



**TOWN OF MCCANDLESS
MEETING OF TOWN COUNCIL
AGENDA
JUNE 24, 2024**

1. Call to Order at 7:30 p.m.
2. Pledge of Allegiance led by Town Councilmembers
3. Announcements
 - a) The Town is currently accepting applications for the role of Town Manager. Detailed information and application instructions can be found on the Town website.
 - b) Save the Date- Community Day will be held on Saturday, September 14th.
4. Public Hearing – Regulations for Tattoo / Piercing Parlors within the Town

An ordinance which would amend the town code of ordinances, Part 13, Zoning Ordinance, to revise section 1303.180, and table 1303.E, Principal Uses – Service Uses, to add and amend regulations for tattoo/piercing parlors within the town.
5. Public Hearing – Conditional Use Application Filed by Legacy Lyfe Distribution

Seeking approval for a packing and crating warehousing/storage business (Warehouse/Distribution use category, M-C district) at 9000 Perry Hwy, Pittsburgh, PA 15237
6. Public Comment on Agenda Items Only
7. Motion to approve the following minutes, submitted to each member of Council:
 - a) Meeting of Town Council Minutes June 10, 2024
8. Reports of Committees:
 - a) Report of **ADMINISTRATION AND FINANCE COMMITTEE** (Casey)
 - i) Staff Reports
 - (1) Review and Motion to [approve/deny] Check Listing No. 5 dated May 1, 2024, to May 31, 2024, totaling \$1,361,317.67 as submitted to each member of Council and posted on the bulletin board and Town website.
 - (2) Review the Financial Summary and Dashboard Report
 - (3) Communications Report
 - (4) Junior Councilmembers' Report

ii) Liaison Reports

(1) McCandless Industrial Development Authority – Doug Arlow - NO MEETING(2) North Hills Council of Governments – Jason Singer – NO MEETINGiii) Public Comment on Administration and Finance Committee Itemsb) Report of PLANNING AND ZONING COMMITTEE (Arlow)

i) Staff Reports

(1) Planning Director's Report

ii) Liaison Reports

(1) Planning Commission – Doug Arlow(2) Zoning Hearing Board – Trish Cloonaniii) Public Comments on Planning and Zoning Committee Itemsc) Report of RECREATION COMMITTEE (Giorgetti)

i) Liaison Reports

(1) Finance Development & Promotional Committee for the Heritage and Cultural Center – Don Hart(2) Activities Advisory Ad-Hoc Committee – Trish Cloonan – NO MEETINGii) Public Comments on Recreation Committee Items

9. Town Manager's Report

a) Engineer's Report

10. Town Attorney's Report

11. Old Business

12. New Business

a) Motion to (Accept and Approve/Deny) the Deferred Retirement Option Plan agreement and election of Lieutenant Jeffrey Basl of the McCandless Police Department

b) Motion to (Accept and Approve/Deny) the Deferred Retirement Option Plan agreement and election of Sergeant Christopher Guzzo of the McCandless Police Department

13. Public Non-Agenda Comments

14. Adjournment to Executive Session to discuss personnel matters.

Respectfully submitted,

Jason Dailey/

Interim Town Manager

OFFICIAL TOWN OF McCANDLESS
RESOLUTION No. 12 OF 2016**A RESOLUTION OF THE TOWN OF McCANDLESS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, TO PRESCRIBE RULES FOR PUBLIC COMMENT AT MEETINGS OF TOWN COUNCIL**

WHEREAS, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq., as well as Sections 405 and 406 of the Town of McCandless Charter, require the Town of McCandless to provide a reasonable period of time at each advertised regular or special meeting of Town Council for residents and taxpayers to address Council on matters of general or special concern, official action or deliberation on matters under consideration by Council; and

WHEREAS, Section 406 of the Charter provides that Council shall adopt and enforce such reasonable rules and procedures as may be necessary for the orderly conduct of its business; and

WHEREAS, the Town Council of the Town of McCandless has determined that both its compliance with the Sunshine Act and the efficient and effective conduct of its meetings and the maintenance of order at said meetings would be advanced by the promulgation of a set of rules regarding such public comment.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of McCandless as follows:

Section 1.

1. A separate period of public comment shall be held for each agenda item considered at each advertised regular or special meeting (business meeting) of the Town Council of the Town of McCandless after comments are made by Council, but before the item is voted upon. These comments shall be limited to the agenda items currently before Council. At the end of a regular or special meeting (business meeting), a public comment period will be held for general comments on matters of Town concern. This comment period will be subject to the same rules applicable to public comments.

2. The President of Town Council shall preside over the public comment period and shall recognize residents or taxpayers of the Town wishing to offer comment during such period.

3. Public comment shall be limited to residents or taxpayers of the Town. Any resident or taxpayer wishing to address Town Council during such public comment period shall provide their name and address prior to the public comment period. The Town shall have written forms for such identification prepared and available at each such advertised regular or special meeting of Town Council.

4. Each resident or taxpayer who has signed in and who wishes to speak shall address the President of Town Council and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action or deliberation which are or may be before the Town Council and which relate to matters on the agenda except for the open comment period at the end of a regular or special meeting (business meeting).

5. The President of Town Council may rule out of order any offensive, insulting, threatening, scandalous or obscene comments as determined by the President to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting or who becomes boisterous or who makes threats against any person or against public order and security may be forthwith barred by the President of Town Council from continued attendance at that meeting unless permission to continue shall be granted by a majority vote of those Council members present.

6. Each individual person's comments shall be limited to a maximum of five (5) minutes and each individual shall be given an opportunity to comment on each agenda item at each regular or special meeting (business meeting). When a group of persons wishes to address Council on the same subject matter, it shall be proper for the presiding officer to request that a spokesperson be chosen by the group to address Council and to limit the number of people addressing Council on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The President of Town Council shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. With respect to Committee meetings, the Committee Chair shall provide for a period of public comment at the conclusion of each Committee meeting, which public comment period shall be governed by the same rules applicable to comments at regular Council meetings. Public comments at Committee meetings shall be limited to comments regarding agenda items for that particular Committee meeting.

9. At each Agenda Review meeting, the President of Council shall provide for a period of public comment after each item on the agenda, which comment period shall be governed by the same rules applicable to public comments at regular Council meetings.

10. The Town endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers will be provided by the Town Administration or Town Council as appropriate.

(Adopted by the McCandless Town Council on June 27, 2016)

OFFICIAL
TOWN OF McCANDLESS
ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF McCANDLESS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWN CODE OF ORDINANCES, PART 13, ZONING ORDINANCE, AS AMENDED, TO REVISE SECTION 1303.180, AND TABLE 1303.E, PRINCIPAL USES – SERVICE USES, TO ADD AND AMEND REGULATIONS FOR TATTOO/PIERCING PARLORS WITHIN THE TOWN.

WHEREAS, the Pennsylvania Municipalities Planning Code, 53 P.S. §§10101 *et seq.*, (“MPC”) authorizes the Town of McCandless (“Town”) to enact, amend, and repeal zoning, subdivision, and land development ordinances and to implement comprehensive plans within the Town; and

WHEREAS, the Town on March 24, 1969, by Ordinance No. 519 enacted Article 13 of the Town Code of Ordinances, Planning and Zoning Code which regulated zoning, land development and subdivision within the Town; and

WHEREAS, the Town on June 26, 2023, by Ordinance No. 1540 amended Article 13 to repeal and replace the same in its entirety with a new Part 11, Subdivision and Land Development, and a new Part 13, Zoning Ordinance (“Zoning Ordinance”); and

WHEREAS, following review, Town Council believes it to be in the best interest of the Town to make certain additional amendments to the Zoning Ordinance to better reflect the needs of Town residents as they relate to tattoo/piercing parlor uses within the Town; and

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Town Council of the Town of McCandless, following review and recommendation by the Town Planning Commission and a duly advertised public hearing on the same, that:

Section 1. Part 13 of the Town of McCandless Code of Ordinances, Zoning Ordinance, is hereby amended by amending Table 1303.E, Principal Uses – Service Uses, by inserting the underlined text as follows:

Table 1303.E Principal Uses - Service Uses

TOWN OF MCCANDLESS ZONING ORDINANCE DISTRICT USE TABLE Key: P = Permitted by-Right SE = Permitted by Special Exception C = Conditional Use Blank Cell = Non-Permitted Use	MAPPED ZONING DISTRICTS								
	Civic District	Very Low Density Neighborhood	Low Density Neighborhood	Moderate Density Neighborhood	Neighborhood Center	Corridor District	Urban District	Town Center	Special District
Uses	CD	R-VL	R-L	R-M	M-N	M-C	M-U	TC	SD
Adult Day Care Center					P		P	P	
Animal Daycare & Training						P	P		
Automobile Fueling						SE	SE		
Automobile Sales and Rental						P	P		
Automobile Service/Car Wash						P	P		
Brew Pub					C	P	P	P	
Cattery					P	P	P		
Child Day Care					P		P	P	P
Drinking Places					C		P	P	
Drive-Through Business					SE				
Eating Places					P	P	P	P	
Entertainment Assembly							P	P	
Kennel						P	P		
Medical Clinic					SE	SE	SE	SE	
Microbrewery, Microdistillery, Microwinery					C	P	P	P	
Office Uses	P				P	P	P	P	
Pawn Shop/Check Cashing Establishment						P	P		
Private Club							P	P	
Self-Storage Facility						C			
Self-Storage Facility, Indoor, Climate-Controlled						C	C		
Service, General	P					P	P	P	
Service, Neighborhood	P				P	P	P	P	
Smoking Places						P	P	P	
Tattoo/Piercing Parlor					P	P	P	P	

Section 2. Part 13 of the Town of McCandless Code of Ordinances, Zoning Ordinance, is hereby amended by amending § 1303.180, Principal Uses – Service Uses, by inserting the underlined text and deleting the stricken text as follows:

(X) *Tattoo/Piercing Parlor*: Establishments primarily in the business of applying lettering, art, and other images with permanent ~~and semi-permanent~~ inks, paints, pigments, or piercings to the body of patrons. Semi-permanent makeup application services typically offered at Beauty Salons are not included in this Use. ~~The following Use regulations apply:~~

1. ~~Proximity to Certain Uses. No Building or Premises shall be used, and no Building shall be erected or altered, which is arranged, intended or designed to be used for an Tattoo/Piercing Parlor if any part of such Building or Premises is situated on any part of a Lot within a 250 foot radius in any direction of any Lot used for, or upon which is located any Building or Structure used for any Residential and Lodging Use, Religious Institution, Medical Clinic, medical office, Hospital, school, facility attended by Persons under the age of 18 (including but not limited to school programs, children's museums, camps, and athletic leagues), Park, or other Tattoo/Piercing Parlor.~~

Section 3. If any of the provisions or terms of this Ordinance shall be held invalid for any reason whatsoever, then, unless such provision or term is material to this Ordinance as to render this Ordinance impracticable to perform, such provision or term shall be deemed severable from the remaining provisions or terms of this Ordinance and shall in no way affect the validity or enforceability of any other provisions hereof.

Section 4. All prior ordinances are hereby repealed in whole or in part to the extent inconsistent herewith.

ORDAINED AND ENACTED into law this _____ day of _____ 2024,
effective immediately.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

Town of McCandless All Funds
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

PAGES	FUND NO	FUND DESCRIPTION				Check Amount
9	01	GENERAL FUND CHECKING ACCOUNT (FUND 01)				\$ 810,062.39
1	01	PAYROLL CHECKING ACCOUNT (FUND 01)				\$ 323,422.24
1	01	FIRE APPARATUS CHECKING ACCOUNT (FUND 01)				\$ -
1	15	TRANSPORTATION DISTRICT FUND CHECKING ACCOUNT (FUND 15)				\$ -
2	18	CAPITAL IMPROVEMENTS FUND CHECKING ACCOUNT (FUND 18)				\$ 223,498.13
1	19	ASSESSMENT FUND CHECKING ACCOUNT (FUND 19)				\$ -
1	35	STATE HIGHWAY AID CHECKING ACCOUNT (FUND 35)				\$ -
1	91	REAL ESTATE AGENCY FUND CHECKING ACCOUNT (FUND 91)				\$ 4,334.91
Total Checks						\$ 1,361,317.67

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	5/01/2024	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	63.84	63.84
5752	5/03/2024	ADP, INC	UNEMPLOYMENT	Unemployment Comp Management Fees	162.84	162.84
5753	5/03/2024	AMERICAN ROCK SALT COMPANY LLC	ROCK SALT	Rock Salt	16,676.75	16,676.75
5754	5/03/2024	BEST FEEDS NORTH PARK	LANDSCAPING SUPPLIES	Landscaping Supplies	25.98	25.98
5755	5/03/2024	BON TOOL COMPANY	UNIFORM EQUIP	Uniform Equipment	216.32	216.32
5756	5/03/2024	CARQUEST AUTO PARTS	OTHER SUPPLIES	Other Operating Supplies	57.82	57.82
5757	5/03/2024	CLEVELAND BROS. EQUIPMENT CO.	MACHINERY PARTS	Machinery Parts	372.80	372.80
5758	5/03/2024	COMCAST	WIFI - VESTAL PARK	Other Operating Supplies	153.63	153.63
5759	5/03/2024	Retired Police Officer	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	680.75	680.75
5760	5/03/2024	EMPLOYMENT PARTNERS BENEFITS FUND	HEALTH INSURANCE PUBLIC WORKS Pay period ending 4/07/2024, Employer Medical Teamsters, Health Ins-DPW Pay period ending 4/21/2024, Employer Medical Teamsters, Health Ins-DPW	Healthcare Public Works Laborer Health Insurance	37103.00 1686.50	38,789.50
5761	5/03/2024	EPPLER, MICHAEL	VEHICLE SAFETY INSPECTOR TRAINING - REIMBURSEMENT	Other Operating Supplies	99.98	99.98
5762	5/03/2024	EQUIPARTS CORP	PARK SUPPLIES	Other Operating Supplies	407.01	407.01
5763	5/03/2024	EVEY, JASON	UNIFORM REIMBURSEMENT	Uniform Clothing	274.49	274.49
5764	5/03/2024	GATEWAY ENGINEERS INC.	BAIERL LOT - EXPANSION KINDER CARE BAIERL LOT 2024 MS4 PROGRAM OLD PERRY BRIDGE - DUE DILIGENCE MURN - GRADING FILL SITE DUE DILIGENCE GENERAL ENGINEERING COTTINGHAM CT INSPECTION SHULTS FORD EV MCC TOWNHOUSE PHASE 3 RACHEL CARSON ECO-VILLAGE VALVOLINE WEAVER PLAN 2024 GIS PROGRAM BOEHLER PLAN BLAZIER DRIVE SUBDIVISION PLAN NO. 5 RIDGE - MARWAH 10384 PERRY HWY GRADING 10545 KUMMER STORMWATER MCC PARKS MASTER RFP ESCROW - \$16,593.55 TOWN - \$13,206.65	Baierl Parking Lot McCandless Kindercare Baierl Subaru Lot Review - Vehicle Storage Area The Ridge - Marwah 10247 Grading Permit The Boehler Plan McCandless Square Phase III The Weaver Plan Cottingham Court Grading Permit Shults Ford/Lincoln Dealership Land Development Valvoline Rachel Carson Eco-Village 10545 Kummer Rd stormwater review 10384 Perry Hwy Grading General Engineering Engineering	67.75 30.00 270.00 7572.00 258.00 1298.25 1531.75 264.00 579.00 660.00 1317.00 252.00 972.00 1521.80 3076.50 720.00 6483.65 2926.50	29,800.20
5765	5/03/2024	HILL INTERNATIONAL TRUCKS NA LLC	PARTS - #3114 PARTS - #3101 PARTS - #3107 PARTS - #3109	Vehicle Parts	1,588.71	1,588.71
5766	5/03/2024	Retired Police Officer	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	1,433.11	1,433.11
5767	5/03/2024	KOLEK, ANDREW	UNIFORM REIMBURSEMENT	Uniform Clothing	161.09	161.09
5768	5/03/2024	KONICA MINOLTA	BIZHUB C550i & BIZHUB C300i LEASES	Office Equipment Leasing	584.05	804.40
5769	5/03/2024	Machesney, David A	UNIFORM REIMBURSEMENT	Uniform Clothing	106.98	106.98
5770	5/03/2024	Retired Police Officer	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	750.52	750.52
5771	5/03/2024	Retired Police Officer	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	1,743.81	1,743.81
5772	5/03/2024	MATHESON TRI-GAS INC.	ACETYLENE & HIGH PRESSURE TANKS	Vehicle Parts	225.37	225.37
5773	5/03/2024	MCCANDLESS POLICE OFFICERS ASSOCIATION	Pay period ending 4/07/2024,MPOA Dues Pay period ending 4/21/2024,MPOA Dues	Union Dues - Police	1,350.00	1,350.00
5774	5/03/2024	MICHAEL BROTHERS HAULING, INC	GLASS RECYCLING	Hard to Recycle Items	400.00	400.00
5775	5/03/2024	MOCKENHAUPT BENEFITS GROUP	RETIREMENT PLAN FEES	Retirement Plan Fees	825.00	825.00

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5776	5/03/2024	MRM WORKERS' COMP FUND	WORKERS COMP PREMIUM	Town Manager/Asst Mgr Workers Comp Administrative Staff Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Administrative Staff Workers Comp - RET Administrative Staff Workers Comp - Citizen Info Department Head Workers Comp Administrative Staff Workers Comp Police Officer Workers Comp Department Head Workers Comp Volunteer EMT Workers Comp Administrative Staff Workers Comp Supervisor Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Supervisor Workers Comp Laborer Workers Comp Crossing Guard Workers Comp	11.48 22.96 11.48 34.44 11.48 11.48 398.60 22.96 11559.40 11.85 137.30 11.48 23.70 11.85 11.48 11.85 11.48 35.55 5112.90 568.10 852.15 5.64 568.10	19,457.71
5777	5/03/2024	NORTHLAND PUBLIC LIBRARY	QUARTERLY INSTALLMENT	Northland Public Library	167,835.50	167,835.50
5778	5/03/2024	O'REILLY AUTO PARTS	PARTS - #3184 PARTS - MACHINERY	Machinery Parts	171.83	171.83
5779	5/03/2024	PENN POWER	TRAFFIC SIGNAL SCHOOL ZONE DPW DEVLIN PARK	Traffic Signal Electricity Electricity	949.96 136.41 405.83 165.54	1,657.74
5780	5/03/2024	PERFECTION SERVICES, INC.	COMPUTERS - PARKS COMPUTERS - PD	Computers Computers	1103.99 7032.00	8,135.99
5781	5/03/2024	PITTSBURGH PUBLIC SAFETY SUPPLY	UNIFORM - SHANAHAN	Uniform Clothing	20.00	20.00
5782	5/03/2024	POINT SPRING & DRIVESHAFT CO	PARTS - #3109	Vehicle Parts	339.91	339.91
5783	5/03/2024	SABRE EQUIPMENT, INC.	PARTS	Vehicle Parts	412.00	412.00
5784	5/03/2024	SCOTT ELECTRIC CO.	TRAFFIC SIGNAL PARTS	Traffic Signal Parts	66.94	66.94
5785	5/03/2024	SHULTS FORD LINCOLN	PARTS - #2111 PARTS - #6132 AA REPAIRS - #2109 REPAIRS - #2101	Vehicle Parts Vehicle Repairs	112.20 224.38 1376.56	1,713.14
5786	5/03/2024	Retired Police Officer	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	56.78	56.78
5787	5/03/2024	T-MOBILE	MONTHLY WIRELESS	Monthly Telephone Charges Internet Fees Monthly Telephone	80.36 40.18 80.36 684.00 21.14 80.36 40.18 200.90	1,227.48
5788	5/03/2024	TEAMSTERS LOCAL 636	Pay period ending 4/07/2024, DPW Dues Pay period ending 4/21/2024, DPW Dues	Union Dues - Public Works	1,998.00	1,998.00
5789	5/03/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	51.80 212.02	263.82
5790	5/03/2024	UNITED AUTO SUPPLY	LUBRICANTS PARTS - #2101 PARTS - #2111 PARTS - #6135-1 AA	Vehicle Parts Lubricants Vehicle Parts	67.06 965.95 739.14	1,772.15
5791	5/03/2024	VERIZON	INTERNET	Internet	221.98	221.98
5792	5/03/2024	WISSNER, JEFF	UNIFORM - REIMBURSEMENT DRIVING COMMITTEE MEETING	Uniform Clothing Seminars & Training	142.26 80.21	222.47

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5793	5/08/2024	AMAZON CAPITAL SERVICES	TAX OFFICE INK EASTER HUNT SUPPLIES OFFICE SUPPLIES - PD PAPER - DPW PARTS PARKS SANITATION SUPPLIES	General RET Office Supplies General BPT Office Supplies General Office Supplies Paper Products Vehicle Parts Sanitation Supplies General Operating Supplies	112.20 112.19 248.40 35.43 59.78 55.80 40.98	664.78
5794	5/08/2024	BEST LINE EQUIPMENT	PARTS - MACHINERY	Machinery Parts	195.77	195.77
5795	5/08/2024	BFMC, INC.	PRESSURE SEAL FORMS	RET General Operating Supplies	1,649.50	1,649.50
5796	5/08/2024	BIG DADDY WILDLIFE REMOVAL	DEER AND ANIMAL REMOVAL (10) DEER (2) LIMED DEER (1) ANIMAL	Animal Removal	630.00	630.00
5797	5/08/2024	CAMPBELL DURRANT, P.C.	PROFESSIONAL SERVICES	Town Attorney Labor Attorney	337.50 5727.62 1154.62	7,219.74
5798	5/08/2024	COMDOC, INC.	CONTRACT	Office Equipment	1,587.93	1,587.93
5799	5/08/2024	DELTA DENTAL OF PA.	DENTAL - APRIL 2024 DENTAL - APRIL 2024	Town Manager/Asst Mgr Dental Insurance Administrative Staff Dental Insurance Department Head Dental Insurance Administrative Staff Dental Insurance Administrative Staff Dental - RET Administrative Staff Dental Insurance - Citizen Info Department Head Dental Insurance Administrative Staff Dental Insurance Police Officer Dental Insurance Department Head Dental Insurance Administrative Staff Dental Insurance Department Head Dental Insurance Administrative Staff Dental Insurance Supervisor Dental Insurance	73.69 73.69 71.45 73.69 145.15 73.69 73.69 71.45 1833.24 73.69 145.15 73.69 71.45 73.69 216.60	3,144.01
0005800[VOID]	5/08/2024	DESALVO, JOE & KATHLEEN	FIRE ESCROW	Fire Escrow Interest on Primary Checking Account	0.00	0.00
5801	5/08/2024	DOCUMENT SOLUTIONS, INC.	MAP PRINTER INK	Office Supplies	191.17	191.17
5802	5/08/2024	DUQUESNE LIGHT COMPANY	SCHOOL ZONES/TRAFFIC LIGHTS GREYBROOKE - APR	Electricity Traffic Signal Electricity	50.48 1163.91	1,214.39
5803	5/08/2024	EVEY, JASON	TRAINING REIMBURSEMENT	Seminars & Training	125.00	125.00
5804	5/08/2024	GRAINGER	UNIFORM EQUIP PARTS - MACHINERY	Uniform Equipment Machinery Parts	24.09 25.44	49.53
5805	5/08/2024	GROFF TRACTOR & EQUIPMENT	PO# 566 / ACCT 88002-48054	Vehicle Parts	9,398.21	9,398.21
5806	5/08/2024	HIGHMARK INC.	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	305.69	305.69
5807	5/08/2024	JACKS AUTO PARTS	SHOP SUPPLIES PARTS	Other Operating Supplies Vehicle Parts	41.70 23.22	64.92
5808	5/08/2024	JDP	SOLICITOR BACKGROUND CHECKS	Background Checks	396.00	396.00
5809	5/08/2024	KIMBALL MIDWEST	SUPPLIES SHOP SUPPLIES SUPPLIES	Other Operating Supplies Vehicle Parts	339.97 237.93	577.90
5810	5/08/2024	LAUREL GARDENS TIRE SERVICE, INC.	TIRES TIRES - #6130-5 AA	Tires Tires	487.80 1751.96	2,239.76
5811	5/08/2024	M & R POWER EQUIPMENT	PARTS - MACHINERY	Machinery Parts	1,009.00	1,009.00
5812	5/08/2024	Machesney, David A	UNIFORM REIMBURSEMENT	Uniform Clothing	111.59	111.59
5813	5/08/2024	MARKL SUPPLY COMPANY	BULLETPROOF VEST - KOLEK BULLETPROOF VEST - EVEY BULLETPROOF VEST - BOCK BULLETPROOF VEST - EWING UNIFORM - MARGOLIN	Uniform Clothing Uniform Equipment	41.25 4964.00	5,005.25
5814	5/08/2024	McLain, Michael	CODE ENF TRAINING	Office Supplies Seminars	27.46 445.74	473.20
5815	5/08/2024	MID-ATLANTIC WASTE SYSTEMS	PARTS - #3125	Vehicle Maintenance Parts	330.30	330.30
5816	5/08/2024	MISSION SQUARE RETIREMENT	2024 - 1ST QTR	Retirement Plan Fees	5,507.40	5,507.40

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5817	5/08/2024	MOTION & CONTROL ENTERPRISES LLC	PARTS - MACHINERY	Machinery Parts	339.89	339.89
5818	5/08/2024	NORTH EASTERN UNIFORMS	UNIFORMS - EGLI	Uniform Clothing	145.00	145.00
5819	5/08/2024	NORTHLAND PUBLIC LIBRARY FOUNDATION	MEMORIAL DONATION	Services In Memorium	35.00	35.00
5820	5/08/2024	OPTIMUS RISK SERVICES	LOSS CONTROL SERVICES	Consulting Services	795.00	795.00
5821	5/08/2024	PENN POWER	TRAFFIC SIGNAL SCHOOL ZONE TOWN HALL MEMORIAL DR MONUMENT	Electricity Electricity Traffic Signal Electricity Electricity	2015.76 27.46 72.64 30.33	2,146.19
5822	5/08/2024	PETRO, JEFF	ROADSIDE CLEAN-UP SUPPLIES	Other Operating Supplies	71.78	71.78
5823	5/08/2024	RHYTHM ENGINEERING	PO# 571 - TRAFFIC LIGHT SUPPORT	Traffic Signal Repairs	6,000.00	6,000.00
5824	5/08/2024	THIRD GENERATION	MONTHLY TELEPHONE CHARGE	Monthly Telephone	1,199.21	1,199.21
5825	5/08/2024	TNT FIREWORKS	REFUND - ZONING HEARING BOARD OVERPAYMENT	Zoning Hearing Board Fee	250.00	250.00
5826	5/08/2024	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	Subscriptions	75.00	75.00
5827	5/08/2024	UNITED AUTO SUPPLY	LUBRICANTS	Lubricants	81.99	81.99
5828	5/08/2024	VERIZON CONNECT FLEET USA, LLC	VEHICLE TRACKING - APR	Communications Equipment	223.30	223.30
5829	5/08/2024	VULCAN INC.	SIGN MAKING SUPPLIES	Sign Making Supplies	1,607.55	1,607.55
5830	5/08/2024	WEST VIEW WATER AUTHORITY	6" FIRELINE 1.0 HYDRANT 6" FIRELINE 557.0 HYDRANTS	Water - Town Hall/DPW Public Hydrant Services	202.85 14937.66	15,140.51
5831	5/08/2024	WITMER PUBLIC SAFETY GROUP INC	UNIFORM ALLOWANCE	Uniform Clothing	161.83	161.83
5832	5/08/2024	WORKSITE MEDICAL	PHYSICALS	VFC Physicals	30,948.00	30,948.00
EFT	5/08/2024	FNB COMMERCIAL CREDIT CARD	APRIL 2024 - PURCHASING	General Operating Supplies Subscriptions Seminars & Training Local Meetings Membership Dues Seminars & Training General Office Supplies Miscellaneous Supplies Computers Advertising Seminars & Training Local Meetings Public Education Supplies Sign Making Supplies Other Operating Supplies	688.46 119.99 70.61 602.91 75.00 10.00 94.39 190.84 462.60 1003.31 410.00 23.90 1095.30 175.07 21.20	5,043.58
EFT	5/10/2024	ICMA - IRA	Pay period ending 5/05/2024,Roth IRA-Uniform,Roth IRA-Non Uniform	Roth IRA Contributions Withheld Roth IRA Contributions Withheld	941.78 532.69	1,474.47
EFT	5/10/2024	UNITED STATES TREASURY	Pay period ending 5/05/2024,E Fica,E Ficamed,FWT,Fica,FicaMed	Federal Income Tax Social Security Tax Medicare Tax	26851.26 29797.18 6968.74	63,617.18
EFT	5/10/2024	ICMA - 457	Pay period ending 5/05/2024,Def Comp % Uniform,Def Comp Amt Uniform,DComp Match Non,Def Comp % Non Uniform,Def Comp Amt Non Uniform	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1652.89 693.18 6215.27	8,561.34
EFT	5/10/2024	PA DEPT OF REVENUE	Pay period ending 5/05/2024,SwfPA	State Income Tax	7,227.51	7,227.51
EFT	5/10/2024	PA SCDU	Pay period ending 5/05/2024,Family Division Court	Family Court	276.92	276.92
EFT	5/10/2024	ICMA - 401	Pay period ending 5/05/2024,DC Pension,DC Pension Match,DPW Pension,DPW Pension Match	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6103.15 6103.15	12,206.30
EFT	5/10/2024	US BANK	Pay period ending 5/05/2024,Police Pension	Police Pension Withheld	5,342.57	5,342.57
5833	5/16/2024	ADP, INC	UNEMPLOYMENT	Unemployment Comp Management Fees	83.79	83.79
5834	5/16/2024	ALLIED COMMUNICATIONS OF PA	GPS AIR TIME - APR	Public Safety Equipment	339.51	339.51

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5835	5/16/2024	AMAZON CAPITAL SERVICES	SANITATION SUPPLIES UNIFORM EQUIPMENT CREDIT: INVOICE# 1R69-T3VG-W1GK OTHER SUPPLIES - DPW OFFICE SUPPLIES - DPW OFFICE SUPPLIES - TOWN OFFICE SUPPLIES - TOWN	General Office Supplies Office Supplies Sanitation Supplies Office Supplies Uniform Equipment Other Operating Supplies	-99.99 98.40 21.54 40.51 147.00 20.98	228.44
5836	5/16/2024	AQUA FILTER FRESH INC.	BOTTLED WATER - POLICE BOTTLED WATER	Other Operating Supplies Miscellaneous Supplies	63.45 79.45	142.90
5837	5/16/2024	BABST, CALLAND, CLEMENTS AND ZOMNIR, P.C.	10431 PERRY HWY VARIANCE GENERAL MATTERS LABOR AND EMPLOYMENT MATTERS RETAINER MEATH DEVELOPMENT MATTER 1100 WOODLAND DEMO VERIZON WIRELESS ZONING 849 ROSALIND RD VARIANCE 100% TOWN	Town Attorney Retainer Town Attorney	1000.00 1128.50 92.50 222.00 573.00 74.00 1114.50 2918.00	7,122.50
5838	5/16/2024	BEST FEEDS NORTH PARK	LANDSCAPING SUPPLIES	Landscaping Maintenance Supplies	50.00	50.00
5839	5/16/2024	BON TOOL COMPANY	UNIFORM EQUIPMENT	Concrete Vehicle Parts	447.95 61.95	509.90
5840	5/16/2024	C & W AUTOMOTIVE & MACHINE SHOP	REPAIRS 2018 FORD - PD PARTS - #4113 REPAIR - #2101	Vehicle Repairs	430.15	430.15
5841	5/16/2024	Casey, Robert J	REIMBURSEMENT - ALOM EXPENSES	ALOM Spring Conference	105.50	105.50
5842	5/16/2024	DO-ALL ELECTRONICS, INC.	ANNUAL RADIO TOWER RENTAL	Radio Tower Lease	4,476.35	4,476.35
5843	5/16/2024	FLYNN'S TIRE & AUTO SERVICE	ALIGNMENT	Vehicle Repairs	69.99	69.99
5844	5/16/2024	GATEWAY ENGINEERS INC.	STARBUCKS SISTERS OF DIVINE DIALYSIS CLINIC WILLIAMS/HUFNAGEL COTTINGHAM CT INSPECTION VALVOLINE BOEHLER PLAN BLAZIER DRIVE SUBDIVISION PLAN NO. 5 RIDGE - MARWAH 10384 PERRY HWY GRADING 10545 KUMMER STORMWATER MARWAH 100% ESCROW	Dialysis Clinic Sisters of Divine Providence The Ridge - Marwah The Boehler Plan McCandless Square Phase III Cottingham Court Grading Permit Williams/Hufnagel Subdivision Starbucks Valvoline 10545 Kummer Rd stormwater review 10384 Perry Hwy Grading	60.00 357.00 1829.75 611.50 252.00 129.00 459.00 338.75 849.00 812.75 1094.75	6,793.50
5845	5/16/2024	GLASSMERE FUEL SERVICE	UNLEADED & DIESEL FUEL	Unleaded Fuel Diesel Fuel	7331.71 4130.82	11,462.53
5846	5/16/2024	HILL INTERNATIONAL TRUCKS NA LLC	CREDIT - PARTS PARTS - #3104	Vehicle Parts	176.86	176.86
5847	5/16/2024	INTERNATIONAL ASSOC CHIEFS OF POLICE	IACP NET SUBSCRIBER RENEWAL 2024-25	Membership Dues	875.00	875.00
5848	5/16/2024	JACKS AUTO PARTS	CREDIT - PARTS PARTS - MACHINERY	Vehicle Parts Machinery Parts	-9.00 109.47	100.47
5849	5/16/2024	LEXISNEXIS RISK DATA MANAGEMENT	VEHICLE LAWS 2024 SUPPLIES - HNDBK	General Office Supplies Subscriptions	113.43 67.08	180.51
5850	5/16/2024	LOWE'S	GENERAL MAINTENANCE OTHER OPERATING SUPPLIES PARK OPERATING SUPPLIES TRAFFIC SIGNAL SUPPLIES PARKS - OPERATING SUPPLIES STORM - OPERATING SUPPLIES OTHER OPERATING SUPPLIES BLDG & GRNDS OPERATING SUPPLIES TRAFFIC SIGNAL PARTS	Other Operating Supplies General Maintenance Other Operating Supplies Traffic Signal Parts Other Operating Supplies	721.84 12.73 27.82 60.69 47.59 803.54 489.84	2,164.05

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5851	5/16/2024	MRM WORKERS' COMP FUND	WORKERS COMP PREMIUM	Town Manager/Asst Mgr Workers Comp Administrative Staff Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Administrative Staff Workers Comp - RET Administrative Staff Workers Comp - Citizen Info Department Head Workers Comp Administrative Staff Workers Comp Police Officer Workers Comp Department Head Workers Comp Volunteer EMT Workers Comp Administrative Staff Workers Comp Supervisor Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Department Head Workers Comp Administrative Staff Workers Comp Supervisor Workers Comp Laborer Workers Comp Crossing Guard Workers Comp	11.48 22.96 11.48 34.44 11.48 11.48 398.60 22.96 11559.40 11.85 137.30 11.48 23.70 11.85 11.48 11.85 11.48 35.55 5112.90 568.10 852.15 5.64 568.10	19,457.71
5852	5/16/2024	OVERHEAD DOOR CO OF GREATER PITTSBURGH	GARAGE DOOR MAINTENANCE	General Maintenance	758.28	758.28
5853	5/16/2024	PEOPLES GAS	DPW TOWN HALL HERITAGE CENTER	Natural Gas Natural Gas	601.57 53.31	654.88
5854	5/16/2024	POINT SPRING & DRIVESHAFT CO	PARTS - #3104	Vehicle Parts	711.60	711.60
5855	5/16/2024	QUADIENT, INC.	POSTAGE MACHINE LEASE	Office Equipment Leasing	304.64	304.64
5856	5/16/2024	RC MOWERS	PARTS - MACHINERY	Machinery Parts	264.68	264.68
5857	5/16/2024	RHYTHM ENGINEERING	PO# 562	Traffic Signal Repairs	1,240.00	1,240.00
5858	5/16/2024	S & S PROCESSING, INC.	PARKS - LANDSCAPING	Landscaping Maintenance Supplies	2,677.61	2,677.61
5859	5/16/2024	SHULTS FORD LINCOLN	PARTS - #4113	Vehicle Parts	1,246.19	1,246.19
5860	5/16/2024	STRASSBURGER MCKENNA	ZHB LEGAL SERVICES LEGAL SVCS	Enforcement Actions ZHB Legal Services	40.00 3181.50	3,221.50
5861	5/16/2024	UNIFIRST CORPORATION	UNIFORMS & MATS UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	51.80 212.02	263.82
5862	5/16/2024	UNITED AUTO SUPPLY	LUBRICANTS PARTS - MACHINERY PARTS	Lubricants Vehicle Parts Machinery Parts	873.09 319.95 10.54	1,203.58
5863	5/16/2024	VERIZON	MONTHLY INTERNET - MAY	Internet	188.99	188.99
5864	5/16/2024	VERIZON	EQUIPMENT RENTAL - MAY	Monthly Telephone Charges	8.81	8.81
5865	5/16/2024	WEST VIEW WATER AUTHORITY	PINE CREEK RD HERITAGE CENTER DPW TOWN HALL	Water - Town Hall/DPW Water Water	305.38 11.95 32.89	350.22
5866	5/16/2024	WILLIAMS WESCO INC	PROPANE	Vehicle Parts	73.80	73.80
5867	5/16/2024	YOUNG BROTHERS	CARPET INSTALL	General Maintenance	1,500.00	1,500.00
5868	5/16/2024	ALLEGHENY VETERINARY ASSOC WVP OF PA PC	BPT REFUND - MISCALCULATION	BPT Refunds	300.00	300.00
5869	5/16/2024	ARIA HEALTH	BPT REFUND - PAID INCORRECT MUNICIPALITY	BPT Refunds	2,284.20	2,284.20
5870	5/16/2024	FISCHER, LCSW, RICHARD M	BPT REFUND - OVERPAYMENT	BPT Refunds	25.23	25.23
5871	5/16/2024	HOPE HOUSEKEEPING	BPT REFUND - OVERPAYMENT	BPT Refunds	60.44	60.44
5872	5/16/2024	PALLADIO DAVINCI, LLC	BPT REFUND - OVERPAYMENT	BPT Refunds	42.97	42.97
5873	5/16/2024	SEYMOUR, KEITH B.	BPT REFUND - OVERPAYMENT	BPT Refunds	20.50	20.50

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	5/17/2024	MUNICIPAL BENEFITS SERVICES	Pay period ending 5/05/2024, Employer Medical Police - Highmark, Health Ins-Police-HGHMK, Employer Medical Police - UPMC, Health Ins-Police-UPMC, Employer Medical - Highmark, Health Ins-Admin-HGHMK, Employer Medical - UPMC, Health Ins-Admin-UPMC Pay period ending 5/19/2024, Employer Medical Police - Highmark, Health Ins-Police-HGHMK, Employer Medical Police - UPMC, Health Ins-Police-UPMC, Employer Medical - Highmark, Health Ins-Admin-HGHMK, Employer Medical - UPMC, Health Ins-Admin-UPMC Pay period ending 5/19/2024, Employer Medical Police - Highmark, Health Ins-Police-HGHMK, Employer Medical Police - UPMC, Health Ins-Police-UPMC, Employer Medical - Highmark, Health Ins-Admin-HGHMK, Employer Medical - UPMC, Health Ins-Admin-UPMC	Healthcare Healthcare Police	29091.18 60688.18	89,779.36
5874	5/23/2024	ARIA HEALTH	BPT REFUND - PAID INCORRECT MUNICIPALITY	BPT Refunds	1,439.52	1,439.52
5875	5/23/2024	BOOKKEEPER ETC	BPT REFUND - OVERPAYMENT	BPT Refunds	88.32	88.32
5876	5/23/2024	LANGUAGE & LEARNING SOLUTIONS	BPT REFUND - OVERPAYMENT	BPT Refunds	25.46	25.46
5877	5/23/2024	ACTION TARGET	PO# 573 - POLICE - CLEARING TRAP	Public Safety Equipment	1,559.79	1,559.79
5878	5/23/2024	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - PD OFFICE SUPPLIES - TOWN COMPUTER EQUIP	Office Supplies General Office Supplies Public Safety Equipment Computers	581.99 164.22 297.45 169.99	1,213.65
5879	5/23/2024	BONBON, CLIFFNOT	HOME OCCUPATION FEE REFUND	Zoning Hearing Board Fee	100.00	100.00
5880	5/23/2024	COMMONWEALTH OF PA	BUILDING INSPECTOR REG FEE	Membership Dues	121.12	121.12
5881	5/23/2024	DOCUMENT SOLUTIONS, INC.	HP2300 CONTRACT - 2024-25	Office Equipment Leasing	1,583.00	1,583.00
5882	5/23/2024	FISH WINDOW CLEANING	WINDOW CLEANING - TOWN HALL WINDOW CLEANING - DPW	Building Cleaning Services	500.00	500.00
5883	5/23/2024	GATEWAY ENGINEERS INC.	OLD PERRY BRIDGE - DUE DILIGENCE FILL SITE DUE DILIGENCE GENERAL ENGINEERING 2024 GIS PROGRAM MCC PARKS MASTER RFP	Engineering 100% TOWN	914.75 1149.00 267.75	2,331.50
5884	5/23/2024	GBS	IMAGE BILLINGS AND ENCRYPTION FEE	Document Imaging	313.07	313.07
5885	5/23/2024	HAWK, RYAN	SEMINAR REIMBURSEMENT	Seminars & Training	101.10	101.10
5886	5/23/2024	HIGHMARK INC.	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	232.18	232.18
5887	5/23/2024	HILL INTERNATIONAL TRUCKS NA LLC	REPAIR - #3101 PARTS	Vehicle Parts Vehicle Repairs	358.10 1646.41	2,004.51
5888	5/23/2024	JACKS AUTO PARTS	LUBRICANTS PARTS PARTS - MACHINERY	Lubricants Vehicle Parts Machinery Parts	192.00 22.60 45.87	260.47
5889	5/23/2024	KONICA MINOLTA PREMIER FINANCE	BIZHUB 360i LEASE	Office Equipment Leasing	210.59	210.59
5890	5/23/2024	MAIELLO, BRUNGO & MAIELLO, LLP	PROFESSIONAL SERVICES	Town Attorney	1,032.50	1,032.50
5891	5/23/2024	McCANDLESS TOWNSHIP SANITARY AUTHORITY	VESTAL WALL PARK SEWER - DPW DPW TOWN HALL HERITAGE CTR	Sewer	862.57 45.43 47.50	955.50
5892	5/23/2024	NORTH EASTERN UNIFORMS	UNIFORM - CROSSING GUARD - TABORA	Uniform Allowance	1,417.80	1,417.80
5893	5/23/2024	PA TURNPIKE TOLL BY PLATE	TOLL BY PLATE- PA-MG0661P	Miscellaneous Supplies	9.40	9.40

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
5894	5/23/2024	PENN POWER	VESTAL SCHOOL ZONE DPW DEVLIN PARK WALL PARK HERITAGE CENTER	Electricity Electricity Traffic Signal Electricity Electricity Electricity	836.90 231.20 954.57 240.66 330.07	2,593.40
5895	5/23/2024	PERFECTION SERVICES, INC.	IT SERVICES - JUNE	Software Contracted IT Services	450.00 7670.00	8,120.00
5896	5/23/2024	PITTSBURGH POST-GAZETTE	LEGAL ADS - COUNCIL LEGAL ADS - ZHB LEGAL ADS - COUNCIL LEGAL ADS - FINANCE	Advertising Advertising ZHB Advertising Advertising	148.80 195.30 226.30 82.15	652.55
5897	5/23/2024	PITTSBURGH PUBLIC SAFETY SUPPLY	UNIFORM - CHEBERENCHICK	Uniform Clothing	18.99	18.99
5898	5/23/2024	STANDARD INSURANCE COMPANY	JUNE 2024 COVERAGE - LIFE INSURANCE & DISABILITY	STD Gross-Up Premium Paid LTD Gross-Up Premium Paid Town Manager/Asst Mgr Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance - RET Administrative Staff Life Insurance - Citizen Info Department Head Life Insurance Administrative Staff Life Insurance Police Officer Life Insurance Police Officer LTD Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Department Head Life Insurance Administrative Staff Life Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Laborer Life Insurance	3154.36 1671.84 59.34 30.32 29.67 19.21 14.19 39.57 23.22 940.41 2039.18 18.06 16.77 14.19 24.51 11.61 27.53 12.90 54.76 163.69 18.06 27.09	8,410.48
5899	5/23/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	25.90 106.01	131.91
5900	5/23/2024	UNITED AUTO SUPPLY	PARTS - #6135 AA LUBRICANTS PARTS - #6135 AA	Vehicle Parts Lubricants	89.02 102.00	191.02
5901	5/23/2024	VERIZON WIRELESS	MONTHLY WIRELESS	TELEPHONE CHARGES Monthly Telephone Charges Monthly Telephone	255.00 382.50 47.50	685.00
5902	5/23/2024	WITMER PUBLIC SAFETY GROUP INC	AMMO	Ammunition & Firearm Peripherals	454.53	454.53
EFT	5/24/2024	ICMA - 457	Pay period ending 5/19/2024,Def Comp % Uniform,Def Comp Amt Uniform,DComp Match Non,Def Comp % Non Uniform,Def Comp Amt Non Uniform	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1678.77 928.77 6316.01	8,923.55
EFT	5/24/2024	ICMA - IRA	Pay period ending 5/19/2024,Roth IRA-Uniform,Roth IRA- Non Uniform	Roth IRA Contributions Withheld Roth IRA Contributions Withheld	941.78 532.89	1,474.47
EFT	5/24/2024	US BANK	Pay period ending 5/19/2024,Police Pension	Police Pension Withheld	5,460.21	5,460.21
EFT	5/24/2024	UNITED STATES TREASURY	Pay period ending 5/19/2024,E Fica,E Ficamed,FWT,Fica,FicaMed	Federal Income Tax Social Security Tax Medicare Tax	27421.53 30632.50 7164.14	65,218.17
EFT	5/24/2024	ICMA - 401	Pay period ending 5/19/2024,DC Pension,DC Pension Match,DPW Pension,DPW Pension Match	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6104.69 6104.69	12,209.38
EFT	5/24/2024	PA DEPT OF REVENUE	Pay period ending 5/19/2024,SwtPA	State Income Tax	7,433.70	7,433.70
EFT	5/24/2024	PA SCDU	Pay period ending 5/19/2024,Family Division Court	Family Court	276.92	276.92
EFT	5/28/2024	NEOPOST USA, INC.		Postage Meter Balance	1,407.89	1,407.89
EFT	5/28/2024	PENN POWER		Electricity	452.10	452.10

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	5/31/2024	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	217.04	217.04
EFT	5/31/2024	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	475.14	475.14
Total Checks						810,062.39

Town of McCandless Payroll Checking Account
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1153-1154	5/10/2024	Town Employee Paychecks	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	4,260.94	4,260.94
EFT	5/10/2024	Town Employee Direct Deposits	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	155,593.95	155,593.95
1155-1156	5/24/2024	Town Employee Paychecks	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	3,952.83	3,952.83
EFT	5/24/2024	Town Employee Direct Deposits	01 201 001 000 00 90 201 001 000 00	Regular Wages Regular Wages	159,614.52	159,614.52
Total Checks						\$323,422.24

Town of McCandless Fire Apparatus Account (Fund 01)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless Transportation District Fund (Fund 15)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						0.00

Town of McCandless Capital Improvements Fund (Fund 18)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
326	5/03/2024	GATEWAY ENGINEERS INC.	WALL PARK BASEBALL CONSTR ADMIN VESTAL PARK - PHASE 1 2022 ARLE GRANT STONEBROOK VILLAGE BLAZIER CULVERT GLG - BLAZIER / INGOMAR GLG - DUNCAN / PEEBLES GLG - PEEBLES / MCINTYRE GLG - PEEBLES / REMINGTON GLG - PERRY / 19 NORTH GLG - THOMPSON / RED COACH WALL PARK MILLINGS ANALYSIS 2024 TOWN BASIN OPERATION & MAINT ASST 100% TOWN	Traffic Signal Upgrades General Construction Engineering - MS4 Engineering	9738.00 2079.00 3534.50 7093.00	22,444.50
327	5/08/2024	AMERICAN TREE SERVICE	TREE REMOVAL ROAD PAVING	Tree Removal	21,000.00	21,000.00
328	5/08/2024	LINDY PAVING INC.	SUPPLIES	Other Construction Supplies	645.26	645.26
329	5/08/2024	WINE CONCRETE PRODUCTS, INC.	CONCRETE	Concrete	1,110.00	1,110.00
330	5/16/2024	EAST WEST MANUFACTURING & SUPPLY CO	HVAC - PROJECT	HVAC Upgrades	78,612.50	78,612.50
331	5/16/2024	GRIFFITH, E. H. INC.	PO# 549	VEHICLES	43,975.05	43,975.05
332	5/16/2024	LINDY PAVING INC.	SUPPLIES	Other Construction Supplies	1,810.42	1,810.42
333	5/16/2024	MERIT ELECTRICAL GROUP, INC.	HVAC - PROJECT	HVAC Upgrades	14,606.25	14,606.25
334	5/23/2024	GATEWAY ENGINEERS INC.	MTSA - LONGVUE STORMWATER PINE CREEK IMPROVEMENTS WALL PARK BASEBALL CONSTR ADMIN VESTAL PARK - PHASE 1 2022 ARLE GRANT STONEBROOK VILLAGE BLAZIER CULVERT GLG - BLAZIER / INGOMAR GLG - DUNCAN / PEEBLES GLG - PEEBLES / MCINTYRE GLG - PEEBLES / REMINGTON GLG - PERRY / 19 NORTH GLG - THOMPSON / RED COACH WALL PARK MILLINGS ANALYSIS 2024 TOWN BASIN OPERATION & MAINT ASST 100% TOWN	Traffic Signal Upgrades General Construction Engineering - MS4 Construction - Detention Facilities Engineering	6252.00 747.00 4004.00 394.50 3824.25	15,221.75
335	5/23/2024	MERIT ELECTRICAL GROUP, INC.	HVAC - PROJECT	HVAC Upgrades	13,959.00	13,959.00

CAPITAL IMPROVEMENTS

Town of McCandless Capital Improvements Fund (Fund 18)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
336	5/23/2024	W.G. LAND COMPANY, LLC	WALL PARK RENOVATIONS - FINAL	Construction Materials	10,113.40	10,113.40
Total Checks						223,498.13

Town of McCandless Assessment Fund (Fund 19)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless State Highway Aid Fund (Fund 35)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless Real Estate Tax Agency Fund (Fund 91)
Check Listing with Accounting Distribution 5/01/2024 - 5/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1326	5/03/2024	WEHRSPANN, STEVE	ACT 72 REFUND - FIREMAN	RET Refunds	300.00	300.00
1327	5/16/2024	GINGRICH, JR, KURT ROBERT	MAR 2024 RE TAX REFUND #660932	Prior Real Estate Tax Due To Town	25.80	25.80
1328	5/16/2024	MEESE, DANIEL & DONNA J	MAR 2024 RE TAX REFUND #661539	Prior Real Estate Tax Due To Town	19.51	19.51
1329	5/21/2024	FAZIO, BETH DUTTON & PAUL	APR 2024 RE TAX REFUND #663963	Prior Real Estate Tax Due To Town	143.18	143.18
1330	5/21/2024	JOHNSON, SARAH & VINCENT	APR 2024 RE TAX REFUND #662494	Prior Real Estate Tax Due To Town	67.35	67.35
1331	5/21/2024	KIM, HYUN CHUL	APR 2024 RE TAX REFUND #663193	Prior Real Estate Tax Due To Town	28.56	28.56
1332	5/21/2024	KOCH, DANIEL & MARCELLINE	APR 2024 RE TAX REFUND #662203	Prior Real Estate Tax Due To Town	18.18	18.18
1333	5/21/2024	LUCAS, CHRISTOPHER & JILL	APR 2024 RE TAX REFUND #663919	Prior Real Estate Tax Due To Town	53.40	53.40
1334	5/21/2024	MADIA, PETER & BROOKE A	APR 2024 RE TAX REFUND #665131	Prior Real Estate Tax Due To Town	315.44	315.44
1335	5/21/2024	MCFARLANE, DAVID & LINDSAY	APR 2024 RE TAX REFUND #664252	Prior Real Estate Tax Due To Town	153.12	153.12
1336	5/21/2024	MCINTYRE SQUARE ASSOCIATES	APR 2024 RE TAX REFUND #662927	Prior Real Estate Tax Due To Town	2,484.32	2,484.32
1337	5/21/2024	OKEEFE, SEAN & MICHELLE	APR 2024 RE TAX REFUND #664260	Prior Real Estate Tax Due To Town	252.44	252.44
1338	5/21/2024	WIN PLUS MANAGEMENT LLC	APR 2024 RE TAX REFUND #662966	Prior Real Estate Tax Due To Town	0.25	0.25
1339	5/21/2024	ZHOU, YIN DA & DINGJIANG	APR 2024 RE TAX REFUND #663167	Prior Real Estate Tax Due To Town	82.12	82.12
1340	5/21/2024	WILSON FAMILY LTD PARTNERSHIP	APR 2024 RE TAX REFUND #665193	Prior Real Estate Tax Due To Town	391.24	391.24
Total Checks						\$4,334.91



Town of McCandless Financial Dashboard For the 5 Months Ending May 31, 2024

General Fund Revenues 2024 Budget vs. Actual		
	\$ 17,819,049	Budget
	\$ 5,865,925	Actual
	32.9%	

General Fund Expenditures 2024 Budget vs. Actual		
	\$ 19,244,985	Budget
	\$ 6,299,002	Actual
	32.7%	

Net Change in General Fund Fund Balance Budget vs. Actual		
	\$ (1,425,936)	Budget*
	\$ (433,077)	Actual
	* Budgeted Capital Improvements Program Fund Transfer	

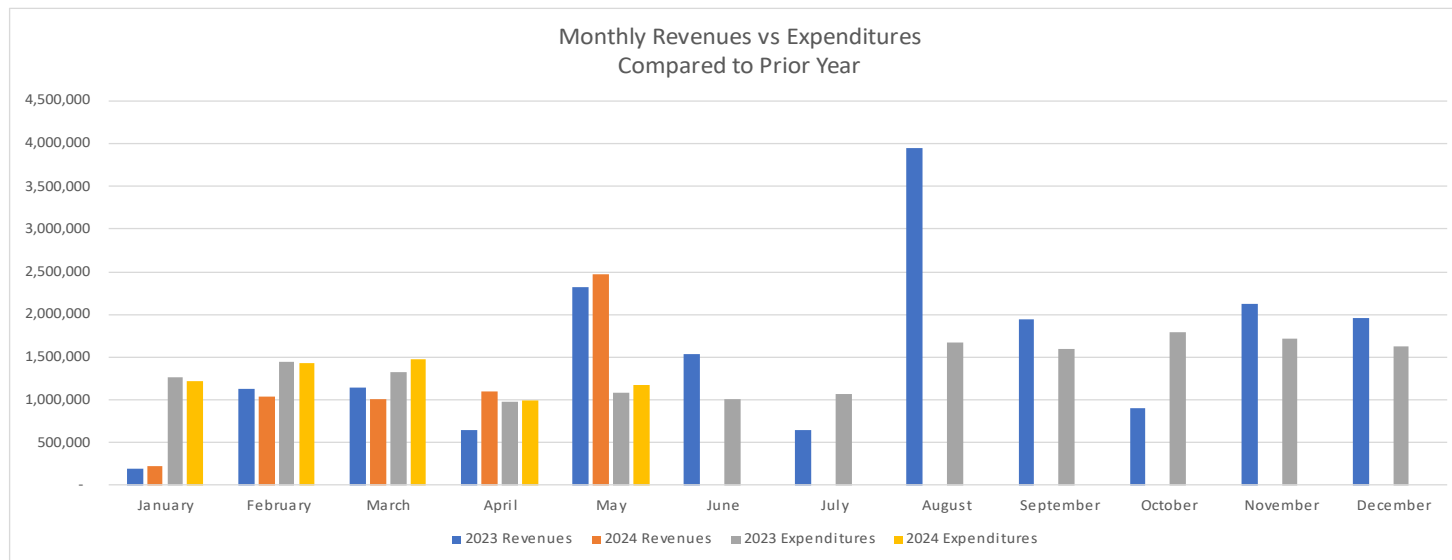
Public Safety Expenditures Vs. Other As Compared to Actual Expenditures		
	45%	Public Safety
	55%	Other
	100%	Total

General Fund Revenues 2023 Budget vs. Actual		
	\$ 17,004,985	Budget
	\$ 5,435,997	Actual
	32.0%	

General Fund Expenditures 2023 Budget vs. Actual		
	\$ 18,522,325	Budget
	\$ 6,103,086	Actual
	32.9%	

American Rescue Plan Act Funds Received vs. Used		
	\$ 2,955,603	Received^
	\$ 2,116,905	Used
	72%	
^ This is the full disbursement of ARPA funds		

Public Works Expenditures Vs. Other As Compared to Actual Expenditures		
	28%	Public Works
	72%	Other
	100%	Total



General Fund Revenues
For the 5 Months ended May 31, 2024

	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023	Adopted Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024
Taxes						
Real Estate Tax	\$ 3,350,000	\$ 138,752	4.14%	\$ 3,456,500	\$ 2,327	0.07%
Earned Income Tax	6,405,250	2,576,138	40.22%	6,900,000	2,669,500	38.69%
Realty Transfer Tax	1,382,400	455,270	32.93%	1,350,000	577,895	42.81%
Local Services Tax	710,000	323,575	45.57%	745,500	331,337	44.44%
Business Privilege Tax	1,400,000	1,185,942	84.71%	1,431,000	1,320,191	92.26%
TOTAL Taxes	\$ 13,247,650	\$ 4,679,677	35.32%	\$ 13,883,000	\$ 4,901,250	35.30%
 Penalties & Interest on Delinquent Taxes	 \$ 9,500	 \$ 13,413	 141.19%	 \$ 8,000	 \$ 14,471	 180.89%
Licenses and Permits	388,675	154,715	39.81%	385,575	104,201	27.02%
Fines	35,500	7,970	22.45%	33,000	6,465	19.59%
Interest and Rents	140,000	102,702	73.36%	134,500	133,457	99.22%
State Funding	909,920	487	0.05%	905,350	70,277	7.76%
Local Funding	850,675	300,722	35.35%	955,100	304,748	31.91%
Charges and Fees	374,890	110,593	29.50%	437,000	161,574	36.97%
Assessments	7,900	143	1.81%	400	149	37.24%
Contributions and Donations	73,500	16,996	23.12%	72,300	7,675	10.62%
Sale of Assets	15,000	8,070	53.80%	15,000	24,405	162.70%
Fund Transfers	756,775	-	0.00%	869,824	-	0.00%
Refunds of Prior Year Expenditures	195,000	40,509	20.77%	120,000	137,252	114.38%
TOTAL Revenues	\$ 17,004,985	\$ 5,435,997	31.97%	\$ 17,819,049	\$ 5,865,925	32.92%

General Fund Expenditures
For the 5 Months ended May 31, 2024

	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023	Amended Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024
General Government (400-409)						
Town Council	\$ 143,600	\$ 32,126	22.37%	\$ 158,050	\$ 32,288	20.43%
Town Administration	626,140	184,461	29.46%	596,905	151,671	25.41%
Financial Administration	529,655	172,245	32.52%	400,545	132,419	33.06%
Tax Collection	411,260	123,709	30.08%	408,175	130,344	31.93%
Citizen Information	160,780	53,360	33.19%	163,925	52,898	32.27%
Buildings and Plant	648,860	265,018	40.84%	647,160	308,907	47.73%
TOTAL General Government	\$ 2,520,295	\$ 830,920	32.97%	\$ 2,374,760	\$ 808,526	34.05%
Public Safety (410-419)						
Police Protection	\$ 6,382,100	\$ 2,071,416	32.46%	\$ 6,564,045	\$ 2,116,134	32.24%
Fire Protection and Prevention	1,246,935	378,966	30.39%	1,304,305	411,913	31.58%
Ambulance	98,150	25,668	26.15%	192,000	51,014	26.57%
Code Enforcement	384,510	158,277	41.16%	345,615	112,956	32.68%
Planning and Zoning	276,220	108,991	39.46%	284,525	107,031	37.62%
School Crossing Guards	82,300	30,427	36.97%	84,475	35,146	41.61%
TOTAL Public Safety	\$ 8,470,215	\$ 2,773,745	32.75%	\$ 8,774,965	\$ 2,834,195	32.30%
Public Works (426-446)						
Recycling	\$ 62,550	\$ 6,047	9.67%	\$ 66,300	\$ 4,470	6.74%
Public Works Administration	2,188,900	893,114	40.80%	2,292,615	900,997	39.30%
Snow and Ice Control	593,720	231,110	38.93%	650,220	340,298	52.34%
Traffic Control Devices	435,370	152,513	35.03%	433,365	130,245	30.05%
Storm Sewers and Drains	29,000	9,880	34.07%	41,200	2,030	4.93%
Repairs of Vehicles and Machinery	631,655	240,911	38.14%	734,780	265,367	36.12%
Maintenance and Repairs of Roads/Bridges	61,200	4,844	7.91%	63,000	25,398	40.31%
Storm Water Mgmt and Flood Control	114,500	24,815	21.67%	166,500	66,035	39.66%
TOTAL Public Works	\$ 4,116,895	\$ 1,564,755	38.01%	\$ 4,447,980	\$ 1,734,839	39.00%
Culture and Recreation (451-457)						
Culture	\$ 29,200	\$ 4,621	15.82%	\$ 30,115	\$ 4,311	14.31%
Parks	286,535	27,379	9.56%	192,120	27,620	14.38%
Library	664,350	332,175	50.00%	671,345	335,671	50.00%
Community Celebrations	80,000	9,444	11.81%	94,900	2,250	2.37%
TOTAL Culture and Recreation	\$ 1,060,085	\$ 373,619	35.24%	\$ 988,480	\$ 369,852	37.42%
TOTAL Refunds	\$ 114,000	\$ 60,047	52.67%	\$ 158,800	\$ 51,591	32.49%
TOTAL Interfund Operating Transfers	2,240,835	500,000	22.31%	2,500,000	500,000	20.00%
TOTAL Expenditures	\$ 18,522,325	\$ 6,103,086	32.95%	\$ 19,244,985	\$ 6,299,002	32.73%



Town of McCandless

9955 Grubbs Road, Wexford, PA 15090
Phone: 412-364-0616 Fax: 412-364-5066
Web: www.townofmccandless.org

Date: June 20, 2024
To: Town Council
From: John Bojarski, Public Information Officer
RE: Communications report

Below are some recent statistics for our Town media and communications methods:

Town Facebook page: Currently sitting at 5,224 follows. Over the last month, posts on the page reached 10,585 people with 5,193 post engagements (i.e., likes, shares and comments) and we received 26 new page follows.

Police Facebook page: Currently sitting at 6,320 follows. Over the last month, posts on the page reached 44,710 people with 12,848 post engagements and we received 145 new followers.

Heritage and Cultural Center Facebook page: Currently sitting at 1,657 follows. Over the last month, posts on the page reached 1,702 people with 227 post engagements and we received 7 new followers.

McMail: We sit at 4,050 subscribers. The June edition had a 61.94 percent "open" rate by subscribers and 5.1 percent of the contact list clicked on at least one link in the message.

YouTube: The Town's channel has 157 subscribers and 40,114 total views. Over the last month, we received 150 views (14.2 total hours viewed).

Instagram: The Town has 1,089 followers (an increase of 26 since the previous report).

LinkedIn: The Town has 304 followers (an increase of 31 since the previous report).






For more details, see the graphics and charts on the following pages.

Town Facebook stats

Discovery

 Post reach	10,585
 Post engagement	5,193
 New Page Followers	26

Interactions

 Reactions	856
 Comments	95
 Shares	72
 Photo views	683
 Link clicks	108


Other




 Hide all posts	0
 Unfollows	0

Top Performer






Public Works crews will be out all day today clearing roads of debris from yesterday's storms. They will not b...

Published by John Bojarski Jr. · 2 days ago · 






Post Impressions 	Post reach 	Engagement 
6,306	6,143	2,057

Police Facebook stats


Discovery

 Post reach	44,710
 Post engagement	12,848
 New Page Followers	145


Interactions

 Reactions	1,194
 Comments	661
 Shares	402
 Photo views	198
 Link clicks	5


Other




 Hide all posts	0
 Unfollows	0

Top Performer







Please be aware that a bear at large has been spotted in the area of McKnight and Peebles Road area by the old...

Published by Jen Packard · June 5 at 11:32 AM · 






Post Impressions 	Post reach 	Engagement 
38,821	37,423	9,688

HCC Facebook stats

Discovery

 Post reach	1,702
 Post engagement	227
 New Page likes	2
 New Page Followers	7

Interactions

 Reactions	76
 Comments	20
 Shares	12
 Photo views	7
 Link clicks	4

Other

 Hide all posts	0
 Unfollows	0

Top Performer



McCandless and the HCC recognize and honor the sacrifices of those who participated in the Normandy...

Published by John Bojarski Jr. · June 6 at 9:06 AM ·

Post Impressions ⓘ 751	Post reach ⓘ 714	Engagement ⓘ 52
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June 2024 McMail report

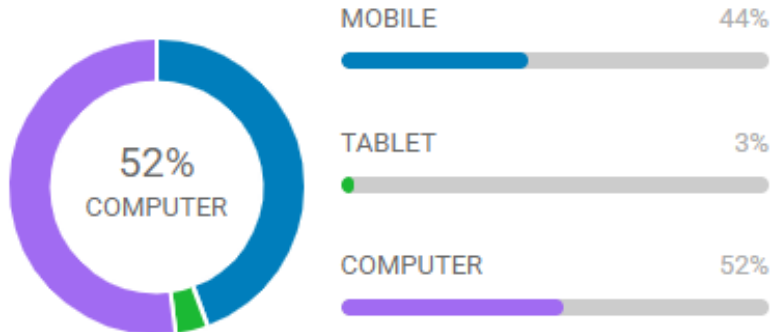
INFO

Subject	You've Got McMail™ — June 2024 e-newsletter from the Town of McCandless
Sent	June 1, 2024 4:45:12 PM (24 seconds)

TOTALS

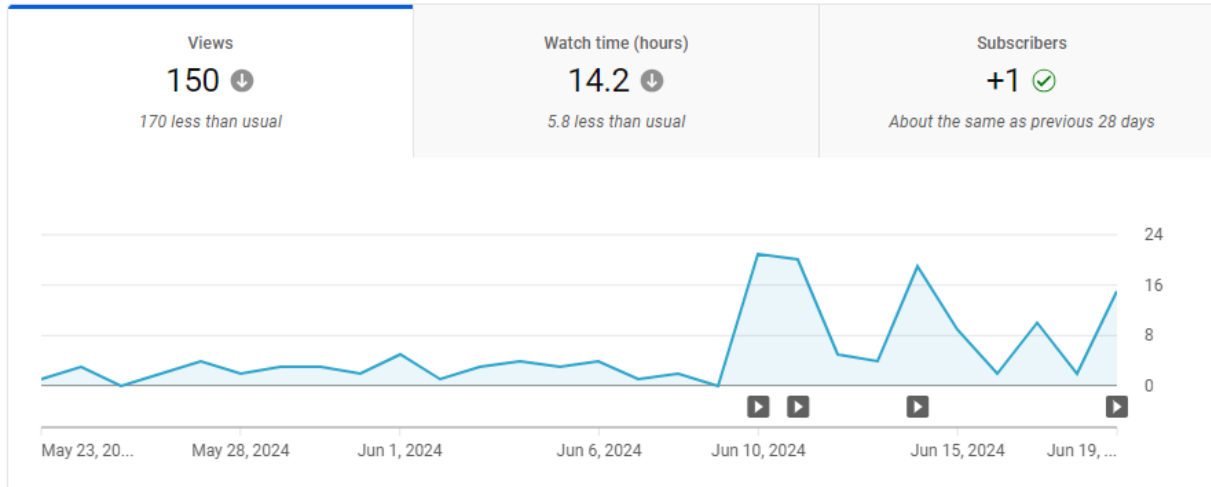
Contacts Sent To ⓘ	4,051
Opened ⓘ	(61.94%) 2,509
Clicked ⓘ	(5.1%) 128
No Info ⓘ	(36.98%) 1,498
Bounced ⓘ	(1.09%) 44
Unsubscribed ⓘ	(0.12%) 5
Complained ⓘ	(0.05%) 2

DEVICE USAGE ⓘ



Town YouTube channel statistics

Your channel got 150 views in the last 28 days



Your top content in this period

Views

Rank	Thumbnail	Title	Date	Views
1		Meeting of the Town Council	(June 10, 2024) Jun 11, 2024	34
2		Planning Commission	(June 4, 2024) Jun 10, 2024	24
3		Meeting of the Town Council	(May 20, 2024) May 21, 2024	23
4		Jukebox hijinks	Jun 19, 2024 Recent upload	9
5		Environmental Advisory Committee	(June 12, 2024) Jun 14, 2024 Recent upload	9

Instagram stats

1,089

Total followers

711

Accounts reached

Followers

634

Non-followers

77

90

Accounts engaged

Followers

87

Non-followers

3

LinkedIn stats

304

Total followers

87

Reactions

▲26.1%

88

Page views

●0%

10

New followers in the last 30 days

▼50%

4

Comments

▲100%

39

Unique visitors

▼18.8%

Top Performer

Post title	Post type	Audience	Impressions	Views	Clicks	CTR
Please note, McCandless PD has revoked solicitation permits for Aptive Environmental. They are no long...						
Posted by John Bojarski						
6/14/2024	Text	All followers	718	-	33	4.6%

Junior Councilperson's Report
June Meeting

North Allegheny Graduation

North Allegheny Seniors graduated on May 31st! We are so incredibly proud of the class of 2024 and extend our congratulations!

International Science and Engineering Fair

The International Science and Engineering Fair is the most prestigious science fair for high school students. North Allegheny sent 3 students to the competition in Los Angeles, California, where 2 students placed, receiving over \$10,000 in prize money combined.

Pennsylvania Junior Academy of Science

The Pennsylvania Junior Academy of Science is Pennsylvania's designated science fair. North Allegheny sent over 20 students to the competition at Penn State University, with 17 students receiving the top award.

Respectfully submitted,



Carson E. Corona
Junior Councilman



Yuki Qian
Junior Councilwoman



Staff Report

To: Town Council Members

From: Rachel J. Susko, Planning & Development Director

Date: June 19, 2024

Re: Monthly Planning Report – June 2024

I. Rachel Carson Eco Village (Cumberland Rd next to Sisters of Divine Providence)

The Planning Commission reviewed a land development application submitted by the Rachel Carson Eco Village collective (“RCEV”) to construct 34 residential units via a combination of duplex and 3-unit townhouse buildings on the vacant, forested land on Cumberland Rd adjacent to the Sisters of Divine Providence campus. The project follows the low-impact EcoVillage approach, which focuses on sustainable living, minimal disturbance of existing plantings and other natural features, and a collaborative community decision-making model for its residents (see www.ecovillage.org for more information).

Although over 100 ecovillages exist across the United States, RCEV would be the first type of this community in western Pennsylvania. The development first came before the Planning Commission at the beginning of the year to obtain a rezoning of the property from the Special District (campus/institutional) to R-M Moderate Density Neighborhood, which enables both duplexes and townhomes on a single parcel. This rezoning was approved by Town Council in March.

Since the rezoning RCEV also obtained two variance approvals from the Zoning Hearing Board to allow a community parking lot in the front lot segment of the property, which was necessary to locate away from the buildings due to an intentional lack of vehicular traffic on the community’s interior pathways, and to allow half of the minimum parking requirements to be met by a dedicated lot on the Sisters of Divine Providence property, which would be memorialized by permanent easement and accessible to pedestrians via pathways that connect the two properties. These variances allowed RCEV to minimize development impacts to the old growth forest on the property without disturbing any nearby wetlands.

Stefani Danes, project manager and aspiring future resident of RCEV, was in attendance representing the land development application. She reviewed the outstanding issues to be addressed in revised plans, including technical comments from the Town Engineer on stormwater design and an upcoming discussion with the Town Fire Marshal Jeff Wissner to ensure emergency vehicle access and fire prevention design requirements were met by the interior pathways and building placements. Ms. Danes added that initial feedback from the Fire Marshal had pushed RCEV to reconsider certain site planning aspects, which ultimately allowed them to save several more large, old growth trees that would have been removed in their original plan. (The Fire Marshal has since issued a review letter conditionally approving the plan with criteria RCEV has agreed to and the Town Engineer will confirm have been met during their review.)

The plan was tabled pending revised plans addressing the Town Engineer and Fire Marshal comment letters. RCEV is expected to return in July and/or August for continued review.

II. Tattoo/Piercing Parlor zoning ordinance amendment

The Planning Commission continued their review of the Tattoo/Piercing Parlor ordinance amendment proposed by Town Council to expand the permitted locations of the use classification to all mixed-use districts and eliminate additional setbacks from nearby properties containing certain uses. As currently written, the Town’s zoning code only allows tattoo and/or piercing shops in the M-C (Mixed Use Corridor)

district with an additional 250' radius setback from any other property containing buildings used for any type of residence or lodging, religious institution, medical office or hospital, school, park, facility attended by persons under the age of 18, or another Tattoo/Piercing Parlor use. The amendment was generated following a request from a resident to open a tattoo shop in the Wexford Flats M-U district.

The group expressed a variety of opinions on the amendment, with common themes of appropriateness of zoning district placement and whether the additional setback should be kept for some of the uses listed. Comparisons were made to how other types of uses under the Service category were zoned, noting other uses that could be considered objectionable, such as pawn shops and adult entertainment establishments, were permitted in fewer zoning districts compared to the proposed tattoo shop amendment. Ms. Clarke added that state law prohibits persons under 18 from receiving tattoo or piercing services without express permission of a legal guardian and opposed removing additional setbacks from school and daycare facilities. It was communicated that Town Council's intention behind introducing the amendment was to signal a change in how tattoo and piercing shops are viewed, looking to categorize them as straightforward local service businesses rather than objectionable or adult-oriented establishments.

After continued discussion, the Commission decided to recommend against Town Council adopting the amendment as proposed. They offered several alternative proposals regarding the districts where it should be permitted. The majority opposed expanding it beyond the M-C district (4), although some members were in favor of more limited expansion to the M-U and TC districts, potentially as a conditional use only. All agreed to recommend removing the additional setback requirements from residential and medical uses but keep it for the other use categories. The motion was made in the affirmative.

MOTION by Mr. O'Donnell to recommend Town Council adopt the Tattoo/Piercing Parlor zoning ordinance amendment. SECONDED by Mr. Kline.

Motion failed unanimously (0-7). The Planning Commission does not recommend the amendment.

Town Council's public hearing on the amendment is scheduled for June 24th.