



**TOWN OF McCANDLESS
MEETING OF TOWN COUNCIL
AGENDA
AUGUST 26, 2024**

1. Call to Order at 7:30 p.m.
2. Pledge of Allegiance led by Town Councilmembers
3. Announcements
 - a) Community Day will take place on September 14th
4. Public Comment on Agenda Items Only
5. Motion to approve the following minutes, submitted to each member of Council:
 - a) Meeting of Town Council Minutes August 12, 2024
6. Reports of Committees:
 - a) Report of ADMINISTRATION AND FINANCE COMMITTEE (Casey)
 - i) Staff Reports
 - (1) Review and Motion to [approve/deny] Check Listing No. 7 dated July 1, 2024, to July 31, 2024, totaling \$929,380.55 as submitted to each member of Council and posted on the bulletin board and Town website.
 - (2) Review the Financial Summary and Dashboard Report
 - (3) Budget Update
 - (4) Communications Report
 - ii) Liaison Reports
 - (1) McCandless Industrial Development Authority – Doug Arlow
 - (2) North Hills Council of Governments – Jason Singer
 - iii) Public Comment on Administration and Finance Committee Items
 - b) Report of RECREATION COMMITTEE (Giorgetti)
 - i) Liaison Reports
 - (1) Finance Development & Promotional Committee for the Heritage and Cultural Center – Don Hart
 - (2) Activities Advisory Ad-Hoc Committee – Trish Cloonan – NO MEETING

ii) Public Comments on Recreation Committee Items**7. Town Manager's Report****a) Engineer's Report****8. Town Attorney's Report****9. Old Business****10. New Business**

a) Motion to [approve/reject] tentatively identified resolution No. 11 appointing _____ as Town Manager

b) Move to appoint _____ as a Police Officer for the Town of McCandless conditioned upon the following: passage of a physical examination, psychological examination and physical agility test; pursuant to the memorandum of understanding between the Town of McCandless and the MPOETC certification.

c) Move to appoint _____ as a Police Officer for the Town of McCandless conditioned upon the following: passage of a physical examination, psychological examination and physical agility test; pursuant to the memorandum of understanding between the Town of McCandless and the MPOETC certification.

d) Move to appoint _____ as a Police Officer for the Town of McCandless conditioned upon the following: passage of a physical examination, psychological examination and physical agility test; pursuant to the memorandum of understanding between the Town of McCandless and the MPOETC certification.

e) Motion to [approve/reject] the release of the Sisters of Divine Providence residential facility performance bond in the amount of \$142,001. All technical comments and punch list requirements have been satisfied per the Town Engineer's letter dated August 20, 2024. This will be the final bond release for this project.

f) Motion to award the Parks Master Site Plan to _____ in the amount of \$_____.

11. Public Non-Agenda Comments**12. Adjournment**

Respectfully submitted,

**Jason Dailey
Interim Town Manager**

OFFICIAL TOWN OF McCANDLESS
RESOLUTION No. 12 OF 2016

**A RESOLUTION OF THE TOWN OF McCANDLESS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, TO
PRESCRIBE RULES FOR PUBLIC COMMENT AT MEETINGS OF TOWN COUNCIL**

WHEREAS, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq., as well as Sections 405 and 406 of the Town of McCandless Charter, require the Town of McCandless to provide a reasonable period of time at each advertised regular or special meeting of Town Council for residents and taxpayers to address Council on matters of general or special concern, official action or deliberation on matters under consideration by Council; and

WHEREAS, Section 406 of the Charter provides that Council shall adopt and enforce such reasonable rules and procedures as may be necessary for the orderly conduct of its business; and

WHEREAS, the Town Council of the Town of McCandless has determined that both its compliance with the Sunshine Act and the efficient and effective conduct of its meetings and the maintenance of order at said meetings would be advanced by the promulgation of a set of rules regarding such public comment.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of McCandless as follows:

Section 1.

1. A separate period of public comment shall be held for each agenda item considered at each advertised regular or special meeting (business meeting) of the Town Council of the Town of McCandless after comments are made by Council, but before the item is voted upon. These comments shall be limited to the agenda items currently before Council. At the end of a regular or special meeting (business meeting), a public comment period will be held for general comments on matters of Town concern. This comment period will be subject to the same rules applicable to public comments.

2. The President of Town Council shall preside over the public comment period and shall recognize residents or taxpayers of the Town wishing to offer comment during such period.

3. Public comment shall be limited to residents or taxpayers of the Town. Any resident or taxpayer wishing to address Town Council during such public comment period shall provide their name and address prior to the public comment period. The Town shall have written forms for such identification prepared and available at each such advertised regular or special meeting of Town Council.

4. Each resident or taxpayer who has signed in and who wishes to speak shall address the President of Town Council and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action or deliberation which are or may be before the Town Council and which relate to matters on the agenda except for the open comment period at the end of a regular or special meeting (business meeting).

5. The President of Town Council may rule out of order any offensive, insulting, threatening, scandalous or obscene comments as determined by the President to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting or who becomes boisterous or who makes threats against any person or against public order and security may be forthwith barred by the President of Town Council from continued attendance at that meeting unless permission to continue shall be granted by a majority vote of those Council members present.

6. Each individual person's comments shall be limited to a maximum of five (5) minutes and each individual shall be given an opportunity to comment on each agenda item at each regular or special meeting (business meeting). When a group of persons wishes to address Council on the same subject matter, it shall be proper for the presiding officer to request that a spokesperson be chosen by the group to address Council and to limit the number of people addressing Council on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The President of Town Council shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. With respect to Committee meetings, the Committee Chair shall provide for a period of public comment at the conclusion of each Committee meeting, which public comment period shall be governed by the same rules applicable to comments at regular Council meetings. Public comments at Committee meetings shall be limited to comments regarding agenda items for that particular Committee meeting.

9. At each Agenda Review meeting, the President of Council shall provide for a period of public comment after each item on the agenda, which comment period shall be governed by the same rules applicable to public comments at regular Council meetings.

10. The Town endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers will be provided by the Town Administration or Town Council as appropriate.

(Adopted by the McCandless Town Council on June 27, 2016)

Town of McCandless All Funds
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

PAGES	FUND NO	FUND DESCRIPTION	Check Amount
7	01	GENERAL FUND CHECKING ACCOUNT (FUND 01)	\$ 583,027.08
1	01	PAYROLL CHECKING ACCOUNT (FUND 01)	\$ 332,126.56
1	01	FIRE APPARATUS CHECKING ACCOUNT (FUND 01)	\$ -
1	15	TRANSPORTATION DISTRICT FUND CHECKING ACCOUNT (FUND 15)	\$ -
1	18	CAPITAL IMPROVEMENTS FUND CHECKING ACCOUNT (FUND 18)	\$ 11,534.06
1	19	ASSESSMENT FUND CHECKING ACCOUNT (FUND 19)	\$ -
1	35	STATE HIGHWAY AID CHECKING ACCOUNT (FUND 35)	\$ -
1	91	REAL ESTATE AGENCY FUND CHECKING ACCOUNT (FUND 91)	\$ 2,692.85
Total Checks			\$ 929,380.55

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	7/05/2024	UNITED STATES TREASURY	Pay period ending 6/30/2024,E Fica,E Ficamed,FWT,Fica,FicaMed	Federal Income Tax Social Security Tax Medicare Tax	30893.73 32112.48 7510.16	70,516.37
EFT	7/05/2024	ICMA - 401	Pay period ending 6/30/2024,DC Pension,DC Pension Match,DPW Pension,DPW Pension Match	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	6941.24 6941.24	13,882.48
EFT	7/05/2024	PA DEPT OF REVENUE	Pay period ending 6/30/2024,SwPA	State Income Tax	7,801.16	7,801.16
EFT	7/05/2024	ICMA - 457	Pay period ending 6/30/2024,Def Comp % Uniform,Def Comp Amt Uniform,DComp Match Non,Def Comp % Non Uniform,Def Comp Amt Non Uniform	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1783.64 679.46 6185.38	8,648.48
EFT	7/05/2024	ICMA - IRA	Pay period ending 6/30/2024,Roth IRA-Uniform,Roth IRA-Non Uniform	Roth IRA Contributions Withheld Roth IRA Contributions Withheld	1021.78 532.69	1,554.47
EFT	7/05/2024	US BANK	Pay period ending 6/30/2024,Police Pension	Police Pension Withheld	5,791.74	5,791.74
EFT	7/05/2024	PA SCDU	Pay period ending 6/30/2024,Family Division Court	Family Court	276.92	276.92
EFT	7/08/2024	UPMC	MEDICAL REIMBURSEMENTS	Police Officer Health Insurance	16.34	16.34
EFT	7/08/2024	FNB COMMERCIAL CREDIT CARD	PURCHASING CARD TRANSACTIONS JUNE 2024	Volunteer Reception (prev Local Meetings) Advertising Local Meetings Membership Dues Seminars & Training Local Meetings Office Supplies Uniform Clothing K-9 Unit Supplies Miscellaneous Supplies Seminars & Training Public Education Supplies Membership Dues Conferences Other Operating Supplies Notary & Title Transfer Fees	3003.68 781.70 70.61 2242.06 225.00 109.00 41.18 10.70 39.94 465.64 112.50 640.00 1433.06 103.00 965.00 21.20 128.96	10,393.23
6074	7/17/2024	Council of Three Rivers American Indian Center	HCC Speaker 7/18/2024	Local Meetings	350.00	350.00
6075	7/18/2024	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES - POLICE SANITATION OFFICE SUPPLIES FOR TAX, GENERAL, AND PLANNING TRAFFIC SIGNAL PARTS	General RET Office Supplies Office Supplies Sanitation Supplies General Office Supplies Office Supplies Traffic Signal Parts	70.13 5.99 250.71 43.49 17.69 41.97	429.98
6076	7/18/2024	BEST FEEDS NORTH PARK	LANDSCAPING SUPPLIES	Landscaping Supplies	200.00	200.00
6077	7/18/2024	BIG DADDY WILDLIFE REMOVAL	DEER AND ANIMAL REMOVAL (13) DEER (1) ANIMAL	Animal Removal	615.00	615.00
6078	7/18/2024	CAMPBELL DURRANT, P.C.	PROFESSIONAL SERVICES	Town Attorney Labor Attorney	629.19 1409.50 112.50	2,151.19
6079	7/18/2024	CITY LIGHTING PRODUCTS COMPANY	REPAIRS - VESTAL PARK	Repairs	152.00	152.00
6080	7/18/2024	COMCAST	WIFI - VESTAL PARK INTERNET	Internet Other Operating Supplies	304.41 184.96	489.37
6081	7/18/2024	COMMERCIAL TECHNICAL SERVICES	ELEVATOR INSPECTION	Building Safety Inspections	83.00	83.00
6082	7/18/2024	CRITCHLOW ENTERPRISES INC.	PARTS	Machinery Parts	47.15	47.15
6083	7/18/2024	DAILEY OPERATION CONSULTING, LLC	CONSULTING-JUNE	Town Manager - Interim	7,931.25	7,931.25
6084	7/18/2024	DETAILS REVIEWED LLC	ZONING PLANNING SERVICES	Consulting Services	300.00	300.00
6085	7/18/2024	DRAGUN'S LANDSCAPE SUPPLY INC.	TOWN HALL - MAINTENANCE	Building Maintenance Supplies General Maintenance	144.00 432.00	576.00
6086	7/18/2024	DSSC SOLUTIONS COMPANY	TYPEWRITER SUPPORT	Office Equipment Maintenance	117.00	117.00
6087	7/18/2024	ELTECH SECURITY SYSTEMS	ALARM MONITORING	Building Security Services	91.50 84.00	175.50
6088	7/18/2024	ENCHANTED EXPERIENCES	WINTERFEST - ANNA & ELSA CHARACTERS	Entertainment	378.52	378.52
6089	7/18/2024	FRY COMMUNICATIONS INC.	TRANSPORTATION	Radio Tower Lease	125.00	125.00

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
6090	7/18/2024	GLASSMERE FUEL SERVICE	UNLEADED & DIESEL FUEL	Unleaded Fuel Diesel Fuel	7100.59 4073.32	11,173.91
6091	7/18/2024	GRAINGER	PARTS - VEHICLE PARKS - SANITATION SUPPLIES PARTS - MACHINERY PARTS - OTHER PARTS - TRAFFIC SIGNAL	Traffic Signal Parts Other Operating Supplies Vehicle Parts Machinery Parts Sanitation Supplies	39.06 8.97 34.27 6.58 74.00	162.88
0006092[VOID]	7/18/2024	GROFF TRACTOR & EQUIPMENT	PARTS - MACHINERY VEHICLE PARTS	Vehicle Parts Machinery Parts	0.00	0.00
6093	7/18/2024	Hawk, Ryan P	DUTY BELT & HOLSTER	Uniform Clothing	73.28	73.28
6094	7/18/2024	IBIS EMERGENCY VEHICLES	2023 FORD PIU - Unit#15	Vehicle Conversions	12,017.00	12,017.00
6095	7/18/2024	JACKS AUTO PARTS	CREDIT - PARTS PARTS - TIRES PARTS - VEHICLE	Vehicle Parts Tires	17.55 79.98	97.53
6096	7/18/2024	JDP	SOLICITOR BACKGROUND CHECKS	Background Checks	906.50	906.50
6097	7/18/2024	KEYSTONE	STRATEGIC PLANNING	STRATEGIC PLANNING	2,208.75	2,208.75
6098	7/18/2024	KIMBALL MIDWEST	PARTS - VEHICLE	Vehicle Parts	316.35	316.35
6099	7/18/2024	LACAL EQUIPMENT, INC.	PARTS - MACHINERY	Machinery Parts	69.61	69.61
6100	7/18/2024	LUMBERJAXES AXE THROWING	2024 COMMUNITY DAY - DEPOSIT	Entertainment	625.00	625.00
6101	7/18/2024	MARKL SUPPLY COMPANY	EQUIPMENT - PUBLIC SAFETY	Public Safety Equipment	2,270.00	2,270.00
6102	7/18/2024	MEREDITH BATTERY CO, INC	REPAIRS - TRAFFIC SIGNAL	Traffic Signal Repairs	1,140.00	1,140.00
6103	7/18/2024	MIKE THE BALLOON GUY & COMPANY, LLC	BALLOON & AIRBRUSH - DOWNPAYMENT FOR 9-14-2024	Entertainment	732.50	732.50
6104	7/18/2024	MOHAWK LIFTS LLC	PO #55	Machinery	26,723.00	26,723.00
6105	7/18/2024	O'REILLY AUTO PARTS	LUBRICANTS	Lubricants	17.98	17.98
6106	7/18/2024	PITTSBURGH TIRE SERVICE	TIRES	Tires	406.88	406.88
6107	7/18/2024	RC MOWERS	PARTS - MACHINERY	Machinery Parts	27.28	27.28
6108	7/18/2024	RHYTHM ENGINEERING	REPAIRS - TRAFFIC SIGNALS	Traffic Signal Repairs	337.50	337.50
6109	7/18/2024	SHULTS FORD LINCOLN	REPAIRS - #2109 PARTS - #6135 AA PARTS - VEHICLE	Vehicle Parts	65.99 1219.30	1,285.29
6110	7/18/2024	STARR, H. P. LUMBER CO. LLC	SUPPLIES - SIDEWALK SUPPLIES - SIDEWALK	Asphalt Supplies	365.45	365.45
6111	7/18/2024	STRASSBURGER MCKENNA	LEGAL SERVICES ZHB LEGAL SERVICES	Town Attorney ZHB Legal Services	1745.40 3618.34	5,363.74
6112	7/18/2024	STRATUS BUILDING SOLUTIONS	CLEANING SERVICE	Building Cleaning Services	2775.00 200.00	2,975.00
6113	7/18/2024	THIRD GENERATION	MONTHLY TELEPHONE CHARGE	Monthly Telephone	1154.26 46.75	1,201.01
6114	7/18/2024	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	Subscriptions	75.00	75.00
6115	7/18/2024	UNIFIRST CORPORATION	CLEANING SERVICES	Building Cleaning Services Uniform Cleaning Service	25.90 106.01	131.91
6116	7/18/2024	UNITED AUTO SUPPLY	PARTS - VEHICLE	Vehicle Parts	497.03	497.03
6117	7/18/2024	W.B. MASON CO., INC.	OFFICE SUPPLIES	Office Supplies	25.97	25.97
6118	7/18/2024	WINDOWWARE INC.	RENEWAL - SUPPORT CONTRACT FOR PERMIT-LV	Software Maintenance	1,400.00	1,400.00
EFT	7/19/2024	UNITED STATES TREASURY	Pay period ending 7/14/2024,E Fica,E Ficamed,FWT,Fica,FicaMed	Federal Income Tax Social Security Tax Medicare Tax	27475.24 30300.16 7086.34	64,861.74
EFT	7/19/2024	ICMA - 401	Pay period ending 7/14/2024,DC Pension,DC Pension Match,DPW Pension,DPW Pension Match	Non-Uniformed Pension Withheld Non-Uniformed Pension Town Match	5760.49 5760.49	11,520.98
EFT	7/19/2024	PA DEPT OF REVENUE	Pay period ending 7/14/2024,SwIPA	State Income Tax	7,244.71	7,244.71
EFT	7/19/2024	ICMA - 457	Pay period ending 7/14/2024,Def Comp % Uniform,Def Comp Amt Uniform,DComp Match Non,Def Comp % Non Uniform,Def Comp Amt Non Uniform	IRC 457 Contributions Withheld - Non Uniform IRC 457 Town Match - Non Uniform IRC 457 Contributions Withheld - Uniform	1773.75 621.88 6702.00	9,097.63
EFT	7/19/2024	ICMA - IRA	Pay period ending 7/14/2024,Roth IRA-Uniform,Roth IRA-Non Uniform	Roth IRA Contributions Withheld	996.78 557.69	1,554.47
EFT	7/19/2024	US BANK	Pay period ending 7/14/2024,Police Pension	Police Pension Withheld	5,706.19	5,706.19
EFT	7/19/2024	PA SCDU	Pay period ending 7/14/2024,Family Division Court	Family Court	276.92	276.92

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	7/19/2024	MUNICIPAL BENEFITS SERVICES	Pay period ending 6/30/2024,Employer Medical Police - Highmark,Health Ins-Police-HGHMK,Employer Medical Police - UPMC,Health Ins-Police-UPMC,Employer Medical - Highmark,Health Ins-Admin-HGHMK,Employer Medical - UPMC,Health Ins-Admin-UPMC Pay period ending 7/14/2024,Employer Medical Police - Highmark,Health Ins-Police-HGHMK,Employer Medical Police - UPMC,Health Ins-Police-UPMC,Employer Medical - Highmark,Health Ins-Admin-HGHMK,Employer Medical - UPMC,Health Ins-Admin-UPMC Pay period ending 7/14/2024,Employer Medical Police - Highmark,Health Ins-Police-HGHMK,Employer Medical Police - UPMC,Health Ins-Police-UPMC,Employer Medical - Highmark,Health Ins-Admin-HGHMK,Employer Medical - UPMC,Health Ins-Admin-UPMC	Healthcare Healthcare Police	27059.79 57709.89	84,769.68
6119	7/25/2024	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES MONITOR FOR DETECTIVES SANITATION - POLICE OFFICE SUPPLIES - RECREATIONAL	Office Supplies General Office Supplies Computers Recreational Supplies	54.99 53.96 62.25 189.99 205.07	566.26
6120	7/25/2024	BUTLER POWER EQUIPMENT, INC.	PARTS - MACHINERY	Machinery Parts	157.02	157.02
6121	7/25/2024	CUMMINS SALES AND SERVICE	VEHICLE REPAIRS	Machinery Repairs	607.87	607.87
6122	7/25/2024	DRAGUN'S LANDSCAPE SUPPLY INC.	COUNSEL PARK - MAINTENANCE MAINTENANCE - TOWN HALL	General Maintenance Ball Field Maintenance Supplies	144.00 180.00	324.00
6123	7/25/2024	DUQUESNE LIGHT COMPANY	SCHOOL ZONES/TRAFFIC LIGHTS GREYBROOKE - 06/2024	Electricity Traffic Signal Electricity	50.36 1129.87	1,180.23
6124	7/25/2024	FEDERAL LICENSING, INC	2025 RENEWAL - 01 430 326 101	PREPAID EXPENDITURES	135.00	135.00
6125	7/25/2024	GATEWAY ENGINEERS INC.	TWIN HILL RD 545 PINE CREEK PURDY GRADING & STORMWATER FASSINGER FARMS CONSTR GRADING ORDINANCE REVISIONS WILLIAMS SITE DEVELOPMENT PLAN NP TENNIS COURT RD RACHEL CARSON ECOVILLAGE SHULTS FORD EV VALVOLINE CONSTRUCTION GENERAL ENGINEERING SVCS BOEHLER SUBDIVISION REV RIDGE CONSTRUCTION INSPECTION PERRY HWY DEMO & GRADING PERMIT OLD KUMMER ARCADIA DRIVE SINGLE-FAMILY REDEVELOPMENT \$14,672.25 ESCROW \$871.75 TOWN	Grubbs The Ridge - Marwah The Boehler Plan Williams/Hufnagel Subdivision Shults Ford/Lincoln Dealership Land Development Valvoline North Park Trail Rachel Carson Eco-Village 10384 Perry Hwy Grading 9701 Old Kummer Rd - Bulleri - stormwater review Twin Hill Stormwater & Grading Review 412 Arcadia Drive - Stormwater Review 545 Pine Creek Rd SW Review 601 Golden Oaks Grading Review Engineering	168.00 5285.75 306.00 36.00 266.75 1239.00 101.50 1190.50 176.75 1034.75 1349.50 1424.75 1145.50 947.50 203.00 668.75	15,544.00
6126	7/25/2024	GBS	IMAGE BILLINGS AND ENCRYPTION FEE	Document Imaging	313.07	313.07
0006127[VOID]	7/25/2024	GENWORTH LIFE AND ANNUITY	LIFE AND ANNUITY INSURANCE	Administrative Staff Life Insurance	0.00	0.00
6128	7/25/2024	GRAINGER	PARTS - OTHER SUPPLIES - SIGN	Sign Making Supplies Other Operating Supplies	34.27 31.12	65.39
6129	7/25/2024	HILL INTERNATIONAL TRUCKS NA LLC	CREDIT - PARTS PARTS - VEHICLE CREDIT - PARTS	Vehicle Parts	208.52	208.52
6130	7/25/2024	IBIS EMERGENCY VEHICLES	2023 FORD PIU - UNIT #12 1703	Vehicle Conversions	13,535.00	13,535.00
6131	7/25/2024	JACKS AUTO PARTS	PARTS - VEHICLE PARTS - MACHINERY	Vehicle Parts Machinery Parts	511.46 17.49	528.95
6132	7/25/2024	KANTZ, DANA	PICKLEBALL INSTRUCTION 05-19-24	General Operating Supplies	85.00	85.00
6133	7/25/2024	KOCH, DEBRA	PARK PAVILION PERMIT - REFUND #3501	Park Pavilion & Ball Field Fees	75.00	75.00
6134	7/25/2024	KONICA MINOLTA PREMIER FINANCE	BIZHUB 360i LEASE	Office Equipment Leasing	219.55	219.55

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
6135	7/25/2024	LEONARD ADVISORY GROUP	REFUND - CONCERTS IN THE PARK	Community Day Contributions	1,500.00	1,500.00
6136	7/25/2024	LOWE'S	WALL PARK MAINTENANCE SIGN DEPT - SUPPLIES PARKS CREDIT - TOOLS PARKS SUPPLIES SIDEWALK - MCCANDELLS SUPPLIES - OTHER PARKS - MAINTENANCE SECRETARY GARAGE MAINTENANCE DEVLIN PARK PONDS	General Maintenance Other Operating Supplies Tools Concrete Other Operating Supplies General Operating Supplies Other Operating Supplies Other Operating Supplies Park Apparatus Maintenance Supplies	179.97 8.46 -113.05 86.40 21.33 155.16 4.56 229.40 377.23	949.46
6137	7/25/2024	MCCANDELLS POLICE OFFICERS ASSOCIATION	Pay period ending 7/14/2024,MPOA Dues	Union Dues - Police	1,350.00	1,350.00
6138	7/25/2024	MICHAEL BROTHERS HAULING, INC	GLASS RECYCLING	Hard to Recycle Items	400.00	400.00
6139	7/25/2024	MIHM RENTALS & SALES CO., INC.	TENT, TABLES & CHAIRS RENTAL FOR COMMUNITY DAY	Equipment Rental	1,185.52	1,185.52
6140	7/25/2024	MOLNAR PRINTING, LLC	ENVELOPES	Office Supplies	187.00	187.00
6141	7/25/2024	MUNICIPAL CODE ENFORCEMENT, LLC	PROFESSIONAL SVCS - INSPECTIONS - MARCH	PROFESSIONAL SERVICES	7,979.50	7,979.50
6142	7/25/2024	O'REILLY AUTO PARTS	PARTS - MACHINERY 1 QT SYNTH OIL ADAPTER	Lubricants Vehicle Parts Machinery Parts	35.95 22.94 22.98	81.87
6143	7/25/2024	PENN POWER	TRAFFIC SIGNAL	Traffic Signal Electricity	145.10	145.10
6144	7/25/2024	PERFECTION SERVICES, INC.	IT SERVICES - AUGUST	Software Contracted IT Services	450.00 7670.00	8,120.00
6145	7/25/2024	POWERPLAN	PARTS - MACHINERY PARTS - #3123 PARTS - #3120	Vehicle Parts Machinery Parts	911.79 425.61	1,337.40
6146	7/25/2024	PREFERRED ITM, INC.	SPRINKLER INSPECTION - PUBLIC WORKS SPRINKLER INSPECTION - TOWN HALL	Building Safety Inspections	270.00	270.00
6147	7/25/2024	QUADIENT, INC.	POSTAGE - AUGUST	Office Equipment Leasing	326.10	326.10
6148	7/25/2024	SHERWIN WILLIAMS	WALL PARK MAINTENANCE	Ball Field Maintenance Supplies	557.17	557.17
6149	7/25/2024	STERICYCLE, INC.	DOCUMENT SHREDDING	Document Destruction	1,041.62	1,041.62
6150	7/25/2024	T-MOBILE	MONTHLY WIRELESS	Internet Fees Monthly Telephone Monthly Telephone Charges	80.36 40.18 80.36 684.00 21.14 80.36 40.18 200.90	1,227.48
6151	7/25/2024	TEAMSTERS LOCAL 636	Pay period ending 6/30/2024,DPW Dues Pay period ending 7/14/2024,DPW Dues	Union Dues - Public Works	2,032.00	2,032.00
6152	7/25/2024	UNIFIRST CORPORATION	UNIFORM & MATS UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	51.80 212.02	263.82
6153	7/25/2024	UNITED AUTO SUPPLY	PARTS - VEHICLE SHOP SUPPLIES AMBULANCE AUTH UNITS	Vehicle Parts Other Operating Supplies Vehicle Parts	255.86 32.28 258.46	546.60
0006154[VOID]	7/25/2024	VERIZON	MONTHLY INTERNET - JULY INTERNET EQUIPMENT RENTAL - JULY	Internet Communications Equipment Monthly Telephone Charges	0.00	0.00
6155	7/25/2024	VERIZON WIRELESS	MONTHLY WIRELESS	TELEPHONE CHARGES Monthly Telephone Charges Monthly Telephone	255.12 382.68 47.52	685.32
6156	7/25/2024	VETTORI'S	PARTS - #3404	Machinery Parts	255.52	255.52
6157	7/25/2024	WASTE MANAGEMENT	30 YD ROLLOFFS	Hard to Recycle Items	635.38	635.38

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
6158	7/25/2024	WEST VIEW WATER AUTHORITY	PINE CREEK RD WALL PARK 1.0 HYDRANT 6" FIRELINE 558.0 HYDRANTS	Water - Town Hall/DPW Water	15140.51 85.57	15,226.08
6159	7/25/2024	WILLIAMS WESCO INC	33 1/3 MOTOR FUEL REFILLS	Lubricants	73.80	73.80
6160	7/25/2024	WILLIAMS, THELINA	PARK PAVILION PERMIT - REFUND #9059 PARK PAVILION PERMIT - REFUND #9060	Park Pavilion & Ball Field Fees	150.00	150.00
6161	7/25/2024	ANNIE'S SHOWMOBILES	DEPOSIT - STAGE RENTAL COMMUNITY DAY 2024	Equipment Rental	300.00	300.00
6162	7/25/2024	DANIEL COYNE	HCC Supplies	General Office Supplies	261.74	261.74
6163	7/25/2024	EMPLOYMENT PARTNERS BENEFITS FUND	Laborers Health - Shepard LTD Pay period ending 6/02/2024,Employer Medical Teamsters,Health Ins-DPW Pay period ending 6/16/2024,Employer Medical Teamsters,Health Ins-DPW	Healthcare Public Works Laborer Health Insurance	37103.00 1686.50	38,789.50
6164	7/25/2024	FAMILY FUN ATTRACTIONS	DEPOSIT - SLIDE & EUROBUNGEE FOR COMMUNITY DAY 2024	Entertainment	500.00	500.00
6165	7/25/2024	FUN SERVICES	2024 Community Day Booth Rentals - Deposit	Equipment Rental	825.00	825.00
6166	7/25/2024	KANTZ, DANA	PICKLEBALL CLINIC 7/21/2024	General Operating Supplies	85.00	85.00
6167	7/26/2024	VERIZON	MONTHLY INTERNET - JULY	Internet	188.99	188.99
6168	7/26/2024	VERIZON	EQUIPMENT RENTAL - JULY	Monthly Telephone Charges	8.81	8.81
6169	7/26/2024	VERIZON CONNECT FLEET USA, LLC	VEHICLE TRACKING - JUNE	Communications Equipment	223.30	223.30
6170	7/31/2024	ADP, INC	UNEMPLOYMENT	Unemployment Comp Management Fees	83.79	83.79
6171	7/31/2024	AMAZON CAPITAL SERVICES	SUPPLIES - REAL ESTATE & BUILDING PARTS - VEHICLE SANITATION SUPPLIES	General RET Office Supplies Office Supplies Sanitation Supplies Vehicle Parts	197.99 57.79 73.35 129.47	458.60
6172	7/31/2024	ASCAP	LICENSE FEE ADJUSTMENT	License Fees	10.48	10.48
6173	7/31/2024	BABST, CALLAND, CLEMENTS AND ZOMNIR, P.C.	GENERAL MATTERS EMPLOYMENT MATTERS - DPW RETAINER 1100 WOODLAND DEMOLITION 282 COURTNEY PROPERTY MAINTENANCE 10431 PERRY HIGHWAY USE VARIANCE 100% TOWN	Town Attorney Retainer Town Attorney	1239.50 760.00 454.00 441.00 2334.00 932.00 721.50	6,882.00
6174	7/31/2024	BRINKER, COLIN	DJ FOR NNO - 2024	Entertainment	125.00	125.00
6175	7/31/2024	C & W AUTOMOTIVE & MACHINE SHOP	REPAIRS - #3302 REPAIRS - #1713	Vehicle Repairs	53.04	53.04
6176	7/31/2024	COMCAST	WIFI - VESTAL PARK INTERNET	Internet Other Operating Supplies	204.46 185.23	389.69
6177	7/31/2024	COMDOC, INC.	CONTRACT	Office Equipment	1,581.69	1,581.69
6178	7/31/2024	CONSOLIDATED COMMUNICATIONS	MONTHLY FAX SERVICE	Monthly Telephone	271.58	271.58
6179	7/31/2024	EGNACHESKI, EDWARD	REFUND FOR ZONING HEARING BOARD APPEAL FEE	Zoning Hearing Board Fee	300.00	300.00
6180	7/31/2024	FALCON ER URGENT CARE	PRE EMPLOMENT PHYSICAL - NIEDERBERGER	Pre-employment Physicals	160.00	160.00
6181	7/31/2024	HILL INTERNATIONAL TRUCKS NA LLC	PO #582 - REPAIRS	Vehicle Repairs	3,088.67	3,088.67
6182	7/31/2024	JACKS AUTO PARTS	PARTS - #3401 PARTS - #3116 PARTS - VEHICLE	Vehicle Parts Machinery Parts	64.37 74.24	138.61
6183	7/31/2024	KONICA MINOLTA	BIZHUB 550i & BIZHUB 300i LEASES	Office Equipment Leasing	1168.10 440.70	1,608.80
6184	7/31/2024	MAIELLO, BRUNGO & MAIELLO, LLP	PROFESSIONAL SERVICES	Town Attorney	1,242.50	1,242.50
6185	7/31/2024	MARKL SUPPLY COMPANY	UNIFORM - RAY UNIFORM - SHANAHAN	Uniform Clothing	133.00	133.00
6186	7/31/2024	MATHESON TRI-GAS INC.	ACETYLENE & HIGH PRESSURE TANKS	Vehicle Parts	320.10	320.10
6187	7/31/2024	MICHAEL BROTHERS HAULING, INC	GLASS RECYCLING	Hard to Recycle Items	400.00	400.00

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
6188	7/31/2024	MIKE THE BALLOON GUY & COMPANY, LLC	BALLOON & AIRBRUSH 08-06-2024 NNO BALANCE DUE	Entertainment	678.75	678.75
6189	7/31/2024	MISSION SQUARE RETIREMENT	2024 - 2ND QTR	Retirement Plan Fees	5,731.86	5,731.86
6190	7/31/2024	NORTH EASTERN UNIFORMS	UNIFORM - WAITE	Uniform Clothing	246.75	246.75
6191	7/31/2024	O'REILLY AUTO PARTS	PARTS #6135 PARTS - #6133	Vehicle Parts	64.40	64.40
6192	7/31/2024	PENN POWER	SCHOOL ZONE VESTAL TRAFFIC SIGNAL DPW DEVLIN PARK WALL PARK HERITAGE CENTER	Traffic Signal Electricity Electricity	1574.90 71.07 984.76 299.53	2,930.26
6193	7/31/2024	PSTCA - CONVENTION	2024 CONVENTION REGISTRATION	RET Conferences	195.00	195.00
6194	7/31/2024	SAXONBURG KENNELS	K-9 EXPENSES	K-9 Unit Supplies	312.50	312.50
6195	7/31/2024	SHULTS FORD LINCOLN	REPAIRS - #2110 PARTS - VEHICLE	Vehicle Parts Vehicle Repairs	300.00 187.16	487.16
6196	7/31/2024	SIMMS STRNISA COURT REPORTING	APPEARANCE FEE & TRANSCRIPT -ZHB	ZHB Court Reporter ZHB Legal Services	755.00 1165.50	1,920.50
6197	7/31/2024	SPECTRUM MEDICAL SERVICES, INC	MOBILE RANDOM DRUG TEST	Drug & Alcohol Testing	558.00	558.00
6198	7/31/2024	STANDARD INSURANCE COMPANY	STD, LTD, LIFE & AD&D - AUG 2024	STD Gross-Up Premium Paid LTD Gross-Up Premium Paid Town Manager/Asst Mgr Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance - RET Administrative Staff Life Insurance - Citizen Info Department Head Life Insurance Administrative Staff Life Insurance Police Officer Life Insurance Police Officer LTD Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Department Head Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Laborer Life Insurance	2880.31 1671.49 59.34 30.32 30.82 18.06 14.19 39.57 23.22 792.06 1785.53 18.06 16.77 14.19 24.51 11.61 46.44 12.90 33.54 166.00 18.06 27.09	7,734.08
6199	7/31/2024	UNIFIRST CORPORATION	UNIFORMS & MATS	Building Cleaning Services Uniform Cleaning Service	25.90 106.01	131.91
6200	7/31/2024	UNITED AUTO SUPPLY	PARTS - #6135	Vehicle Parts	92.28	92.28
6201	7/31/2024	VERIZON	INTERNET	Internet	221.56	221.56
6202	7/31/2024	WEST VIEW WATER AUTHORITY	HERITAGE CENTER	Water - Town Hall/DPW	11.95	11.95
6203	7/31/2024	ACCUFUND, INC.	SUPPORT & MAINTENANCE ENHANCE	Software Maintenance	7,297.50	7,297.50

Town of McCandless General Fund (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
EFT	7/31/2024	STANDARD INSURANCE COMPANY	STD, LTD, LIFE & AD&D - JULY 2024	STD Gross-Up Premium Paid LTD Gross-Up Premium Paid Town Manager/Asst Mgr Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance Administrative Staff Life Insurance - RET Administrative Staff Life Insurance - Citizen Info Department Head Life Insurance Administrative Staff Life Insurance Police Officer Life Insurance Police Officer LTD Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Department Head Life Insurance Administrative Staff Life Insurance Department Head Life Insurance Administrative Staff Life Insurance Supervisor Life Insurance Laborer Life Insurance	2880.31 1671.49 59.34 30.32 30.82 18.06 14.19 39.57 23.22 792.06 1785.53 18.06 16.77 14.19 24.51 11.61 46.44 12.90 33.54 166.00 18.06 27.09	7,734.08
EFT	7/31/2024	PA DEPARTMENT OF LABOR & INDUSTRY	Pay period ending 6/16/2024,PAUC Pay period ending 4/07/2024,PAUC Pay period ending 4/07/2024,PAUC Pay period ending 4/21/2024,PAUC Pay period ending 5/05/2024,PAUC Pay period ending 5/19/2024,PAUC Pay period ending 6/02/2024,PAUC Pay period ending 6/16/2024,PAUC	PA UC Tax Withheld	1,051.86	1,051.86
EFT	7/31/2024	KEYSTONE COLLECTIONS - EIT	Pay period ending 6/16/2024,LwtPA Pay period ending 6/23/2024,LwtPA Pay period ending 4/07/2024,LwtPA Pay period ending 4/07/2024,LwtPA Pay period ending 4/21/2024,LwtPA Pay period ending 5/05/2024,LwtPA Pay period ending 5/19/2024,LwtPA Pay period ending 6/02/2024,LwtPA Pay period ending 6/16/2024,LwtPA	Earned Income Tax	15,529.37	15,529.37
EFT	7/31/2024	KEYSTONE COLLECTIONS - LST	Pay period ending 6/16/2024,Local Services Tax Pay period ending 6/23/2024,Local Services Tax - QTR Pay period ending 4/07/2024,Local Services Tax Pay period ending 4/21/2024,Local Services Tax Pay period ending 5/05/2024,Local Services Tax Pay period ending 5/19/2024,Local Services Tax Pay period ending 6/02/2024,Local Services Tax Pay period ending 6/16/2024,Local Services Tax	Local Services Tax	935.00	935.00
Total Checks						583,027.08

Town of McCandless Payroll Checking Account
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1163	7/5/2024	Town Employee Paychecks	01 201 001 000 00	Regular Wages	3,445.95	3,445.95
EFT	7/5/2024	Town Employee Direct Deposits	01 201 001 000 00	Regular Wages	167,524.37	167,524.37
1164	7/19/2024	Town Employee Paychecks	01 201 001 000 00	Regular Wages	3,872.55	3,872.55
EFT	7/19/2024	Town Employee Direct Deposits	01 201 001 000 00	Regular Wages	157,283.69	157,283.69
Total Checks						\$332,126.56

Town of McCandless Fire Apparatus Account (Fund 01)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless Transportation District Fund (Fund 15)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						0.00

Town of McCandless Capital Improvements Fund (Fund 18)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Invoice Description	Account Description	Distribution Amount	Check Amount
349	7/25/2024	GATEWAY ENGINEERS INC.	WALL PARK BASEBALL CONSTR ADMIN VESTAL PARK - PHASE 1 2022 ARLE GRANT STONEBROOK ENDWALL EROSION BLAZIER/WINCHESTER CULVERT MTSA - LONGVUE STORMWATER GLG - INGOMAR/BLAZIER GLG - PEEBLES/DUNCAN GLG - PEEBLES/MCINTYRE GLG - PEEBLES/REMINGTON GLG - PERRY/19 NORTH GLG - THOMPSON RUN/RED COACH WALL PARK MILLINGS ANALYSIS 100% TOWN	Traffic Signal Upgrades General Construction Engineering - MS4 Engineering	2346.00 308.75 5766.00 342.00	8,762.75
350	7/25/2024	LOWE'S	SHADY OAK SHADY OAK	Other Construction Supplies	381.31	381.31
351	7/31/2024	AMERICAN TREE SERVICE	TREE REMOVAL	Tree Removal	2,250.00	2,250.00
352	7/31/2024	WINE CONCRETE PRODUCTS, INC.	CONCRETE	Concrete	140.00	140.00
Total Checks						11,534.06

Town of McCandless Assessment Fund (Fund 19)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless State Highway Aid Fund (Fund 35)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
Total Checks						\$0.00

Town of McCandless Real Estate Tax Agency Fund (Fund 91)
Check Listing with Accounting Distribution 7/01/2024 - 7/31/2024

Check No	Date	Vendor - Description	Account No	Account Description	Distribution Amount	Check Amount
1343	7/25/2024	DING, XIAOWEN	JUNE 2024 RE TAX REFUND #670657	Prior Real Estate Tax Due To Town	86.72	86.72
1344	7/25/2024	MEHOK, RONALD G & DOROTHY	JUNE 2024 RE TAX REFUND #669737	Prior Real Estate Tax Due To Town	107.57	107.57
1345	7/25/2024	ZOBB, THEODORE J & CHERYL	JUNE 2024 RE TAX REFUND #669859	Prior Real Estate Tax Due To Town	14.24	14.24
1346	7/25/2024	MCINTYRE SQUARE ASSOCIATES	APR 2024 RE TAX REFUND #662927	Prior Real Estate Tax Due To Town	2,484.32	2,484.32
Total Checks						\$2,692.85



Town of McCandless

Financial Dashboard

For the 7 Months Ending

July 31, 2024

General Fund Revenues 2024	
Budget vs. Actual	
\$ 17,819,049	Budget
\$ 7,954,316	Actual
44.6%	

General Fund Expenditures 2024	
Budget vs. Actual	
\$ 19,244,985	Budget
\$ 9,407,655	Actual
48.9%	

Net Change in General Fund Fund Balance	
Budget vs. Actual	
\$ (1,425,936)	Budget*
\$ (1,453,339)	Actual
* Budgeted Capital Improvements Program Fund Transfer	

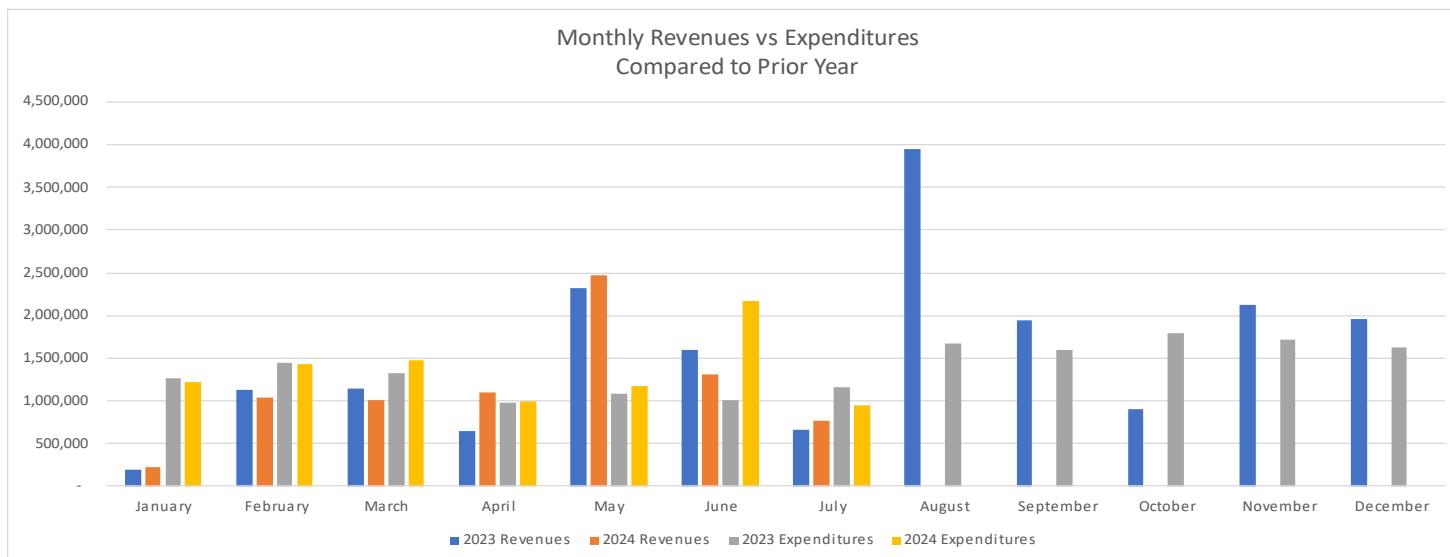
Public Safety Expenditures Vs. Other As Compared to Actual Expenditures	
44%	Public Safety
56%	Other
100%	Total

General Fund Revenues 2023	
Budget vs. Actual	
\$ 17,004,985	Budget
\$ 7,688,807	Actual
45.2%	

General Fund Expenditures 2023	
Budget vs. Actual	
\$ 18,522,325	Budget
\$ 8,261,546	Actual
44.6%	

American Rescue Plan Act Funds Received vs. Used	
\$ 2,955,603	Received^
\$ 2,116,905	Used
72%	
^ This is the full disbursement of ARPA funds	

Public Works Expenditures Vs. Other As Compared to Actual Expenditures	
25%	Public Works
75%	Other
100%	Total



General Fund Revenues
For the 7 Months ended July 31, 2024

	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023	Adopted Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024
Taxes						
Real Estate Tax	\$ 3,350,000	\$ 145,468	4.34%	\$ 3,456,500	\$ 486,964	14.09%
Earned Income Tax	6,405,250	3,745,767	58.48%	6,900,000	3,874,947	56.16%
Realty Transfer Tax	1,382,400	838,347	60.64%	1,350,000	714,962	52.96%
Local Services Tax	710,000	351,757	49.54%	745,500	389,736	52.28%
Business Privilege Tax	1,400,000	1,378,198	98.44%	1,431,000	1,363,013	95.25%
TOTAL Taxes	\$ 13,247,650	\$ 6,459,536	48.76%	\$ 13,883,000	\$ 6,794,668	48.94%
Penalties & Interest on Delinquent Taxes	\$ 9,500	\$ 17,057	179.55%	\$ 8,000	\$ 17,763	222.04%
Licenses and Permits	388,675	213,970	55.05%	385,575	105,786	27.44%
Fines	35,500	18,225	51.34%	33,000	15,875	48.10%
Interest and Rents	140,000	146,878	104.91%	134,500	166,113	123.50%
State Funding	909,920	73,948	8.13%	905,350	74,813	8.26%
Local Funding	850,675	463,343	54.47%	955,100	384,360	40.24%
Charges and Fees	374,890	176,319	47.03%	437,000	223,101	51.05%
Assessments	7,900	289	3.66%	400	186	46.57%
Contributions and Donations	73,500	21,095	28.70%	72,300	7,170	9.92%
Sale of Assets	15,000	15,050	100.33%	15,000	24,405	162.70%
Fund Transfers	756,775	-	0.00%	869,824	-	0.00%
Refunds of Prior Year Expenditures	195,000	83,097	42.61%	120,000	140,076	116.73%
TOTAL Revenues	\$ 17,004,985	\$ 7,688,807	45.22%	\$ 17,819,049	\$ 7,954,316	44.64%

General Fund Expenditures
For the 7 Months ended July 31, 2024

	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023	Amended Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024
General Government (400-409)						
Town Council	\$ 143,600	\$ 40,739	28.37%	\$ 158,050	\$ 57,014	36.07%
Town Administration	626,140	242,511	38.73%	596,905	219,515	36.78%
Financial Administration	529,655	242,847	45.85%	400,545	198,949	49.67%
Tax Collection	411,260	212,284	51.62%	408,175	194,599	47.68%
Citizen Information	160,780	71,017	44.17%	163,925	72,653	44.32%
Buildings and Plant	648,860	301,334	46.44%	647,160	373,713	57.75%
TOTAL General Government	\$ 2,520,295	\$ 1,110,732	44.07%	\$ 2,374,760	\$ 1,116,444	47.01%
Public Safety (410-419)						
Police Protection	\$ 6,382,100	\$ 3,023,001	47.37%	\$ 6,564,045	\$ 3,117,054	47.49%
Fire Protection and Prevention	1,246,935	572,356	45.90%	1,304,305	597,747	45.83%
Ambulance	98,150	35,648	36.32%	192,000	96,674	50.35%
Code Enforcement	384,510	211,669	55.05%	345,615	162,707	47.08%
Planning and Zoning	276,220	145,003	52.50%	284,525	164,136	57.69%
School Crossing Guards	82,300	35,429	43.05%	84,475	40,183	47.57%
TOTAL Public Safety	\$ 8,470,215	\$ 4,023,106	47.50%	\$ 8,774,965	\$ 4,178,502	47.62%
Public Works (426-446)						
Recycling	\$ 62,550	\$ 7,647	12.23%	\$ 66,300	\$ 20,905	31.53%
Public Works Administration	2,188,900	1,318,751	60.25%	2,292,615	1,325,921	57.83%
Snow and Ice Control	593,720	231,110	38.93%	650,220	340,298	52.34%
Traffic Control Devices	435,370	200,134	45.97%	433,365	191,925	44.29%
Storm Sewers and Drains	29,000	15,252	52.59%	41,200	3,568	8.66%
Repairs of Vehicles and Machinery	631,655	325,689	51.56%	734,780	390,011	53.08%
Maintenance and Repairs of Roads/Bridges	61,200	5,073	8.29%	63,000	32,833	52.12%
Storm Water Mgmt and Flood Control	114,500	31,350	27.38%	166,500	72,670	43.65%
TOTAL Public Works	\$ 4,116,895	\$ 2,136,912	51.91%	\$ 4,447,980	\$ 2,378,131	53.47%
Culture and Recreation (451-457)						
Culture	\$ 29,200	\$ 7,562	25.90%	\$ 30,115	\$ 5,885	19.54%
Parks	286,535	45,716	15.95%	192,120	42,949	22.36%
Library	664,350	332,175	50.00%	671,345	335,671	50.00%
Community Celebrations	80,000	16,387	20.48%	94,900	14,040	14.79%
TOTAL Culture and Recreation	\$ 1,060,085	\$ 401,840	37.91%	\$ 988,480	\$ 398,546	40.32%
TOTAL Refunds	\$ 114,000	\$ 88,955	78.03%	\$ 158,800	\$ 86,032	54.18%
TOTAL Interfund Operating Transfers	2,240,835	500,000	22.31%	2,500,000	1,250,000	50.00%
TOTAL Expenditures	\$ 18,522,325	\$ 8,261,546	44.60%	\$ 19,244,985	\$ 9,407,655	48.88%



Town of McCandless

9955 Grubbs Road, Wexford, PA 15090
Phone: 412-364-0616 Fax: 412-364-5066
Web: www.townofmccandless.org

Date: August 21, 2024
To: Town Council
From: John Bojarski, Public Information Officer
RE: Communications report

Below are some recent statistics for our Town media and communications methods:

[Town Facebook page](#): Currently sitting at 5,269 follows. Over the last month, posts on the page reached 17,958 people with 2,584 post engagements (i.e., likes, shares and comments) and we received 27 new page follows.

[Police Facebook page](#): Currently sitting at 6,350 follows. Over the last month, posts on the page reached 15,645 people with 2,979 post engagements and we received 18 new followers.

[Heritage and Cultural Center Facebook page](#): Currently sitting at 1,673 follows. Over the last month, posts on the page reached 4,417 people with 1,341 post engagements and we received 9 new followers.

[McMail](#): We sit at 4,038 subscribers. The August edition had a 61.4 percent “open” rate by subscribers and 4 percent of the contact list clicked on at least one link in the message. Additionally, we used the email contact list to send out a cancellation notice for National Night Out (this message had a 58 percent open rate).

[YouTube](#): The Town’s channel has 162 subscribers and 40,917 total views. Over the last month, we received 444 views (32.1 total hours viewed).

[Instagram](#): The Town has 1,121 followers (an increase of nine since the previous report).

[LinkedIn](#): The Town has 320 followers (an increase of 12 since the previous report).

[Town Crier](#): An eight-page edition of the Town Crier newsletter is currently at the printer, and should be hitting mailboxes shortly.

For more details, see the graphics and charts on the following pages.

Town Facebook stats

Discovery

 Post reach	17,958
 Post engagement	2,584
 New Page Followers	27

Interactions

 Reactions	577
 Comments	47
 Shares	74
 Photo views	532
 Link clicks	277

Other

 Hide all posts	3
 Unfollows	0

Top Performer



The brand new playground is ready for play at Wall Park! Located on a triangular piece of land at the corner of...

Now open at Wall Park!

Published by John Bojarski Jr.

· July 26 at 2:26 PM · 

Post Impressions 

3,876

Post reach 

3,439

Engagement 

344

Police Facebook stats

Discovery

 Post reach	15,645
 Post engagement	2,979
 New Page Followers	18

Interactions

 Reactions	420
 Comments	37
 Shares	61
 Photo views	713
 Link clicks	92

Other

 Hide all posts	1
 Unfollows	0

Top Performer



Thank you BJ's Warehouse for the generous donations for our NNO event tomorrow August 6 (weather pending).

Published by Jen Packard

· August 5 at 12:22 PM · 

Post Impressions 

9,613

Post reach 

8,922

Engagement 

979

HCC Facebook stats

Discovery

 Post reach	4,417
 Post engagement	1,341
 New Page likes	9
 New Page Followers	13

Interactions

 Reactions	153
 Comments	40
 Shares	17
 Photo views	125
 Link clicks	10

Other

 Hide all posts	0
 Unfollows	0

Top Performer



In the early 1960s, this bumper sticker could be found on many cars in the North Hills. Does anyone know what t...

Published by John Bojarski Jr.

· July 31 at 1:59 PM · 

Post Impressions 

3,009

Post reach 

2,811

Engagement 

741

August 2024 McMail report

Subject

You've Got McMail™ – August 2024 e-newsletter from the Town of McCandless

Sent

August 2, 2024 1:13:00 PM
(47 seconds)

TOTALS

Contacts Sent To

[4,051](#)

Opened 

(61.37%) [2,486](#)

Clicked 

(4.02%) [100](#)

No Info 

(37.37%) [1,514](#)

Bounced 

(1.26%) [51](#)

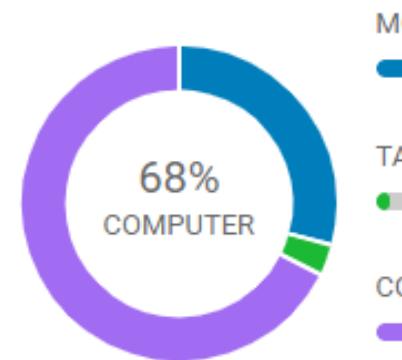
Unsubscribed 

(0.12%) [5](#)

Complained 

0

DEVICE USAGE



MOBILE

29%

TABLET

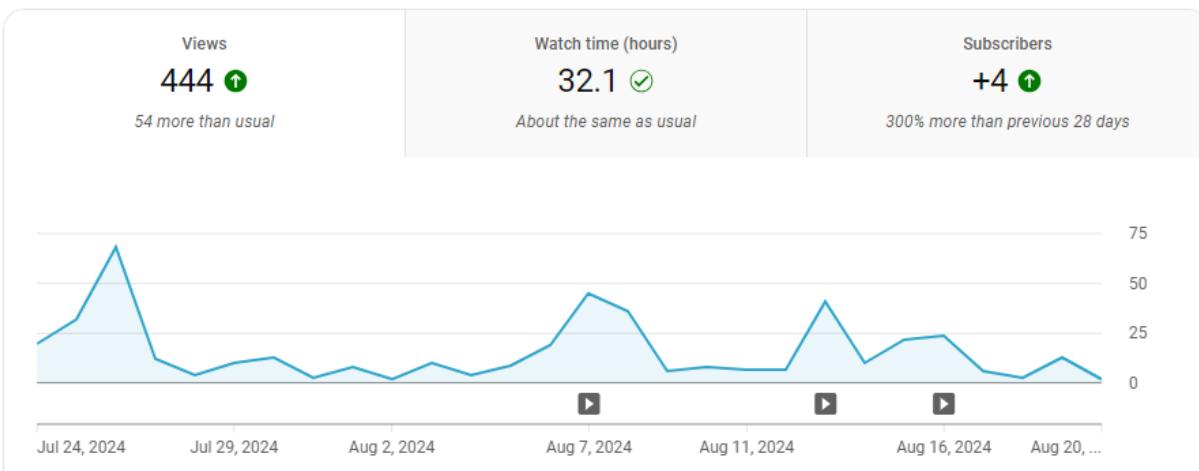
3%

COMPUTER

68%

Town YouTube channel statistics

Your channel got 444 views in the last 28 days



Your top content in this period

		Views
1	 Jukebox Update 2 Jul 23, 2024	104
2	 Meeting of the Town Council (August 12, 2024) Aug 13, 2024	76
3	 Planning Commission (August 6, 2024) Aug 7, 2024	68
4	 Meeting of the Town Council (July 22, 2024) Jul 23, 2024	46
5	 Personnel Board (July 23, 2024) Jul 24, 2024	27

Instagram stats

1,121

Total followers

1,069

Accounts reached

Followers

593

Non-followers

476

114

Accounts engaged

Followers

107

Non-followers

7

LinkedIn stats

320

Total followers

9

New followers in the last 30 days

▲12.5%

61

Reactions

▲221.1%

3

Comments

●0%

2

Reposts

▲100%

83

Page views

▲88.6%

39

Unique visitors

▲56%

Top Performer

The brand new playground is ready for play at Wall Park! Located on a triangular piece of land at the...

Posted by [John Bojarski](#)

7/26/2024

Impressions	Reactions	Comments
214	8	0

Managers Update for August 26, 2024

Manager search and selection process completed this past month.

Stormwater/MS4 Related Matters:

o Below is ongoing status of the projects, on which we continue to work, to improve stormwater management to the watersheds in the Town:

Stormwater Retention Pond Inventory

- Updates to the Town's Detention/Retention Ponds inventory

continue. Ponds have undergone initial mowing and routine inspection. Work orders have been generated where repairs are needed.

Wexford Run/Pine Creek Study- The Town will continue to explore grant opportunities to try to create a multi-municipal plan in the Wexford Run Watershed. **Ongoing discussions with adjacent communities continued this month.**

- Town Owned Detention Ponds in Wexford Run watershed – Public Works/Administration has reviewed Gateway Engineering recommendations to retrofit three Town owned detention ponds in the Wexford Run/Pine Creek watershed. DPW will schedule the work to be completed in-house during 2024.

Vestal Park Phase 1 Stream Restoration – The Town awarded the contract at the 3/25/24 Council Meeting. Work is scheduled to begin soon.

Next PRP Plan(s) – The Town is in a holding pattern regarding the creation of the 2023-2026 Pollution Reduction Plan (PRP) that will be submitted to the PA Department of Environmental Protection (DEP) for approval.

- DEP has yet to set the standards for the next permit cycle.

DEP DAM Reports – Waiting for review of submitted documents by DEP.

Blazier Drive and Winchester Drive Culvert repairs– Construction

continues on the Blazier Drive Culvert Repairs and restoration work still

needs to be completed.

- Infrastructure Projects:

- o McCandless Drive Sidewalk – Work has been completed.

- o 2024 Paving – Paving has been completed for the year.

- Park Projects:

- o Wall Park GEDF Project on Ball Fields – **Action plan developed. Larger plan for all facilities being developed as part of DPW Operational Assessment as well as the Parks Master Plan.**

- o Master Park Plan – **All proposals submitted. Recommendation of top three proposals being made for award.**

- Grant Updates:

- o Green Light Go – The Town was awarded \$1.6 million from the Commonwealth of Pennsylvania and PennDOT for updated traffic signal equipment at six intersections. **Authorization to bid will be on the September 9th meeting.**

- ❑ Work will be completed in 2024 and 2025. Gateway and DPW continue to work through the specifications to submit to PennDOT for approval.

- o Gaming and Economic Development Grant for Wall Park – See above.

- o Community Infrastructure and Tourism Fund Grant (Court Renovations Devlin Park) – Waiting for payment from Allegheny County. Additional information was requested in early 2024. We had been told it was approved for payment previously.

- o Multi-Modal Grants

- ❑ The Town has been awarded a grant to complete the sidewalk improvements and ADA ramps on North Meadows Drive. **Grant paperwork received for around \$140k.**

- o Act 101 Recycling Grant

- ❑ The Department of Public Works has applied for a grant to cover the cost of a new Leaf Vacuum Vehicle. Waiting for Determination.

- o Act 904 Recycling Grant

- ❑ The Town was awarded 69,663.70 for the Town's yearly performance grant.

- o Local Share Account (LSA) – We were awarded a \$500,000 grant to put towards

the cost of the Town Hall HVAC system, windows, and various items related to those projects.

☒ HVAC Contract was awarded and all work completed.

☒ LSA Grants that were applied for in November 2023.

- 3 Police Vehicles
- 1 Dump Truck with Plow and Spreader
- 1 Leaf Vacuum Vehicle
- Cost of a Traffic Impact Fee Study
- Cost of completing maintenance and/or repairs to 4 Town owned

bridges/culverts.

o ARLE Grant (Traffic Signals) – Gateway has been authorized to create bid documents. Gateway submitted plans to PennDOT for approval.

o DCNR Grant (Greenways, Trails, and Recreation Program)

☒ Submitted a grant application for the Master Park and Trail Feasibility Plan through the Greenways, Trails, and Recreation Program.

• The Town has received notification that they have been awarded a \$98,931 (85%/15% match) grant to complete this project. See above for status update.

• Development/Planning Status Report:

o 8500 Thompson Run- Close-out inspections have begun.

o Walnut Court- Construction work continues. A 2nd Phase application has been submitted for one additional building with up to 7 units at the end of Walnut Court and is under review at the Planning Commission. Review is paused while the developer completes revisions.

o Sisters of Divine Providence- Closeout Inspections have begun.

o Fassinger Farms- Construction work continues.

o Zokaites Properties LP (North Meadows Drive) – Construction work continues.

o The Ridge – Amended Final Subdivision/Land Development plan was approved by Council at the 2/26/24 meeting to lower the number of residential lots from

19 to 18. A grading permit has been issued and site work is expected to begin soon.

o Starbucks –Temporary occupancy permit was issued with final occupancy pending completion of the sidewalk, which is expected to be done by the end of the summer. They are currently operating and are open to the public.

o DCI (Dialysis Clinic Inc.) - (Perry Highway) –Building work has been completed. Final site inspections are ongoing. Closeout is pending approval for the retaining wall.

o North Allegheny Intermediate High School – Parking Lot plans approved by Council on 9/25/23. No construction has started.

o Proposed Valvoline – The plans were approved at the 8/28/23 Council meeting and a pre-construction meeting was held on 12/15/23. A demolition permit was obtained and work on the lot has commenced. Construction work is ongoing.

o Shults Ford/Lincoln EV Dealership – The Planning Commission has recommended Council’s approval of the Preliminary Land Development and Lot Consolidations contingent upon satisfaction of the Town Engineer’s review letters. Council approved the plans with contingent upon satisfaction of the Town Engineer’s review letters on 2/26/24.

o Rachel Carson Ecovillage (Rezoning Request) – The Planning Commission reviewed the rezoning request at the January Planning Commission meeting and recommended to Council to approve the rezoning request. Town Council held a public hearing for this request on 2/26/24. A vote took place at the 3/25/24 Council Meeting and the rezoning was approved. A land development plan is expected to be submitted the coming months.

o McCandless Square Phase 3 – Site Work is ongoing.

• Parks and Recreation

o Events this summer – The County’s Showmobile has been requested for multiple events that are being planned this summer.

• Public Works

- Deer Ad-Hoc Committee met this week. Interim Manager received documents from model community that has initiated actions for McCandless to follow.
- EAC (Environmental Advisory Committee)
 - o Pennsylvania Sustainability Application requires some Energy Start information that should be completed.

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION NO. 11 of 2024**

A RESOLUTION ESTABLISHING EMPLOYMENT TERMS made this 26th day of August 2024, by and between the Town of McCandless, a home rule municipality located at 9955 Grubbs Road, Wexford, PA 15090 (hereinafter referred to as "Employer" or "Town"), and John Schwend, who resides at 2385 West Hardies Road, Gibsonia, PA 15044 (hereinafter referred to as "Employee").

WHEREAS, Employer desires to continue to employ, retain, and make secure for itself in the future services of Employee as Town Manager; and

WHEREAS, parties hereto desire to embody certain terms and conditions of employment granted to Employee in connection therewith in a written memorandum; and

WHEREAS, the execution of this Resolution has been duly authorized by the Town Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Council of the Town of McCandless, for the reasons set forth above and in consideration of the mutual covenants and promises of the parties hereto and intending to be legally bound hereby, Employer and Employee agree as follows:

1. **Position and Duties.** Employer agrees to continue to employ Employee to serve as Town Manager and to serve in accordance with, but not limited to, the laws of the Commonwealth of Pennsylvania, the Charter of the Town of McCandless ("Town Charter"), and the Town of McCandless Code of Ordinances ("Town Code"). Employee agrees to perform such other legally permissible and proper duties and functions as the Town Council shall from time to time assign. Employee hereby agrees to continue to devote his best full-time efforts in such capacity from the effective date of this Memorandum. Employee agrees that, consistent with the Town Charter and Town Code of Ordinances, his employment with the Town is "at-will" and the Town may terminate this Memorandum at any time and for any reason, with or without cause.
2. **Term.** The effective date of this Memorandum shall be _____, 2024. This Memorandum shall not create an employment relationship for any specific or definite term and shall end upon termination by Employer or Employee.
3. **Compensation.** Employer shall pay Employee an annual salary of \$140,000.00 payable bi-monthly commencing on _____, 2024. Employee shall also be entitled to an annual bonus of up to 5,000 following an annual performance review which Council shall initiate each October. In the absence of Council's review, the bonus shall be awarded the Employee. Additionally, Employee shall be entitled to at least the same cost of living or annual percentage increase of the non-union employees.

4. **Transportation.** Employer agrees to provide a vehicle for use by the Town Manager for official business use once they report for work. The vehicle shall be made available for meetings and conference use as well. This vehicle is not to be considered a take home vehicle.

5. **Vacation.** 2. Twenty (20) paid vacation days, prorated to five for the calendar year 2024. Normal Vacation accruals will occur beginning in 2026 with an additional vacation day for each full year of service. (i.e. 2024 = 5, 2025 = 20, 2026 = 21).

6. **Laptop and Cell Phone.** Employee shall be provided with a designated laptop or other portable device of their choosing for the purpose of performing work when away from the office. The Employee shall be provided a Town issued cell phone for the use of Town related business.

7. **Professional Development.** Employee shall be permitted to participate in professional development of municipal management organizations of their choosing which shall be annually budgeted, and approved by Council.

8. **Pension and Deferred Compensation.** Employee shall receive a 1% Deferred Compensation contribution by the Town and 5% towards the Town's 401A plan. 4.

Termination and Resignation.

(a) **Termination for Cause.** If Employee has (A) committed an act of dishonesty, fraud, theft, misappropriation, embezzlement, or breach of trust against the Town or other misconduct which he knew to violate his duties to the Town; (B) repeatedly failed to carry out supervisory instructions, willfully or grossly neglected his duties and other obligations hereunder or continually failed to render services or perform his obligations to the Town, which neglect or failure is not remedied within ten (10) days after notice thereof by the Town Council; or (C) been convicted of a felony (by trial or plea), the Town shall be entitled to terminate this Memorandum of Employment and the employment relationship established hereby immediately upon the giving of written notice to Employee of such termination specifying the grounds therefor. A termination of employment under this Section shall be deemed to be "for cause." Without limiting the generality of the foregoing, the following specific instances of conduct shall give rise to the right of the Town to terminate Employee for cause: (i) misappropriation of Town property or the property of any other employee or affiliate; (ii) falsification of records; (iii) harassment of co-workers or subordinates in violation of the Town's Employee Handbook, policies, and procedures or of applicable law; and (iv) violation of any substance abuse policy adopted by the Town. The finding of the occurrence of events giving rise to the Town's right to terminate Employee for cause and the decision to so terminate shall be made by majority vote of Town Council at a duly advertised public meeting. After the effective date of termination under this Section, the Town Council shall have no further obligations under this Agreement, except to pay to Employee amounts due Employee hereunder as of the effective date. If Employee

is terminated for cause, Employee shall not be entitled to payment for any accrued, but unused PTO time.

- (b) **Voluntary Resignation:** Employee may resign at any time upon sixty (60) days prior written notice to Town Council. After the effective date of the resignation under this Section, the Town shall have no further obligations to Employee under this Agreement except to pay Employee for any accrued, but unused, PTO time.
- (c) **Termination without Cause:** If the employment of Employee is terminated without cause, Employer shall be obligated to pay for Employee's accrued, unused PTO time. Employee agrees to sign a release of all claims employee may have against the Town or any Town elected or appointed officials. Upon execution of the release, Employer will continue to pay Employee three (3) months of his base salary in effect at the time that his employment is terminated, which shall be payable on the Town's regularly scheduled paydays, less any applicable withholdings, taxes, and deductions. If Employee has not obtained full-time employment within three (3) months, the Town shall continue to pay Employee his base salary for up to an additional three (3) months or until Employee has obtained full-time employment. The Town shall continue to provide the Employee with coverage under its group health insurance plans (medical, dental, and vision) for each month that Employee's base salary is continued, up to a maximum of six (6) months from the date of separation.

5. **Warranty.** Employee hereby warrants that he is free to enter into this arrangement and to render his services pursuant thereto. Employee also acknowledges that he has the right to have independent legal counsel review this Resolution.

6. **Assignability.** This Resolution and the benefits hereunder are personal to Employee and may not be assigned by Employee.

7. **Governmental Regulation.** Nothing contained in this Employment Resolution shall be construed to require the commission of any act contrary to law and wherever there is a conflict between the provision of this Resolution and any statute, law, ordinance, order, or regulation, the latter shall prevail, but in such event any such provision of this Resolution shall be curtailed and limited only to the extent necessary to bring it within the legal requirements.

8. **Governing Law: Venue.** This Resolution shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania without regard to conflict of laws provisions.

9. **Waivers.** No waiver by either party of any breach or nonperformance of any provision or obligation hereunder shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision of this Resolution.

10. **Counterparts.** This Resolution may be executed in any number of counterparts and by the different parties hereto on separate counterparts, each of which shall be an original

document, but all of which shall together constitute the same instrument. This resolution shall not become effective unless and until executed by all parties hereto.

11. **Entire Resolution: Amendment.** This Resolution sets forth the entire understanding of the parties in respect of the subject matter contained herein and supersedes all prior Resolutions, arrangements, and understanding related to the subject matter and may only be amended by a written Memorandum signed by both parties.

IN WITNESS WHEREOF, intending to be legally bound hereby, the parties hereto have executed this Resolution as of the date first above written.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this 26th day of August 2024.

WITNESS:

John Schwend

ATTEST:

TOWN OF MCCANDLESS

Jason Singer, President
McCandless Town Council



McCandless Police Department

Memorandum

Date: August 24, 2024

To: Town Council

From: Ryan Hawk, Chief of Police

RE: Recommended Police Candidates for Hire

Members of Town Council:

Based on the results of the background investigation and in conjunction with the oral interviews with the Town Council, I recommend the following candidates for consideration for hire.

First group of three candidates for consideration:

1. Lee Niebel
2. James Cillo
3. Taylor Howland

*For this group, I recommended the Town Council select **Lee Niebel** for hire. However, candidate Niebel declined the Town's conditional offer of employment on August 22nd.

McCandless Police Department Memorandum

Second group of three candidates for consideration:

1. James Cillo
2. Taylor Howland
3. Wyatt Hathaway

*For this group, I recommend the Town Council select **Wyatt Hathaway** for hire.

Third group of three candidates for consideration:

1. James Cillo
2. Taylor Howland
3. Nicholas Bartoszewicz

*For this group, I recommend the Town Council select **Nicholas Bartoszewicz** for hire.

Fourth group of three candidates for consideration:

1. James Cillo
2. Taylor Howland
3. Grant Croskey

*For this group, I recommend the Town Council select **Grant Croskey** for hire.

Thank you for your consideration.

A handwritten signature in blue ink that reads "Ryan". The signature is fluid and cursive, with the "R" and "Y" being particularly prominent.



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August 20, 2024

C-35332-0002

Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Attn: Rachel Susko, Planning Administrator, Town of McCandless

RE: Sisters of Divine Providence – New Residential Facility
Recommendation for Final Bond Release

Dear RJ,

I am in receipt of an email request for the final release of funds dated August 8, 2024, from Timothy Hampp of Derck and Edson for the above referenced project. All work and punch list items have been completed and the approved Notice of Termination for the site's NPDES permit has been submitted.

Based on the above, I recommend a full release of the remaining financial security currently in place, a total of \$142,001.00, be released.

If you should have any questions, please call.

Sincerely,
THE GATEWAY ENGINEERS, INC.

Bryan E. Flaugh, P.E.
Project Manager

cc: Jason Dailey & Chris Lochner, Interim Town Manager, Town of McCandless
Brad Iannuzzi, Public Works Superintendent, Town of McCandless
Daniel Deiseroth, Town Engineer
Stephen Korbel, Town Solicitor
Sister Michele Bisbey, Sisters of Divine Providence, 9000 Babcock Boulevard,
Allison Park, PA 15101
Timothy Hampp, Derck & Edson, LLC, 33 South Broad Street, Lititz, PA 17543