



TOWN OF McCANDLESS  
MEETING OF TOWN COUNCIL  
AGENDA  
August 25, 2025

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**1. Call to Order at 7:30 p.m.**

**2. Pledge of Allegiance led by Town Councilmembers**

**3. Announcements**

- a) Town Hall will be closed on Monday, September 1, 2025 in observance of Labor Day. Normal business hours will resume on September 2.
- b) Don't forget to save the date for our Town of McCandless Community Day which will take place on September 13, 2025 beginning at 1:00 pm!
- c) McCandless Adventure tickets are on sale at Town Hall for a chance for your child to enter to win a ride to school in one of McCandless's vehicles. Last day to purchase is September 13 and sales benefit McCandless 175 Celebrations in 2026.
- d) Join the EAC for All About Whitetail Deer on Tuesday, September 30 at 7 p.m. at Town Hall, presented by PA Game Commission biologist Jeannine Fleegle.
- e) Introduction of Town Finance Assistant Jodie Norkus.

**4. Public Comment on Agenda Items Only**

**5. Approval of Minutes:**

- a) Meeting of Town Council Minutes, August 11<sup>th</sup>, 2025

**6. Administration and Finance Reports:**

- a) Finance Report for the Month of July 2025
  - i) Review and Motion to [approve/deny] Check Listing No. 07 dated July 1, 2025 to July 31, 2025 totaling \$1,757,336.07 as submitted to each member of Council and posted the bulletin board and Town website
  - ii) Financial Summary and Check Listing
- b) Communications Report for the Month of August 2025
- c) Junior Councilmember's Report for the Month of August 2025
  - i) Introduction of Junior Councilmembers Arjun Puri and Christian Sperandeo
- d) Liaison Reports
  - i) McCandless Industrial Development Authority – Mr. Arlow (no meeting)

- ii) North Hills Council of Governments – Mr. Singer
- e) Public Comment on Administration and Finance

**7. Planning and Zoning Reports**

- a) Planning Director's Report for the Month of August 2025
- b) Liaison Reports
  - i) Planning Commission – Mr. Arlow
  - ii) Zoning Hearing Board – Ms. Cloonan
- c) Public Comment on Planning and Zoning

**8. Recreation Reports**

- a) Parks and Recreation Director's Report for the Month of August 2025
- b) Liaison Reports
  - i) Finance Development and Promotional Committee for the Heritage and Cultural Center – Mr. Hart
  - ii) Activities Advisory Ad-Hoc Committee – Ms. Cloonan (no meeting)
- c) Public Comment on Recreation

**9. Town Manager's Report**

- a) Engineer Report

**10. Town Attorney's Report**

**11. Old Business**

No old business

**12. New Business**

- a) Action concerning Blazier Drive Lot Line Adjustment
  - i) Motion to [approve/reject] the application for Lot Line Adjustment-Revision to Lot 8 & Parcel A of the Blazier Drive Subdivision Plan No. 5-Block/Lot 945-B-36 & 945-B-45 per the Town Engineer's review letter dated August 21, 2025.
- b) Action concerning the resignation of Dan Coyne from the FDPC
- c) Action concerning the resignation of Mark Wanczak from the EAC
- d) Action concerning an agreement for Rock Salt purchase with Compass Minerals America, Inc. through the SHACOG Bidding Process
  - i) Motion to enter into a purchasing agreement with Compass Minerals Inc., for the purchase of rock salt through the SHACOG Bidding process for the period August 1, 2025 until June 30, 2026.

e) Action concerning Resolution 2025-11

- i) Motion to [adopt/reject] Resolution 2025-11 Authorizing the filing of an application for funds with the RAAC.

**13. Public Non-Agenda Comments**

**14. Adjournment**

Respectfully submitted,

John F. Schwend

Town Manager

/dmr

**Town of McCandless**  
**Financial Dashboard**  
**July 31 2025**

**General Fund Revenues 2025**

Budget vs. Actual

\$ 18,192,550	Budget
\$ 8,561,381	Actual
47.1%	



**General Fund Expenditures 2025**

Budget vs. Actual

\$ 19,792,600	Budget
\$ 9,233,420	Actual
46.7%	



**Net Change in General Fund Fund Balance**

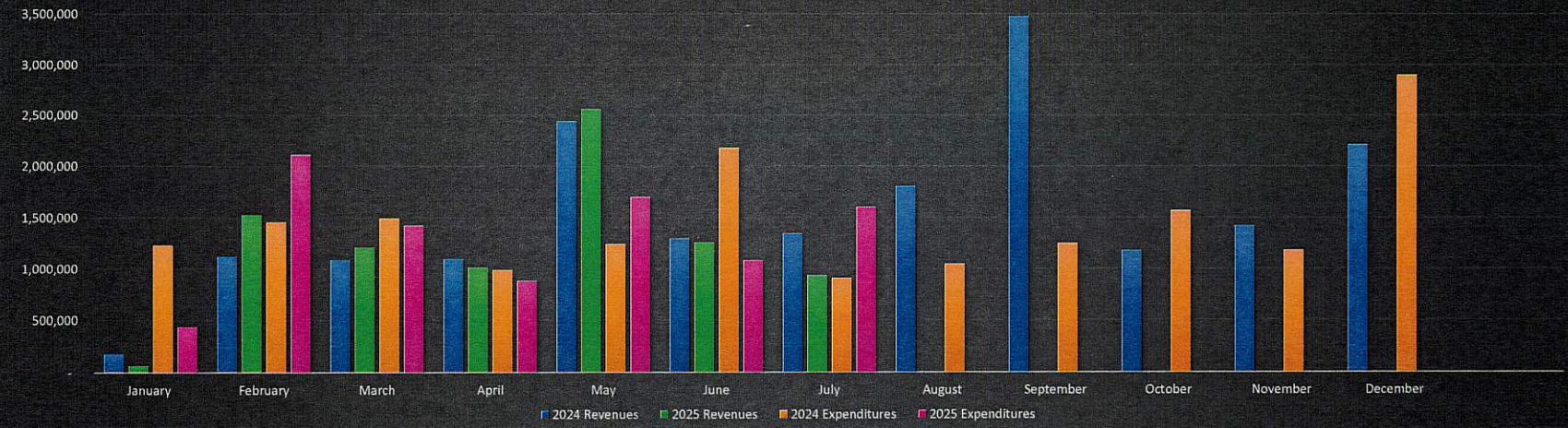
Budget vs. Actual

\$ (1,600,050)	Budget*
\$ (672,039)	Actual

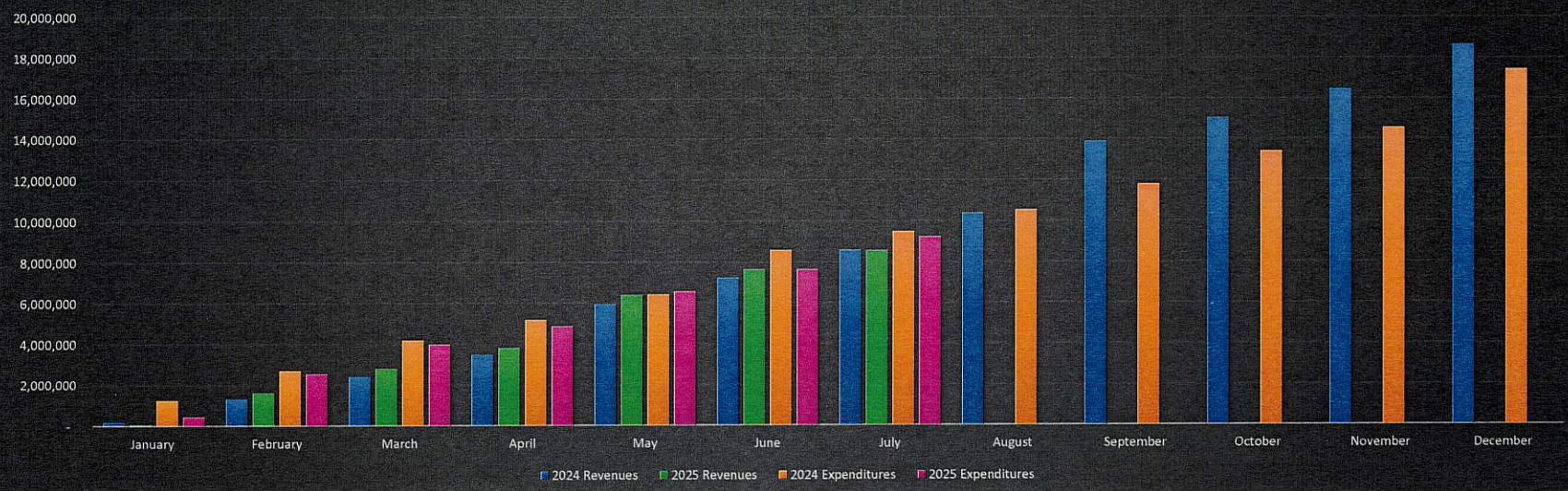


\* Budgeted Capital Improvements Program Fund Transfer

**Monthly Revenues vs Expenditures**  
**Monthly Totals**



**Monthly Revenues vs Expenditures**  
**Compared to Prior Year**



**General Fund Revenues**  
**July 31, 2025**

<b>Account Totals Summary</b>	<b>Amended</b>	<b>Actual</b>	<b>Actual As</b>	<b>Adopted</b>	<b>Actual</b>	<b>Actual As</b>
	<b>Budget</b>	<b>Year to Date</b>	<b>%</b>		<b>Budget</b>	<b>%</b>
	<b>2024</b>	<b>2024</b>	<b>Of Budget</b>	<b>2025</b>	<b>2025</b>	<b>Of Budget</b>
301 - 310 Taxes	\$ 13,903,890.00	\$ 7,282,574.00	52.38%	\$ 15,307,700.00	\$ 7,338,561.00	47.94%
319 Penalties and Interest on Delinquent Taxes	\$ 8,000.00	\$ 17,762.00	222.03%	\$ 10,700.00	\$ 22,998.00	214.93%
321-322 Licenses and Permits	\$ 385,575.00	\$ 105,786.00	27.44%	\$ 355,950.00	\$ 93,510.00	26.27%
331 Fines	\$ 33,000.00	\$ 15,874.00	48.10%	\$ 29,600.00	\$ 17,931.00	60.58%
341 - 342 Interest and Rents	\$ 134,500.00	\$ 219,952.00	163.53%	\$ 208,900.00	\$ 213,947.00	102.42%
354 - 356 State Funding	\$ 905,350.00	\$ 74,813.00	8.26%	\$ 905,150.00	\$ 7,656.00	0.85%
357 - 359 Local Funding	\$ 955,100.00	\$ 440,334.00	46.10%	\$ 701,850.00	\$ 408,874.00	58.26%
361 - 367 Charges and Fees	\$ 507,500.00	\$ 243,159.00	47.91%	\$ 429,300.00	\$ 223,991.00	52.18%
383 Assessments	\$ 400.00	\$ 186.00	46.50%	\$ 400.00	\$ 278.00	69.50%
387 Contributions and Donations	\$ 72,300.00	\$ 7,170.00	9.92%	\$ 67,500.00	\$ 47,276.00	70.04%
391 Sale of Assets	\$ 15,000.00	\$ 24,405.00	162.70%	\$ 27,500.00	\$ 23,024.00	83.72%
392 Fund Transfers	\$ 869,824.00	\$ -	0.00%	\$ -	\$ -	0.00%
395 Refunds of Prior Year Expenditures	\$ 120,000.00	\$ 136,205.00	113.50%	\$ 148,000.00	\$ 163,335.00	110.36%
<b>TOTAL Revenues</b>	<b>\$ 17,910,439.00</b>	<b>\$ 8,568,220.00</b>	<b>47.84%</b>	<b>\$ 18,192,550.00</b>	<b>\$ 8,561,381.00</b>	<b>47.06%</b>

**General Fund Expenditures**  
**July 31, 2025**

<b>Account Totals Summary</b>	<b>Amended</b>	<b>Actual</b>		<b>Actual As</b>	<b>Adopted</b>	<b>Actual</b>		<b>Actual As</b>
	<b>Budget</b>	<b>Year to Date</b>	<b>%</b>	<b>Budget</b>		<b>Year to Date</b>	<b>%</b>	<b>Of Budget</b>
	<b>2024</b>	<b>2024</b>	<b>Of Budget</b>	<b>2024</b>	<b>2025</b>	<b>2025</b>	<b>Of Budget</b>	<b>2025</b>
General Government (400-409)	\$ 2,395,650.00	\$ 1,128,208.00	47.09%	\$ 2,588,580.00	\$ 1,245,279.00	48.11%		
Public Safety (410-419)	\$ 8,870,340.00	\$ 4,226,672.00	47.65%	\$ 9,124,365.00	\$ 4,165,979.00	45.66%		
Public Works (426-446)	\$ 4,447,980.00	\$ 2,380,915.00	53.53%	\$ 4,379,965.00	\$ 2,217,545.00	50.63%		
Culture and Recreation (451-457)	\$ 988,480.00	\$ 411,862.00	41.67%	\$ 1,043,190.00	\$ 452,303.00	43.36%		
Refunds (491)	\$ 158,800.00	\$ 86,037.00	54.18%	\$ 156,500.00	\$ 102,314.00	65.38%		
Interfund Operating Transfers (492)	\$ 2,500,000.00	\$ 1,250,000.00	50.00%	\$ 2,500,000.00	\$ 1,050,000.00	42.00%		
<b>TOTAL Expenditures</b>	<b>\$ 19,361,250.00</b>	<b>\$ 9,483,694.00</b>	<b>48.98%</b>	<b>\$ 19,792,600.00</b>	<b>\$ 9,233,420.00</b>	<b>46.65%</b>		

**Town of McCandless All Funds**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

PAGES	FUND NO	FUND DESCRIPTION	Check Amount
5	01	GENERAL FUND CHECKING ACCOUNT (FUND 01)	\$ 1,252,388.61
1	01	FIRE APPARATUS CHECKING ACCOUNT (FUND 01)	\$ -
1	15	TRANSPORTATION DISTRICT FUND CHECKING ACCOUNT (FUND 15)	\$ -
1	18	CAPITAL IMPROVEMENTS FUND CHECKING ACCOUNT (FUND 18)	\$ 504,947.46
1	19	ASSESSMENT FUND CHECKING ACCOUNT (FUND 19)	\$ -
1	35	STATE HIGHWAY AID CHECKING ACCOUNT (FUND 35)	\$ -
1	91	REAL ESTATE AGENCY FUND CHECKING ACCOUNT (FUND 91)	\$ -
<b>Total Checks</b>			<b>\$ 1,757,336.07</b>

**Town of McCandless General Fund (Fund 01)**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	7/03/2025	ADP, INC		Regular Wages	180,984.44	180,984.44
EFT	7/03/2025	ADP, INC		Regular Wages	82,785.09	82,785.09
EFT	7/03/2025	ADP, INC		Regular Wages	276.92	276.92
EFT	7/03/2025	ICMA - 457		IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1937.28 771.48 6608.68	9,317.44
EFT	7/03/2025	US BANK		Police Pension Withheld	5,336.67	5,336.67
EFT	7/03/2025	ICMA - 401		Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6621.70 6621.70	13,243.40
EFT	7/03/2025	ICMA - IRA		Roth IRA Contributions Withheld	2,006.47	2,006.47
EFT	7/07/2025	FNB COMMERCIAL CREDIT CARD	2025 JUNE PURCHASING CARD EXPENSES	General Office Supplies Seminars & Training Local Meetings Seminars & Training Unleaded Fuel Conferences Local Meetings Membership Dues Conferences Hard to Recycle Items Other Operating Supplies General Operating Supplies Other Operating Supplies Uniform Clothing Promotional Supplies Entertainment	247.00 1365.61 346.38 575.00 73.47 594.57 108.29 103.00 853.41 379.00 21.20 567.25 203.57 622.50 124.95 1915.00	8,100.20
EFT	7/08/2025	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	118.21	118.21
7987	7/08/2025	4IMPRINT, INC.	PO# 639 - WATER BOTTLES	Public Education Supplies	719.71	719.71
7988	7/08/2025	ALLEGHENY SAFE & LOCK	GENERAL MAINTENANCE	General Maintenance	80.00	80.00
7989	7/08/2025	AMAZON CAPITAL SERVICES	GENERAL MAINTENANCE SANITATION SUPPLIES OFFICE SUPPLIES - DPW ADMIN GENERAL MAINTENANCE SANITATION SUPPLIES TOOLS	Sanitation Supplies General Maintenance Office Supplies Tools	98.96 401.93 143.61 98.00 119.99	862.49
7990	7/08/2025	AQUA FILTER FRESH INC.	BOTTLED WATER BOTTLED WATER - DPW	Other Operating Supplies MISCELLANEOUS SERVICES	37.75 79.00	116.75
7991	7/08/2025	ARMSTRONG COMFORT SOLUTIONS	GENERAL MAINTENANCE	General Maintenance	977.30	977.30
7992	7/08/2025	BABST, CALLAND, CLEMENTS AND ZOMNIR, P.C.	PERSONNEL BOARD RIGHT-TO-KNOW LAW RETAINER LITIGATION AND CODE ENFORCEMENT MATTERS PENSION MATTERS 1100 WOODLAND DEMOLITION 282 COURTNEY PROPERTY MAINTENANCE 250 RIDGEVIEW ENFORCEMENT MCT CUMBERLAND LANDCO, LLC ZHB APPEAL 556 PINE LINE DRIVE - WALL ENCROACHMENT 1027 TWIN HILL ROAD EXTENSION VARIANCE 100% TOWN	Town Attorney Retainer Town Attorney	1500.00 1361.50 2594.00 5301.00 2915.62	13,672.12
7993	7/08/2025	BARET, SCOTT	VINTAGE APPLE COMPUTERS PROGRAM AT THE HCC	Local Meetings	85.00	85.00
7994	7/08/2025	BIG DADDY WILDLIFE REMOVAL	DEER REMOVAL (8) DEER (1) LIMED DEER (2) ANIMAL	Animal Removal	660.00	660.00
7995	7/08/2025	C & W AUTOMOTIVE & MACHINE SHOP	REPAIRS - #3112	Vehicle Repairs	31.20	31.20
7996	7/08/2025	CASH	PETTY CASH REIMBURSEMENT - DPW	General Maintenance	74.86	74.86
7997	7/08/2025	CLEVELAND BROS. EQUIPMENT CO.	PARTS - #3124	Machinery Parts	206.29	206.29
7998	7/08/2025	COMCAST	WIFI - VESTAL PARK INTERNET	Internet Other Operating Supplies	204.46 226.07	430.53
7999	7/08/2025	CTW ELECTRICAL CO INC	OTHER OPERATING SUPPLIES	Other Operating Supplies	1,222.79	1,222.79

**Town of McCandless General Fund (Fund 01)**

**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
8000	7/08/2025	DELTA DENTAL OF PA	DENTAL - JUNE 2025	Employee Dental Contributions	2,425.05	2,425.05
8001	7/08/2025	DRAGUN'S LANDSCAPE SUPPLY INC.	LANDSCAPING SUPPLIES	Landscaping Maintenance Supplies	247.00	247.00
8002	7/08/2025	DUQUESNE LIGHT COMPANY	GREYBROOKE - 6/25	Traffic Signal Electricity	38.47	38.47
8003	7/08/2025	ELTECH SECURITY SYSTEMS	2ND QUARTER ALARM MONITORING - TOWN HALL 2ND QUARTER ALARM MONITORING - SCHOOL HOUSE	Building Security Services	91.50 84.00	175.50
8004	7/08/2025	EVEY, JASON	UNIFORM REIMBURSEMENT - SELF/BOMBAS	Uniform Clothing	120.00	120.00
8005	7/08/2025	FENCE BY MAINTENANCE SERVICE, INC.	GUIDERAIL REPAIRS	Guiderail Repairs	567.00	567.00
8006	7/08/2025	FRY COMMUNICATIONS INC.	SUBSCRIPTION	Subscriptions	125.00	125.00
8007	7/08/2025	GATEWAY ENGINEERS INC.	BOEHLER PLAN CONSTRUCTION CAREY LANE APARTMENTS NORTH PARK TENNIS COURT TRAIL PHASE 2 VESTAL PARK PINE CREEK STREAM RESTORATION PHASE 1 BLAZIER DRIVE SUBDIVISION PLAN NO 5 - AMENDMENT NO. 3 - LOT 4 VALVOLINE CONSTRUCTION PALERMO RESIDENCE STORMWATER REVIEW THE RIDGE CONSTRUCTION INSPECTION SCHRAMM SUBDIVISION TIMBER TRAIL STORM SEWER REPAIR OLD PERRY HIGHWAY TOWNHOMES TOWN HALL WINDOW REPLACEMENT CONSTRUCTION ADMINISTRATION AND INSPECTION GENERAL ENGINEERING SERVICES TOM - 2025 MS4 PROGRAM HILLTOP LANE LOT LINE REVISION HARMONY DRIVE RIGHT OF WAY RACHEL CARSON ECOVILLAGE - CONSTRUCTION BLAZIER DRIVE SUBDIVISION PLAN NO 5 - AMENDMENT NO. 3 - LOT 1 HERITAGE AND CULTURAL CENTER PARKING LOT LIGHTING DESIGN 2025 TOWN BASIN RETROFITS	The Ridge - Marwah The Boehler Plan Valvoline North Park Trail Rachel Carson Eco-Village 545 Pine Creek Rd SW Review Schramm Subdivision McCandless Square Phase III Townhome Subdivisions 10085 Old Perry Hwy Stormwater Review Carey Lane Apartments 10030 Hilltop Lane Lot Line Revision Ascension Timber Harvest Engineering	7372.25 244.50 1387.75 132.25 5339.75 126.00 871.00 708.50 1142.50 37.75 264.50 1256.25 2238.00 4728.75	25,849.75
			2025 PA SMALL WATER AND SEWER GRANT APPLICATION \$18,883.00 ESCROW \$6,966.75 TOWN			
8008	7/08/2025	GENERAL CODE, LLC	ELM STREET LICENSE AGREEMENT (827-R-192)	Ordinance Codification	1,322.00	1,322.00
8009	7/08/2025	GLASSMERE FUEL SERVICE	ASCENSION TIMBER HARVEST APPLICATION	Unleaded Fuel Diesel Fuel	6597.44 2772.66	9,370.10
8010	7/08/2025	GOLDEN PROMOTIONS, LLC	BLAZIER DRIVE SUBDIVISION PLAN NO 5 - AMENDMENT NO. 3 - LOT 4	Promotional Supplies	492.56	492.56
8011	7/08/2025	GRAINGER	VALVOLINE CONSTRUCTION	Other Operating Supplies Machinery Parts	26.90 16.24 8.03	51.17
8012	7/08/2025	HIGHMARK INC.	THE RIDGE CONSTRUCTION INSPECTION	Police Officer Health Insurance	144.89	144.89
8013	7/08/2025	HILL INTERNATIONAL TRUCKS NA LLC	SCHRAMM SUBDIVISION	Vehicle Repairs	752.70	752.70
8014	7/08/2025	JACKS AUTO PARTS	OLD PERRY HIGHWAY TOWNHOMES	Lubricants Other Operating Supplies Vehicle Parts	17.99 52.89 37.99	108.87
8015	7/08/2025	JDP	RACHEL CARSON ECOVILLAGE - CONSTRUCTION	Background Checks	349.15	349.15
8016	7/08/2025	KLINK & CO., INC.	BACKGROUND CHECK - PATROSKI BACKGROUND CHECK - INNES	Pre-Employment Physicals	151.00	151.00
8017	7/08/2025	KONICA MINOLTA	BIZHUB C550i & BIZHUB C300i LEASES	Office Equipment Leasing	564.05 220.35	804.40
8018	7/08/2025	MIDDLE DEPARTMENT INSPECTION AGENCY	STORAGE ROOM ELECTRICAL INSPECTION	Building Safety Inspections	130.00	130.00
8019	7/08/2025	MIHM RENTALS & SALES CO., INC.	CONFINED SPACE TRAINING - RENTAL	Local Meetings	669.29	669.29
8020	7/08/2025	O'REILLY AUTO PARTS	PARTS - VAN 1 AA PARTS - #3114	Vehicle Parts	25.42	25.42
8021	7/08/2025	OPTIMUS RISK SERVICES	LOSS CONSULTING SERVICES	Consulting Services	795.00	795.00

## Town of McCandless General Fund (Fund 01)

Check Listing with Accounting Distribution 7/01/2025-7/31/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
8022	7/08/2025	PITT INDUSTRIAL DIAMOND	PARTS - MACHINERY	Machinery Parts	372.00	372.00
8023	7/08/2025	PITT SPECIALTY SUPPLY, INC.	SANITATION SUPPLIES	Sanitation Supplies	124.00	124.00
8024	7/08/2025	PITTSBURGH POST-GAZETTE	LEGAL ADS - POLICE LEGAL ADS - ZHB LEGAL ADS - COUNCIL	Advertising ZHB Advertising	57.20 1654.50 201.50	1,913.20
8025	7/08/2025	POWERPLAN	TOOLS PARTS - #3120	Machinery Parts Tools	3499.57 92.09	3,591.66
8026	7/08/2025	R/T AUDIO	COMMUNITY DAY SOUND SYSTEM RENTAL	Equipment Rental	1,827.50	1,827.50
8027	7/08/2025	RICK HARTMAN PLUMBING & HEATING INC.	GENERAL MAINTENANCE	General Maintenance	722.00	722.00
8028	7/08/2025	S & D CALIBRATION SERVICES INC	ACCUTRAK & ENRAD CERTIFICATION	Calibration Services	137.00	137.00
8029	7/08/2025	SABRE EQUIPMENT, INC.	PARTS - VEHICLE	Vehicle Parts	1,734.00	1,734.00
8030	7/08/2025	SHERRY L. WURZEL	PROFESSIONAL SERVICES	ZHB Court Reporter	150.00	150.00
8031	7/08/2025	SHULTS FORD LINCOLN	PARTS - AA #6134 PARTS - #2102 PARTS - #3112 PO# 640 - REPAIRS TO TRUCK #3307	Vehicle Parts Vehicle Repairs	431.18 3180.80	3,611.98
8032	7/08/2025	SPEAR, CAROLYN	YOGA IN DEVLIN PARK ON 6/28	Recreational Supplies	45.00	45.00
8033	7/08/2025	STANDARD INSURANCE COMPANY	STD, LTD, LIFE & AD&D - JUNE 2025 STD, LTD, LIFE & AD&D - JULY 2025	STD Gross-Up Premium Paid LTD Gross-Up Premium Paid Town Manager/Asst Mgr Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance - RET Administrative Staff Life Insurance - Citizen Info Department Head Life Insurance Police Officer Life Insurance Police Officer LTD Insurance Supervisor Life Insurance Laborer Life Insurance	4777.15 2558.06 129.00 51.60 33.26 61.92 28.38 79.14 163.83 1213.89 2757.01 36.12 33.54 41.28 49.02 25.80 -157.70 386.18 54.18	12,311.66
8034	7/08/2025	STEPHENSON EQUIPMENT INC.	PARTS - MACHINERY	Machinery Parts	630.24	630.24
8035	7/08/2025	STRASSBURGER MCKENNA	ZHB LEGAL SERVICES	ZHB Legal Services	2,710.02	2,710.02
8036	7/08/2025	T-MOBILE	MONTHLY WIRELESS	Internet Fees Monthly Telephone	688.20 21.34	709.54
8037	7/08/2025	THIRD GENERATION	MONTHLY TELEPHONE CHARGE - JULY	Monthly Telephone	1181.93 46.75	1,228.68
8038	7/08/2025	TOWN OF MCCANDLESS REAL ESTATE DEPT.	2025 TOWN & NASD RE TAXES	School District Real Estate Taxes Municipal Real Estate Taxes	1783.65 111.70	1,895.35
8039	7/08/2025	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	Subscriptions	75.00	75.00
8040	7/08/2025	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	25.90 179.18	205.08
8041	7/08/2025	UNITED AUTO SUPPLY	PARTS - #3120 PARTS - #6130 SQUAD 3 AA OTHER OPERATING SUPPLIES - SHOP SUPPLY	Vehicle Parts Other Operating Supplies Machinery Parts	258.50 5.62 132.68	396.80
8042	7/08/2025	VERIZON	INTERNET	Internet	222.62	222.62
8043	7/08/2025	VERIZON CONNECT FLEET USA, LLC	VEHICLE TRACKING - JUNE	Communications Equipment	223.30	223.30
8044	7/08/2025	VETTORI'S	PARTS - MACHINERY	Machinery Parts	82.10	82.10
8045	7/08/2025	W.B. MASON CO., INC.	OFFICE SUPPLIES - DPW ADMIN	Office Supplies	60.99	60.99
8046	7/08/2025	WEST VIEW WATER AUTHORITY	558.0 HYDRANTS	Public Hydrant Services	14,937.66	14,937.66
8047	7/08/2025	WILLIAMS WESCO INC	PARTS - VEHICLE	Vehicle Parts	73.80	73.80
EFT	7/09/2025	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	196.78	196.78
EFT	7/15/2025	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	17.69	17.69
8048	7/17/2025	4IMPRINT, INC.	PO# 641 - PUBLIC EDUCATION SUPPLIES	Public Education Supplies	999.61	999.61
8049	7/17/2025	ABC FIRE EXTINGUISHER CO.	FIRST AID FILL-UP - DPW	General Maintenance	214.91	214.91
8050	7/17/2025	ALLIED COMMUNICATIONS OF PA	GPS AIR TIME - JUNE	Public Safety Equipment	425.65	425.65

## Town of McCandless General Fund (Fund 01)

Check Listing with Accounting Distribution 7/01/2025-7/31/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
8051	7/17/2025	AMAZON CAPITAL SERVICES	AUGUST SPEAKER BOOK - HCC TOOLS - PARKS LINE PAINTING TOOLS OFFICE SUPPLIES - BUILDING & GENERAL MAINTENANCE COMPUTERS - DPW ADMIN OFFICE SUPPLIES - TOWN, FINANCE, TAX, & CODE BACKPACKS FOR LIBRARY, LANTERNS FOR YOGA, LABELS FOR HCC, COMMUNITY DAY SUPPLIES SANITATION SUPPLIES GENERAL MAINTENANCE OFFICE SUPPLIES - POLICE LINE PAINTING TOOLS	General Office Supplies General RET Office Supplies Office Supplies Sanitation Supplies General Maintenance Computers Tools Recreational Supplies	166.46 16.95 37.98 63.98 103.61 84.30 97.47 39.75 57.50 67.77 18.88 108.08 24.21	886.94
8052	7/17/2025	ARMORY PRINTWORKS	GENERAL OPERATING SUPPLIES	General Operating Supplies	1,231.60	1,231.60
8053	7/17/2025	AT&T MOBILITY	MONTHLY WIRELESS	Monthly Telephone Charges Internet Fees Other Operating Supplies	173.96 92.05 652.35 685.46 34.60 48.56 43.49 43.49 130.47	1,904.43
8054	7/17/2025	BAIERL AUTOMOTIVE	PARTS - VEHICLE	Vehicle Parts	65.17	65.17
8055	7/17/2025	BOCK, MICHAEL	UNIFORM REIMBURSEMENT - SELF/KOHL'S	Uniform Clothing	44.99	44.99
8056	7/17/2025	BUTLER POWER EQUIPMENT, INC.	PARTS - #3409	Machinery Parts	117.97	117.97
8057	7/17/2025	C & W AUTOMOTIVE & MACHINE SHOP	REPAIRS - #2103 REPAIRS - #2121	Vehicle Repairs	64.48	64.48
8058	7/17/2025	CRITCHLOW ENTERPRISES INC.	PARTS - #3407	Vehicle Parts	89.96	89.96
8059	7/17/2025	DELVAL, MELISSA	UNIFORM REIMBURSEMENT - SELF/GOV X/5.1/SAFE LIFE DEFENSE	Uniform Clothing	767.55	767.55
8060	7/17/2025	DUQUESNE LIGHT COMPANY	SCHOOL ZONES/TRAFFIC LIGHTS	Electricity Traffic Signal Electricity	54.84 1162.31	1,217.15
8061	7/17/2025	FALCON ER URGENT CARE	PRE-EMPLOYMENT PHYSICALS - SKERLONG & LIBERTO	Pre-employment Physicals	452.00	452.00
8062	7/17/2025	FAIRMOUS SUPPLY	GENERAL MAINT	General Maintenance	17.45	17.45
8063	7/17/2025	GLASSMERE FUEL SERVICE	FUEL - UNLEADED & DIESEL	Unleaded Fuel Diesel Fuel	5607.22 2519.35	8,126.57
8064	7/17/2025	GRAINGER	CREDIT - PARTS GENERAL MAINTENANCE GENERAL MAINTENANCE SANITATION SUPPLIES - PARKS	General Maintenance Vehicle Parts Sanitation Supplies	100.73 -106.69 64.28	58.32
8065	7/17/2025	HILL INTERNATIONAL TRUCKS NA LLC	PARTS - #3101 PARTS - #3103	Vehicle Parts	792.44	792.44
8066	7/17/2025	JACKS AUTO PARTS	PARTS - #3101	Vehicle Parts	17.96	17.96
8067	7/17/2025	KANTZ, DANA	PICKLEBALL 101 (06/07/2025) & PICKLEBALL 102 (06/12/2025)	General Operating Supplies	462.00	462.00
8068	7/17/2025	KELLI BURNS ENTERTAINMENT	DJ SERVICES - COMMUNITY DAY (DEPOSIT)	Entertainment	650.00	650.00
8069	7/17/2025	KENNEDY, KEVIN	SHINING STAR GALA LETTERS TO AWARD RECIPIENTS - REIMBURSEMENT	Advertising	43.13	43.13
8070	7/17/2025	KRAV MAGA WORLDWIDE	KRAV MAGA TRAINING - GRANT	Seminars & Training	745.00	745.00
8071	7/17/2025	MCCANDELESS POLICE OFFICERS ASSOCIATION	MPOA DUES	Union Dues - Police	1,400.00	1,400.00
8072	7/17/2025	MOBILE HEALTH SERVICES INC.	FIREFIGHTER PHYSICAL	VFC Physicals	692.00	692.00
8073	7/17/2025	MOLNAR PRINTING, LLC	ENVELOPES	Office Supplies	177.00	177.00

## Town of McCandless General Fund (Fund 01)

Check Listing with Accounting Distribution 7/01/2025-7/31/2025

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
8074	7/17/2025	MRM WORKERS' COMP FUND	WORKERS COMP PREMIUM	Town Manager/Asst Mgr Workers Comp Administrative Staff Workers Comp Department Head Workers Comp Administrative Staff Workers Comp - RET Administrative Staff Workers Comp - Citizen Info Police Officer Workers Comp Volunteer EMT Workers Comp Supervisor Workers Comp Crossing Guard Workers Comp Laborer Workers Comp	19.91 15.85 18.00 18.40 19.02 9.18 484.25 14.75 10952.31 10.10 10.39 126.83 11.20 3.70 13.19 7.67 292.74 13.08 7.73 36.20 4607.78 593.84 902.49 4.15	18,192.76
8075	7/17/2025	O'REILLY AUTO PARTS	OTHER OPERATING SUPPLIES - SHOP SUPPLY PARTS - #3301 PARTS - #3301	Other Operating Supplies Vehicle Parts	8.05 53.45	61.50
8076	7/17/2025	PA DEPT. OF ENVIRONMENTAL PROTECTION	PAG-13 MS4 GENERAL PERMIT	Other Operating Supplies	500.00	500.00
8077	7/17/2025	PA ONE CALL SYSTEM INC	MONTHLY ACTIVITY FEE	PA One Call Fees	146.94	146.94
8078	7/17/2025	PA TURNPIKE TOLL BY PLATE	TOLL BY PLATE - PA-MG414J	Miscellaneous Supplies	20.92	20.92
8079	7/17/2025	PENNSYLVANIA SLING, LLC	PARTS - MACHINERY	Machinery Parts	216.00	216.00
8080	7/17/2025	PEOPLES GAS	DPW TOWN HALL HERITAGE CENTER	Natural Gas	182.27 36.73	219.00
8081	7/17/2025	PERFECTION SERVICES, INC.	IT SERVICES - AUGUST	Software Contracted IT Services	1275.00 7670.00	8,945.00
8082	7/17/2025	PITTSBURGH CONSERVATION CORPS	REMAINDER - BRANDT TRAIL MAINTENANCE PROJECT	Repairs	910.00	910.00
8083	7/17/2025	PITTSBURGH TIRE SERVICE	TIRES - #3116	Tires	656.00	656.00
8084	7/17/2025	POWER HOME REMODELING GROUP	REFUND OVERPAYMENT	Transient Retailer Licenses	5.00	5.00
8085	7/17/2025	QUADIENT, INC.	POSTAGE MACHINE LEASE - AUGUST	Office Equipment Leasing	326.10	326.10
8086	7/17/2025	RUDOLPH AUTO REPAIR	VEHICLE MAINTENANCE	Vehicle Maintenance	500.00	500.00
8087	7/17/2025	S&S PROCESSING	TRANSFER YARD	Brush and Tree Recycling	630.00	630.00
8088	7/17/2025	SHERWIN WILLIAMS	LINE STRIPING PAINT	Line Striping	512.04	512.04
8089	7/17/2025	SHULTS FORD LINCOLN	PARTS - #2121	Vehicle Parts	33.44	33.44
8090	7/17/2025	T.C.R. & ASSOCIATES	FURNITURE - POLICE	Furniture	398.95	398.95
8091	7/17/2025	TEAMSTERS LOCAL 636	DPW DUES	Union Dues - Public Works	1,996.00	1,996.00
8092	7/17/2025	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	51.80 358.36	410.16
8093	7/17/2025	UNITED AUTO SUPPLY	OTHER OPERATING SUPPLIES LINE STRIPING PAINT PARTS - #3118A PARTS - #3301 PARTS - #3305C	Other Operating Supplies Vehicle Parts Machinery Parts Line Striping	99.00 325.79 50.50 66.00	541.29
8094	7/17/2025	VERIZON	MONTHLY INTERNET - JULY EQUIPMENT RENTAL - JULY	Internet Monthly Telephone Charges	188.99 17.62	206.61
8095	7/17/2025	WEST PENN LACO	OTHER OPERATING SUPPLIES	Other Operating Supplies	182.60	182.60
8096	7/17/2025	WEST VIEW WATER AUTHORITY	PINE CREEK RD DPW TOWN HALL	Water - Town Hall/DPW Water	648.18 48.79	696.97
8097	7/17/2025	YAVORKA, BRITTANY LYNN	REIMBURSEMENT - GFOA DC CONFERENCE	Conferences	1,263.94	1,263.94
8098	7/18/2025	SHULTS FORD LINCOLN	2025 FORD EXPLORER POLICE UTILITY - UNDERCOVER UNIT	Vehicles	44,226.00	44,226.00

**Town of McCandless General Fund (Fund 01)**

**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
8099	7/18/2025	SHULTS FORD LINCOLN	2025 FORD EXPLORER POLICE UTILITY (INSURANCE COVERAGE INCLUDED)	Insurance Claim Reimbursements Vehicles	36754.00 7572.00	44,326.00
ACH	7/18/2025	ADP, INC		Regular Wages	276.92	276.92
EFT	7/18/2025	MUNICIPAL BENEFITS SERVICES		Healthcare Healthcare Police	39019.92 58151.41	97,171.33
EFT	7/18/2025	ADP, INC		Regular Wages	175,459.20	175,459.20
EFT	7/18/2025	ADP, INC		Regular Wages	80,238.13	80,238.13
EFT	7/18/2025	US BANK		Police Pension Withheld	5,336.67	5,336.67
EFT	7/18/2025	ICMA - 457		IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1937.28 773.50 6504.49	9,215.27
EFT	7/18/2025	ICMA - IRA		Roth IRA Contributions Withheld	1443.78 562.69	2,006.47
EFT	7/18/2025	ICMA - 401		Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6491.21 6491.21	12,982.42
EFT	7/22/2025	UPMC BENEFIT MANAGEMENT SVCS		Police Officer Health Insurance	112.59	112.59
8100	7/23/2025	ADP, INC	UNEMPLOYMENT	Unemployment Comp Management Fees	87.98	87.98
8101	7/23/2025	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - TOWN OTHER OPERATING SUPPLIES - FIRE	General Office Supplies Other Operating Supplies	73.04 45.98	119.02
8102	7/23/2025	AQUA FILTER FRESH INC.	BOTTLED WATER - DPW BOTTLED WATER	Other Operating Supplies Miscellaneous Supplies MISCELLANEOUS SERVICES	65.75 90.75 59.75	216.25
8103	7/23/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	869.68	869.68
8104	7/23/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	689.42	689.42
8105	7/23/2025	EMPLOYMENT PARTNERS BENEFITS FUND	HEALTHCARE COVERAGE FOR 8/2025 (BILLED 7/2025)	Healthcare Public Works	38,214.33	38,214.33
8106	7/23/2025	EWING, RICHARD	UNIFORM REIMBURSEMENT - SELF/EURO OPTIC	Uniform Clothing	194.70	194.70
8107	7/23/2025	HIGHMARK INC.	MEDICAL REIMBURSEMENTS MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	409.57	409.57
8108	7/23/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	1,537.42	1,537.42
8109	7/23/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	873.29	873.29
8110	7/23/2025	LOWE'S	DPW BUILDING SAFETY PUBLIC WORKS LIGHTS MUSEUM SAFETY LINE PAINTING PUBLIC WORKS BUILDING AND GROUND MILLING HEAD TOOLS PUBLIC WORKS ASSISTANT MANAGERS OFFICE PUBLIC WORKS SECRETARY OFFICE PARKS VESTAL BRIDGE DPW TOOLS - DPW ADMIN/PARKS ADMIN BUILDING	General Maintenance Tools Line Striping Detention Facility Maintenance Other Operating Supplies Ball Field Maintenance Supplies Repairs	1896.61 191.83 162.83 136.94 75.98 30.95 34.14 137.14	2,666.42
8111	7/23/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	750.52	750.52
8112	7/23/2025	Packard, Jennifer	2 CODERS - POLICE	Miscellaneous Supplies	119.98	119.98
8113	7/23/2025	POSTMASTER, PITTSBURGH	POSTAGE (2025 SUMMER TOWN CRIER)	Postage	3,767.26	3,767.26
8114	7/23/2025	RETIRED POLICE OFFICER	MEDICAL INSURANCE REIMBURSEMENT	Police Officer Health Insurance	56.78	56.78
8115	7/23/2025	VERIZON WIRELESS	MONTHLY WIRELESS	Monthly Telephone Charges	85.12 -37.70	47.42
8116	7/23/2025	WEST VIEW WATER AUTHORITY	WALL PARK HERITAGE CENTER	Water Water	12.69 48.15	60.84
EFT	7/25/2025	ADP, INC		Bank Charges/Fees	343.00	343.00

**Town of McCandless General Fund (Fund 01)**

**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	7/28/2025	PENN POWER	TRAFFIC SIGNAL TRAFFIC SIGNAL TRAFFIC SIGNAL SCHOOL ZONE SCHOOL ZONE TRAFFIC SIGNAL TRAFFIC SIGNAL SCHOOL ZONE SCHOOL ZONE VESTAL TRAFFIC SIGNAL TRAFFIC SIGNAL TRAFFIC SIGNAL SCHOOL ZONE DPW TOWN HALL DEVLIN PARK TRAFFIC SIGNAL TRAFFIC SIGNAL TRAFFIC SIGNAL WALL PARK MEMORIAL DR MONUMENT SCHOOL ZONE SCHOOL ZONE TRAFFIC SIGNAL DEVLIN PARK TRAFFIC SIGNAL HERITAGE CENTER SCHOOL ZONE	Electricity Electricity Traffic Signal Electricity Electricity Electricity	3883.53 307.84 1449.25 201.94 757.39	6,599.95
EFT	7/29/2025	UPMC	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	118.32	118.32
EFT	7/31/2025	ADP, INC		Regular Wages	170,733.80	170,733.80
EFT	7/31/2025	ADP, INC		Regular Wages	76,640.27	76,640.27
EFT	7/31/2025	ADP, INC		Regular Wages	276.92	276.92
EFT	7/31/2025	PENN POWER	SCHOOL ZONE TRAFFIC SIGNAL	Electricity Traffic Signal Electricity	90.66 90.46	181.12
<b>Total Checks</b>						<b>\$1,125,388.61</b>

**Town of McCandless Payroll Checking Account**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

**Town of McCandless Fire Apparatus Account (Fund 01)**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
<b>Total Checks</b>						<b>\$0.00</b>

**Town of McCandless Transportation District Fund (Fund 15)**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No		Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
<b>Total Checks</b>						<b>0.00</b>

**Town of McCandless Capital Improvements Fund (Fund 18)  
Check Listing with Accounting Distribution 7/01/2025-7/31/2025**



**Town of McCandless Assessment Fund (Fund 19)**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
						<b>\$0.00</b>

**Total Checks**

**Town of McCandless State Highway Aid Fund (Fund 35)**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
						\$0.00

**Total Checks**

**Town of McCandless Real Estate Tax Agency Fund (Fund 91)**  
**Check Listing with Accounting Distribution 7/01/2025-7/31/2025**

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
<b>Total Checks</b>						<b>\$0.00</b>



# Town of McCandless

9955 Grubbs Road, Wexford, PA 15090  
Phone: 412-364-0616 Fax: 412-364-5066  
Web: [www.townofmccandless.org](http://www.townofmccandless.org)

Date: August 20, 2025

To: Town Council

From: John Bojarski, Public Information Officer

RE: Communications report

Below are some recent statistics for our Town media and communications methods:

[Town Facebook page](#): Currently sitting at 6,003 follows. Over the last month, posts on the page reached 84,220 people with 234,750 total views, 1,401 content interactions (i.e., likes, shares and comments) and we received 114 new page follows.

[Police Facebook page](#): Currently sitting at 6,735 follows. Over the last month, posts on the page reached 54,582 people with 164,248 total views, 1,298 content interactions and we received 93 new followers.

[Heritage and Cultural Center Facebook page](#): Currently sitting at 1,879 follows. Over the last month, posts on the page reached 15,882 people with 73,592 total views, 941 content interactions and we received 25 new followers.

[McMail](#): We sit at 4,094 subscribers. The August edition had a 60.03 percent “open” rate by subscribers and 12.71 percent of the contact list clicked on at least one link in the message. According to iContact’s “report card” feature, our current grade is A+ for things such as open rate, complaints, click-to-open rate, bounces and the “spam complaints + unsubscribes to open rate.”

[YouTube](#): The Town’s channel has 182 subscribers and 47,070 total views. Over the last month, we received 208 views (24 total hours viewed).

[Instagram](#): The Town has 1,349 followers (an increase of 26 since the previous report).

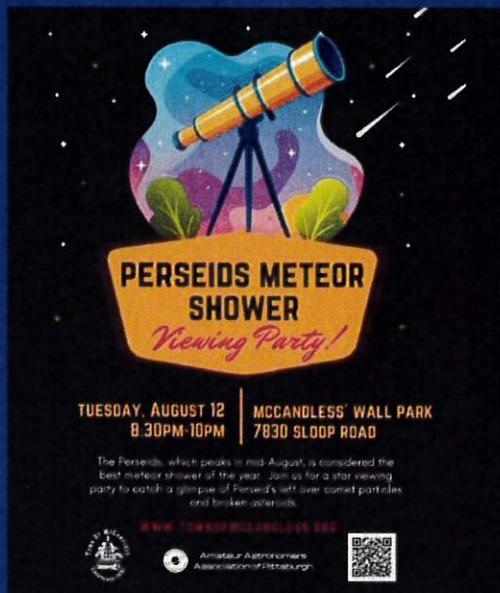
[LinkedIn](#): The Town has 447 followers (an increase of 4 since the previous report).

[Town Crier](#): A summer edition of the Town Crier hit residents’ mailboxes during the early part of August. Work on a fall edition has begun.

For some more info on recent happenings, see the following pages.

# Popularity Power: Facebook

Exploring our most popular postings of the past month



## Police Department Facebook page

This August 14 post noting an upcoming DUI enforcement got 79,738 views and 604 interactions. The conventional wisdom always is that photos help drive the algorithm, but the nature of the content also can draw reactions, comments and shares (as it did in this case).



## Town of McCandless Facebook page

This August 6 post advertising the "star party" got 36,235 views and 88 interactions. This is not as much as an advertisement for the same event got in July, but it still ended up being the most popular post of the month on the Town's page (reflecting the unique nature of the event).

## Town of McCandless Police Department Facebook page

Published by John Bojarski Jr.

August 14 at 8:39 AM

The North Hills DUI Task Force will be conducting DUI enforcement detail during the weekend of August 15 – 17. The North Hills DUI Task Force includes police from the communities of Blawnox Borough, Bradford Woods Borough, Etna Borough, Hampton Twp, Indiana Twp, Marshall Twp, O'Hara Twp, Pine Twp, Richland Twp, Ross Twp, Shaler Twp, West Deer Twp, the Town of McCandless, West View Borough, Millvale Borough, Aspinwall Borough and Frank... See more

67

31 292

## Heritage and Cultural Center Facebook page

This July 31 post discussing the history of Windwood Park in Marshall Township got 9,062 views and 123 interactions. Photos from the past are the most consistently popular posts on the HCC's page

# Popularity Power: Other Socials

Because we ultimately cannot live on Facebook alone



## YouTube channel

The most popular video of the month was the July 28 Town Council meeting, netting 49 views and an average view duration of 10 minutes and 19 seconds. As usual, Town Council meetings get the most views

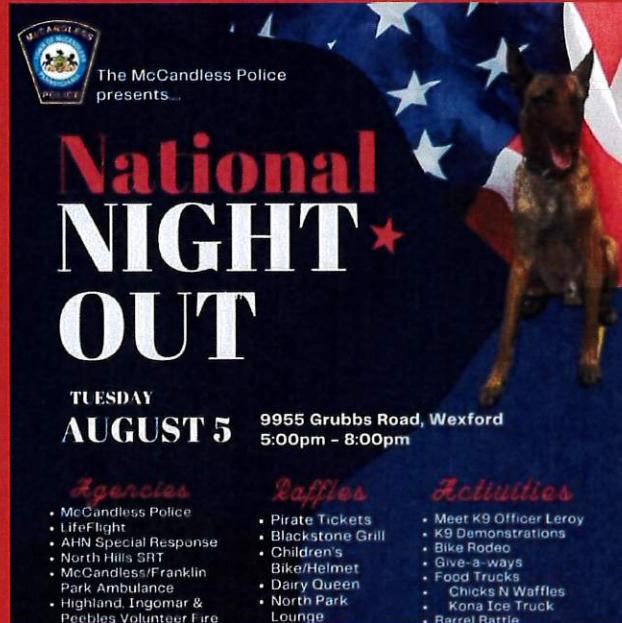
## Instagram

Our August 4 post advertising National Night Out received 960 views (interesting note, 47.5 percent of the views came from non-followers). The most successful posts on Instagram usually are based on actual photos (with graphics not performing as well). However, big events like NNO do tend to help draw interactions (boosting the reach of the post).



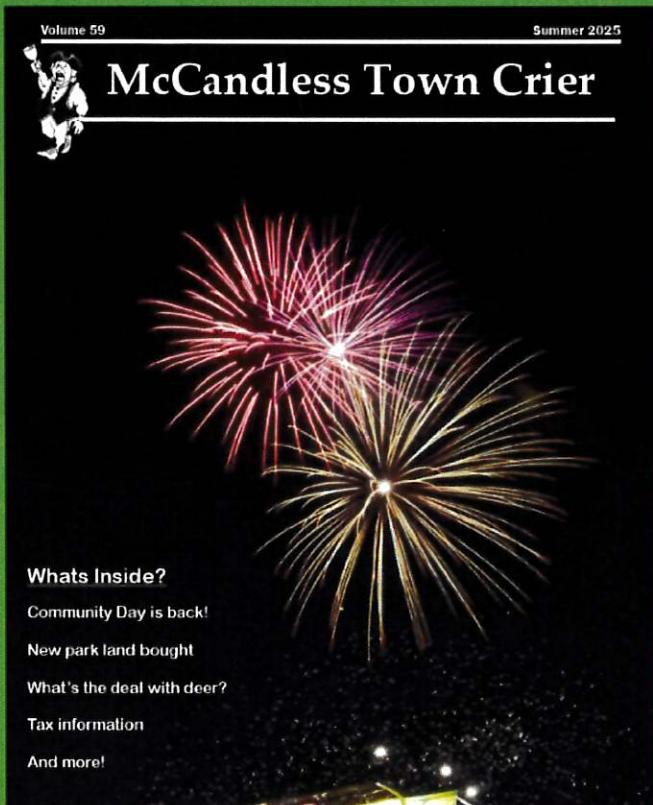
## LinkedIn

The July 29 post advertising upcoming recreation events got 195 impressions. Because of the nature of LinkedIn (where career and professional content rules), more general information such as this doesn't get posted here as often as it does on our other platforms, but it does make sense to post these on occasion



# A Few Other Notes

Since there's more to life than social media



## Town Crier

The Town Crier has been published since 1980, and is mailed to all residential and commercial addresses in the Town. Usually it has been published one or two times per year. This year, three editions will be published in a conscious effort to increase the amount of information residents receive. The Town Crier is a great place for more in-depth articles and features that don't work particularly well on our other platforms.

## McMail e-newsletter

McMail has been produced monthly since 2013 (minus a few extra mid-month editions during the early COVID period and special announcements using the platform). The mailing list increased by a few dozen this past month due to an advertisement to sign up in the recent Town Crier (a testament both to the effectiveness of putting out a print publication as well as the interest from residents in getting more information from the Town).





# Staff Report

**To:** Town Council Members  
**From:** Matt Innes, Planning Director  
**Date:** August 20, 2025  
**Re:** Monthly Planning Report – August 2025

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## I. AGENDA ITEMS

### 1. Application for Lot Line Adjustment– Revision to Lot 8 & Parcel A of the Blazier Drive Subdivision Plan No. 5

The Planning Commission reviewed an application for a lot line adjustment of the Blazier Drive Subdivision Plan No. 5, submitted by McCandless Square Flex, LLC.

A motion was made by Ms. Sponholz to recommend Town Council approve the application for Lot Line Adjustment – Revision to Lot 8 & Parcel A of the Blazier Drive Subdivision Plan No. 5, subject to addressing comments in the Town Engineer’s review. Mr. DeVito seconded the Motion. Motion passed unanimously (6-0).

## II. DEPARTMENT UPDATES

### 1. Permitting Process and Zoning Code Update

Town staff members have updated the Town’s Building and Zoning related permits. The town’s permitting process is now simplified for applicants, and all permits have a uniform format and are a great improvement for the department. Additionally, staff is looking at options for a permit software/public portal for applicants to apply online and check on the status of permits as they go through the review process.

Town staff members have made progress on a draft zoning update to be distributed at a future meeting date. The purpose of this zoning update is to enhance and adjust certain codes that cause zoning issues and inconsistency within the Town code.

### 2. Planning Department Office Improvements

The Department of Public Works has greatly assisted the department in building office space in the building and zoning department.

**TO:** Members of the Town Council

**FROM:** Matt Innes, Planning Director

**SUBJECT:** Application for Lot Line Adjustment – Revision to Lot 8 & Parcel A of the Blazier Drive Subdivision Plan No. 5 – Block/Lot 945-B-36 & 945-B-45

**GENERAL INFORMATION**

**Applicant:** Laurel Communities, LLC

**Landowner:** McCandless Square Flex, LLC

**Action Requested:** Lot Line Adjustment

**Purpose:** To adjust the eastern lot line of Lot 8

**Zoning:** M-U, Urban District

**Location:** Blazier Drive

**Lot/Block No.:** 945-B-36 and 945-B-45

**Size:** 1.87 acres

**Existing Land Use:** Townhomes

**Surrounding Land Use & Zoning:**  
North: M-U, Urban District  
West: TC, Town Center  
East: M-U, Urban District  
South: M-U, Urban District

**Procedural History:**  
07/01/25: Application filed  
08/06/25: Planning Commission Review  
08/25/25: Town Council Meeting

**Procedure** Town of McCandless Code 1103.190 and 1103.210

1. Planning Commission review within 45 days of filing; by August 15, 2025;
2. Public hearing by the Town Council;
3. Action by Town Council within 90 days of filing; September 29, 2025

**History**

The property is located on Blazier drive, within the McCandless Square Master Plan, approved September 23, 2019. There have been a number of amendments to the Blazier Drive subdivision plan over the past year, subdividing the constructed townhomes. Construction is currently on-going.

**Application for Lot Line Adjustment – Revision to Lot 8 & Parcel A of the Blazier Drive Subdivision Plan  
No. 5 – Block/Lot 945-B-36 & 945-B-45****Comments**

The applicant has submitted a minor plan application, lot line adjustment for the parcel 945-B-36 and 945-B-45 located along Blazier Drive. The applicant has submitted a completed application, which has been reviewed by Town Staff and the Town Engineer. This submission includes adjusting the eastern lot line of Lot 8. Per CEC's letter addressed to Matt Innes dated July 3, 2025: no drive aisles, sidewalks, utilities, stormwater conveyance facilities and landscaping are to be adjusted from the previous approvals. Comments from the Town Engineer's review memo dated July 24, 2025, and Allegheny County's Review letter dated August 5, 2025 have been addressed and included in the applicant's revised plan set signed August 20, 2025 prepared by Civil and Environmental Consultants.

**Staff Recommendation**

Staff recommends that Town Council move to approve the Application for Lot Line Adjustment – Revision to Lot 8 & Parcel A of the Blazier Drive Subdivision Plan No. 5 – Block/Lot 945-B-36 & 945-B-45.

**Attachments**

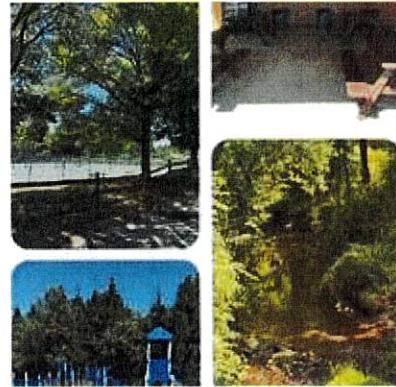
1. Township Engineer's review memo dated July 24, 2025
2. County review memo dated August 5, 2025

**AGENDA**  
**TOWN OF McCANDLESS**  
**PLANNING COMMISSION**  
**September 2, 2025 – 7:00 PM at Town Hall**

**Public comment policy:** Public comments are limited to 5 minutes per speaker per agenda item.

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- I. Call to Order**
- II. Approval of August 6, 2025 minutes**
- III. Application for Mortgage Subdivision – Blazier Drive Subdivision Plan No. 5, Amendment No. 5 – Block/Lot 945-B-49 & 945-B-50**
  - a. Presentation and discussion**
  - b. Opportunity for public comment**
  - c. Motion to recommend Town Council [approve/reject] the Blazier Drive Subdivision Plan No. 5, Amendment No. 5 Mortgage Subdivision as submitted by Sperdute Land Surveying**
- IV. Application for Mortgage Subdivision -- Blazier Drive Subdivision Plan No. 5, Amendment No. 6 – Block/Lot 945-B-47**
  - a. Presentation and discussion**
  - b. Opportunity for public comment**
  - c. Motion to recommend Town Council [approve/reject] the Blazier Drive Subdivision Plan No. 5, Amendment No. 6 Mortgage Subdivision as submitted by Sperdute Land Surveying**
- V. General Public Comment**
- VI. Adjournment**



TO: Town Council

FROM: Abby Lucostic, Director of Parks and Recreation

DATE: August 25, 2025

RE: Monthly Parks & Rec Activity Report – August MTD 2025

- **On going projects:**
  - I schedule posts on Town's social media to drive attendance, engagement and promote events
  - Nature Hike on Brandt Trail with Katie Stanley from Latodami scheduled for Thursday, October 2
  - Brick fundraiser available online on our website for purchase using a credit card and in person with a paper form at Town Hall or at the HCC. Bricks are \$100 and will benefit the McCandless175 programs in 2026. They will be installed on the walkway up to the HCC.
- **Community Events:**
  - **National Night Out**
    - Assisted Officer Metzger with the bike rodeo
    - Gave out 4 cases of helmets donated by Children's Hospital of Pittsburgh
  - **Community Day, Sat. September 13<sup>th</sup>**
    - Flyer with sponsors attached
    - Updated landing page on website with event info, sponsors and photos
    - Monthly meetings with staff to give updates
    - Booths are full
    - Sponsorship and booth rental income for the event is \$36,075
    - Community Day ad on the bus shelter at Peebles and McKnight in August
  - **McCandless Experience**
    - Ongoing passive program
    - People can buy tickets to enter to win a ride to school in a police car, ambulance, DPW truck or fire truck
    - Tickets will be on sale until (and at) Community Day. Tickets were sold at NNO with positive response.
    - Rides will be coordinated in October

- **McCandless 175**
  - Committee will meet this week for a kick off
  - Working on an appeal letter to mail out in September
  - Logo for McCandless175 created by a committee member
- **Parks:**
  - Working to install new wood park signage (outsourced), new signs for use and identification made by the DPW's Sign Shop
- **HCC:**
  - Authors of City Steps of Pittsburgh gave a presentation at the HCC on August 21
  - FDPC meeting August 20, see meeting minutes
  - Gala planning underway
    - Saturday, November 1, Camelot Events Center in Wexford
    - Tickets and table sales available online through the Civic Rec system
- **Rec Programs:**
  - Perseids Meteor Shower viewing party with the Amateur Astronomers Association of Pittsburgh at Wall Park on Aug.12 was very successful
    - 100+ people attended
    -
  - Pickleball
    - Weekly meet ups have been popular
    - Working with the instructor to schedule PB 101 and 102 for September
  - Yoga
    - Every other Saturday at Devlin Pavilion
- **Grants:**
  - Applied for a Southwestern PA Commission pre-application for a grant that would build a sidewalk from Ingomar Elementary to Highland Road. Final grant is due mid-September.
  - Completed an online 4-week grant writing workshop through the PA Association of Boroughs
- **Parks Study:**
  - Steering Committee meeting held in August
  - Pashek will have information about the study at Community Day

# TOWN OF MCCANDLESS COMMUNITY DAY 2025

SATURDAY,  
SEPTEMBER 13  
1PM-FIREWORKS

FOOD!

GAMES!

RIDES!

MUSIC!

MCCANDLESS TOWN HALL

9955 GRUBBS RD. WEXFORD, PA 15090

[WWW.TOWNOFMCCANDLESS.ORG](http://WWW.TOWNOFMCCANDLESS.ORG)



**Pine Creek**  
PLUMBING



**GATEWAY**  
ENGINEERS



McCandless Crossing



McIntyre Square  
and  
Pine Creek  
Shopping Center  
managed by The First City Company

First National Bank

Babst | Calland  
Attorneys at Law

Strassburger McKenna  
Gutnick & Gefsky  
ATTORNEYS AT LAW SINCE 1939



**CUSHMAN &  
WAKEFIELD**





# Memorandum

**Memo To:** McCandless Town Council  
**From:** John F. Schwend, Town Manager  
**Date:** August 21, 2025  
**Re:** August Manager's Report

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Please accept this status report on various projects and activities in the Town and in the Town Manager's office. This report reflects current activities and is by no means all inclusive. Should you have any questions on any topic, please feel free to contact me directly.

## Personnel

- Finalizing Job Description for Asst. Town Manager – advertising in September
- Hiring process for Police Officers underway, Personnel Board to Certify list next week.
- Promotional process for Police Sergeant has begun, 8 interested applicants
- Three staff members participating in “Writing Effective Grant Proposal” training
- Beginning review of employee handbook

## Finance

- Finance Assistant Jodie Norkus has accepted the position and began training
- Reviewing Investment Policy Statement for pension investment strategy - ongoing
- Budget process for 2026 underway, scheduling meetings with TC in October / November
- Evaluating fund accounting structure, budget simplification
- Evaluating new accounting software system
- Insurance renewal process underway

## Grants

- Green Light Go Cycle 10 – application in progress
- Green Light Go Cycle 8 – contract awarded, easement in progress, materials being ordered
- Closing CITF grant for work at Devlin Park – in progress.
- North Meadows Sidewalk awarded, pre construction meeting scheduled
- Applied for DCED grant for sidewalk connection between Grubbs Road and Kummer Road – in progress.
- Continuing closeout documents for HVAC renovations grant

- Applying for Blazier Drive sidewalk connector through GEDTF fund
- Working through TASAs grant paperwork for Ingomar sidewalk connection
- Closeout of LSA grant for Police Vehicle in progress

### **Buildings and Grounds**

- Analyzing keyless entry system, security camera upgrades for Town Hall – seeking two additional quotes
- Preparing RFQ for flooring replacement in Town Hall - ongoing
- Preparing RFQ for emergency generator replacement at Town Hall – ongoing
- Design complete for HCC lighting, to be installed by Oct 15
- Design of remodel of entrance to administration office – ongoing
- Built new office space for Planning and Zoning department

### **Public Works / Infrastructure**

- Line painting including vascar lines, parking lot lines and curb paint
- Pond retrofit work continuing
- Paving project complete
- Reichold Road work complete

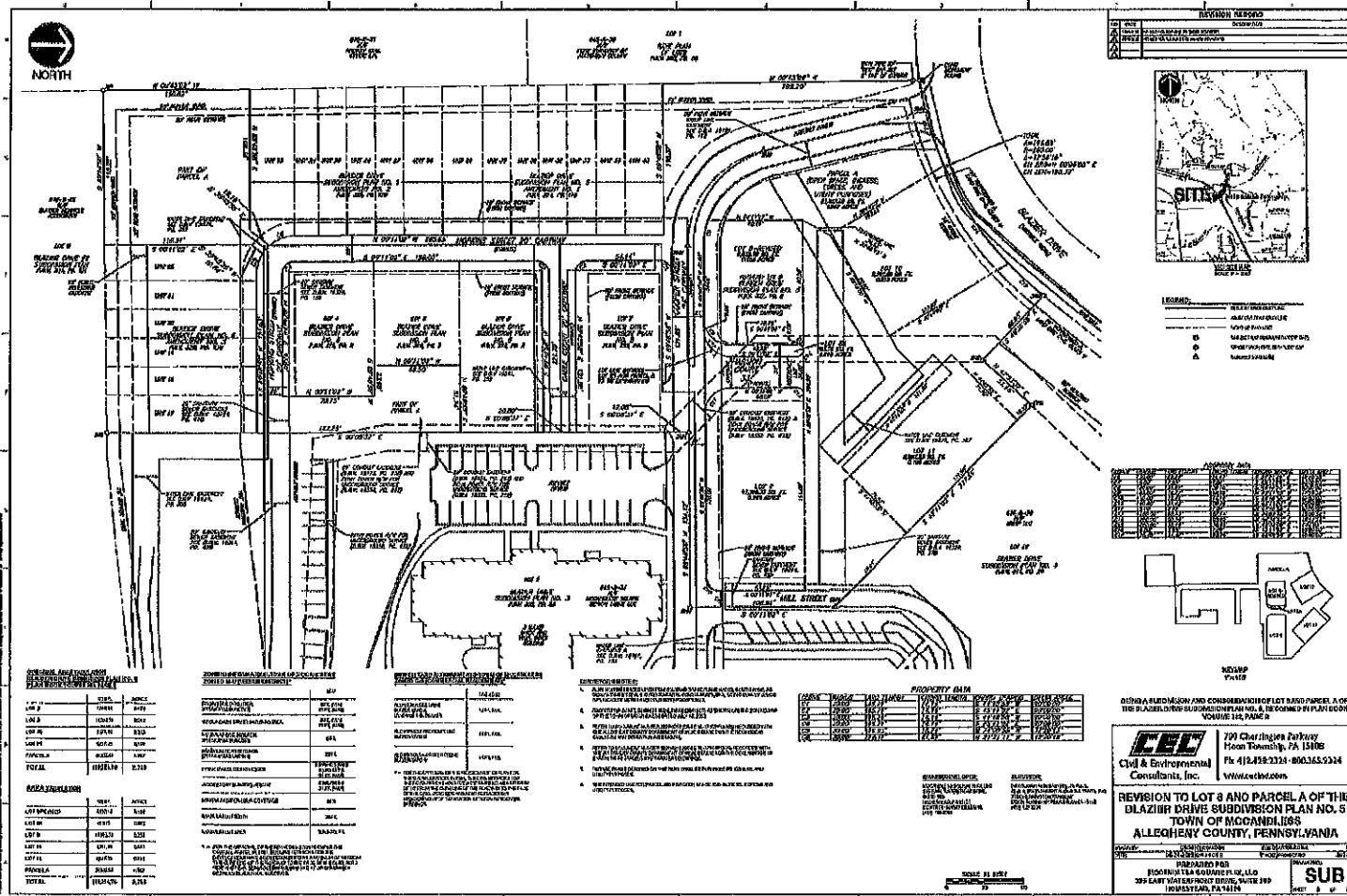
### **Parks and Rec**

- Park's Master Plan – public participation needed at Community Day
- Trail near Vestal Field repaired
- Focusing on new events to build community engagement
- Community day preparation continues
- McCandless 175 committee formed – first meeting August 26
- Evaluating Town signage including Welcome signs

### **Miscellaneous**

- Reviewing IPMC for proposed changes to the property maintenance code
- Draft of leash law ordinance advertised
- Draft of solicitation ordinance advertised
- Zoning clean up amendment underway
- Drafting street opening ordinance
- Drafting noise and contractor work hours ordinance
- Researching E-Bike ordinances for Town owned properties.
- Strengthening deer control strategies
- Coordinating with ROBB Consulting regarding fire department standardization

ALL SIGNATURES MUST BE MADE WITH A BLUE INK PEN





August 5, 2025

Lucas Holden  
Planning and Development Assistant  
Town of McCandless  
9955 Grubbs Road  
Wexford, PA 15090

Project: **Revision to Lot 8 and Parcel A of the Blazier Drive Subdivision Plan No. 5**  
Location: Cooper Street, Wexford PA 15090  
Description: Plat Adjustment  
Area: 2.715 acres  
ACED File#: 25-199 SU

Dear Mr. Holden,

We received the above-referenced application on July 17<sup>th</sup>, 2025, for a lot line revision of parcel ID #945-B-54 on Cooper Street in the Town of McCandless. We reviewed the application, and we offer the following comments:

- The plan should show the lot lines being removed and revised, currently the plan doesn't visually show any changes.
- The way that the adjacent properties are labeled in bold makes it confusing to read and figure out which ones are being adjusted. For clarity, I would recommend un-bolding the adjacent properties and bolding Lot 8 and Parcel A to make it more legible.
- If Lots 9, 10, and 11 are not being adjusted they should be removed from the area table.
- Remember to add the printed title of signatory when signing the LLC Owner Adoption Clause.

Should you have any questions, please contact Nicolas Binfield at (412) 350-3719 or at [nicolas.binfield@alleghenycounty.us](mailto:nicolas.binfield@alleghenycounty.us).

Sincerely,

Matthew T. Trepal, AICP  
Manager, Planning Division

MTT:nbg



A FULL-SERVICE CIVIL ENGINEERING FIRM

THE GATEWAY ENGINEERS, INC.

100 MCMORRIS ROAD.  
PITTSBURGH, PA 15205

412-921-4030 PHONE  
412-921-9960 FAX

[www.gatewayengineers.com](http://www.gatewayengineers.com)

July 24, 2025

C-35608-0019

Town of McCandless  
9955 Grubbs Road  
Wexford, PA 15090

Attn: Mathew Innes, Planning Administrator, Town of McCandless

Re: Revision to Blazier Drive Subdivision Plan No. 5 – Revision to Lot 8 and Parcel A  
Subdivision Review

Dear Matt,

I have reviewed the above referenced subdivision plan along Blazier Drive in the C-5 Commercial Residential Zoning District. The plan is a revision of Blazier Drive Subdivision Plan No 5, previously approved by the Town Council in 2024. The plan proposes subdividing Lot 8 (0.174 acres) into Lot 8-Revised (0.159 Acres) and a parcel (0.015 acres) and consolidating the parcel with Parcel A (1.867 acres) to become Parcel A-Revised (1.882 acres). The following are my comments with respect to the plan dated June 24, 2025 as submitted by Civil and Environmental Consultants, Inc.:

1. The parcel being subdivided and consolidated must be shown on the plan.
  - a. The parcel must be given a unique name, i.e. Parcel Z.
  - b. The area must be labeled, in square footage and acres.
  - c. The property lines of the parcel to be conveyed must be labeled with metes and bounds.
2. The lot lines to be extinguished must be labeled as such or lines must be “Z”d together.
3. The new front setback line, along Harmon Court, must be shown on the plan; it appears the label is pointing to the original setback line.
4. No new lots are created by this plan, therefore, planning module approval is not required. The planning module certification on Sheet 1 should be removed and a note added referencing the previously approved planning module should be provided.
5. The Town may have additional comments.



A FULL-SERVICE CIVIL ENGINEERING FIRM

July 24, 2025  
C-35608-0019  
Page 2 of 2

The plan has been reviewed for conformance to the Town of McCandless Subdivision and Land Development Ordinance and Zoning Ordinance. The review is based on surveys and a plan prepared by others and assumes this information is correct and valid as submitted.

If you should have any questions, please call.

Sincerely,  
THE GATEWAY ENGINEERS, INC.

Daniel S. Deiseroth, P.E.  
Town Engineer

Kelley R. Harrington, E.I.T.  
Project Manager

cc: John Schwend, Town Manager, Town of McCandless  
Lucas Holden, Land Use Administrative Assistant, Town of McCandless  
Brad Iannuzzi, Superintendent of Public Works, Town of McCandless  
Stephen Korbel, Town Solicitor  
Marty Gillespie, McCandless Square Flex, LLC  
Dave Sebastian, CEC

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A FULL-SERVICE CIVIL ENGINEERING COMPANY



100 McMorris Road  
Pittsburgh, PA 15205



412-921-4030



GatewayEngineers.com

August 21, 2025  
C-35608-0019

Town of McCandless  
9955 Grubbs Road  
Wexford, PA 15090

Attn: Mathew Innes, Planning Administrator, Town of McCandless

Re: Revision to Blazier Drive Subdivision Plan No. 5 – Revision to Lot 8 and Parcel A  
Subdivision Review

Dear Matt,

We have reviewed the above referenced subdivision plan along Blazier Drive in the C-5 Commercial Residential Zoning District. The plan proposes a revision to the Blazier Drive Subdivision Plan No 5, previously approved by the Town Council in 2024. The plan proposes subdividing Lot 8 (0.174 acres) into Lot 8-Revised (0.159 Acres) and Lot 8A (0.015 acres) and then consolidating Lot 8A (0.015 acres) with Parcel A (1.867 acres) to become Parcel A-Revised (1.882 acres). The plan revision dated July 25, 2025 as submitted by Civil and Environmental Consultants, Inc. addresses the technical requirements of our July 24, 2025 letter and is in order for Town Council's consideration for approval.

The plan has been reviewed for conformance to the Town of McCandless Subdivision and Land Development Ordinance and Zoning Ordinance. The review is based on surveys and a plan prepared by others and assumes this information is correct and valid as submitted. If you should have any questions, please call.

Sincerely,  
THE GATEWAY ENGINEERS, INC.

Daniel S. Deiseroth, P.E.  
Town Engineer

Kelley R. Harrington, P.E.  
Project Manager

cc: John Schwend, Town Manager, Town of McCandless  
Lucas Holden, Land Use Administrative Assistant, Town of McCandless  
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ASSET MANAGEMENT • ENVIRONMENTAL • GEOTECHNICAL  
LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • SURVEYING • TRANSPORTATION

## ARTICLES OF AGREEMENT

**MADE AND ENTERED** into this \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025, effective August 1, 2025.

### BY AND BETWEEN

Town of McCandless  
9955 Grubbs Rd.  
Wexford, PA 15090

hereinafter referred to as "Municipality," and

Compass Minerals America, Inc.  
9900 W. 109<sup>th</sup> Street  
Overland Park, KS 66210

hereinafter referred to as "Seller."

### WITNESSETH

**WHEREAS**, Municipality, a participating municipality in the SHACOG Purchasing Alliance (hereinafter referred to as "Purchasing Alliance"), has received proposals for the supply and delivery of Rock Salt (Sodium Chloride) through the Purchasing Alliance; and

**WHEREAS**, the Purchasing Alliance has solicited those proposals by duly advertising for bids, publishing specifications, and receiving and opening bids for said supply and delivery of Rock Salt; and

**WHEREAS**, Seller has submitted a proposal in response to the aforementioned solicitation for bids by the Purchasing Alliance for the supply and delivery of Rock Salt; and

**WHEREAS**, Municipality has determined that Seller is the lowest responsible bidder meeting the aforementioned specifications.

**NOW, THEREFORE**, Municipality and Seller agree as follows:

1. The recitals and preamble are incorporated into this contract as if the same were set forth at length and such shall become an integral part of this contract.
2. Municipality accepts the proposal submitted by Seller to supply and deliver Rock Salt to Municipality and is entering into this contract with Seller.
3. Seller agrees and is bound to supply and deliver Rock Salt to Municipality in accordance with the terms and conditions of the specifications and Seller's proposal and is entering into this contract with Municipality.
4. The initial term of this Agreement shall be in effect from the date first listed above and shall remain in full force and effect until June 30, 2026. Thereafter, it may be extended annually by the Municipality for up to two (2) additional option years or until June 30, 2028, provided that Municipality shall exercise the option to extend by giving written notice to Seller of the exercise of the option by May 1 of each year during which this Agreement is in effect and, further provided that the adjusted bid price for each additional one-year option yields a price that allows Seller to continue the contractual relationship.

5. Seller agrees and is bound to supply and deliver in accordance with the terms and conditions of the specifications and its proposal such quantities of Rock Salt as are represented and determined by the estimated annual tonnage of Municipality in the initial term of the contract and in any subsequent option years.
6. Municipality agrees to purchase a minimum of sixty (60%) percent of its annual estimated tonnage from Seller at the bid price in the initial term of the contract and at the adjusted bid price(s) in any subsequent option year(s) in which the option to extend the contract term is successfully exercised. Municipality also agrees to purchase all of its additional tonnage, as needed, up to one hundred forty (140%) percent of its annual estimated tonnage, exclusively from Seller, at the bid price(s) in the initial term of the contract and at the adjusted bid price(s) in any subsequent option year(s). Municipality may also purchase quantities in excess of one hundred forty (140%) percent of its annual estimated tonnage from Seller pursuant to the terms and conditions of the specifications either during the initial term of the contract or during any subsequent option year(s).
7. Seller agrees to invoice Municipality directly for Rock Salt delivered by Seller to Municipality. Municipality agrees to pay Seller within sixty (60) calendar days from receipt of Seller's invoice.
8. In the event that Seller refuses or fails for any reason to perform any of its obligations pursuant to this Agreement, Municipality may, at its option, terminate the Agreement, and Municipality will be obligated to pay Seller only for the Rock Salt delivered prior to termination. In addition, Municipality may, whether or not it terminates this agreement, pursue any additional remedies at law or equity, which may be available.
9. Seller represents and warrants that it has delivered to the Purchasing Alliance or Municipality, when required, a Performance Bond in the amount and in accordance with the terms and conditions of the bid documents.
10. In consideration of the faithful performance of the Agreement by Seller, Municipality agrees to pay or cause to be paid to Seller the sum of **\$88.32 per ton** of Rock Salt delivered during the initial term of the contract. This price shall be known as the "bid price." In any subsequent option years, Municipality agrees to pay or cause to be paid to Seller the "adjusted bid price" per ton as adjusted, pursuant to the Detailed Specifications, by the Consumer Price Index in each of those years. During either the initial term or any subsequent option year(s), this price may also be adjusted by the Fuel Price Adjustment section of the Detailed Specifications. In addition, if Municipality chooses to make any purchases pursuant to the Alternate Bids submitted by Seller, either during the initial term or any option year(s), Municipality agrees to pay or cause to be paid to Seller the appropriate amounts based on those bids, adjusted, as applicable, pursuant to the Detailed Specifications.
11. This Agreement incorporates by reference the Advertisement for Bids, General Instructions to Bidders, Detailed Specifications, Addenda or Bulletins (if applicable), Seller's Bid Proposal and Seller's Bonds, which are made part hereof with like force and effect as though recited herein.
12. It is agreed and understood that this Agreement shall be interpreted, construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania, and the laws of the Commonwealth of Pennsylvania shall apply to all aspects of performance hereunder. It is further agreed and understood that if any part, term, condition or provision of the Agreement is held to be illegal or in conflict with any law of the Commonwealth of Pennsylvania or of the United States, the validity of the remaining parts, terms, conditions or provisions shall not be affected, and the rights and obligations of the Municipality and Seller shall be construed and enforced as if the Agreement did not contain the particular part, term condition or provision held to be invalid.

**IN WITNESS WHEREOF** the parties hereto have caused this contract to be executed on the day and year first entered above.

ATTEST:

Town of McCandless

By: \_\_\_\_\_  
President/Chair

ATTEST:

Compass Minerals America, Inc.

By: \_\_\_\_\_  
\_\_\_\_\_

**OFFICIAL**  
**TOWN OF McCANDLESS**  
**RESOLUTION No. 2025-11**

**A RESOLUTION OF THE TOWN OF MCCANDLESS AUTHORIZING THE FILING OF**  
**AN APPLICATION FOR FUNDS WITH THE RAAC.**

**WHEREAS**, The purpose of the Resolution form is to have on record a statement confirming that the applicant has formally requested a grant, has designated an official to perform the required duties between the applicant and the Redevelopment Authority of Allegheny County (“RAAC”), has authorized the execution and delivery of any and all agreements between the applicant and RAAC, and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the application.

**WHEREAS**, The Town of McCandless is desirous of obtaining funds from the RAAC in the amount of \$471,960.00.

**NOW, THEREFORE, IT BE RESOLVED**, that the Town of McCandless does hereby formally request a grant from the RAAC for the Blazier Drive Sidewalk Project.

**BE IT FURTHER RESOLVED**, that the Town of McCandless does hereby designate John F. Schwend, Town Manager (the “Authorized Official”) as the official to file all applications, documents, and forms between the Town of McCandless and the RAAC.

**BE IT FURTHER RESOLVED**, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and RAAC (the “Grant Contract”) and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the “Grant Documents”).

**BE IT FURTHER RESOLVED**, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

**BE IT FURTHER RESOLVED**, that the Town of McCandless assures, where applicable, the provision of the full local share of the project costs.

**BE IT FURTHER RESOLVED**, that the Town of McCandless assures, that the project will be awarded or under construction within 180 days after contractual execution.

Motion made by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and this resolution is adopted this 25th day of August, 2025.

TOWN COUNCIL  
TOWN OF McCANDLESS

ATTEST: \_\_\_\_\_ Title: \_\_\_\_\_

Signature (Must *not* be same as authorized official)

Printed Name: \_\_\_\_\_

---

Secretary

---

President

I, John Schwend, Town Manager, do hereby certify that the within is a true and correct copy of a resolution duly adopted by the Town Council of the Town of McCandless at a regularly convened meeting thereof held on August 25, 2025.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_