



TOWN OF MCCANDLESS
MEETING OF TOWN COUNCIL
October 13, 2025

1. Call to Order at 7:30 p.m.

2. Pledge of Allegiance led by Town Councilmembers

3. Announcements

- a) The Shining Star Gala will be held on Saturday, November 1 at The Camelot Event Center. There will be a cash bar, raffle baskets, and lots of fun! Tickets are on sale on the website.
- b) It's that time of year again! Fall Leaf Pick-Up began today Monday, October 13, 2025 and ends Wednesday, November 26
- c) The Town of McCandless and EAC would like to invite you to a FREE course from Tree Pittsburgh covering tree biology, health, proper planting, pruning techniques and more on Saturday, October 18 from 9:00 a.m. – 3:00 p.m. located here at Town Hall. Registration is required, please see our website for more details.
- d) The Town of McCandless is seeking applicants for several boards and committees. Please visit our website for more information and how to submit your application!
- e) Dump your junk at our Dumpster Day on October 25 from 8:00 am to 4:00 pm. The dumpsters will be located in the Town of McCandless Public Works yard (9957 Grubbs Road). Please see our website for more information!
- f) Presentation from Ms. Frye-Town of McCandless Social Worker.

4. Public Comment on Agenda Items Only

5. Approval of Minutes:

- a) Meeting of Town Council Minutes September 22nd, 2025

6. Reports of Committees:

a) **Reports of the PUBLIC SAFETY COMMITTEE**

(i) Staff Reports

(1) Chief's Report

(2) Fire Marshal's Report for the month of September 2025

(3) Building Permit Report for the month of September 2025

(ii) Liaison Reports

(1) Personnel Board – Mr. Wall

(2) Volunteer Firefighters Steering Committee – Mr. Hart

(iii) Public Comment on Public Safety

b) **Reports of FACILITIES MANAGEMENT**

(i) Staff Report

(1) Public Works Activity Report

(ii) Liaison Reports

(1) Environmental Advisory Committee – Mr. Giorgetti

(2) Ad Hoc Technology Committee – Mr. Wall (no meeting)

(3) Ad Hoc Storm Water Management Committee – Mr. Singer (no meeting)

(iii) Public Comment on Facilities Management

c) **Reports of the SERVICES COMMITTEE**

(i) Liaison Reports

(1) McCandless Township Sanitary Authority – Mr. Casey

(2) McCandless-Franklin Park Ambulance Authority – Mr. Casey

(3) Northland Public Library Authority – Mr. Giorgetti

(a) Presentation from Northland Public Library

d) Public Comment on Services

7. **Old Business**

There is no old business.

8. **New Business**

a) Action concerning Allegheny County Vacant Property Recovery Program

(i) Motion to [adopt/reject] Tentatively identified Resolution No. 2025-13 for the acquisition and subsequent disposition of a vacant property known as lot and block number 713-H-179, in accordance with the requirements of the Allegheny County Vacant Property Recovery Program.

(ii) Motion to [adopt /reject] Tentatively identified Resolution No. 2025-14 for the acquisition and subsequent disposition of a vacant property known as lot and block number 1205-H-49, in accordance with the requirements of the Allegheny County Vacant Property Recovery Program.

b) Action concerning the 2026 Northland Public Library Budget.

(i) Motion to [approve/reject] the 2026 Northland Public Library Budget request in the amount of \$717,063.00.

c) Discussion regarding proposed E-bike Ordinance

9. **Public Non-Agenda Comments**

10. **Executive Session**

a) Personnel & legal matter

11) **Adjournment**

Respectfully submitted,

John F. Schwend

Town Manager

/dmr



McCandless Police Department

Memorandum

TO: Town Council

FROM: Ryan P. Hawk, Chief of Police

DATE: October 13, 2025

RE: Monthly Police Activity Report – September 2025

The Town of McCandless Police Department responded to 847 calls in the month of September.

The K9 Team continue their monthly training. The month of September included 66 hours of documented K9 training due in large part to Certification Week of 9/22 – 9/26/25. K9 Leroy re-certified for patrol, narcotics, and tracking. K9 Leroy is certified nationally through the American Working Dog Association. The K9 team attended an 8-Course which included K9 medical training, K9 chiropractic and K9 nutrition. K9 Leroy continues to engage with the community upon request. The K9 Team received authorization from North Allegheny School District to perform walkthroughs when available.

Detective Cerrillos attended training for Educational Methodology for local level instructors, which certified him to teach at the Allegheny County Police Training Academy in McCandless. Officer Jennings and Detective Bock attended training for CART (Child Abduction Response Team), which provided training on search and rescue techniques for abducted children/missing persons. Officer Allshouse attended training to become a Drug Recognition Expert instructor. This will allow Officer Allshouse to instruct other DRE's in the area. Lt. Egli attended training for the Resolution to Barricaded Subjects, which covered police response to criminal and/or mental health barricaded subjects. Our North Hills SRT officers attended their monthly training.

Our social worker has successfully referred 37 individuals to our social work services. All 37 of these individuals have received or accepted referral services, support, and/or information. Ms. Frye attended Law Enforcement 302 Training hosted by the Allegheny County Department of Human Services. Jenny was also on hand during the Town's Community Day and was able to meet and greet residents.

October 18 and October 24, officers participated in an Occupant Safety detail. A total of 17 traffic citations were written.

Police and their administrative staff participated in the Town's Community Day where they sold new K9 apparel and gave police swag to residents, young and old alike. Our K9 team also attended with community engagement throughout the event.

We extended two conditional offers of employment for police officers and both have accepted. These officers will tentatively be sworn in on Monday, October 27 and then begin field training shortly thereafter.

Officers Waite, Lewis, and Hathaway participated and represented the McCandless Police in the Great Race on September 28.

The police department received 39 calls relating to deer. Big Daddy Wildlife removed 27 deer in the month of September.



TOWN OF McCANDLESS POLICE DEPARTMENT

SEPTEMBER 2025
CALLS FOR SERVICE

INCIDENT	TOTAL
911 Hang Up	8
Accident/DUI	1
Accident/Hit-Run	3
Accident/Non-Reportable	23
Accident/Reportable	10
Animal Complaint	30
Animal Complaint – Injured/Deceased Deer	39
Assault Reports	2
Assist Other Agency	18
Assist Person	5
Burglar Alarm – Business	17
Burglar Alarm – Residence	14
Burglary – Residence	1
Business Check	2
Case Number Error (No Report)	1
Childline/Child Welfare Report	2
Civil Dispute	6
Civil Dispute – Child Custody	2
Criminal Mischief to All Other	1
Death – Natural	1
Disabled Vehicle	19
Domestic Disturbance	14
Driving Under the Influence	1
EMS Call	280
Fire Alarm – Business	10
Fire Alarm – Residence	11
Fire Call	13
Follow Up Report	1
Forgery	1
Found Property	4
Fraud	7
Harassment	5
Harassment by Communication	1
Local Ordinance Violations – Barking Dogs	1
Local Ordinance Violations – Noise Complaint – All Other	3
Local Ordinance Violations – Noise Complaint - Loud Music	1
Lockout- Residential/Building	1
Lockout – Vehicle	7



TOWN OF McCANDLESS POLICE DEPARTMENT

SEPTEMBER 2025
CALLS FOR SERVICE

INCIDENT	TOTAL
Lost/Found	5
Megan's Law Information	1
Mental Health	12
Miscellaneous Disturbance	1
Missing Juvenile	3
Missing Person	1
Motor Vehicle Theft	2
Overdose Non-Fatal	1
Panic Alarm	1
Park and Walk	1
Parking Complaint	3
PFA Information	3
PFA Service	8
PFA Violation	1
PICS Case	2
Police Detail – Click It or Ticket	1
Police Detail – Fingerprinting	1
Property Damage	2
Repossessed Vehicle	1
Retail Theft	7
Return Phone Call	9
Road Hazard	6
Robbery	1
Sexual Assault	1
Shots Fired – Report	1
Social Services – Mental Health	1
Solicitor Complaint	2
Suspicious Incident	23
Suspicious Persons	12
Suspicious Vehicle	11
Terroristic Threats	2
Theft	11
Traffic Complaint	27
Traffic Post	75
Traffic Stop	5
Trespassing of Real Property	1
Unauthorized Use of a Motor Vehicle	2
Utility Complaint	7
Warrant Service – Outside Agency – Assist	1
Warrant Service -Outside Agency – Service	1



TOWN OF McCANDLESS POLICE DEPARTMENT

SEPTEMBER 2025
CALLS FOR SERVICE

INCIDENT	TOTAL
Weapons – Sale – Firearms	1
Welfare Check	20
Wires Down	3
TOTAL	847

Non-Traffic Citations	3
Traffic Citations	35
TOTAL CITATIONS	38

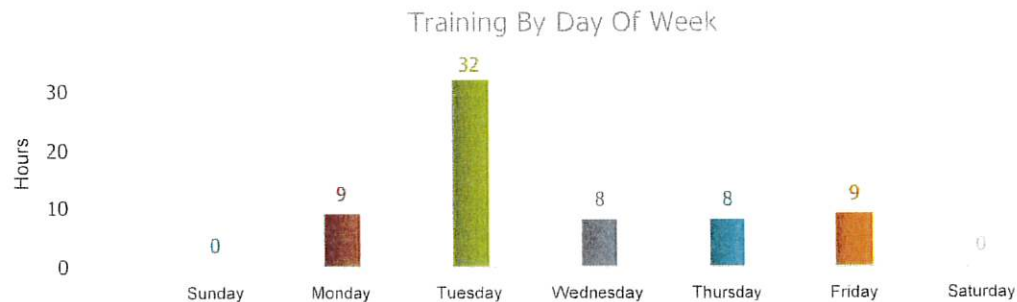
Training Summary

Shawn Davis and K9 Leroy, Mccandless Police
Using all 23 Records from September 1, 2025 to September 30, 2025



Overview

Total Training Time:	66.0 hours	Total Event Duration:	58.0 hours
Events Attended:	11	Avg. Event Time:	5.3 hours
Events With Training:	11	Performed Patrol Exercises:	17
Performed Detection Exercises:	5	Total Class Duration:	8.0 hours
Classes Attended:	1		

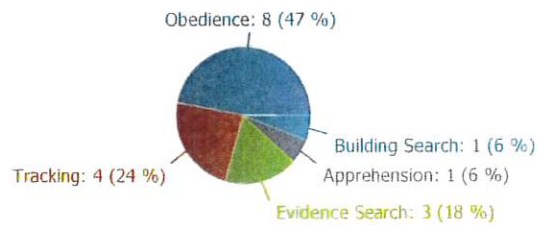


Training Summary

Shawn Davis and K9 Leroy, Mccandless Police
Using all 23 Records from September 1, 2025 to September 30, 2025

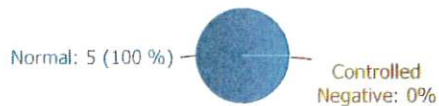


Patrol Exercise Types

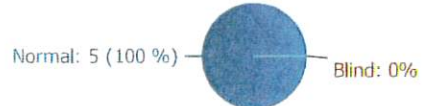


Obedience: 8 (47 %)
Tracking: 4 (24 %)
Evidence Search: 3 (18 %)
Apprehension: 1 (6 %)
Building Search: 1 (6 %)
Agility: 0 (0 %)
Area Search for Humans: 0 (0 %)
Other: 0 (0 %)

Controlled Negative Detection Exercises



Blind Detection Exercises



Detection Exercise Lengths



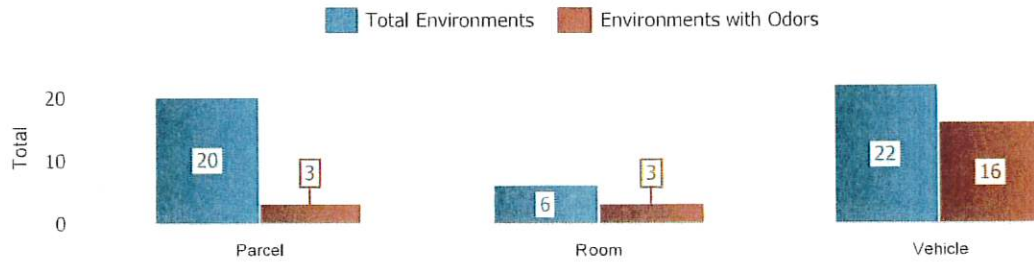
Training Summary

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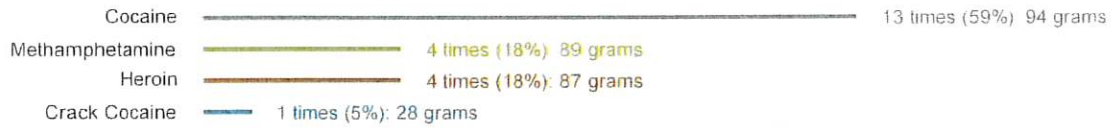
Using all 23 Records from September 1, 2025 to September 30, 2025



Detection Environment Types



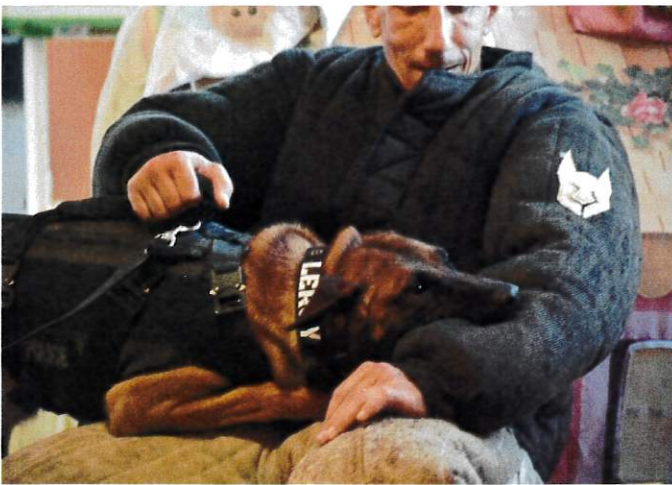
Drug Odors



Packaging Around Drugs

Cotton Ball (Trace): 10 (45%) Plastic: 9 (40%) Metal: 3 (13%)







Bureau of Fire Prevention

Town of McCandless
9955 Grubbs Road Wexford, PA 15090
Office: 412-364-0616



Monthly Report - September 2025

FIRE MARSHAL REPORT:

FIRE CODE INSPECTIONS	11
FIRE CODE CITATIONS	0
BURNING ORDINANCE VIOLATIONS	0
BURNING ORDINANCE CITATIONS	0
OPEN BURNING PERMITS	1
OPEN BURNING PERMIT FEES	\$ 25
FIREWORKS PERMITS	0
FIREWORKS PERMIT FEES	\$ -
OCCUPANCY INSPECTIONS	0
HYDRANT APPLICATIONS	0
FIRE MARSHAL CALLS	24
FIRE INVESTIGATIONS	0
TRAINING SESSIONS ATTENDED	1
TRAINING HOURS	2.5
FIRE PREVENTION PROGRAMS	4
# OF PEOPLE PRESENTED TO	183
SAFETY TRAINING PROGRAMS	1
# OF PEOPLE PRESENTED TO	20
* FALSE ALARMS	8
* FALSE ALARMS BILLED	1
* FALSE ALARMS BILLED (Amount)	\$ 400
FALSE ALARM FEES COLLECTED	\$ -

* False alarms are from the month of AUGUST.

ADDITIONAL INFORMATION:

- Working on other Emergency Management Agency (EMA) items as required by County and PEMA.
Next meeting is in August.
- Finalizing 2026 budget request for Town Manager.
- Attended Municipal EMC/EMA Partner Quarterly Training on 9/9.
- Attended Community Day planning meetings.
- Attended Community Day on September 13th.
- Held Emergency Management Meeting with staff on 9/18.
- Attended Steering Committee meeting on 9/23.
- Attended Winterfest planning meeting.
- Wrote article for On The Fire Side for McMail.
- Coordinating information for the consultant who will be writing joint SOG/bylaws for VFC's.
- Getting things ready for teaching fire prevention classes for the NA school district.

FIRE COMPANIES REPORT:

1. FIRE CALL SUMMARY: (AUGUST)

FIRE CALLS IN TOWN:	
AUTOMATIC FIRE ALARM - COMMERCIAL	12
AUTOMATIC FIRE ALARM - RESIDENTIAL	5
CO ALARMS	4
FIRE – BRUSH	4
FIRE – STRUCTURE (CONFIRMED)	0
FIRE – STRUCTURE (REPORTED)	4
FIRE – VEHICLE	0
FIRE – OTHER	4
HAZMAT	1
MOTOR VEHICLE ACCIDENTS	18
MEDICAL – QRS	51
RESCUE	0
SERVICE CALL/OTHER	18
TOTAL CALLS IN TOWN:	121

MUTUAL AID CALLS:	
RESPONSES OUT OF TOWN:	31
MUTUAL AID REQUESTS:	16

TOTAL CALLS DISPATCHED FOR:	152
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2. Additional Information:

None

Submitted by: Jeff Wissner (Fire Marshal)

FIRE CALLS - ANNUAL 2025

FIRE CALLS IN TOWN:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Total
AUTOMATIC FIRE ALARM - COMMERCIAL	24	19	21	24	18	18	18	12	*				154
AUTOMATIC FIRE ALARM - RESIDENTIAL	4	5	3	3	7	8	2	5	*				37
CO ALARMS	4	4	7	3	4	7	7	4	*				40
FIRE – BRUSH	0	0	2	4	2	2	0	4	*				14
FIRE – STRUCTURE (CONFIRMED)	2	1	0	0	1	0	3	0	*				7
FIRE – STRUCTURE (REPORTED)	7	5	6	4	7	3	3	4	*				39
FIRE – VEHICLE	1	0	0	2	2	1	0	0	*				6
FIRE – OTHER	3	2	0	4	3	6	2	4	*				24
HAZMAT	5	1	2	1	0	0	0	1	*				10
MOTOR VEHICLE ACCIDENTS	13	12	15	18	15	17	15	18	*				123
MEDICAL – QRS	65	47	56	59	57	58	58	51	*				451
RESCUE	1	1	0	2	0	3	1	0	*				8
SERVICE CALLS/OTHER	4	18	7	54	15	11	11	18	*				138
TOTAL CALLS IN TOWN:	133	115	119	178	131	134	120	121	0	0	0	0	1051

MUTUAL AID CALLS:													
RESPONSES OUT OF TOWN:	34	28	32	42	34	44	50	31	*				295
MUTUAL AID REQUESTS:	19	16	15	26	18	23	19	16	*				152

TOTAL CALLS DISPATCHED FOR:	167	143	151	220	165	178	170	152	0	0	0	0	1346
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* data will be provided next month as report is issued by Allegheny County Emergency Services

FIRE MARSHAL - ANNUAL 2025

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
FIRE CODE INSPECTIONS	12	29	17	22	24	11	15	19	11				160
FIRE CODE CITATIONS	0	0	0	0	0	0	0	0	0				0
BURNING ORDINANCE VIOLATIONS	0	0	0	0	0	0	0	0	0				0
BURNING ORDINANCE CITATIONS	0	0	0	0	0	0	0	0	0				0
OPEN BURNING PERMITS	0	0	0	0	0	0	1	1	1				3
OPEN BURNING PERMIT FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 25	\$ 25				\$ 75
FIREWORKS PERMITS	0	2	0	2	0	2	2	0	0				8
FIREWORKS PERMIT FEES	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ -	\$ -				\$ 600
OCCUPANCY INSPECTIONS	4	1	4	2	1	0	2	1	0				15
HYDRANT APPLICATIONS	1	0	1	1	0	0	1	0	0				4
FIRE MARSHAL CALLS	24	21	17	27	23	21	21	18	24				196
FIRE INVESTIGATIONS	2	0	1	0	1	1	1	0	0				6
TRAINING SESSIONS ATTENDED	2	0	4	0	0	1	0	0	1				8
TRAINING HOURS	4	0	6	0	0	3	0	0	2.5				15.5
FIRE PREVENTION PROGRAMS	0	0	1	1	0	0	2	0	4				8
# OF PEOPLE PRESENTED TO	0	0	12	80	0	0	52	0	183				327
SAFETY TRAINING PROGRAMS	0	0	0	0	1	1	0	2	1				5
# OF PEOPLE PRESENTED TO	0	0	0	0	30	80	0	66	20				196
FALSE ALARMS	5	9	12	8	8	5	6	8	*				61
FALSE ALARMS BILLED	0	0	2	2	0	0	0	1	*				5
FALSE ALARMS BILLED (Amount)	\$ -	\$ -	\$ 400	\$ 700	\$ -	\$ -	\$ -	\$ 400	*				\$ 1,500
FALSE ALARM FEES COLLECTED	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 900	\$ -	\$ -	\$ -				\$ 1,100

* data will be provided next month

FIRE CALLS SUMMARY - 2025

FALSE ALARMS - AUGUST 2025

[illegible]

TOTAL FALSE ALARMS: 8
TOTAL BILLED: 1

PERMITS ISSUED FROM: 9/01/2025 TO 9/30/2025

ALL PERMITS TYPES

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-027140 SELF PERMIT STATUS : 2 FENCE - 6' PRIVACY - SIDE & REAR YARD	9/02/2025	724 WYNGOLD DRIVE 15237	FENCE - 6' PRIVACY 824-P-6	50.00	750
B-25-027074 DK HOME IMPROVEMENT COMPANY PERMIT STATUS : 2 RETAINING WALL - 6' HEIGHT	9/02/2025	426 WINTHROP ROAD 15237	RETAINING WALL - 826-E-55	104.50	9,500
B-25-027092 FIRE FIGHTER SALES & SERVICE PERMIT STATUS : 2 FIRE SUPPRESSION - UPMC - 1ST FL MRI ROOM 1172	9/02/2025	9100 BABCOCK BOULEVARD 15237 UPMC PASSAVANT	FIRE SUPPRESSION 826-M-10	454.50	30,427
B-25-027093 MATTHEWS WALL ANCHOR LLC PERMIT STATUS : 5 RENOVATIONS - WALL ANCHORS	9/02/2025	9377 HIGHMEADOW ROAD 15101	RENOVATIONS - 828-F-261	254.50	2,675
B-25-027095 AMBIA ENERGY, LLC PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	9/03/2025	9807 THREE DEGREE ROAD 15101	SOLAR PANELS - 946-D-84	254.50	13,851
B-25-027009 ZOKAITES CONTRACTING INC PERMIT STATUS : 2 Square Footage: 1st Flr: 45024 NEW COMMERCIAL STRUCTURE - 3 STORY OFFICE BUILDING - SHELL AND RESTROOMS	9/03/2025	200 NORTH MEADOWS DRIVE 15090 ZOKAITES PROPERTIES LP	NEW COMMERCIAL 1348-K-253	18014.10	2,000,000
B-25-027139 SELF PERMIT STATUS : 4 COVERED DECK	9/03/2025	9549 SARATOGA DRIVE 15237	COVERED DECK 945-P-291	254.50	10,000
B-25-027079 YANDA CONTRACTING LLC PERMIT STATUS : 4 DECK - 510 SQFT, 9' HEIGHT, ATTACHED STAIR	9/04/2025	7008 BENNINGTON WOODS DRIVE	DECK - 510 SQFT, 9' 614-J-149	204.50	45,000
B-25-027143 JES CONSTRUCTION, LLC PERMIT STATUS : 2 RENOVATIONS - BASEMENT WATERPROOFING	9/05/2025	1910 DUBONNET COURT 15101	RENOVATIONS - 717-R-225	254.50	24,012
B-25-027137 NORTH SHORE RENOVATIONS PERMIT STATUS : 2 DEMOLITION OF INTERIOR PARTITION WALLS	9/08/2025	9335 MCKNIGHT ROAD 15237 TAG REALTY HOLDINGS LLC	DEMOLITION OF 826-L-143	304.50	50,000
B-25-027144 PARADISE POOLS PERMIT STATUS : 2 INGROUND POOL	9/08/2025	210 RIDGEVIEW DRIVE 15090	INGROUND POOL 1206-F-56	304.50	60,000
B-25-027142 CHOICE POOLS & HARDSCAPES INC PERMIT STATUS : 4 INGROUND POOL W/ FENCE 54"	9/09/2025	293 CANTERWOOD LANE 15090	INGROUND POOL 1206-C-27	304.50	150,000
B-25-027145 PHOENIX ROOFING, INC. PERMIT STATUS : 2 RENOVATIONS - ROOF	9/10/2025	50 MCINTYRE SQUARE DRIVE 15237 FIRST CITY NORTH ASSOC	RENOVATIONS - 612-H-83	782.80	389,071

PERMITS ISSUED FROM: 9/01/2025 TO 9/30/2025

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-027157 SELF PERMIT STATUS : 2 SHED - 10' X 18'	9/11/2025	377 WAGON WHEEL TRAIL 15090	SHED - 10' X 18' 1071-K-39	100.00	7,000
B-25-027152 FENCE BY MAINTENANCE SERVICE PERMIT STATUS : 2 FENCE - 5' CHAIN LINK - REAR YARD	9/12/2025	8510 BREEZEWOOD DRIVE 15237	FENCE - 5' CHAIN 713-R-51	50.00	9,350
B-25-026963 VC PROPERTY MANAGEMENT PERMIT STATUS : 2 ADDITION - ATTACHED GARAGE	9/12/2025	8551 LINCOLN BOULEVARD 15237	ADDITION - 714-P-261	284.50	150,000
B-25-027098 HELIOS POWER LLC PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	9/15/2025	8748 ROOSEVELT BOULEVARD 15237	SOLAR PANELS - 714-J-121	254.50	44,982
B-25-027149 ALPINE POOLS PERMIT STATUS : 3 INGROUND POOL W/5' FENCE	9/16/2025	1058 WALDWICK DRIVE 15237	INGROUND POOL 613-J-165	304.50	80,000
B-25-027160 SLACK, ALBERT PERMIT STATUS : 2 DEMOLITION - SINGLE FAMILY DWELLING & GARAGE	9/17/2025	917 CENTER OAK DRIVE 15237	DEMOLITION - 945-L-340	204.50	20,000
B-25-027162 LOWE'S PERMIT STATUS : 2 FENCE - 6' PRIVACY & 3' WROUGHT IRON	9/18/2025	9690 GROSICK ROAD 15237	FENCE - 6' PRIVACY 943-M-118	50.00	10,000
B-25-027134 A-Z BUILDING SOLUTIONS LLC PERMIT STATUS : 2 ADDITION - 14' X 20'	9/19/2025	288 HIGHVUE CIRCLE 15090	ADDITION - 14' X 1206-R-89	254.50	160,000
B-25-027169 TRINITY SOLAR PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	9/23/2025	8381 POST ROAD 15101	SOLAR PANELS - 717-L-326	254.50	31,000
B-25-027148 SELF PERMIT STATUS : 2 PAVILION & FENCE	9/25/2025	8443 PERRY HIGHWAY 15237 DIALYSIS CLINIC INC	PAVILION & FENCE 714-R-319	154.50	5,500
B-25-027153 D.R. HORTON, INC PERMIT STATUS : 2 TOWNHOUSE	9/25/2025	520 COOPER STREET 15090	TOWNHOUSE 945-B-45-520	1119.50	149,600
B-25-027154 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2160 TOWNHOUSE	9/25/2025	522 COOPER STREET 15090	TOWNHOUSE 945-B-45-522	1119.50	149,600
B-25-027155 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2160 TOWNHOUSE	9/25/2025	524 COOPER STREET 15090	TOWNHOUSE 945-B-45-524	1119.50	1,499,600

PERMITS ISSUED FROM: 9/01/2025 TO 9/30/2025

Page 3 of 3

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
B-25-027156 D.R. HORTON, INC PERMIT STATUS : 2 Square Footage: 1st Flr: 2160 TOWNHOUSE	9/25/2025	526 COOPER STREET 15090	TOWNHOUSE 945-B-45-526	1119.50	149,600
F-25-027175 SELF PERMIT STATUS : 2 RECREATIONAL FIRE - OCTOBER 26TH - 2-3 PM	9/25/2025	311 CUMBERLAND ROAD 15237	RECREATIONAL 825-M-20	25.00	0
B-25-027151 JES CONSTRUCTION, LLC PERMIT STATUS : 2 RENOVATIONS - FOUNDATION REPAIR	9/26/2025	8038 MANVILLE DRIVE 15237	RENOVATIONS - 612-G-182	254.50	24,568
B-25-027163 SUNWISE ENERGY LLC PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	9/26/2025	1150 WINDMILL LANE 15237	SOLAR PANELS - 613-E-121	254.50	41,455
B-25-027166 LECLAIR'S HOME REPAIRS PERMIT STATUS : 2 FENCE - 6' PRIVACY - REAR YARD	9/26/2025	202 MONTCLAIR AVENUE 15237	FENCE - 6' PRIVACY 714-S-215	50.00	4,600
B-25-027147 PREMIER PATIO ROOMS INC PERMIT STATUS : 2 ADDITION - 3 SEASON PATIO ROOM	9/29/2025	9912 LEGRAND DRIVE 15090	ADDITION - 3 1072-P-5	254.50	48,207
B-25-027158 ENERGY INDEPENDENT SOLUTIONS, LLC PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED	9/30/2025	352 HAROLD STREET 15237	SOLAR PANELS - 714-P-217	254.50	21,723
B-25-027174 JES CONSTRUCTION, LLC PERMIT STATUS : 2 RENOVATIONS - WALL REPAIR	9/30/2025	8290 BRAMBLE LANE 15237	RENOVATIONS - 716-S-78	254.50	13,013

TOTAL # OF PERMITS: 34 TOTAL FEES: 29278.90 TOTAL VALUE: 5,405,084

A scenic photograph of a beach with waves and a person in the distance. The image shows a wide expanse of blue water meeting a sandy shore. In the distance, a small figure of a person is visible on the water. The sky is a pale blue with some light clouds. The overall mood is calm and serene.

Public Work Report



Heritage Center Lights Project



Town Hall Drainage Project

Town Hall Sidewalk Replacement



Roadside Tree Clean up



Tree Removal at Memorial Park



Stop Bar Painting



Post Paving Landscape

20XX



Map Install



**September 2025
Monthly Report
Town of McCandless
Department of Public Works**

Road Construction

- **Cromwell Basin Work**
- **Town Hall Drainage Replacement**
- **Town Hall Sidewalk**

Parks, Buildings & Grounds

- **Repair Headwall at St Simon Way Pond**
- **Post Paving Landscape**
- **Remove Trees @ Memorial Park**
- **Clean Council Park**
- **Put Salt Away**
- **Line Painting @ Indian Plan**
- **Saw Cut and Backfill Heritage Center Parking Lot**

Grass Cut

- **Devlin Park**
- **Town Hall and Police Department**
- **DPW Building**
- **Ambulance Authority and Museum**
- **Fitness Courts**
- **Lorraine Rodgers Fields**
- **Council Park**
- **Wall Park**
- **McCandless Drive**
- **Memorial Park**
- **Vestal Park**
- **Vincentian Field**

Traffic Control

See attached report.

Vehicle Maintenance

See attached report.

PA1 Calls/MS4/ Ponds

- **200 One Calls**
- **120 Outfall Inspections**

Permits

Driveway Permits-1

Street Opening Permits-1

TRAFFIC CONTROL ACTIVITY
September 2025

4 - TRAFFIC SIGNAL REPAIRS (REPLACE LAMP, PEDESTRIAN BUTTONS)

1– Yearly Traffic Signal Maintenance Check

6 – TRAFFIC SIGN REPAIRS

3 – TRAFFIC SIGNS INSTALLED (SPEED LIMIT/STOP/SCHOOL/STREET NAME)

2 – PA 1 Call

2 – Decal Code Enforcement Vehicle

52 – Signs No parking for Community Day

7 – Parking signs for Community Day

26 – Signs for Community Day

1 – Digital Sign for Community Day

2 – Days of line painting

1– Engineering for GLG grant

2 – Tree Trimming

1 – Flag for Community Day

2 - Flagging

History (Cost Summary)

9/1/2025 - 9/30/2025

Innovative Maintenance Systems

Town Of McCandless Police Department

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
2102 - 2018 FORD EXPLORER	\$0.00	\$154.11	\$95.92	\$58.19	\$0.00	\$0.00	\$0.02	\$154.11
2104 - 2022 FORD EXPLORER	\$0.00	\$41.64	\$30.00	\$11.64	\$0.00	\$0.00	\$0.02	\$41.64
2105 - 2023 FORD EXPLORER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2106 - 2020 FORD EXPLORER	\$148.46	\$34.48	\$70.44	\$112.50	\$0.00	\$0.00	\$0.21	\$182.94
2107 - 2016 FORD EXPLORER	\$0.00	\$46.47	\$34.83	\$11.64	\$0.00	\$0.00	\$0.03	\$46.47
2109 - 2020 FORD F-150	\$38.79	\$1,171.14	\$0.00	\$1,209.93	\$0.00	\$0.00	\$8.27	\$1,209.93
2110 - 2022 FORD EXPLORER	\$619.52	\$473.99	\$338.06	\$755.45	\$0.00	\$0.00	\$1.65	\$1,093.51
2115 - 2023 FORD EXPLORER	\$77.43	\$0.00	\$19.24	\$58.19	\$0.00	\$0.00	\$0.04	\$77.43
2122 - 2023 FORD CHIEF	\$77.21	\$0.00	\$19.02	\$58.19	\$0.00	\$0.00	\$0.05	\$77.21
2123 - 2016 FORD EXPLORER	\$123.70	\$888.32	\$856.85	\$155.17	\$0.00	\$0.00	\$2.64	\$1,012.02
Category Subtotal	\$1,086.11	\$2,810.16	\$1,464.36	\$2,430.90	\$0.00	\$0.00		\$3,895.26

Town Of McCandless Heavy Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3101 - 2014 INTERNATIONAL 740	\$0.00	\$5,904.20	\$0.00	\$5,904.20	\$0.00	\$0.00	\$51.34	\$5,904.20
3103 - 2010 INTERNATIONAL 740	\$0.00	\$598.08	\$481.71	\$155.16	\$0.00	\$0.00	\$4.22	\$836.87
3105 - 2019 INTERNATIONAL 740	\$0.00	\$1,718.43	\$1,600.83	\$156.80	\$0.00	\$0.00	\$5.63	\$1,757.63
Category Subtotal	\$0.00	\$8,220.71	\$2,082.54	\$6,216.16	\$0.00	\$0.00		\$8,298.70

Town Of McCandless Med. Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3111-A - 2016 VERSALIFT SST37	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00

Category Subtotal	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
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Town Of McCandless\Light Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3112 - 2009 FORD 250	\$0.00	\$98.81	\$40.31	\$58.80	\$0.00	\$0.00	\$0.66	\$99.11
3112-NEW - 2025 FORD F-250	\$0.00	\$1,025.70	\$810.71	\$1,604.19	\$0.00	\$0.00	\$10.19	\$2,414.90
Category Subtotal	\$0.00	\$1,124.51	\$851.02	\$1,662.99	\$0.00	\$0.00		\$2,514.01

Town Of McCandless\Excavating Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3115 - 2016 CATERPILLAR 262D	\$138.67	\$1,035.13	\$1,057.42	\$155.17	\$0.00	\$0.00	\$0.00	\$1,212.59
Category Subtotal	\$138.67	\$1,035.13	\$1,057.42	\$155.17	\$0.00	\$0.00		\$1,212.59

Town Of McCandless\Heavy Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3119 - 2010 INTERNATIONAL 740	\$272.31	\$428.73	\$332.53	\$368.51	\$0.00	\$0.00	\$70.10	\$701.04
Category Subtotal	\$272.31	\$428.73	\$332.53	\$368.51	\$0.00	\$0.00		\$701.04

Town Of McCandless\Excavating Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3126 - 2022 John Deere 524P	\$0.00	\$514.00	\$0.00	\$514.00	\$0.00	\$0.00	\$0.00	\$514.00
3132 - 2021 KUBOTA KX057-5R3/	\$186.49	\$0.00	\$128.10	\$97.59	\$0.00	\$0.00	\$0.00	\$225.89
Category Subtotal	\$186.49	\$514.00	\$128.10	\$611.59	\$0.00	\$0.00		\$739.69

Town Of McCandless\Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3137 - 2015 H.T.C. 1200	\$0.00	\$1,652.10	\$1,514.90	\$176.40	\$0.00	\$0.00	\$0.00	\$1,691.30

Category Subtotal -	\$0.00	\$1,662.10	\$1,514.90	\$178.40	\$0.00	\$0.00	\$1,691.30
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Town Of McCandless\Leaf Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3174 - 2009 FREIGHTLINER M210	\$58.19	\$116.04	\$38.46	\$135.77	\$0.00	\$0.00	\$0.00	\$174.23
Category Subtotal -	\$58.19	\$116.04	\$38.46	\$135.77	\$0.00	\$0.00		\$174.23

Town Of McCandless\Aux Engine

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3174-A - 2009 O.D.B. SCL800SM2	\$443.65	\$818.50	\$868.20	\$193.95	\$0.00	\$0.00	\$0.00	\$1,062.15
Category Subtotal -	\$443.65	\$818.50	\$868.20	\$193.95	\$0.00	\$0.00		\$1,062.15

Town Of McCandless\Trailers

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3198 - 1998 VIKING MFG V-7DUV	\$0.00	\$44.24	\$5.04	\$39.20	\$0.00	\$0.00	\$0.00	\$44.24
Category Subtotal -	\$0.00	\$44.24	\$5.04	\$39.20	\$0.00	\$0.00		\$44.24

Town Of McCandless\Light Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3307 - 2019 FORD F-150	\$97.47	\$0.00	\$27.64	\$69.83	\$0.00	\$0.00	\$0.07	\$97.47
Category Subtotal -	\$97.47	\$0.00	\$27.64	\$69.83	\$0.00	\$0.00		\$97.47

Town Of McCandless\Mowers

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3415 - 2022 ECHO SRM-266	\$0.00	\$93.32	\$54.53	\$38.79	\$0.00	\$0.00	\$0.00	\$93.32
Category Subtotal -	\$0.00	\$93.32	\$54.53	\$38.79	\$0.00	\$0.00		\$93.32

ITown Of McCandless\Snow Equipment

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
3609 - 2022 HI-WAY SA6CSS304	\$0.00	\$963.41	\$341.13	\$622.28	\$0.00	\$0.00	\$0.00	\$963.41
Category Subtotal:	\$0.00	\$963.41	\$341.13	\$622.28	\$0.00	\$0.00		\$963.41

ITown Of McCandless\Cars

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
4112 - 2016 FORD EXPLORER	\$120.04	\$0.00	\$61.85	\$58.19	\$0.00	\$0.00	\$0.30	\$120.04
Category Subtotal:	\$120.04	\$0.00	\$61.85	\$58.19	\$0.00	\$0.00		\$120.04

ITown Of McCandless\Police Department

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
4113 - 2025 FORD EXPLORER	\$0.00	\$573.59	\$455.99	\$117.60	\$0.00	\$0.00	\$0.01	\$573.59
Category Subtotal:	\$0.00	\$573.59	\$455.99	\$117.60	\$0.00	\$0.00		\$573.59

ITown Of McCandless\Light Truck

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
4114 - 2016 CHEVY TAHOE	\$0.00	\$67.16	\$53.18	\$78.40	\$0.00	\$0.00	\$0.36	\$131.58
Category Subtotal:	\$0.00	\$67.16	\$53.18	\$78.40	\$0.00	\$0.00		\$131.58

ITown Of McCandless\Amblunce Athu.

Equipment	PM Cost	Repair Cost	Parts Cost	Labor Cost	Tax	Custom Cost	CPM/Km/Hr	Total Cost
6130SQ1 - 2023 CHEVY TAHOE	\$38.79	\$0.00	\$0.00	\$38.79	\$0.00	\$0.00	\$0.03	\$38.79
6130SQ2- Unmarked 2015 FORD	\$57.41	\$639.38	\$580.42	\$116.37	\$0.00	\$0.00	\$0.46	\$696.79
6130SQ3 - 2015 FORD EXPLORE	\$40.41	\$0.00	\$1.62	\$38.79	\$0.00	\$0.00	\$0.38	\$40.41
6131 - 2021 FORD F-550	\$71.08	\$0.00	\$12.89	\$58.19	\$0.00	\$0.00	\$0.05	\$71.08
6132-1 - 2019 Dodge VAN 1	\$80.42	\$39.20	\$1.62	\$98.00	\$0.00	\$0.00	\$0.02	\$99.62

6132-2 - 2017 TOYOTA VAN	\$42.03	\$0.00	\$3.24	\$38.79	\$0.00	\$0.00	\$0.00	\$42.03
6133 - 2019 FORD E-450	\$58.20	\$19.78	\$19.79	\$58.19	\$0.00	\$0.00	\$0.04	\$77.98
6134 - 2017 FORD E-450	\$59.91	\$0.00	\$21.12	\$38.79	\$0.00	\$0.00	\$0.81	\$59.91
Category Subtotal	\$428.25	\$698.36	\$640.70	\$485.91	\$0.00	\$0.00		\$1,126.61
Grand Totals	\$2,830.18	\$19,459.95	\$10,477.58	\$13,461.64	\$0.00	\$0.00		\$23,939.23



Report of Operations: Town of McCandless

September 2025

Requests for Service

Response (Outcomes)	YTD	25-Sep
ALS Assist	12	2
Assist EMS Only	166	24
Cancelled	265	26
Cancelled, On Scene	57	5
Care Transferred	1	1
Dead at Scene	29	2
Dead at Scene - Resuscitation Attempted - No Transport	5	0
False Call	19	1
Fire Call - Incident	9	0
Lift Assist, No Patient Transported	117	15
No Patient Found	39	5
No Treatment Required	29	1
Patient Refused Care	19	1
Refused	279	28
Scheduled Transport	336	33
Standby - Committed	35	11
Standby - Fire	273	23
Standby Only	9	3
Transported by Other Means	1	0
Transported by Police	2	1
Treated, Transported ALS	1123	122
Treated, Transported BLS	1341	156
Treated, Transported by Private Vehicle	1	0
Treatment / No Transport	19	3
WCV Transport	1330	147
Total	5516	610

September Requests for Service: 610

Year to Date Requests for Service: 5516

Transported Patients

Transported Patients	YTD	25-Sept
Treated, Transported ALS	1123	122
Treated, Transported BLS	1341	156
Scheduled Transport	336	33
WCV Transport	1330	147
Total	5516	458

September Transported Patients: 458

Transported Patients Year to Date: 5516

Destinations (Receiving Facilities)

Destinations (Receiving Facilities)	YTD	25-Sep
AHN - Allegheny General Hospital	114	13
AHN - Jefferson Hospital	1	0
AHN - McCandless Hospital	34	3
AHN - West Penn Hospital	5	1
AHN - Wexford Hospital	584	56
Heritage Valley Health System - Sewickley Campus	1	0
Heritage Valley Hospital - Kennedy Township	1	0
Select Specialty Hospitals -UPMC Montefiore	1	0
UPMC - Children's Hospital of Pittsburgh	50	6
UPMC - Magee-Women's Hospital	23	1
UPMC - Mercy	148	19
UPMC - Montefiore Hospital	3	0
UPMC - Passavant - McCandless	1643	197
UPMC - Presbyterian	99	9
UPMC - Shadyside Hospital	18	4
UPMC - St Margaret's	2	0
Veterans Administration Medical Center - University Drive - Oakland	2	0
Not Entered	1372	144
Total	4101	453



Executive Director's Report – September 2025

Executing the [Northland Public Library Strategic Plan 2021-2024](#) as we work to “enable, empower and encourage lifelong learning and discovery in a safe, welcoming space for all.”

Focus	
Staffing	<p>Accomplishment: The Authority Board has approved a new Salary Schedule for 2026 based on our Triennial Salary Study. Most positions are currently about 10% below local market value.</p> <p>Active/Ongoing: We have a vacant part-time Children & Teen Services (CATS) Librarian position. Another Circulation Customer Service Representative has resigned to take a full-time position elsewhere.</p> <p>Challenge: We continue to see very low numbers of applicants for our vacant positions. We are on a tight time schedule to hire a new Executive Director before Amy Steele retires in February. Per our Emergency Succession Plan, Director of Library Services, Kelley Moten, is prepared to step in as Interim Director if needed.</p>
Funding	<p>Accomplishment: We have received the final payment of the \$500,000 Local Share Account Grant. A number of staff members participated in the Foundation's “Murder Sets Sail” mystery fundraiser which has become so popular, it is now held on two consecutive nights!</p> <p>Active/Ongoing: The “Under the Sea Children's Gala” is sold out! Reminder: During Love your Library month, donations made will be partially matched up to \$500 by the Jack Buncher Foundation.</p>
Facility and Space	<p>Accomplishment: Commonplace Coffee has installed most of their equipment in the café.</p> <p>Active/Ongoing: The electrical work associated with the fire pump and required generator are in process, but still causing delays. Punchlist work is in progress.</p> <p>Challenge: The construction completion date keeps getting pushed back. Because it was removed from the New Northland project due to budget concerns, a sign on the exterior of the building above the doors presents many functional, structural and viability challenges. Concerns abound for a sign in this location.</p> <p>Impact: Ribbon Cutting and Grand Opening events have not been finalized due to the constantly shifting completion dates. We are looking at different options and other areas of opportunity for a building entrance sign. As such, the research and development of this project has an extended timeline.</p>
Services	<p>Accomplishment: Northland staff helped plan and run the North Region Battle of the Books! It was the first time we held the event since having to cancel in 2020. We had it at the Hampton Community Center, and it was a huge hit! We had 22 teams with 120 participants, and 15 of those people were from our municipalities. Kati Coleman was head judge, and Kelley Moten and Andrea Georgic helped with the event. The Coin Fair held Saturday, Sept. 13 was our first since construction started, but with the nice open space in the upper lobby, we were able to have 7 tables for the coin club members to show and appraise coins, and 62 people stopped by or came in specifically for the Coin Fair! Bookshelf Bingo ended with 402 patrons participating. They read</p>

	<p>3,638 books! Kim Pierson added a teen creative writing program to her popular middle-school writing group. The weekly preschool and Toddler programs started up for the fall season.</p> <p>Active/Ongoing: We have two additional staff providing adult one-on-one computer classes, bringing our total up to four! That means additional timeslots and expertise that we can use to help more patrons.</p>
Collection	<p>Accomplishment: Our new Sensitive Topics display poster includes an extensive list of topics that patrons may not want to ask staff about, and where to find them. We also have this information on a bookmark at the desk, and plan to put them in a holder on the wall next to the poster. The CATS staff finished weeding the nonfiction collection, ordered fresh books for nonfiction areas that needed to be updated, and are in the process of shifting books so that Shelves and patrons won't have to look for books on the bottom shelf. (You would be amazed how infrequently books on the bottom shelf go out!)</p>
Promoting the Library	<p>Accomplishment: We have received positive feedback from 425 people on social media for the Sensitive Topics poster. Comments included: "Thank you for your sensitivity – libraries rock", "Thank you for caring" "Look for the helpers.", "Awesome Idea, I'm going to direct my staff to copy it at our library", "Just when I think I can't love this place more, you all prove me wrong." MarCom provided extensive graphics, promotion, digital media and printed signage and programs for Foundation fundraising events – Murder Mystery and Children's Gala. Exterior Wayfinding signs have been rehabbed with new directions installed. Interior bulkhead wayfinding has been installed on the upper level along with Book Return signage in the new vestibule. Commonplace Coffee was on site for a photo shoot on September 17. Northland attended the Town of McCandless Community Day on September 13 – Commonplace Coffee shared table space for a few hours.</p> <p>Active/Ongoing: Adult Services with MarCom's help is managing another "Name the Book Cart" contest with partnership from Commonplace Coffee – voting on the Top 5 takes place the week of September 22 with a winner announced October 6. Road entrance sign project is in the final stages – Cumberland Road demo and footer install is scheduled for September 25 with the new sign install scheduled for October 2; the Hillvue Lane sign panel install will also occur on October 2. MarCom along with IT has installed a content management system for the new screens on the lower level and MarCom is generating content and graphics for the screens and getting used to the system capabilities. We've met with two sign design companies regarding a building entrance sign near the new main entrance. We are planning two celebrations for the opening of the New Northland project – a "ribbon cutting" ceremony for community partners, elected officials and additional funders and a general patron "open house" grand opening. Upcoming community outreach events include Ross Township Community Day (September 27) and Senior Resource Fair (October 30). Our Strategic Planning Task Force is seeking input through a brief survey.</p>
Board Member Activities	<p>Accomplishment: Varshini Sentilkumar joins the board as our new Junior Board Member!</p> <p>Active/Ongoing: Northland is again collecting handmade hats, scarves, and socks for those in need in the Pittsburgh community through KnitHope which was founded by Northland board member, Dana Getz.</p>

Incident Reports – August 2025

Behavior Policy: 1

Code Adam: 0

Injury/accident/bio-hazard: 3

Property Damage/Vandalism/Theft: 0

Police notified: 0

Year-To-Date - 2025

Behavior Policy: 7

Code Adam: 1

Injury/accident/bio-hazard: 13

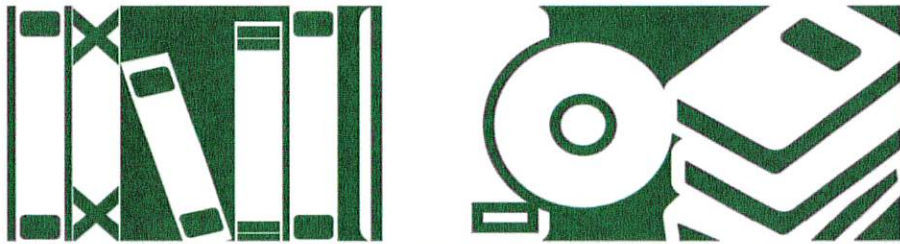
Property Damage/Vandalism/Theft: 1

Police notified: 3

SUPPORTING MUNICIPALITIES

Borough of Bradford Woods • Franklin Park Borough • Marshall Township • Town of McCandless • Ross Township

Northland Staff and Board Members serving the consortium, our (NPL's) communities, and the profession by serving on various boards, committees and Task Forces. [Click here for details.](#)



NORTHLAND PUBLIC LIBRARY FALL BOOK SALE

**PREVIEW
SALE!**

THURSDAY, SEPTEMBER 25

5 TO 7:30 P.M. Registration & \$10 fee required.

Registration
begins

SEPTEMBER 1

\$10 PAYABLE WITH REGISTRATION SEPTEMBER 1 - 23

GO TO bit.ly/FallBookSale2025 TO REGISTER

\$15 after September 23 & at the door pending available space

**CALL FOR
VOLUNTEERS**

Help with set-up, sale days or tear-down!

Visit the Volunteer page at northlandlibrary.org to sign up.

Questions? Contact Kelley Moten at motenk2@northlandlibrary.org

REGULAR SALE HOURS:

**FRIDAY
SEPTEMBER 26
9 A.M. to 4 P.M.**

**SATURDAY
SEPTEMBER 27
9 A.M. to 4 P.M.**

**SUNDAY
SEPTEMBER 28
1 P.M. to 4 P.M.**

• \$5 Bag Sale

Northland
supplies
the bag!



NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft
Teams
September 23, 2025, 7:00pm
AGENDA

I. Call to Order & Roll Call:

II. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

III. President's Report: Dana Getz (5 mins.)

IV. New Business:

- a. 2026 Budget (VOTE) – Bob Lukitsch/Amy Steele (20 mins.)
- b. Executive Search Ad Hoc Committee (VOTE) – Dana Getz (10 mins.)
- c. Executive Search Firm Selection (VOTE) – Dana Getz/Mike Smith (20 mins.)
- d. NPL Foundation: Furniture and Sign Gifts (VOTE) – Amy Steele/Alexis McKinley (5 mins.)

V. New Northland - Entrance/Staircase Project Update: Amy Steele/Bob Lukitsch (15 mins.)

VI. Communications:

- a. Library Marketing & Communications – Nicholas Yon (5 mins.)
- b. Departmental Updates – Kelley Moten (5 mins.)

- c. Foundation – Alexis McKinley, Chris Savena (8 mins.)
- d. Junior Board Member Report –
- e. Other –

VII. Board Education:

- a. Municipal Agreement review (10 mins.) – Amy Steele

VIII. Unfinished Business:

IX. Legal Matters:

X. Consent Agenda (VOTE): (5 mins.)

- a. Minutes
 - i. August 26, 2025 Meeting
- b. Treasurer's Report
- c. Executive Director's Report

XI. Committee and Other Reports: (10 mins.)

- i. Finance Committee
- ii. Building & Grounds Committee
- iii. Strategic Planning Work Group

XII. Board Comments

XIII. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

XIV. Adjournment



300 Cumberland Road • Pittsburgh, Pennsylvania 15237 • 412.366.8100 • FAX: 412.366.2064 • www.northlandlibrary.org

September 24, 2025

John F. Schwend
Town of McCandless
9955 Grubbs Road
Wexford, PA 15090

Dear Mr. Schwend:

The Northland Public Library Authority Board of Trustees adopted the enclosed budget for 2026 on September 23, 2025. Please share copies of the budget with each councilperson.

Each municipality has 60 days to consider the budget and respond. If no action is taken by the end of that period, the municipality has accepted the budget as submitted. Below is the amount your municipality will contribute towards this budget. You can sign below and return a copy of this letter to use to communicate your acceptance of the enclosed budget once it is approved by your municipality. This is requested as a courtesy, but is not required. The budget is considered to be accepted if we do not receive any communication from you.

As we discussed, Bob Lukitsch and I are planning to attend the Town of McCandless Council meeting on October 13 to present the budget and answer questions.

Please call if you have any questions.

Yours truly;

Amy M. Steele
Executive Director
412-366-8100 ext. 101
steelea@northlandlibrary.org

The Town of McCandless has accepted the proposed 2026 Northland Public Library Authority budget and the \$717,063 contribution for the Town in 2026.

Municipal Manager

Date

SUPPORTING MUNICIPALITIES

Borough of Bradford Woods • Franklin Park Borough • Marshall Township • Town of McCandless • Ross Township

Northland Public Library

2026 Budget



[1]

2026 Budget Highlights

EXPENDITURES:

- Total Operating Expense increase from 2025 to 2026: 5.74%
- Investing in staff: Increase salary funding to implement Triennial Salary Study Recommendations.
- Health Care: 2026 premium costs still unknown. 7% increase is budgeted
- Books & materials + processing supplies must be at least 12% of operating expenditures to meet state & county standards: 12.58% is budgeted.
- Depreciation increases 25% at end of 2025 due to the New Northland construction but is partially offset by detailed review of listed assets.

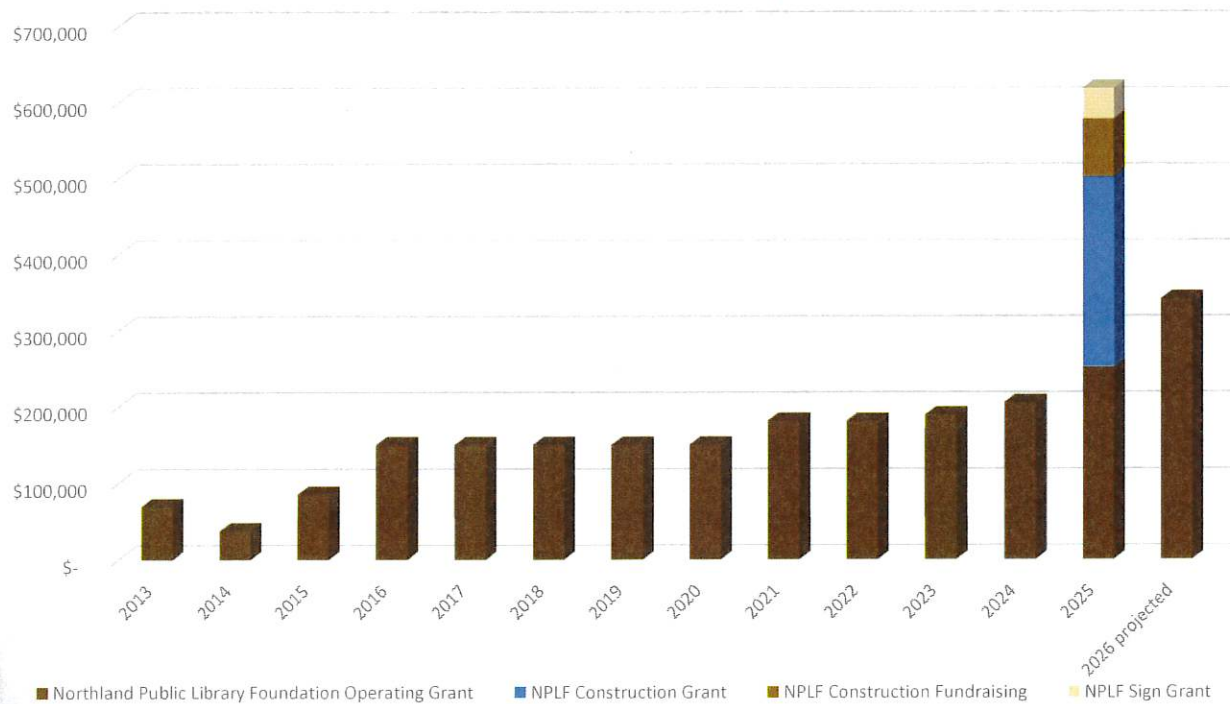
2026 Budget Highlights

REVENUE:

- Internally generated revenue will increase over 2025 by about 21%.
 - Meeting room revenue will recover following construction.
 - NPL Foundation: significant 36% increase in operating funding for 2026
 - Includes Café rent
- State Aid and Table Gaming Revenues projected to be flat
- Projecting a small increase in RAD funding
- \$18,728 from Federal E-Rate program, Henry Hillman Grant Funds and eiNetwork Funds to fully fund network switch replacement.

Foundation Funding

Northland Public Library Foundation Funding



Municipal Details

- Total municipal contribution increase for 2026:
 - 4.82% increase over 2025 – Includes depreciation increase for building addition and renovations
- Individual municipal contributions with % change over 2025
 - Borough of Bradford Woods: \$27,905 12.16%
 - Franklin Park Borough: \$405,205 7.23%
 - Marshall Township: \$239,365 5.08%
 - Ross Township: \$594,085 4.28%
 - Town of McCandless: \$717,063 3.60%

New Northland Budget Summary



- Expenditures

- General renovation and addition: \$4,134,448 (Projected)
- Sprinkler System/Fire Pump: \$270,008 (Estimate)
- ADA Restroom: \$125,000 (Budgeted)

- Revenues

- External Grants: \$2,867,500
- Northland Public Library Foundation: \$368,000 (Projected)
 - Foundation Grant: \$250,000
 - Pavers: 295 Engraved pavers
 - Naming Rights and other donations
- Capital Funds: \$1,246,956 (Projected)

Library use during construction

Your Library's Value – January 2025 – June 2025

Northland staff and patrons remained flexible and patient while adjusting library services throughout construction. With only a few days of closure, patrons continued to take advantage of our services and resources.



501,230

Physical items checked out



115,873 Visitors



10,305 patrons attended 498 programs



24,919 questions answered



165,146 digital items checked out



93,128 Computer Sessions



19,429 New Books, DVDs, CDs and other materials added



1,780 New library cardholders



On our way to



(7)



Northland Entrance: Before



Northland Public Library Authority
Fiscal Year 2026 Budget
NPLA Board Approved September 23, 2025

	Jan - Dec 2026 Budget (Requested)	Jan - Dec 2025 Budget (Approved)	Jan - Dec 2025 Expected	Jan - Dec 2024	Jan - Dec 2023	Jan - Dec 2022	Jan - Dec 2021	Jan - Dec 2020
Revenue								
4000 Municipal Support								
4005 Mcpl Support - Bradford Woods	27,905	24,879	24,879	29,300	29,067	25,960	25,960	26,270
4010 Mcpl Support - Franklin Park	405,205	377,873	377,873	388,574	363,139	344,861	344,861	367,834
4015 Mcpl Support - Marshall	239,365	227,787	227,787	227,725	229,121	214,743	211,629	210,714
4020 Mcpl Support - McCandless	717,063	692,155	692,155	671,342	664,350	648,463	641,905	689,814
4025 Mcpl Support - Ross	594,085	569,692	569,692	545,406	511,987	512,687	512,687	528,604
Total 4000 Municipal Support	1,983,622	1,892,386	1,892,386	1,862,347	1,797,664	1,746,715	1,737,042	1,823,236
4100 Other Government Support								
4105 State Support	323,444	320,215	323,444	323,444	320,215	273,138	273,138	273,138
4110 County Support	555,996	552,518	555,200	536,425	742,848	570,761	543,582	489,559
4115 Table Gaming Revenue	62,000	65,000	52,676	41,390	62,740	62,435	47,274	37,777
4120 Federal Support	-	-	-	-	346,790	17,763	872,212	122,390
Total 4100 Other Government Support	941,440	937,733	931,320	901,259	1,472,593	924,098	1,736,206	922,864
4200 Grants & Donations								
4205 Foundation Grants	350,000	265,000	518,000	213,287	179,220	178,082	180,846	181,088
4210 Other Grants & Donations	30,000	30,000	25,223	26,075	280,453	22,594	52,666	231,767
Total 4200 Grants & Donations	380,000	295,000	543,223	239,362	459,672	200,677	233,511	412,855
4250 Capital Grants								
4252 Capital Grants - State			1,485,000	-	-	-	-	-
4255 Capital Grants - Other			5,000	-	-	-	-	-
Total 4250 Capital Grants	-	-	1,490,000	-	-	-	-	-
Total 4300 Library Operating Revenues	44,500	40,496	34,669	33,423	44,502	58,213	33,006	35,976
4405 Semi-Annual Book Sales	22,500	21,000	21,929	21,198	17,834	16,998	8,578	258
Total 4500 Store Sales & Rent	59,100	63,100	49,917	50,707	50,334	42,897	26,680	17,832
4705 Misc. Income	5,000	5,000	3,044	1,440	4,373	1,383	15,770	2,431
Billable Expenditure Revenue			-	85	135	-	-	-
Total 4705 Misc. Income	3,000	5,000	3,044	1,524	4,507	1,383	15,770	2,431
5000 Interest Income - Operating	55,000	100,000	61,240	94,920	161,320	41,440	778	8,291
5001 Interest Income - Capital	25,000		31,438	101,518	-	-	-	-
Uncategorized Income			3,251	-	-	-	-	-
Total Revenue	3,514,162	3,354,715	5,062,416	3,306,258	4,008,426	3,032,420	3,791,571	3,223,744

Gross Profit	3,514,162	3,354,715	5,062,416	3,306,258	4,008,426	3,032,420	3,791,571	3,223,744
Expenditures				-	-	-	-	-
Total 6000 Payroll Expense	2,083,923	2,013,452	1,954,387	1,938,265	1,826,553	1,746,970	1,797,540	1,899,843
Total 6100 Other Employment Expense	419,382	404,530	384,524	391,824	334,955	314,693	306,353	354,623
Total 6201-0000 Collection Purchases - Print*	239,363	226,542	226,020	214,911	187,385	199,617	229,818	199,275
Total 6202-0001 Collection Purchases - Electronic*	87,364	79,798	79,464	67,337	80,820	68,700	50,442	47,903
Total 6203-0001 Collection Purchases - Other*	67,650	67,500	67,388	67,425	72,450	77,724	81,061	80,627
6204-6405 Processing Costs	15,500	16,500	15,535	16,271	15,974	22,336	18,660	16,773
Total 6300 Programming & Events	15,000	11,000	10,906	17,169	16,819	16,240	15,243	7,502
Total 6400 Other Library Operations	9,900	20,400	18,245	21,078	20,508	18,931	8,353	14,932
Total 6500 Administrative Expenditures	76,850	74,350	73,355	68,764	77,126	80,567	58,545	55,794
Total 6600 Marketing & Comm.	6,000	3,543	3,065	2,433	5,330	4,333	1,946	1,661
Total 6700 Computer Expense	53,200	50,000	53,042	46,477	68,980	81,369	70,518	65,433
Total 6800 Building & Equipment	143,500	131,500	135,194	127,461	121,195	119,675	103,358	96,633
Total 6900 Travel, Training & Apprec.	7,000	6,600	6,189	7,773	4,272	5,208	3,738	5,085
Total 8000 Miscellaneous Expenses	8,000	10,000	8,030	11,515	9,069	10,766	4,974	4,180
9000 Depreciation	256,530	205,000	256,530	106,531	142,946	160,309	160,309	171,913
Interest on Capital Savings Account	25,000	34,000	31,438	-	-	-	-	-
Wages			-	-	-	-	-	-
Total Expenditures	3,514,162	3,354,715	3,323,311	3,105,233	2,984,381	2,927,436	2,910,858	3,022,175
Net Operating Revenue	0	(0)	1,739,105	201,025	1,024,045	104,984	880,713	201,569
Other Revenue						-	-	-
4900 Gain/Loss on Disposition of Asset	-	-	-	(20,018)	(10,633)	-	-	-
Total Other Revenue	-	-	-	(20,018)	-	-	-	-
Net Other Revenue	-	-	-	-	-	-	-	-
Net Revenue	0	(0)	1,739,105	201,025	1,024,045	104,984	880,713	201,569

Items in RED represent anomalies/changes related to the New Northland Construction Project.

Northland Public Library Authority
Fiscal Year 2026 Budget
NPLA Board Approved September 23, 2025

	Jan - Dec 2026 Budget (Requested)	Jan - Dec 2025 (Expected)	Amount Change	Percent Change
Revenue				
4000 Municipal Support				
4005 Mcpl Support - Bradford Woods	27,905	24,879	3,026	12.16%
4010 Mcpl Support - Franklin Park	405,205	377,873	27,332	7.23%
4015 Mcpl Support - Marshall	239,365	227,787	11,578	5.08%
4020 Mcpl Support - McCandless	717,063	692,155	24,908	3.60%
4025 Mcpl Support - Ross	594,085	569,692	24,393	4.28%
Total 4000 Municipal Support	1,983,622	1,892,386	91,236	4.82%
4100 Other Government Support				
4105 State Support	323,444	323,444	0	0.00%
4110 County Support	555,996	555,200	796	0.14%
4115 Table Gaming Revenue	62,000	52,676	9,324	17.70%
4120 Federal Support	-	-	-	0.00%
Total 4100 Other Government Support	941,440	931,320	10,120	1.09%
4200 Grants & Donations				
4205 Foundation Grants	350,000	518,000	(168,000)	-32.43%
4210 Other Grants & Donations	30,000	25,223	4,777	18.94%
Total 4200 Grants & Donations	380,000	543,223	(163,223)	-30.05%
4250 Capital Grants				
4252 Capital Grants - State	-	1,485,000	(1,485,000)	-100.00%
4255 Capital Grants - Other	-	5,000	(5,000)	-100.00%
Total 4250 Capital Grants	-	1,490,000	(1,490,000)	-100.00%
Total 4300 Library Operating Revenues	44,500	34,669		28.36%
4405 Semi-Annual Book Sales	22,500	21,929	571	2.61%
Total 4500 Store Sales	59,100	49,917	9,183	18.40%
Total 4705 Misc. Income	3,000	3,044	(44)	-1.45%
5000 Interest Income - Operating	55,000	61,240	(6,240)	-10.19%
5001 Interest Income - Capital	25,000	31,438	(6,438)	-20.48%
Uncategorized Income	-	3,251	(3,251)	-100.00%
Total Revenue	3,514,162	5,062,416	(1,548,254)	-30.58%
Gross Profit	3,514,162	5,062,416	(1,548,254)	-30.58%

Expenditures	-	-	-	-
Total 6000 Payroll Expense	2,083,923	1,954,387	129,536	6.63%
Total 6100 Other Employment Expense	419,382	384,524	34,858	9.07%
Total 6201-0000 Collection Purchases - Print	239,363	226,020	13,343	5.90%
Total 6202-0001 Collection Purchases - Electronic	87,364	79,464	7,900	9.94%
Total 6203-0001 Collection Purchases - Other	67,650	67,388	262	0.39%
6204-6405 Processing Costs	15,500	15,535	(35)	-0.22%
Total 6300 Programming & Events	15,000	10,906	4,094	37.54%
Total 6400 Other Library Operations	9,900	18,245	(8,345)	-45.74%
Total 6500 Administrative Expenditures	76,850	73,355	3,495	4.76%
Total 6600 Marketing & Comm.	6,000	3,065	2,935	95.78%
Total 6700 Computer Expense	53,200	53,042	158	0.30%
Total 6800 Building & Equipment	143,500	135,194	8,306	6.14%
Total 6900 Travel, Training & Apprec.	7,000	6,189	811	13.10%
Total 8000 Miscellaneous Expenses	8,000	8,030	(30)	-0.37%
9000 Depreciation + Capital Savings Interest	256,530	256,530	-	0.00%
Total Expenditures	3,514,162	3,323,311	190,851	5.74%
Net Operating Revenue	0	1,739,105	(1,739,104)	-100.00%
Other Revenue	-	-	-	-
4900 Gain/Loss on Disposition of Asset	-	-	-	-
Total Other Revenue	-	-	-	0.00%
Net Other Revenue	-	-	-	0.00%
Net Revenue	0	1,739,105	(1,739,104)	-100.00%

Items in RED represent anomalies/changes related to the New Northland Construction Project.

APPLICATION OF WEIGHTED FORMULA 2026 BUDGET
TO BE APPROVED by the Northland Public Library Authority Board on: 9/23/2025

POPULATION ESTIMATE

July 1, 2024 Census Estimate		% of TOTAL	20%
Bradford Woods	1,141	0.013003	0.002601
Franklin Park	15,079	0.171842	0.034368
Marshall Twp.	10,388	0.118383	0.023677
McCandless	28,684	0.326887	0.065377
Ross Twp.	32,457	0.369885	0.073977
TOTAL	87,749	1.000000	0.200000

ASSESSED VALUATION Allegheny County website: certified taxable value as of January 10, 2025

			20%
Bradford Woods	142,869,053	0.015530	0.003106
Franklin Park	1,820,893,562	0.197928	0.039586
Marshall Twp.	1,786,632,579	0.194204	0.038841
McCandless	2,816,392,210	0.306137	0.061227
Ross Twp.	2,632,983,006	0.286201	0.057240
TOTAL	\$ 9,199,770,410	1.000000	0.200000

Usage data from July 1, 2024 through June 30, 2025

Usage	Total Circulation	Computer Use	Total Usage		60%
Bradford Woods	13,638	41	13,679	0.013935	0.008361
Franklin Park	212,235	978	213,213	0.217202	0.130321
Marshall Twp.	94,687	455	95,142	0.096922	0.058153
McCandless	379,125	5,164	384,289	0.391478	0.234887
Ross Twp.	270,633	4,680	275,313	0.280463	0.168278
TOTAL	970,318	11,318	981,636	1.000000	0.600000

Municipal Contribution

				Municipal PER CAPITA
Bradford Woods	\$ 27,905	0.014067	\$ 1,983,622	\$24.46
Franklin Park	\$ 405,205	0.204275	\$ 1,983,622	\$26.87
Marshall Twp.	\$ 239,365	0.120671	\$ 1,983,622	\$23.04
McCandless	\$ 717,063	0.361492	\$ 1,983,622	\$25.00
Ross Twp.	\$ 594,085	0.299495	\$ 1,983,622	\$18.30
TOTAL*	\$ 1,983,622	1.000000		\$ 22.61

* Due to the number of decimal places used in the formula calculation for individual municipal contributions this total may not display properly.

**Municipal Contribution Comparison
2026 vs. 2025 & 2024**

Population			
2026			
POPULATION ESTIMATE			
	July 1, 2024 Census Estimate	% of TOTAL	20%
Bradford Woods	1,141	0.013003	0.002601
Franklin Park	15,079	0.171842	0.034368
Marshall Twp.	10,388	0.118383	0.023677
McCandless	28,684	0.326887	0.065377
Ross Twp.	32,457	0.369885	0.073977
TOTAL	87,749	1.000000	0.200000
2025			
POPULATION ESTIMATE			
	July 1, 2023 Census Estimate	% of TOTAL	20%
Bradford Woods	1,144	0.013087	0.002617
Franklin Park	15,024	0.171874	0.034375
Marshall Twp.	10,139	0.115990	0.023198
McCandless	28,673	0.328018	0.065604
Ross Twp.	32,433	0.371032	0.074206
TOTAL	87,413	1.000000	0.200000
2024			
POPULATION ESTIMATE			
	July 1, 2022 Census Estimate	% of TOTAL	20%
Bradford Woods	1,157	0.013095	0.002619
Franklin Park	15,165	0.171643	0.034329
Marshall Twp.	10,173	0.115142	0.023028
McCandless	29,038	0.328663	0.065733
Ross Twp.	32,819	0.371457	0.074291
TOTAL	88,352	1.000000	0.200000

Assessed Value

2026

ASSESSED VALUATION Allegheny County website: certified taxable value as of

January 10, 2025

20%

Bradford Woods	142,869,053	0.015530	0.003106
Franklin Park	1,820,893,562	0.197928	0.039586
Marshall Twp.	1,786,632,579	0.194204	0.038841
McCandless	2,816,392,210	0.306137	0.061227
Ross Twp.	2,632,983,006	0.286201	0.057240
TOTAL	<u><u>\$9,199,770,410</u></u>	<u><u>1.000000</u></u>	<u><u>0.200000</u></u>

2025

ASSESSED VALUATION Allegheny County website: certified taxable value as of

January 12, 2024

20%

Bradford Woods	142,931,003	0.015534	0.003107
Franklin Park	1,822,703,762	0.198100	0.039620
Marshall Twp.	1,757,082,244	0.190968	0.038194
McCandless	2,824,977,690	0.307032	0.061406
Ross Twp.	2,653,242,627	0.288367	0.057673
TOTAL	<u><u>\$ 9,200,937,326</u></u>	<u><u>1.000000</u></u>	<u><u>0.200000</u></u>

2024

ASSESSED VALUATION Allegheny County website: certified taxable value

as of January 14, 2023

20%

Bradford Woods	142,108,203	0.015471	0%
Franklin Park	1,818,527,287	0.197983	0.039597
Marshall Twp.	1,749,740,394	0.190494	0.038099
McCandless	2,813,870,273	0.306346	0.061269
Ross Twp.	2,661,027,050	0.289706	0.057941
TOTAL	<u><u>9,185,273,207</u></u>	<u><u>1.000000</u></u>	<u><u>0.200000</u></u>

Usage

2026

Usage data from July 1, 2024 through June 30, 2025

Usage	Total Circulation	Computer Use	Total Usage		60%
Bradford Woods	13,638	41	13,679	0.013935	0.008361
Franklin Park	212,235	978	213,213	0.217202	0.130321
Marshall Twp.	94,687	455	95,142	0.096922	0.058153
McCandless	379,125	5,164	384,289	0.391478	0.234887
Ross Twp.	270,633	4,680	275,313	0.280463	0.168278
TOTAL	970,318	11,318	981,636	1.000000	0.600000

2025

Usage data from July 1, 2023 through June 30, 2024

Usage	Total Circulation	Computer Use	Total Usage		60%
Bradford Woods	12,259	26	12,285	0.012371	0.007423
Franklin Park	207,244	776	208,020	0.209478	0.125687
Marshall Twp.	97,127	487	97,614	0.098298	0.058979
McCandless	389,795	5,347	395,142	0.397911	0.238747
Ross Twp.	274,979	5,001	279,980	0.281942	0.169165
TOTAL	981,404	11,637	993,041	1.000000	0.600000

2024

Usage data from July 1, 2022 through June 30, 2023

Usage	Total Circulation	Computer Use	Total Usage		60%
Bradford Woods	15,940	27	15,967	0.016994	0.010196
Franklin Park	203,611	904	204,515	0.217665	0.130599
Marshall Twp.	89,914	534	90,448	0.096264	0.057758
McCandless	366,740	5,226	371,966	0.395883	0.237530
Ross Twp.	251,799	4,891	256,690	0.273195	0.163917
TOTAL	928,004	11,582	939,586	1.000000	0.600000

Municipal Contribution

2026

Municipal Contribution				Municipal PER CAPITA
Bradford Woods	\$27,905	0.014067	\$1,983,622	\$24.46
Franklin Park	\$405,205	0.204275	\$1,983,622	\$26.87
Marshall Twp.	\$239,365	0.120671	\$1,983,622	\$23.04
McCandless	\$717,063	0.361492	\$1,983,622	\$25.00
Ross Twp.	\$594,085	0.299495	\$1,983,622	\$18.30
TOTAL*	\$1,983,622	1.000000		\$22.61

2025

Municipal Contribution				Municipal PER CAPITA
Bradford Woods	\$24,879	0.013147	\$1,892,382	\$21.75
Franklin Park	\$377,873	0.199681	\$1,892,382	\$25.15
Marshall Twp.	\$227,787	0.120370	\$1,892,382	\$22.47
McCandless	\$692,151	0.365756	\$1,892,382	\$24.14
Ross Twp.	\$569,692	0.301045	\$1,892,382	\$17.57
TOTAL*	\$1,892,382	1.000000		\$21.65

2024

Municipal Contribution				Municipal PER CAPITA
Bradford Woods	\$29,300	0.015910	\$ 1,841,659	\$25.32
Franklin Park	\$376,664	0.204524	\$ 1,841,659	\$24.84
Marshall Twp.	\$218,946	0.118885	\$ 1,841,659	\$21.52
McCandless	\$671,342	0.364531	\$ 1,841,659	\$23.12
Ross Twp.	\$545,406	0.296150	\$ 1,841,659	\$ 16.62
TOTAL*	\$1,841,659	1.000000		\$20.84

* Due to the number of decimal places used in the formula calculation for individual municipal contributions, this total may not display properly.

Northland Public Library Authority
Accompanying 2026 Budget Support Document
Five Year Capital Improvement Plan

	2024	2025	2026	2027	2028	Totals
EXPENDITURES:						
New Entrance, patio, lobby & stairs (Downstairs)	1,999,000	1,999,000				3,998,000
Rest Room Upstairs		125,000				125,000
Cafe Fitout		125,000				
New Windows & Doors		175,000	175,000			350,000
Lighting Upgrade			40,000			40,000
Fire/Security System			30,000			30,000
Permeable Parking Lot		100,000	100,000	100,000	100,000	400,000
Emergency Power System					250,000	250,000
Total	1,999,000	2,524,000	345,000	100,000	350,000	5,318,000

(Capital Improvement Funding Analysis)

	2024	2025	2026	2027	2028	Totals
FINANCING ACTIVITIES:						
Beginning Balance Capital Improvement Fund	1,973,357	2,077,047	768,047	978,047	1,253,047	
Expenditures (actual or projected)	1,999,000	2,524,000	345,000	100,000	350,000	5,318,000
External Grant Funding (obtained or anticipated)†	1,350,000	800,000	100,000	100,000	350,000	2,700,000
External Loan Funding (C-PACE)		175,000	215,000			390,000
Internal Transfers (actual or estimated) with Earnings	752,690	240,000	240,000	275,000	275,000	1,782,690
Balance to be Carried Forward Capital Improvement Fund	2,077,047	768,047	978,047	1,253,047	1,528,047	

† Grant Funding for years 2024 and 2025 is already secured. Failure to obtain grant funding in the projected amounts in years 2026 and beyond will necessitate the curtailment, delay or elimination of some of the projects listed in this Plan.

Provided for information purposes - this plan has not been updated since construction began in late 2024. It will be updated at the end of 2025 once construction of the New Northland has been completed

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION 2025-13**

**A RESOLUTION OF THE TOWN OF MCCANDLESS, ALLEGHENY COUNTY,
PENNSYLVANIA, AUTHORIZING THE ACQUISITION AND SUBSEQUENT
DISPOSITION, OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND
LOT NUMBER; 713-H-179 WOULD BE IN ACCORD WITH THE COMPREHENSIVE
PLAN OF THE MUNICIPALITY**

WHEREAS, the TOWN OF MCCANDLESS, hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and

WHEREAS, certain properties have been submitted to the County for consideration under the Program known and identified as Block and Lot Number **713-H-179** and;

WHEREAS, under the Program the Municipality is required to review the property acquisition and propose disposition and submit its approval to the County that said acquisition and proposal resale is in accordance with the Municipality's comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED by the McCandless Town Council as follows:

1. That the above listed properties have been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the comprehensive plan of the Municipality.
2. That the Municipality has reviewed the current Policies Regarding Municipal Participation in the Program prior to acting on the above listed properties.
3. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.

Motion made by Councilmember_____, seconded by Councilmember_____, and this resolution is adopted this 13th day of October, 2025.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

**OFFICIAL
TOWN OF McCANDLESS
RESOLUTION 2025-14**

**A RESOLUTION OF THE TOWN OF MCCANDLESS, ALLEGHENY COUNTY,
PENNSYLVANIA, AUTHORIZING THE ACQUISITION AND SUBSEQUENT
DISPOSITION, OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND
LOT NUMBER; 1205-H-49 WOULD BE IN ACCORD WITH THE COMPREHENSIVE
PLAN OF THE MUNICIPALITY**

WHEREAS, the TOWN OF MCCANDLESS, hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and

WHEREAS, certain properties have been submitted to the County for consideration under the Program known and identified as Block and Lot Number **1205-H-49** and;

WHEREAS, under the Program the Municipality is required to review the property acquisition and propose disposition and submit its approval to the County that said acquisition and proposal resale is in accordance with the Municipality's comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED by the McCandless Town Council as follows:

1. That the above listed properties have been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the comprehensive plan of the Municipality.
2. That the Municipality has reviewed the current Policies Regarding Municipal Participation in the Program prior to acting on the above listed properties.
3. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.

Motion made by Councilmember _____, seconded by Councilmember _____, and this resolution is adopted this 13th day of October, 2025.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President



Memorandum

Memo To: McCandless Town Council
From: John F. Schwend, Town Manager
Date: October 10, 2025
Re: Discussion regarding E-bike regulations

On numerous occasions, the Town Staff has heard concerns from the community about electric bicycles (e-bikes) and the safety of motorists and those who ride on the e-bikes in McCandless. Mr. Innes reviewed legislation of comparable communities who have successfully regulated these vehicles, and has made the following recommendations for discussion and consideration for a potential McCandless Ordinance.

Review Recommendations

Must keep in mind the distinction between PA Vehicle Code and an E-Bike Ordinance's purpose – regulating the use of e-bikes and electrically motorized devices in parks and Town of McCandless owned property.

- **Definitions** - Unless otherwise defined in this section, words and phrases, when used in this chapter, shall have the meanings ascribed to them in the Vehicle Code of Pennsylvania, as now in force, or as hereafter amended, enacted or reenacted, except where the context clearly indicates a different meaning.
 - **E-Bike** - A pedalcycle not more than 100 pounds with two or three wheels more than 11 inches in diameter, manufactured or assembled with an electric motor system rated at not more than 750 watts and equipped with operable pedals and capable of a speed not more than 20 miles per hour on a level surface when powered by the motor source only. The term does not include a device specifically designed for use by persons with disabilities.
 - **Electrically Motorized Device** - Includes but is not limited to the definitions of specific devices defined below:
 - **Motor -Driven Cycle:** A motorcycle, including a motor scooter, with either an electric or combustion powered motor.
 - **Onewheel** — A self -balancing electric skateboard with a single tire.
- **Compliance with Pennsylvania Vehicle Code Regulations**
 - All persons operating a motor -driven cycle shall be subject to all the duties applicable to the driver of any other vehicle under the Pennsylvania Vehicle Code (Title 75), except as to special provisions contained in Chapter 35 of the PA Vehicle Code and except as to those

provisions of the PA Vehicle Code which by their nature can have no application. This includes but is not limited to appropriate titling and registration requirements set forth by the Pennsylvania Department of Transportation.

- **Appropriate Use**

- A person propelling an E - bike or electrically motorized device shall not ride other than upon or astride a permanent and regular seat attached to the E - bike.
- No E - bike or electrically motorized device shall be used to carry more persons at one time than the number for which the E - bike is designed and equipped.

- **Helmet Requirement**

- All operators of e -bikes and other electrically motorized devices as defined in section 2 under the age of twenty-one (21) must wear a helmet at all times while operating the device.

- **Pathway Restrictions**

- E - bikes must remain on asphalted or concreted pathways at all times while operating in Town of McCandless owned public parks. This includes the Brandt Trail.
- These devices are prohibited from being used on grass, fields, or open spaces within the parks. This includes shelters, courts, playgrounds, and picnic areas.

- **Age Restrictions**

- All operators of e -bikes must be at least 16 years of age.

- **Speed Limits**

- The maximum speed limit for e -bikes on pathways in public parks is 15 miles per hour.

- **Yielding to Pedestrians**

- All operators of e -bikes must yield the right-of-way to pedestrians at all times while on Town of McCandless property. This includes:
 - Reducing speed and preparing to stop when approaching pedestrians
 - Giving an audible signal before overtaking and passing pedestrians
 - Maintaining a safe distance from pedestrians at all times

- **Hours of Operation**

- E - bikes may only be operated in public parks from dawn to dusk.

- **Signage and Markings**

- Town of McCandless will install appropriate signage and markings to inform users of that regulations for e -bikes and other electrically motorized devices exist.

- **Responsibility of Parent or Guardian**

- The parent of any child and the guardian of any ward shall not authorize or knowingly permit the child or ward to violate any of the provisions of this ordinance relating to the operation of an E - bike, motor driven cycle, or electrically motorized device.
- **Enforcement and Penalties**
- Violations of this ordinance shall be subject to fines and penalties as determined by the Town of McCandless.
- Police officers are authorized to enforce the provisions of this ordinance.

If you have any questions, please feel free to contact me directly.