332-0004

Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Attn: John Schwend, Town Manager, Town of McCandless

RE: Rachel Carson EcoVillage
Recommendation for Bond Release 2


Dear John,


I am in receipt of a request for release of funds dated April 22, 2025, from Stefani Danes at Rachel Carson EcoVillage for the above referenced project in the amount of \$112,849.76. This includes partial payment for work completed from March 10, 2025 to April 21, 2025 for E&S controls, excavation, and a storm sewer culvert. Our office conducted an inspection on May 7, 2025 to verify this request. Based on our inspection the anti-vortex device is still not installed on the riser pipe in the sediment basin, only one of the two rock construction entrances is installed, the wall adjacent to the 60-inch culvert is not installed, and there appears to be more earthwork remaining than requested, therefore, we are not recommending the full amount requested.

Based on the above, I recommend that the financial security currently in place be reduced from \$1,411,308.39 to \$1,322,384.66 for a total reduction of \$88,923.73.

If you should have any questions, please call.

Sincerely,
THE GATEWAY ENGINEERS, INC.


Daniel S. Deiseroth, P.E.
Town Engineer


Kelley R. Harrington, E.I.T.
Project Manager

cc: Diane M. Romanek, Executive Assistant
Brad Iannuzzi, Public Works Superintendent, Town of McCandless
Lucas Holden, Planning Assistant, Town of McCandless
Stefani Danes, Rachel Carson EcoVillage, Inc.



G:\Projects\35000 McCandless\35332 Sisters of Divine Prov\0004 Rachel Carson Ecovillage\Land Development\Docs\Bond\bond release 2.docx

FULL-SERVICE CIVIL ENGINEERING

ASSET MANAGEMENT • ENVIRONMENTAL • GEOTECHNICAL
LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • SURVEYING • TRANSPORTATION



A FULL-SERVICE CIVIL ENGINEERING COMPANY

 100 McMorris Road
Pittsburgh, PA 15205
 412-921-4030
 GatewayEngineers.com

April 15, 2025
C-35683-0001

Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Attn: John Schwend, Town Manager

Re: Hilltop Lane Lot Line Revision Plan Review


Dear John,

We have reviewed the above referenced lot line revision for Parcel 1207-R-00127-0000-00 (8.3831 acres) and Parcel 1207-R-00162-0000-00 (8.3701 acres) in the R-VL Very Low Density Neighborhood Zoning District. The proposed lot line revision results in Lot 1 (6.7618 acres) and Lot 2 (9.9914 acres). The existing 12 ft wide private right-of-way is being extinguished and an access and utility easement with a minimum width of 25 ft is being proposed. The plan revision dated 26, 2025, as prepared by Hampton Technical Associates, Inc. addressed the technical requirements of our February 24, 2025 letter.


The revised plan we received, dated March 27, 2025, still meets the technical requirements of the Ordinances. It appears the proposed private right-of-way line was adjusted on proposed Lot 1.

The plan has been reviewed for conformance to Town Ordinance standards only. The review is based on surveys and a plan prepared by others and assumes this information is correct and valid as submitted. If you should have any questions, please call.

Sincerely,
THE GATEWAY ENGINEERS, INC.



Daniel S. Deiseroth, P.E.
Town Engineer



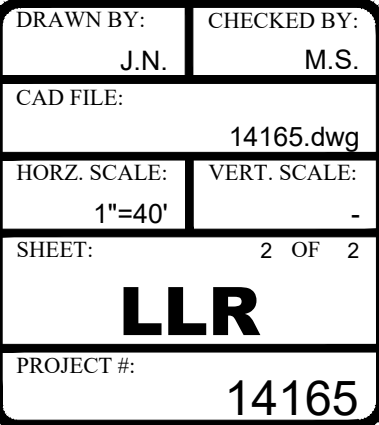
Kelley R. Harrington, E.I.T.
Project Manager

cc: Brad Iannuzzi, Public Works Superintendent, Town of McCandless
Lucas Holden Land Use Administrative Assistant, Town of McCandless
Steve Korbel, Solicitor, Town of McCandless
Mark Schmidt, Hampton Technical Associates, Inc., marks@hampton-tech.net
Marco Anzalone, Sterling James LP., marco.anzalone@wolfe.com
Jon David & Beth Anne Wagner, jdw5076@gmail.com

G:\Projects\35000 McCandless\35683 Wagner SD R-2\0001 Lot Line Revision\Docs\review 3.docx

FULL-SERVICE CIVIL ENGINEERING

ASSET MANAGEMENT • ENVIRONMENTAL • GEOTECHNICAL
LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • SURVEYING • TRANSPORTATION



Z:\PROJECTS\14100 Jobs\14165\09_Dwgs\14165 Lot Line Revision.dwg, SHEET 2, 3/27/2025 8:53 AM, Jerry Nisi