

**TOWN OF McCANDLESS  
MEETING OF TOWN COUNCIL  
AGENDA  
October 14, 2024**

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- 1) Call to Order at 7:30 p.m.
- 2) Pledge of Allegiance led by Councilmembers
- 3) Announcements
  - a) The Shining Star Gala will be held on Nov. 9<sup>th</sup> at The Chadwick. Tickets are available for purchase on the Town website.
  - b) Leaf Pick-up began today, October 14<sup>th</sup>. Leaf Bags are available for purchase at Town Hall.
  - c) The Heritage and Cultural Center will host a special presentation on the history of the telephone on Thursday, October 24<sup>th</sup> at 6pm.
- 4) Public Comment on Agenda Items Only
- 5) Move to approve the following minutes, submitted to each member of Council:
  - a) Meeting of Town Council Minutes of September 23, 2024
- 6) Reports of Committees:
  - a) Reports of the PUBLIC SAFETY COMMITTEE – Joe Wall
    - i) Staff Reports
      - (1) Chief's Report
      - (2) Fire Marshal's Report for the month of September 2024
      - (3) Building Permit Report for month of September 2024
    - ii) Liaison Reports
      - (1) Personnel Board – Joe Wall
      - (2) Volunteer Firefighters Steering Committee – Don Hart (NO MEETING)
      - (3) McCandless-Franklin Park Ambulance Authority – Jack Casey
    - iii) Public Comment on Public Safety

**b) Reports of FACILITIES MANAGEMENT – Don Hart****i) Staff Report****(1) Public Works Activity Report****ii) Liaison Reports****(1) Environmental Advisory Committee – Nicholas Giorgetti****(2) Ad Hoc Technology Committee – Joe Wall****(3) Ad Hoc Storm Water Management Committee – Jason Singer****iii) Public Comment on Facilities Management****c) Reports of the SERVICES COMMITTEE- Jack Casey****i) Liaison Reports****(1) McCandless Township Sanitary Authority – Jack Casey****(2) Northland Public Library Authority— Nicholas Giorgetti****i) Northland Public Library Budget****ii) Public Comment on Services****7) Old Business****8) New Business****a) Motion to appoint James Xiao as Junior member to the Environmental Advisory Committee.****b) Motion to [adopt/reject] tentatively identified Resolution No. 11 of the 2024 series authorizing the general investment of Town funds by the Town Manager, John Schwend, to make transfers of said deposited funds from and to accounts only in the name of and owned by the Town of McCandless.****c) Motion to [adopt/reject] tentatively identified Resolution No. 12 of the 2024 series amending Resolution No. 16 of 2022 of the 2022 series, by naming current signatories authorized to sign documents relative to the Township of McCandless defined benefit pension plans.****d) Motion to [adopt/reject] tentatively identified Resolution No. 13 of the 2024 series authorizing reimbursement to the Town for administrative charges of \$26,000., then allocate to its Police Pension Fund \$512,812., to its Non-Uniformed Defined Benefit Pension Plan \$22,488., and to its Non-Uniformed Money Purchase Pension Plan \$30,106.19 from the 2024 Allocation of General Municipal Pension System Aid, said monies to be deposited in the appropriate accounts.****e) Motion to approve the 2025 Northland Public Library Budget.****9) Public Non-Agenda Comments**

10) Adjournment to Executive Session to discuss personnel and legal matters

Respectfully submitted,

**John Schwend**  
Town Manager

**OFFICIAL  
TOWN OF McCANDLESS  
RESOLUTION No. 12 OF 2016**

**A RESOLUTION OF THE TOWN OF McCANDLESS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, TO  
PRESCRIBE RULES FOR PUBLIC COMMENT AT MEETINGS OF TOWN COUNCIL**

**WHEREAS**, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq., as well as Sections 405 and 406 of the Town of McCandless Charter, require the Town of McCandless to provide a reasonable period of time at each advertised regular or special meeting of Town Council for residents and taxpayers to address Council on matters of general or special concern, official action or deliberation on matters under consideration by Council; and

**WHEREAS**, Section 406 of the Charter provides that Council shall adopt and enforce such reasonable rules and procedures as may be necessary for the orderly conduct of its business; and

**WHEREAS**, the Town Council of the Town of McCandless has determined that both its compliance with the Sunshine Act and the efficient and effective conduct of its meetings and the maintenance of order at said meetings would be advanced by the promulgation of a set of rules regarding such public comment.

**NOW THEREFORE, BE IT RESOLVED** by the Town Council of the Town of McCandless as follows:

**Section 1.**

1. A separate period of public comment shall be held for each agenda item considered at each advertised regular or special meeting (business meeting) of the Town Council of the Town of McCandless after comments are made by Council, but before the item is voted upon. These comments shall be limited to the agenda items currently before Council. At the end of a regular or special meeting (business meeting), a public comment period will be held for general comments on matters of Town concern. This comment period will be subject to the same rules applicable to public comments.

2. The President of Town Council shall preside over the public comment period and shall recognize residents or taxpayers of the Town wishing to offer comment during such period.

3. Public comment shall be limited to residents or taxpayers of the Town. Any resident or taxpayer wishing to address Town Council during such public comment period shall provide their name and address prior to the public comment period. The Town shall have written forms for such identification prepared and available at each such advertised regular or special meeting of Town Council.

4. Each resident or taxpayer who has signed in and who wishes to speak shall address the President of Town Council and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action or deliberation which are or may be before the Town Council and which relate to matters on the agenda except for the open comment period at the end of a regular or special meeting (business meeting).

5. The President of Town Council may rule out of order any offensive, insulting, threatening, scandalous or obscene comments as determined by the President to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting or who becomes boisterous or who makes threats against any person or against public order and security may be forthwith barred by the President of Town Council from continued attendance at that meeting unless permission to continue shall be granted by a majority vote of those Council members present.

6. Each individual person's comments shall be limited to a maximum of five (5) minutes and each individual shall be given an opportunity to comment on each agenda item at each regular or special meeting (business meeting). When a group of persons wishes to address Council on the same subject matter, it shall be proper for the presiding officer to request that a spokesperson be chosen by the group to address Council and to limit the number of people addressing Council on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The President of Town Council shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. With respect to Committee meetings, the Committee Chair shall provide for a period of public comment at the conclusion of each Committee meeting, which public comment period shall be governed by the same rules applicable to comments at regular Council meetings. Public comments at Committee meetings shall be limited to comments regarding agenda items for that particular Committee meeting.

9. At each Agenda Review meeting, the President of Council shall provide for a period of public comment after each item on the agenda, which comment period shall be governed by the same rules applicable to public comments at regular Council meetings.

10. The Town endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers will be provided by the Town Administration or Town Council as appropriate.

*(Adopted by the McCandless Town Council on September 27, 2016)*



# McCandless Police Department

## Memorandum

TO: Town Council

FROM: Ryan P. Hawk, Chief of Police

DATE: October 14, 2024

RE: Monthly Police Activity Report – September 2024

The Town of McCandless Police Department responded to 969 calls in the month of September.

During the month of September, numerous officers attended training outside of the department. Our officers involved in the North Hills Special Response Team not only attended their monthly required training but also attended Advanced SWAT Operations and K9s and their benefit to SWAT operations. Our firearms instructor attended a training involving the care and maintenance of AR-15's, which will help him maintain our department patrol rifles. Officers also attended training for conducting searches for missing persons, commercial vehicle enforcement and identifying and dealing with dangerous drug labs. Detectives also attended a class to learn how to conduct sex assault investigations.

The department began its MPOETC required defensive tactics training and renewed their certifications in first aid and CPR.

K9 Officer and his partner, Siraly, attended their monthly required training.

On September 6, McCandless officers participated in the North Hills DUI Task Force Sobriety Checkpoint in West Deer Township. There were 247 vehicles that passed through the checkpoint and 1 individual was administered field sobriety test. Zero were arrested for DUI of Drugs or Alcohol. Four citations and four warnings were issued for various vehicle code violations.

The Police Department participated in the Town's Community Day on September 14. Thank you to all that stopped by to spin the wheel for prizes and for those that purchased tickets for our raffles. Over \$570 was raised for our K9 Fund.

On Monday, September 23, during the Town Council Meeting, we swore in three new patrol officers. Welcome to Officers Wyatt Hathaway, Nicholas Bartoszewicz, and Grant Croskey.



Incidents Reported Between 09/01/2024 and 09/30/2024

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>ASSAULT</b>					
0410	ASSAULT - FIREARM	1			
0440	ASSAULT - HANDS,FISTS,FEET	1			
		2			
<b>ASSIST</b>					
7000	OFFICER INITIATED PUBLIC SERVICE	3			
<b>ASSIST OTH</b>					
7506	MEGAN'S LAW REPORTING	1			
<b>BLDG CHECK</b>					
7002	BUILDING CHECKS - OFFICER INITIATED	4			
<b>BOMB THREA</b>					
0820	BOMB THREAT	1			
<b>BURGLARY</b>					
0514	BURGLARY-FORCED ENTRY-NONRESID-NIGHT	1			
<b>CRIM MISCH</b>					
1440	CRIMINAL MISCHIEF ANY OTHER	1			
<b>DEATH</b>					
4510	DEATH INVESTIGATION	2			
<b>DISORDERLY</b>					
2400	DISORDERLY CONDUCT	3			
2420	DISORDERLY CONDUCT-PUBLIC PLACES	1			
2440	DISORDERLY CONDUCT-DISTURBING THE PEACE	1			
		5			
<b>DUI</b>					
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
<b>FIGHT</b>					
2430	FIGHTING (AFFRAY)	1			
<b>FOUND ANIM</b>					
5002	ANIMAL - FOUND	4			
<b>FRAUD</b>					
1100	FRAUD	14			
<b>HARASSMENT</b>					
2410	HARASSMENT BY COMMUNICATION	4			
2411	HARASSMENT AND STALKING BY COMMUNICATION	1			
2450	HARASSMENT	4			



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
		9			
<b>INFORMATIO</b>					
7016	FOLLOW UP INFORMATION	2			
<b>LOOKUP</b>					
8520	TOWN RESIDENT INFORMATION PROGRAM-TRIP	1			
<b>PROPERTY</b>					
2910	LOST/MISSING PROPERTY	2			
<b>PUBL DRUNK</b>					
2300	PUBLIC DRUNKENESS	1			
<b>PUBL NUISA</b>					
2650	ALL OTHERS - PUBLIC NUISANCE	2			
<b>RUNAWAY</b>					
2921	RUNAWAY-TRUANCY - MALE (JUVENILE)	1			
<b>SCHOOL</b>					
3950	SCHOOL POST	55			
8525	SCHOOL PARK AND WALK	1			
		56			
<b>SVC CALL</b>					
2800	SOLICITING W/O PERMIT	2			
2810	ABANDONED VEHICLE	1			
3400	MENTAL HEALTH COMMITTMENT	11			
3500	SUSPICIOUS PERSONS OR CIRCUMSTANCES	69			
3600	DOMESTIC DISPUTE	19			
3610	JUVENILE DISTURBANCE	7			
3615	CYS CHILDLINE REPORT	2			
3700	PROTECTION FROM ABUSE ORDER/SERVICE	3			
3800	MISCELLANEOUS SERVICE CALL	23			
3810	RESIDENTIAL BURGLAR ALARM	13			
3811	COMMERCIAL BURGLAR ALARM	25			
3812	DURESS ALARM	1			
3815	WELFARE CHECK	33			
3820	ASSIST MOTORIST/DISABLED VEHICLE	14			
3830	ASSIST OTHER POLICE AGENCY	22			
3840	ASSIST FIRE DEPARTMENT	44			
3850	HAZARDOUS CONDITIONS	3			
3860	LOCKOUTS (VEHICLE/BLDG)	11			
3870	ASSIST AMBULANCE	310			
3900	TRAFFIC AND PARKING RELATED ACTIVITY	64			
4020	SUSPICIOUS VEHICLE	3			
4024	UTILITY TROUBLE	13			
4028	CIVIL DISPUTES	3			
5004	FOUND ARTICLES	1			
5008	LOST ARTICLES	2			



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>SVC CALL</b>					
5012	MISSING JUVENILE	1			
5502	ANIMAL COMPLAINTS - BARKING DOGS	1			
5504	ANIMAL COMPLAINTS - WILD ANIMALS	9			
5506	ANIMAL COMPLAINTS - DOGS/CATS AT LARGE	10			
5508	ANIMAL COMPLAINTS - ANIMAL BITES	1			
5510	ANIMAL COMPLAINTS - DEER HIT	24			
6612	SIGNALS-SIGNS OUT	1			
7010	NOTIFICATIONS - DELIVER MESSAGE	1			
7017	DRUG RECOGNITION EVALUATION	3			
7103	K9 DEPLOYMENT/ASSIST OTHER AGENCY	1			
7109	K9 TRAINING	1			
7112	K9 PUBLIC RELATIONS	1			
		753			
<b>T ACCIDENT</b>					
3100	MINOR VEHICLE ACCIDENT NO REPORT	15			
6004	TRAFFIC ACCIDENT W/ PROPERTY DAMAGE	2			
6006	TRAFFIC ACCIDENT WITH INJURY	4			
6008	TRAFFIC ACCIDENT NO INJURY	12			
		33			
<b>THEFT</b>					
0613	THEFT-\$200 & OVER-RETAIL THEFT	5			
0615	THEFT-\$200 & OVER-AUTO ACCESSORIES	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
0619	THEFT-\$200 & OVER-ALL OTHER	2			
0621	THEFT-\$50 TO \$200-POCKET PICKING	1			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1			
0629	THEFT-\$50 TO \$200-ALL OTHER	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	2			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	1			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	2			
0639	THEFT-UNDER \$50-ALL OTHER	1			
0644	THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645)	2			
		21			
<b>THEFT MV</b>					
0713	M.V.THEFT-AUTOS - DRIVEWAY	1			
<b>TRAF CIT</b>					
CITT	TRAFFIC CITATION	29			
<b>TRAFFIC</b>					
4010	TRAFFIC OFFENSES	1			
6312	TRAFFIC ENFORCEMENT - WARNINGS	3			
6602	TRAFFIC RELATED - IMPOUNDED,ABANDON M.V.	2			
		6			
<b>TRESPASS</b>					
2660	DEFIANT/CRIMINAL TRESPASS	5			

Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 09/01/2024 and 09/30/2024



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
<b>WARRANT</b>					
3720	WARRANTS-OUTSIDE AGENCY-ASSIST	2			
WARR	WARRANT	1			
		<hr/>	3		
<b>WEAPONS</b>					
1521	WEAPONS - SALE - FIREARMS	4			
		<hr/>			
Total Calls			969		



## Bureau of Fire Prevention

Town of McCandless  
9955 Grubbs Road Wexford, PA 15090  
Office: 412-364-0616

### September 2024 Monthly Report

#### FIRE MARSHAL REPORT:

FIRE CODE INSPECTIONS	11
FIRE CODE CITATIONS	0
BURNING ORDINANCE VIOLATIONS	2
BURNING ORDINANCE CITATIONS	0
OPEN BURNING PERMITS	0
OPEN BURNING PERMIT FEES	\$ -
FIREWORKS PERMITS	1
FIREWORKS PERMIT FEES	\$ -
OCCUPANCY INSPECTIONS	0
HYDRANT APPLICATIONS	2
FIRE MARSHAL CALLS	27
FIRE INVESTIGATIONS	1
TRAINING SESSIONS ATTENDED	1
TRAINING HOURS	2
FIRE PREVENTION PROGRAMS	4
# OF PEOPLE PRESENTED TO	167
SAFETY TRAINING PROGRAMS	1
# OF PEOPLE PRESENTED TO	15
*AUGUST FALSE ALARMS	11
*AUGUST FALSE ALARMS BILLED	1
*AUGUST FALSE ALARMS BILLED (Amount)	\$ 400
FALSE ALARM FEES COLLECTED	\$ 0

\* False alarms are from the month of AUGUST.

**FIRE COMPANIES REPORT:****1. FIRE CALL SUMMARY: (AUGUST)**

FIRE CALLS IN TOWN:	
AUTOMATIC FIRE ALARM - COMMERCIAL	26
AUTOMATIC FIRE ALARM - RESIDENTIAL	5
CO ALARMS	4
FIRE - BRUSH	3
FIRE - STRUCTURE (CONFIRMED)	2
FIRE - STRUCTURE (REPORTED)	0
FIRE - VEHICLE	0
FIRE - OTHER	1
HAZMAT	3
MOTOR VEHICLE ACCIDENTS	14
MEDICAL - QRS	52
RESCUE	2
SERVICE CALL/OTHER	12
<b>TOTAL CALLS IN TOWN:</b>	<b>124</b>

MUTUAL AID CALLS:	
RESPONSES OUT OF TOWN:	34
MUTUAL AID REQUESTS:	10

TOTAL CALLS DISPATCHED FOR:	
	<b>158</b>

**2. Additional Information:**

*None*

FALSE ALARMS - AUGUST 2024

#### TOTAL FALSE ALARMS: 11

**TOTAL BILLED:** 1

### FIRE CALLS - ANNUAL 2024

FIRE CALLS IN TOWN:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Total
AUTOMATIC FIRE ALARM - COMMERCIAL	15	17	30	21	22	24	20	26	*				175
AUTOMATIC FIRE ALARM - RESIDENTIAL	1	3	6	5	6	12	3	5	*				41
CO ALARMS	5	5	2	5	2	2	5	4	*				30
FIRE - BRUSH	0	4	0	1	0	3	2	3	*				13
FIRE - STRUCTURE (CONFIRMED)	1	1	0	0	1	2	0	2	*				7
FIRE - STRUCTURE (REPORTED)	4	3	3	2	3	3	1	0	*				19
FIRE - VEHICLE	2	0	0	1	1	0	0	0	*				4
FIRE - OTHER	3	0	0	0	7	6	3	1	*				20
HAZMAT	4	4	3	2	1	1	0	3	*				18
MOTOR VEHICLE ACCIDENTS	10	16	12	18	12	11	16	14	*				109
MEDICAL - QRS	82	63	59	45	48	52	57	52	*				458
RESCUE	1	2	2	1	2	2	2	2	*				14
SERVICE CALLS/OTHER	6	7	3	10	20	29	11	12	*				98
<b>TOTAL CALLS IN TOWN:</b>	<b>134</b>	<b>125</b>	<b>120</b>	<b>111</b>	<b>125</b>	<b>147</b>	<b>120</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1006</b>

MUTUAL AID CALLS:													
RESPONSES OUT OF TOWN:	29	37	30	28	32	43	36	34	*				269
MUTUAL AID REQUESTS:	5	16	5	9	9	15	16	10	*				85

TOTAL CALLS DISPATCHED FOR:	163	162	150	139	157	190	156	158	0	0	0	0	1275
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\* data will be provided next month as report is issued by Allegheny County Emergency Services

## PERMITS ISSUED FROM: 9/01/2024 TO 9/30/2024

## ALL PERMITS TYPES

Permit#/Contractor	Dt Issued	Property Address/Owner Name	Description/Parcel ID#	Fee	Job Value
B-24-026652 DISTINCTION REMODELING	9/03/2024	2029 LAKE MARSHALL DRIVE 15044	SUNROOM 1209-P-174	254.50	45,000
PERMIT STATUS : 2					
Square Footage: Deck/Porch: 260					
SUNROOM					
S-24-026653 RICH HARDIN CONSTRUCTION INC.	9/03/2024	9401 MCKNIGHT ROAD 15237 THOMSON BETTY J	BILLBOARD - 826-F-145	154.50	15,000
PERMIT STATUS : 2					
BILLBOARD - DIGITAL LED - POLE SIGN - 200 SQ FT					
B-24-026655 ROGERSON OUTDOOR STRUCTURES	9/03/2024	9156 PLATEAU DRIVE 15237	FENCE - 4' BLACK 826-L-65	50.00	5,800
PERMIT STATUS : 2					
FENCE - 4' BLACK METAL - REAR YARD					
B-24-026657 OLD HICKORY BUILDINGS	9/03/2024	657 WYNGOLD DRIVE 15237	SHED - 10' X 12' 713-C-372	50.00	4,531
PERMIT STATUS : 2					
SHED - 10' X 12'					
B-24-026658 PRO FENCE AND RAILING	9/03/2024	10185 WOODBURY DRIVE 15090	FENCE - 6' 1205-P-197	50.00	30,000
PERMIT STATUS : 2					
FENCE - 6' ALUMINUM - SIDE & REAR YARDS					
B-24-026544 FENCE BY MAINTENANCE SERVICE	9/03/2024	8105 DORMAR COURT 15237	FENCE - 6' PRIVACY 613-C-149	50.00	16,000
PERMIT STATUS : 2					
FENCE - 6' PRIVACY					
B-24-026643 AMBIA ENERGY, LLC	9/04/2024	8828 MAPLE STREET 15101	SOLAR PANELS - 716-C-206	254.50	25,000
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED					
B-24-026645 MCVICKER, DAN	9/04/2024	10192 WOODBURY DRIVE 15090	DECK - 1205-P-145	204.50	12,000
PERMIT STATUS : 2					
DECK - REPLACEMENT					
S-24-026583 THE BROWN DOG SIGN COMPANY	9/04/2024	1701 DUNCAN AVENUE 15101 VIOLAS FOOD STORES INC	SIGN -ALLUSION 717-A-236	279.50	7,400
PERMIT STATUS : 2					
SIGN -ALLUSION BREWING CO & LOGO -56 SQ FT- BLDG MOUNTED					
B-24-026625 PALMETTO SOLAR LLC	9/05/2024	1650 PIN OAK DRIVE 15237	SOLAR PANELS - 613-H-32	254.50	17,220
PERMIT STATUS : 2					
SOLAR PANELS - ROOF MOUNTED					
B-24-026651 FENCE BY MAINTENANCE SERVICE	9/05/2024	9399 HILLIARD ROAD 15237	FENCE - 6' BLACK 824-A-345	50.00	8,700
PERMIT STATUS : 2					
FENCE - 6' BLACK CHAIN LINK - SIDE & REAR YARD					
B-24-026654 PENN FENCING, INC.	9/05/2024	10023 GRUBBS ROAD 15090	FENCE - 35" TALL, Z 1072-K-93	50.00	3,000
PERMIT STATUS : 2					
FENCE - 35" TALL, Z RAIL ALONG DRIVEWAY					
B-24-026616 AFFORDABLE DECKS & ADDITIONS, INC.	9/09/2024	401 WALNUT COURT 15237	DECK 945-J-110-101A	204.50	16,500
PERMIT STATUS : 2					
DECK					

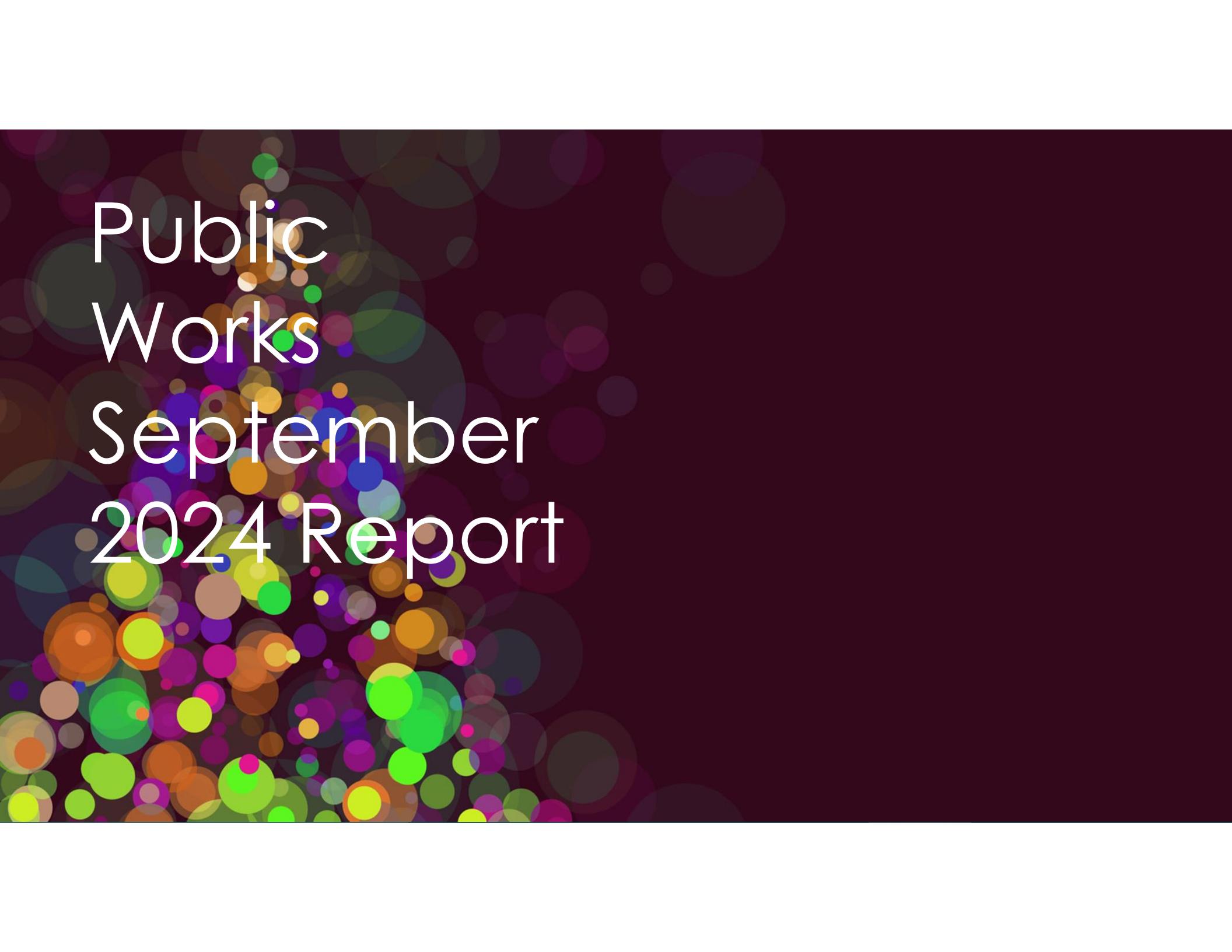
## PERMITS ISSUED FROM: 9/01/2024 TO 9/30/2024

Permit#/Contractor	Dt Issued	Property Address	Description	Fee	Job Value
		Owner Name	Parcel ID#		
B-24-026665 AFFORDABLE FENCE & RAILING LLC	9/09/2024	416 TIERRA PLACE 15237	FENCE - 4' 714-R-80	50.00	9,000
PERMIT STATUS : 2					
FENCE - 4' ALUMINUM - REAR YARD					
F-24-026656 FALLON ELECTRIC CO., INC.	9/12/2024	150 NORTH MEADOWS DRIVE 15090 ACKERMANN REAL ESTATE HOLDINGS	FIRE ALARM - 1348-L-250-150	454.50	13,300
PERMIT STATUS : 2					
FIRE ALARM - PITTSBURGH ORTHOPEDIC SURGICAL SUITE					
B-24-026659 JES CONSTRUCTION, LLC	9/12/2024	1145 SANDALWOOD LANE 15237	RENOVATIONS - 943-N-112	254.50	26,813
PERMIT STATUS : 2					
RENOVATIONS - WATERPROOFING					
B-24-026661 SELF	9/13/2024	8636 EAST BARKHURST DRIVE 15237	SHED - 15' X 8' 713-L-24	50.00	2,500
PERMIT STATUS : 2					
SHED - 15' X 8'					
S-24-026646 ACCEL SIGN GROUP INC	9/16/2024	10554 PERRY HIGHWAY 15090 CH REALTY III WEXFORD LP	SIGN - ARHAUS - 1348-M-50-10554	279.50	5,000
PERMIT STATUS : 2					
SIGN - ARHAUS - 26.42 SQ FT - BUILDING MOUNTED					
S-24-026647 ACCEL SIGN GROUP INC	9/16/2024	10554 PERRY HIGHWAY 15090 CH REALTY III WEXFORD LP	SIGN - ARHAUS - 1348-M-50-10554	279.50	3,000
PERMIT STATUS : 2					
SIGN - ARHAUS - 11.75 SQ FT - BUILDING MOUNTED					
S-24-026648 ACCEL SIGN GROUP INC	9/16/2024	10554 PERRY HIGHWAY 15090 CH REALTY III WEXFORD LP	SIGN - ARHAUS - 1348-M-50-10554	279.50	4,000
PERMIT STATUS : 2					
SIGN - ARHAUS - 18.98 SQ FT - TENANT PANEL					
B-24-026667 FENCE BY MAINTENANCE SERVICE	9/16/2024	8478 RIDGEMONT ROAD 15237	FENCE - 6' VINYL 715-N-176	50.00	1,813
PERMIT STATUS : 2					
FENCE - 6' VINYL SOLID - REAR YARD					
B-24-026577 J. W. CONTRACTING LLC	9/16/2024	1035 WOODLAND ROAD 15127	ADDITION 943-E-7	676.50	400,000
PERMIT STATUS : 2					
Square Footage: 1st Flr: 2688					
ADDITION					
B-24-026666 FENCE BY MAINTENANCE SERVICE	9/18/2024	8888 PEEBLES ROAD 15101	FENCE - 6' PRIVACY 827-S-254	50.00	7,000
PERMIT STATUS : 2					
FENCE - 6' PRIVACY - SIDE & REAR YARD					
B-24-026668 PENN FENCING, INC.	9/18/2024	8085 PATRICIA DRIVE 15237	FENCE - 6' REAR 613-C-285	50.00	4,000
PERMIT STATUS : 3					
FENCE - 6' REAR YARD					
B-24-026664 FRENCH CONSTRUCTION	9/19/2024	749 GLEN MANOR ROAD 15237	ADU - ACCESSORY 824-G-196	254.50	35,580
PERMIT STATUS : 2					
Square Footage: Garage: 672					
ADU - ACCESSORY DWELLING UNIT					
B-24-026660 DAMICOS LANDSCAPING LLC	9/20/2024	10021 OAK RIDGE DRIVE 15090	RETAINING WALL - 1070-G-19	104.50	56,000
PERMIT STATUS : 2					
RETAINING WALL - REPLACEMENT					

PERMITS ISSUED FROM: 9/01/2024 TO 9/30/2024

Permit#/Contractor	Dt Issued	Property Address	Description	Fee	Job Value
		Owner Name	Parcel ID#		
B-24-026445 DUTCHCRAFT CONSTRUCTION LLC	9/20/2024	1824-701 FOXCROFT LANE 15101	DECK - 717-J-396-701	454.50	11,000
PERMIT STATUS : 2 Square Footage: Deck/Porch: 260 DECK - REPLACEMENT					
B-24-026446 DUTCHCRAFT CONSTRUCTION LLC	9/20/2024	1824-702 FOXCROFT LANE 15101	DECK - 717-J-396-702	454.50	11,000
PERMIT STATUS : 2 Square Footage: Deck/Porch: 240 DECK - REPLACEMENT					
B-24-026447 DUTCHCRAFT CONSTRUCTION LLC	9/20/2024	1824-703 FOXCROFT LANE 15101	DECK - 717-J-396-703	454.50	11,000
PERMIT STATUS : 2 Square Footage: Deck/Porch: 240 DECK - REPLACEMENT					
B-24-026448 DUTCHCRAFT CONSTRUCTION LLC	9/20/2024	1824-704 FOXCROFT LANE 15101	DECK - 717-J-396-704	454.50	11,000
PERMIT STATUS : 2 Square Footage: Deck/Porch: 240 DECK - REPLACEMENT					
B-24-026449 DUTCHCRAFT CONSTRUCTION LLC	9/20/2024	1824-705 FOXCROFT LANE 15101	DECK - 717-J-396-705	454.50	11,000
PERMIT STATUS : 2 Square Footage: Deck/Porch: 260 DECK - REPLACEMENT					
B-24-026450 DUTCHCRAFT CONSTRUCTION LLC	9/20/2024	1824-706 FOXCROFT LANE 15101	DECK - 717-J-396-706	454.50	11,000
PERMIT STATUS : 2 Square Footage: Deck/Porch: 260 DECK - REPLACEMENT					
F-24-026683 PYROTECNICO FIREWORKS, INC.	9/20/2024	9957 GRUBBS ROAD 15090 TOWN OF MCCANDLESS	FIREWORKS - 1072-S-105	0.00	0
PERMIT STATUS : 2 FIREWORKS - DECEMBER 7, 2024 @ 7:00 PM - WINTERFEST					
B-24-026679 SELF	9/24/2024	9592 SARATOGA DRIVE 15237	RETAINING WALL - 945-K-291	50.00	1,000
PERMIT STATUS : 2 RETAINING WALL - 3' 11"					
B-24-026402 SELF	9/26/2024	545 PINE CREEK ROAD 15090	DETACHED GARAGE 1070-E-40	704.50	100,000
PERMIT STATUS : 2 Square Footage: Garage: 2800 DETACHED GARAGE					
B-24-026680 CERNIGLIA, ALAN	9/26/2024	1825-401 FOXCROFT LANE 15101	INTERIOR 717-J-396-401	254.50	45,000
PERMIT STATUS : 2 INTERIOR RENOVATIONS - LVL BEAMS					
B-24-026687 TRINITY SOLAR	9/26/2024	8145 BRITTANY PLACE 15237	SOLAR PANELS - 613-D-264	254.50	30,000
PERMIT STATUS : 2 SOLAR PANELS - ROOF MOUNTED					

TOTAL # OF PERMITS: 37 TOTAL FEES: 8730.00 TOTAL VALUE: 1,016,157

The background of the image is a dark purple color. Overlaid on it is a large, semi-transparent cluster of overlapping circles in various colors, including green, orange, yellow, blue, and red. These circles are concentrated in the lower-left quadrant of the image, creating a dynamic and colorful effect.

# Public Works September 2024 Report

# Building And Grounds Report

Install	Install Bases at Devlin Field
Cut	Cut Grass at 8937 Old Perry Highway
Landscape	Landscape 2024 Paving Program
Set up	Set up Community Day
Tree	Tree Removal @ Devlin Field
Landscape	Landscape Hillside at Devlin Field
Install	Install Benches at Pickle Ball Courts

# Construction Report

Patch Potholes

Guenevere Drive Inlet Replacement

Donna Drive Basin Work





Tree  
Trimming  
on RT 19



installing white  
board in council  
Chambers





# Installing Benches at Pickle Ball Courts





# Landscaping '24 Paving Program

# Tree Trimming Rt 19 Continued





# Tree Removal at Devlin Field



## Tree Removal at Devlin Cont.



# New Tube Installed on Leaf Truck





# Donna Drive Inlet Install

# Donna Drive Basin Completed



# Guinevere Drive Inlet Replacement



# Heather Heights New Stormwater Pipe Started



# Duquesne Light Training





# Upcoming Work

- ▶ Leaf Pick Up to Start
- ▶ Springfield/Shady Oak Paving Program Inlet Replacement
- ▶ Heather Heights Storm Water Replacement and Inlet Replacement
- ▶ Old Babcock Trail Pipe Lining
- ▶ Parks to be Winterized

**September 2024  
Monthly Report  
Town of McCandless  
Department of Public Works**

**Road Construction**

- Patch Potholes
- Guenevere Basin Work
- Donna Drive Basin Replacement
- Paving Program Landscape
- Dirt Work at Devlin Grading Hillside

**Parks, Buildings & Grounds**

- Grass Cutting at all Parks
- Side arm mowing continued
- Street Sweeping Continued
- Install Devlin Field Bases
- Grass Cut at 8937 Old Perry Highway
- Set Up Community Day
- Tree Removal at Devlin Field
- Tree Cutting and Trimming Rt 19 (Two Different Sections)

**Traffic Control**

See attached report.

**Vehicle Maintenance**

See attached report.

**PA1 Calls**

203

**Permits**

5 Park  
1 Driveway  
2 Streets

**Upcoming Work**

- Heather Heights Storm Water Replacement
- Leaf Program to Begin
- Springfield/Shady Oak/ View Crest Basin Replacement for Next Year Paving Program
- Old Babcock Trail Pipe Lining
- Winterize Parks

**TRAFFIC CONTROL ACTIVITY**

**SEPTEMBER 2024**

**4 – SCHOOL ZONE SIGNALS RE-PROGRAMMED DUE TO POWER OUTAGE**

**11 – ANNUAL TRAFFIC SIGNAL INSPECTION AND REPORT**

**1 – TRAFFIC SIGNAL CONTROLLER TIMING CONFIGURATION ADJUSTED (DUNCAN/BABCOCK)**

**9 – TRAFFIC SIGNAL REPAIRS**

**2 – EMERGENCY GENERATOR DEPLOYMENT TRAINING**

**2 – TRAFFIC SIGN REPAIRS**

**35 – TRAFFIC SIGNS REPLACED (SPEED LIMIT/STOP)**

**11 – TSAMS ENTRIES (PENNDOT's TRAFFIC SIGNAL ASSET MANAGEMENT SYSTEM)**

**4 – CUT TREES FROM BUCKET TRUCK**

**5 – MARK LOCATION FOR PA1CALL**

**3 – MESSAGE TRAILER DEPLOYED/REMOVED (DUNCAN AVE CONSTRUCTION, COMMUNITY DAY)**

**3 – INSTALL/REMOVE 20+ TEMPORARY NO PARKING (GREEK FOOD FEST., COMMUNITY DAY)**

**35+ - COMMUNITY DAY YARD SIGNS DESIGNED AND MADE**

**3 – LARGE PHOTO PROPS WITH FACE CUT-OUT FOR COMMUNITY DAY**

**1 – INSTALL/REMOVE 12' X 18' EVENT FLAG ON TOWN HALL**

**1 – INSTALL WIRELESS RADIO FOR D.P.W. FUEL SYSTEM**

**1 – 12" X 48" LADIES ROOM LIGHT FIXTURE REPLACED (WALL PARK)**

OFFICIAL

TOWN OF McCANDLESS  
RESOLUTION No. \_\_\_ of 2024

**A RESOLUTION AUTHORIZING THE TEMPORARY  
INVESTMENT OF TOWN FUNDS BY THE TOWN  
MANAGER, TO MAKE TRANSFERS OF SAID  
DEPOSITED FUNDS FROM AND TO ACCOUNTS  
ONLY IN THE NAME OF AND OWNED BY THE TOWN  
OF MCCANDLESS**

**WHEREAS**, Section 1211 of the Home Rule Charter of the Town of McCandless ("TEMPORARY INVESTMENT OF FUNDS") provides Authorized types of investment for the temporary investment of Town funds shall be those investments authorized for Townships of the First Class under the Pennsylvania First Class Township Code; and

**WHEREAS**, Section 1705.1(d)(iii) of the First Class Township Code, 53 P.S. § 56705.1(d)(iii), authorizes First Class Townships to invest municipal funds in savings accounts or time deposits, other than certificates of deposit, or share accounts of institutions insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the National Credit Union Share Insurance Fund or the Pennsylvania Deposit Insurance Corporation or the Pennsylvania Savings Association Insurance Corporation to the extent that such accounts are so insured, and, for any amounts above the insured maximum, provided that approved collateral as provided by law therefore shall be pledged by the depository.

**WHEREAS**, Section 1705.1(d)(vi) of the First Class Township Code, 53 P.S. § 56705.1(d)(vi), authorizes First Class Townships to invest municipal funds in certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Funds to the extent that the deposits are so insured. To the extent that the amounts exceed the insured maximum, the certificates of deposit must be collateralized by a pledge or assignment of assets of the institution. Certificates of deposit purchased from a commercial bank must be

limited to an amount equal to twenty percent of the bank's total capital and surplus, and savings and loan associations or savings banks must be limited to an amount equal to twenty percent of the institution's assets minus liabilities; and

**WHEREAS**, Chapter 73 of the Pennsylvania Probate Estates and Fiduciaries Code, 20 Pa.C.S. §7313, governs municipal investments and authorizes investments in interest-bearing deposits in any bank, bank and trust company, savings bank, or national banking association, located within the Commonwealth, if: (1) the maturity date or the permissible date of withdrawal does not exceed one year from the date of the deposit or any renewal thereof; and (2) such deposits do not exceed the amount which is fully insured by the Federal Deposit Insurance Corporation, pursuant to the act of Congress of June 16, 1933 (48 Stat. 168), and its supplements and amendments, heretofore or hereafter enacted; and

**WHEREAS**, authorized financial institutions, as a matter of business practice, require a Town resolution authorizing the deposit and transfer of funds to, and between these institutions; and

**WHEREAS**, said transactions occur with such frequency that it would be proper and efficient to authorize the Town Manager to make said deposits and transfers; and

**WHEREAS**, the Town adopted Resolution No. 6 of 1989 to give authorization to the Town Manager to make said deposits and transfers; and

**WHEREAS**, due to heightened security, many financial institutions now require not just the title of the individual authorized to make deposits and transfers, but also the name of the individual and specimen of their signature, as part of the enabling resolution.

**THEREFORE, BE IT RESOLVED** by the Town Council of the Town of McCandless, Allegheny County, Pennsylvania, as follows:

Section 1. The recitals are incorporated herein by reference.

Section 2. The Town Council of the Town of McCandless, Allegheny County, Pennsylvania does hereby authorize John Schwend, Town Manager, is authorized to invest Town funds in accordance with Section 1211 of the Home Rule Charter of the Town of McCandless and in accordance with the provisions the First-Class Township Code and the Probate, Estates and Fiduciary's Code.

Section 3. The Town Council of the Town of McCandless does hereby authorize John Schwend, the Town Manager, to make deposits of Town funds to accomplish the purpose of this Resolution and of Section 1211 of the Home Rule Charter of the Town of McCandless, and to make transfers of said deposited funds from and to accounts only in the name of and owned by the Town of McCandless.

Section 4. The Town Council of the Town of McCandless certifies that the following is a specimen of the genuine signature of the individual named above.

---

John Schwend

Section 5. Effective date. This Resolution shall be effective immediately.

Section 6. Survival Clause. In the event any provision, section, sentence, clause, or part of this Resolution shall be held invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause, or part of this Resolution, it being the intent of Town Council that such remainder shall be and shall remain in full force and effect.

Section 7. Repealer. All Resolutions or parts of Resolutions inconsistent herewith are

expressly repealed.

Motion made by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and this Resolution is adopted this ***14<sup>th</sup>*** day of ***October, 2024***.

ATTEST:

TOWN COUNCIL  
TOWN OF McCANDLESS

---

Secretary

---

President

OFFICIAL  
TOWN OF McCANDLESS  
RESOLUTION No. \_\_ OF 2024

A RESOLUTION AUTHORIZING THE ALLOCATION OF GENERAL MUNICIPAL PENSION SYSTEM AID

WHEREAS, the Town of McCandless having received its 2024 allocation of General Municipal Pension System Aid calculated and paid pursuant to The Municipal Pension Plan Funding Standard and Recovery Act (Act 205 of 1984), and

WHEREAS, the Town of McCandless desires to properly fund both its Police and Non-Uniformed Pension Plans with said allocation and any interest earned thereon.

WHEREAS, the Town of McCandless allocates annual state aid in accordance with its policy adopted by Resolution No. 29 of 1999.

THEREFORE, BE IT RESOLVED that the Council of the Town of McCandless will first authorize reimbursement to the Town for administrative charges of \$26,000., then allocate to its Police Pension Fund \$512,812., to its Non-Uniformed Defined Benefit Pension Plan \$22,488., and to its Non-Uniformed Money Purchase Pension Plan \$30,106.19 said monies to be deposited in the appropriate account. Any interest earned thereon shall be allocated proportionately in the same manner.

Motion made by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and this resolution is adopted this 14<sup>th</sup> day of **October, 2024**.

ATTEST:

TOWN COUNCIL  
TOWN OF McCANDLESS

---

Secretary

---

President

## Northland Public Library 2025 Budget Planning Assumptions

### Revenues:

#### **State Subsidy:** Flat

**RAD:** 3% increase – RAD has requested another new formula to improve funding stability, but they are freezing the current formula for 2025 due to significant turnover on the RAD Board. That should mean no decrease for Northland as in recent years, and a likely across-the-board 3% increase for all ACLA libraries. We won't know RAD's final budget until early December.

**Table Gaming:** Increase based on current year's projections.

#### **Internally Generated:**

Meeting Rooms: Flat due to construction

Book Nook: Slight reduction due to construction.

**NPL Foundation:** Increased based on fundraising and endowment earnings.

**Overall Municipal Contribution:** 2.75% increase. This was only possible due to some one-time operating expense reductions which will need to be restored over the next two budget cycles.

### Expenditures:

**Salaries & Wages:** 5% increase – This will allow for a 3% raise pool plus some additional hours for Foundation staffing. Anything less than a 3% raise will likely result in increased staff turnover and further hours/staffing reductions. In 2023 we eliminated 2 part-time (layoffs) and one full-time position (retirement) to fund necessary raises and healthcare increases. Our entry rates are still below local retail rates. Federal D.O.L. changes increased minimum salary levels for exempt employees. We need to either increase salaries, or budget for anticipated paid overtime. We continue to monitor state legislation for any increase to the minimum. Our current entry rate is \$10/hr., so anything over that would have an impact.

**Healthcare:** 17% increase. In 2023 we had to eliminate a full-time healthcare benefitted position in order to afford the annual increase. We are trying to re-

instate the lost healthcare benefitted position, plus we need to re-instate coverage for an eligible employee. This will require a less rich plan offering for staff in 2025.

**Utilities:** 7% increase based on projected 2024 costs and expiration of negotiated energy rates. New rates are expected to be about 7% higher.

**Computer Expense:** Slight decrease from 2024. RAD Grant to fund new computers and Henry L. Hillman Foundation grant to fund new wireless access points is providing some relief for libraries. This line will need to increase for the next computer replacement (in four years) to absorb the nearly 40% cost increase in hardware costs. Additionally, Libraries must absorb a nearly 60% cost increase due to forced changes in Microsoft licensing which began in August 2024.

**Postage:** Slight increase due to postal cost increases, but most of this is being offset by reduced need.

**Building repairs:** Increase due to actual costs in 2024.

**Collection + Processing Costs:** Increase to maintain 12.5% of total expenditures. State Library Standards require at least 12% of actual expenditures.

**Depreciation:** Increase due to new addition.

**Northland Public Library Authority**  
**2025 Budget**  
**APPROVED by NPLA Board September 24, 2024**

	2027	2026	2025			2024	2024	2020 through 2024				Avg 2020-2023
	Budget (Projected)	Budget (Projected)	Budget Approved	Budget Approved	Expected	Jan - Dec 2023	Jan - Dec 2022	Jan - Dec 2021	Jan - Dec 2020			
<b>Revenue</b>												
<b>4000 Municipal Support</b>												
4005 Mcpl Support - Bradford Woods			\$ 24,879	\$ 29,300	\$ 29,300	\$ 29,067	\$ 25,960	\$ 25,960	\$ 26,270	\$ 27,311		
4010 Mcpl Support - Franklin Park			\$ 377,873	\$ 376,664	\$ 388,574	\$ 363,139	\$ 344,861	\$ 344,861	\$ 367,834	\$ 361,854		
4015 Mcpl Support - Marshall			\$ 227,787	\$ 218,946	\$ 227,725	\$ 229,121	\$ 214,743	\$ 211,629	\$ 210,714	\$ 218,787		
4020 Mcpl Support - McCandless			\$ 692,151	\$ 671,342	\$ 671,342	\$ 664,350	\$ 648,463	\$ 641,905	\$ 689,814	\$ 663,175		
4025 Mcpl Support - Ross			\$ 569,692	\$ 545,406	\$ 545,406	\$ 511,987	\$ 512,687	\$ 512,687	\$ 528,604	\$ 522,274		
<b>Total 4000 Municipal Support</b>	<b>\$ 2,007,628</b>	<b>\$ 1,949,153</b>	<b>\$ 1,892,382</b>	<b>\$ 1,841,658</b>	<b>\$ 1,862,347</b>	<b>\$ 1,797,664</b>	<b>\$ 1,746,715</b>	<b>\$ 1,737,042</b>	<b>\$ 1,823,236</b>	<b>\$ 1,793,401</b>		
<b>4100 Other Government Support</b>												
4105 State Support	\$330,000	\$328,000	\$ 320,215	\$ 320,215	\$ 320,215	\$ 320,215	\$ 273,138	\$ 273,138	\$ 273,138	\$ 273,138	\$ 291,969	
4110 County Support	\$533,000	\$520,000	\$ 552,518	\$ 531,267	\$ 536,425	\$ 742,848	\$ 570,761	\$ 543,582	\$ 489,559	\$ 576,635		
4115 Table Gaming Revenue	\$85,000	\$80,000	\$ 65,000	\$ 70,000	\$ 58,069	\$ 62,740	\$ 62,435	\$ 47,274	\$ 37,777	\$ 53,659		
4120 Federal Support	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 346,790	\$ 17,763	\$ 872,212	\$ 122,390	\$ 321,831		
<b>Total 4100 Other Government Support</b>	<b>\$ 948,000</b>	<b>\$ 928,000</b>	<b>\$ 937,733</b>	<b>\$ 921,482</b>	<b>\$ 1,164,709</b>	<b>\$ 1,472,593</b>	<b>\$ 924,098</b>	<b>\$ 1,736,206</b>	<b>\$ 922,864</b>	<b>\$ 1,244,094</b>		
<b>4200 Grants &amp; Donations</b>												
4205 Foundation Grants	\$281,139	\$272,950	\$ 265,000	\$ 220,000	\$ 249,312	\$ 179,220	\$ 178,082	\$ 180,846	\$ 181,088	\$ 193,710		
4210 Other Donations	\$35,000	\$30,000	\$ 30,000	\$ 22,000	\$ 10,862	\$ 280,453	\$ 22,594	\$ 52,666	\$ 231,767	\$ 119,668		
<b>Total 4200 Grants &amp; Donations</b>	<b>\$ 316,139</b>	<b>\$ 302,950</b>	<b>\$ 295,000</b>	<b>\$ 242,000</b>	<b>\$ 260,174</b>	<b>\$ 459,672</b>	<b>\$ 200,677</b>	<b>\$ 233,511</b>	<b>\$ 412,855</b>	<b>\$ 313,378</b>		
<b>Total 4300 Library Operating Revenues</b>	<b>\$52,000</b>	<b>\$50,000</b>	<b>\$ 40,500</b>	<b>\$ 30,175</b>	<b>\$ 42,762</b>	<b>\$ 44,502</b>	<b>\$ 58,113</b>	<b>\$ 32,978</b>	<b>\$ 35,976</b>	<b>\$ 26,211</b>		
<b>4405 Semi-Annual Book Sales</b>	<b>\$23,000</b>	<b>\$22,000</b>	<b>\$ 21,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>17,833.85</b>	<b>16,998.32</b>	<b>\$ 8,578</b>	<b>\$ 258</b>	<b>\$ 12,734</b>		
<b>Total 4500 Store Sales</b>	<b>\$75,000</b>	<b>\$70,000</b>	<b>\$ 63,100</b>	<b>\$ 57,600</b>	<b>\$ 51,507</b>	<b>\$ 50,334</b>	<b>\$ 42,897</b>	<b>\$ 26,680</b>	<b>\$ 17,832</b>	<b>\$ 37,850</b>		
<b>4705 Misc. Income</b>	<b>\$4,000</b>	<b>\$3,500</b>	<b>\$ 5,000</b>	<b>\$ 4,000</b>	<b>\$ 167</b>	<b>\$ 4,507</b>	<b>\$ 1,383</b>	<b>\$ 15,770</b>	<b>\$ 2,431</b>	<b>\$ 4,852</b>		
<b>5000 Interest Income</b>	<b>\$65,000</b>	<b>\$75,000</b>	<b>\$ 100,000</b>	<b>\$ 92,500</b>	<b>\$ 197,163</b>	<b>\$ 161,320</b>	<b>\$ 41,440</b>	<b>\$ 778</b>	<b>\$ 8,291</b>	<b>\$ 81,798</b>		
<b>Total Revenue</b>	<b>\$ 3,490,766</b>	<b>\$ 3,400,603</b>	<b>\$ 3,354,714</b>	<b>\$ 3,209,415</b>	<b>\$ 3,598,828</b>	<b>\$ 4,008,426</b>	<b>\$ 3,032,320</b>	<b>\$ 3,790,765</b>	<b>\$ 3,215,453</b>	<b>\$ 3,432,519</b>		
<b>Gross Profit</b>	<b>\$ 3,490,766</b>	<b>\$ 3,400,603</b>	<b>\$ 3,354,714</b>	<b>\$ 3,209,415</b>	<b>\$ 3,598,828</b>	<b>\$ 4,008,426</b>	<b>\$ 3,032,320</b>	<b>\$ 3,790,765</b>	<b>\$ 3,215,453</b>	<b>\$ 3,432,519</b>		

	2027	2026	2025			2024		2020 through 2024				Avg 2020-2023
			Budget (Projected)	Budget (Projected)	Budget Approved	Budget Approved	Expected	Jan - Dec 2023	Jan - Dec 2022	Jan - Dec 2021	Jan - Dec 2020	
<b>Expenditures</b>												
Total 6000 Payroll Expense			\$ 2,119,481	\$ 2,073,856	\$ 2,013,452	\$ 1,913,019	\$ 1,900,117	\$ 1,826,553	\$ 1,752,151	\$ 1,797,540	\$ 1,899,843	\$ 1,835,241
Total 6100 Other Employment Expense			\$ 450,252	\$ 426,779	\$ 404,530	\$ 363,005	\$ 383,588	\$ 334,955	\$ 314,693	\$ 306,353	\$ 354,623	\$ 338,842
Total 6200 Collection Purchases			\$ 429,538	\$ 414,912	\$ 372,839	\$ 359,639	\$ 357,420	\$ 340,654	\$ 346,041	\$ 361,321	\$ 327,806	\$ 349,833
Total 6300 Programming & Events			\$ 19,000	\$ 18,000	\$ 11,000	\$ 17,000	\$ 14,034	\$ 16,819	\$ 16,240	\$ 15,243	\$ 7,502	\$ 13,968
Total 6400 Other Library Operations			\$ 43,000	\$ 42,500	\$ 36,900	\$ 40,900	\$ 36,407	\$ 36,482	\$ 41,267	\$ 27,013	\$ 31,704	\$ 34,575
Total 6500 Administrative Expenditures			\$ 75,465	\$ 74,350	\$ 74,350	\$ 73,850	\$ 69,086	\$ 77,126	\$ 80,567	\$ 58,545	\$ 55,794	\$ 68,224
Total 6600 Marketing & Comm.			\$ 3,600	\$ 3,600	\$ 3,543	\$ 3,543	\$ 2,826	\$ 5,330	\$ 4,333	\$ 1,946	\$ 1,661	\$ 3,334
Total 6700 Computer Expense			\$ 55,125	\$ 52,500	\$ 50,000	\$ 65,000	\$ 52,099	\$ 68,980	\$ 81,369	\$ 70,518	\$ 65,433	\$ 67,680
Total 6800 Building & Equipment			\$ 135,445	\$ 131,500	\$ 131,500	\$ 155,150	\$ 126,591	\$ 121,195	\$ 119,675	\$ 103,358	\$ 96,633	\$ 113,424
Total 6900 Travel, Training & Apprec.			\$ 7,400	\$ 7,300	\$ 6,600	\$ 7,000	\$ 5,693	\$ 4,272	\$ 5,208	\$ 3,738	\$ 5,085	\$ 4,799
Total 8000 Miscellaneous Expenses			\$ 9,000	\$ 9,000	\$ 10,000	\$ 11,000	\$ 9,811	\$ 9,069	\$ 10,766	\$ 4,974	\$ 4,180	\$ 7,762
Transfers to Capital Improvement Fund			\$ 225,000	\$ 225,000	\$ 205,000	\$ 160,309	\$ 142,946	\$ 142,946	\$ 160,309	\$ 160,309	\$ 171,913	\$ 155,685
Grants/One Time Funding Used							\$ 250,000					
Interest on Capital Savings Used						\$ 35,000	\$ 40,000	\$ 45,000				
Total Expenditures			\$ 3,572,306	\$ 3,479,297	\$ 3,354,714	\$ 3,209,415	\$ 3,395,617	\$ 2,984,381	\$ 2,932,618	\$ 2,910,858	\$ 3,022,175	\$ 2,993,365
Gain/Loss on Disposition of Asset								\$ (10,633)		\$ -	\$ -	\$ -
Net Operating Revenue			\$ (81,540)	\$ (78,694)	\$ -	\$ -	\$ 203,211	\$ 1,013,412	\$ 99,703	\$ 879,907	\$ 193,278	\$ 439,153

**APPLICATION OF WEIGHTED FORMULA 2025 BUDGET**  
**APPROVED by the Northland Public Library Authority Board on: 9/24/2024**

**POPULATION ESTIMATE**

	July 1, 2023 Census Estimate	% of TOTAL	20%
Bradford Woods	1,144	0.013087	0.002617
Franklin Park	15,024	0.171874	0.034375
Marshall Twp.	10,139	0.115990	0.023198
McCandless	28,673	0.328018	0.065604
Ross Twp.	32,433	0.371032	0.074206
<b>TOTAL</b>	<b>87,413</b>	<b>1.000000</b>	<b>0.200000</b>

**ASSESSED VALUATION** Allegheny County website: certified taxable value as of January 12,

	2024	20%
Bradford Woods	142,931,003	0.015534
Franklin Park	1,822,703,762	0.198100
Marshall Twp.	1,757,082,244	0.190968
McCandless	2,824,977,690	0.307032
Ross Twp.	2,653,242,627	0.288367
<b>TOTAL</b>	<b>9,200,937,326</b>	<b>1.000000</b>

Usage data from July 1, 2023 through June 30, 2024

Usage	Total Circulation	Computer Use	Total Usage	60%
Bradford Woods	12,259	26	12,285	0.012371
Franklin Park	207,244	776	208,020	0.209478
Marshall Twp.	97,127	487	97,614	0.098298
McCandless	389,795	5,347	395,142	0.397911
Ross Twp.	274,979	5,001	279,980	0.281942
<b>TOTAL</b>	<b>981,404</b>	<b>11,637</b>	<b>993,041</b>	<b>1.000000</b>

**Municipal Contribution**

				Municipal PER CAPITA
Bradford Woods	\$ 24,879	0.013147	\$ 1,892,382	\$21.75
Franklin Park	\$ 377,873	0.199681	\$ 1,892,382	\$25.15
Marshall Twp.	\$ 227,787	0.120370	\$ 1,892,382	\$22.47
McCandless	\$ 692,151	0.365756	\$ 1,892,382	\$24.14
Ross Twp.	\$ 569,692	0.301045	\$ 1,892,382	\$17.57
<b>TOTAL*</b>	<b>\$ 1,892,382</b>	<b>1.000000</b>		<b>\$ 21.65</b>

\* Due to the number of decimal places used in the formula calculation for individual municipal contributions this total may not display properly.

**Northland Public Library Authority**  
**2025 Budget Percentage Increase/Decrease**

	2025 Budget	2024 Proj. Actual*	Amount	Percent
<b>Revenue</b>				
4005 Mcpl Support - Bradford Woods	24,879	29,300	(4,421)	-15.09%
4010 Mcpl Support - Franklin Park	377,873	376,664	1,209	0.32%
4015 Mcpl Support - Marshall	227,787	218,946	8,841	4.04%
4020 Mcpl Support - McCandless	692,151	671,342	20,809	3.10%
4025 Mcpl Support - Ross	<u>569,692</u>	<u>545,406</u>	<u>24,286</u>	<u>4.45%</u>
Total 4000 Municipal Support	1,892,382	1,841,658	50,724	2.75%
Additional Municipal (RAD) Contributions	-	20,689		
4105 State Support	320,215	320,215	-	0.00%
4110 County Support	552,518	536,425	16,092	3.00%
4115 Table Gaming Revenue	65,000	58,069	6,931	11.94%
4120 Federal Support	-	250,000	(250,000)	-100.00%
Total 4100 Other Government Support	<u>937,733</u>	<u>1,164,709</u>	<u>(226,976)</u>	<u>-19.49%</u>
4205 Foundation Grants	265,000	249,312	15,688	6.29%
4210 Other Donations	<u>30,000</u>	<u>10,862</u>	<u>19,138</u>	<u>176.19%</u>
Total 4200 Grants & Donations	<u>295,000</u>	<u>260,174</u>	<u>34,826</u>	<u>13.39%</u>
Total 4300 Library Operating Revenues	40,500	42,762	(2,262)	-5.29%
4405 Semi-Annual Book Sales	21,000	20,000	1,000	5.00%
Total 4500 Store Sales	63,100	51,507	11,593	22.51%
4705 Misc. Income	5,000	167	4,833	2887.16%
5000 Interest Income	<u>100,000</u>	<u>197,163</u>	<u>(97,163)</u>	<u>-49.28%</u>
<b>Total Revenue</b>	<b><u>3,354,714</u></b>	<b><u>3,598,828</u></b>	<b><u>(223,425)</u></b>	<b><u>-6.78%</u></b>
<b>Expenditures</b>				
Total 6000 Payroll Expense	2,013,452	1,900,117	113,335	5.96%
Total 6100 Other Employment Expense	404,530	383,588	20,942	5.46%
Total 6200 Collection Purchases	372,839	357,420	15,420	4.31%
Total 6300 Programming & Events	11,000	14,034	(3,034)	-21.62%
Total 6400 Other Library Operations	36,900	36,407	493	1.35%
Total 6500 Administrative Expenditures	74,350	69,086	5,264	7.62%
Total 6600 Marketing & Comm.	3,543	2,826	717	25.36%
Total 6700 Computer Expense	50,000	52,099	(2,099)	-4.03%
Total 6800 Building & Equipment	131,500	126,591	4,909	3.88%
Total 6900 Travel, Training & Apprec.	6,600	5,693	907	15.93%
Total 8000 Miscellaneous Expenses	10,000	9,811	189	1.93%
Transfers to Capital Improvement Fund	205,000	142,946	62,054	43.41%
Grants/One Time Funding Used		250,000		
Interest on Capital Savings Used	<u>35,000</u>	<u>45,000</u>		
<b>Total Expenditures</b>	<b><u>3,354,714</u></b>	<b><u>3,395,617</u></b>	<b><u>219,097</u></b>	<b><u>-1.20%</u></b>
Net Operating Revenue	-	203,211	(442,522)	-100.00%

\*Municipal % change calculated using budgeted values not projected actuals due to excess RAD fund contributions.

**Municipal Contribution Comparison**  
**2025 vs. 2024 & 2023**

<b>Population</b>			
<b>2025</b>			
<b>POPULATION ESTIMATE</b>			
	July 1, 2023 Census Estimate	% of TOTAL	20%
Bradford Woods	1,144	0.013087	<span style="color: red;">0.002617</span>
Franklin Park	15,024	0.171874	<span style="color: red;">0.034375</span>
Marshall Twp.	10,139	0.115990	<span style="color: green;">0.023198</span>
McCandless	28,673	0.328018	<span style="color: purple;">0.065604</span>
Ross Twp.	32,433	0.371032	<span style="color: blue;">0.074206</span>
<b>TOTAL</b>	<b><u>87,413</u></b>	<b><u>1.000000</u></b>	<b><u>0.200000</u></b>
<b>2024</b>			
<b>POPULATION ESTIMATE</b>			
	July 1, 2022 Census Estimate	% of TOTAL	20%
Bradford Woods	1,157	0.013095	<span style="color: red;">0.002619</span>
Franklin Park	15,165	0.171643	<span style="color: red;">0.034329</span>
Marshall Twp.	10,173	0.115142	<span style="color: green;">0.023028</span>
McCandless	29,038	0.328663	<span style="color: purple;">0.065733</span>
Ross Twp.	32,819	0.371457	<span style="color: blue;">0.074291</span>
<b>TOTAL</b>	<b><u>88,352</u></b>	<b><u>1.000000</u></b>	<b><u>0.200000</u></b>
<b>2023</b>			
<b>POPULATION ESTIMATE</b>			
	July 1, 2021 Census Estimate	% of TOTAL	20%
Bradford Woods	1,169	0.013105	<span style="color: red;">0.002621</span>
Franklin Park	15,319	0.171732	<span style="color: red;">0.034346</span>
Marshall Twp.	10,217	0.114537	<span style="color: green;">0.022907</span>
McCandless	29,322	0.328711	<span style="color: purple;">0.065742</span>
Ross Twp.	33,176	0.371916	<span style="color: blue;">0.074383</span>
<b>TOTAL</b>	<b><u>89,203</u></b>	<b><u>1.000000</u></b>	<b><u>0.200000</u></b>

Assessed Value			
<b>2025</b>			
ASSESSED VALUATION Allegheny County website: certified taxable value as of January 12, 2024			
Bradford Woods	142,931,003	0.015534	0.003107
Franklin Park	1,822,703,762	0.198100	0.039620
Marshall Twp.	1,757,082,244	0.190968	0.038194
McCandless	2,824,977,690	0.307032	0.061406
Ross Twp.	2,653,242,627	0.288367	0.057673
<b>TOTAL</b>	<b>\$9,200,937,326</b>	<b>1.000000</b>	<b>0.200000</b>
<b>2024</b>			
ASSESSED VALUATION Allegheny County website: certified taxable value as of January 14, 2023			
Bradford Woods	142,108,203	0.015471	0.003094
Franklin Park	1,818,527,287	0.197983	0.039597
Marshall Twp.	1,749,740,394	0.190494	0.038099
McCandless	2,813,870,273	0.306346	0.061269
Ross Twp.	\$ 2,661,027,050	0.289706	0.057941
<b>TOTAL</b>	<b>\$ 9,185,273,207</b>	<b>1.000000</b>	<b>0.200000</b>
<b>2023</b>			
ASSESSED VALUATION Allegheny County website: certified taxable value as of January 14, 2022			
Bradford Woods	142,105,503	0.015656	0.003131
Franklin Park	1,823,686,987	0.200919	0.040184
Marshall Twp.	1,725,783,554	0.190133	0.038027
McCandless	2,729,086,748	0.300669	0.060134
Ross Twp.	2,656,056,292	0.292623	0.058525
<b>TOTAL</b>	<b>\$ 9,076,719,084</b>	<b>1.000000</b>	<b>0.200000</b>

### Usage

#### 2025

Usage data from July 1, 2023 through June 30, 2024

Usage	Total Circulation	Computer Use	Total Usage	60%
Bradford Woods	12,259	26	12,285	0.012371 <span style="color: red;">0.007423</span>
Franklin Park	207,244	776	208,020	0.209478 <span style="color: red;">0.125687</span>
Marshall Twp.	97,127	487	97,614	0.098298 <span style="color: green;">0.058979</span>
McCandless	389,795	5,347	395,142	0.397911 <span style="color: purple;">0.238747</span>
Ross Twp.	274,979	5,001	279,980	0.281942 <span style="color: blue;">0.169165</span>
<b>TOTAL</b>	<b>981,404</b>	<b>11,637</b>	<b>993,041</b>	<b>1.000000</b> <span style="color: blue;">0.600000</span>

#### 2024

Usage data from July 1, 2022 through June 30, 2023

Usage	Total Circulation	Computer Use	Total Usage	60%
Bradford Woods	15,940	27	15,967	0.016994 <span style="color: red;">0.010196</span>
Franklin Park	203,611	904	204,515	0.217665 <span style="color: red;">0.130599</span>
Marshall Twp.	89,914	534	90,448	0.096264 <span style="color: green;">0.057758</span>
McCandless	366,740	5,226	371,966	0.395883 <span style="color: purple;">0.237530</span>
Ross Twp.	251,799	4,891	256,690	0.273195 <span style="color: blue;">0.163917</span>
<b>TOTAL</b>	<b>928,004</b>	<b>11,582</b>	<b>939,586</b>	<b>1.000000</b> <span style="color: blue;">0.600000</span>

#### 2023

Usage data from July 1, 2021 through June 30, 2022

Usage	Total Circulation	Computer Use	Total Usage	60%
Bradford Woods	16,029	30	16,059	0.017498 <span style="color: red;">0.010499</span>
Franklin Park	195,715	836	196,551	0.214163 <span style="color: red;">0.128498</span>
Marshall Twp.	94,462	536	94,998	0.103510 <span style="color: green;">0.062106</span>
McCandless	370,316	5,289	375,605	0.409261 <span style="color: purple;">0.245557</span>
Ross Twp.	230,379	4,171	234,550	0.255567 <span style="color: blue;">0.153340</span>
<b>TOTAL</b>	<b>906,901</b>	<b>10,862</b>	<b>917,763</b>	<b>1.000000</b> <span style="color: blue;">0.600000</span>

### Municipal Contribution

**2025**

<b>Municipal Contribution</b>			<b>Municipal PER CAPITA</b>	
Bradford Woods	\$24,879	0.013147	\$1,892,382	\$21.75
Franklin Park	\$377,873	0.199681	\$1,892,382	\$25.15
Marshall Twp.	\$227,787	0.120370	\$1,892,382	\$22.47
McCandless	\$692,151	0.365756	\$1,892,382	\$24.14
Ross Twp.	\$569,692	0.301045	\$1,892,382	\$17.57
<b>TOTAL*</b>	<b>\$1,892,382</b>	<b>1.000000</b>		<b>\$21.65</b>

**2024**

<b>Municipal Contribution</b>			<b>Municipal PER CAPITA</b>	
Bradford Woods	\$29,300	0.015910	\$1,841,659	\$25.32
Franklin Park	\$376,664	0.204524	\$1,841,659	\$24.84
Marshall Twp.	\$218,946	0.118885	\$1,841,659	\$21.52
McCandless	\$671,342	0.364531	\$1,841,659	\$23.12
Ross Twp.	\$545,406	0.296150	\$1,841,659	\$16.62
<b>TOTAL*</b>	<b>\$1,841,659</b>	<b>1.000000</b>		<b>\$20.84</b>

**2023**

<b>Municipal Contribution</b>			<b>Municipal PER CAPITA</b>	
Bradford Woods	\$ 29,067	0.016251	\$ 1,788,615	\$24.86
Franklin Park	\$ 363,139	0.203028	\$ 1,788,615	\$23.71
Marshall Twp.	\$ 220,071	0.123040	\$ 1,788,615	\$21.54
McCandless	\$ 664,350	0.371433	\$ 1,788,615	\$22.66
Ross Twp.	\$ 511,987	0.286248	1788615	\$ 15.43
<b>TOTAL*</b>	<b>1788615</b>	<b>1</b>		<b>20.05</b>

\* Due to the number of decimal places used in the formula calculation for individual municipal contributions, this total may not display properly.

Northland Public Library Authority  
Accompanying 2025 Budget Support Document  
Five Year Capital Improvement Plan

	2024	2025	2026	2027	2028	Totals
<b>EXPENDITURES:</b>						
New Entrance, patio, lobby & stairs (Downstairs)	1,999,000	1,999,000				3,998,000
Rest Room Upstairs		125,000				125,000
Cafe Fitout		125,000				
New Windows & Doors		175,000	175,000			350,000
Lighting Upgrade			40,000			40,000
Fire/Security System			30,000			30,000
Permeable Parking Lot		100,000	100,000	100,000	100,000	400,000
Emergency Power System					250,000	250,000
<b>Total</b>	<b>1,999,000</b>	<b>2,524,000</b>	<b>345,000</b>	<b>100,000</b>	<b>350,000</b>	<b>5,318,000</b>

(Capital Improvement Funding Analysis)

	2024	2025	2026	2027	2028	Totals
<b>FINANCING ACTIVITIES:</b>						
Beginning Balance Capital Improvement Fund	1,973,357	2,077,047	768,047	978,047	1,253,047	
Expenditures (actual or projected)	1,999,000	2,524,000	345,000	100,000	350,000	5,318,000
External Grant Funding (obtained or anticipated)†	1,350,000	800,000	100,000	100,000	350,000	2,700,000
External Loan Funding (C-PACE)		175,000	215,000			390,000
Internal Transfers (actual or estimated) with Earnings	752,690	240,000	240,000	275,000	275,000	1,782,690
<b>Balance to be Carried Forward Capital Improvement Fund</b>	<b>2,077,047</b>	<b>768,047</b>	<b>978,047</b>	<b>1,253,047</b>	<b>1,528,047</b>	

† Grant Funding for years 2024 and 2025 is already secured. Failure to obtain grant funding in the projected amounts in years 2026 and beyond will necessitate the curtailment, delay or elimination of some of the projects listed in this Plan.