



**TOWN OF MCCANDLESS
MEETING OF TOWN COUNCIL
AGENDA
December 16, 2024**

- 1. Call to Order at 7:30 p.m.**
- 2. Pledge of Allegiance led by Town Councilmembers**
- 3. Announcements**
 - a) Santa is coming to the Heritage and Cultural Center on Friday, December 20 from 4:30 to 8:30 p.m., Saturday, December 21st from 1:00 to 4:00 p.m., and Sunday, December 22nd from 1:00 to 4:00 p.m. Photos with Santa are free and you are welcome to check out the holiday decorations and exhibits.**
 - b) The Public Works Department is seeking applicants for full-time Public Works Laborer. Please visit the Town website for more details.**
 - c) The Town Hall will be closed on the following dates: Tuesday, December 24, Wednesday, December 25, and Wednesday, January 1 in observance of the holidays.**
 - d) The Town staff and administration wishes everyone a safe and Happy Holiday season.**
- 4. Public Comment on Agenda Items Only**
- 5. Motion to approve the following minutes, submitted to each member of Council:**
 - a) Meeting of Town Council Minutes December 09, 2024**
- 6. Reports of Committees:**
 - a) Report of ADMINISTRATION AND FINANCE COMMITTEE (Casey)**
 - i) Staff Reports**
 - (1) Review and Motion to [approve/deny] Check Listing No. 11 dated November 1, 2024 to November 30, 2024 totaling \$1,274,552.86 as submitted to each member of Council and posted on the bulletin board and Town website.**
 - (2) Review the Financial Summary and Dashboard Report**

- (3) Communications Report
- (4) Junior Councilmembers' Report
- ii) Liaison Reports
 - (1) McCandless Industrial Development Authority – Doug Arlow - NO MEETING
 - (2) North Hills Council of Governments – Jason Singer
- iii) Public Comment on Administration and Finance Committee Items

b) Report of PLANNING AND ZONING COMMITTEE (Arlow)

- i) Staff Reports
 - (1) Planning Director's Report
- ii) Liaison Reports
 - (1) Planning Commission – Doug Arlow
 - (2) Zoning Hearing Board – Trish Cloonan
- iii) Public Comment on Planning and Zoning Committee Items

c) Report of RECREATION COMMITTEE (Giorgetti)

- i) Staff Reports
 - (1) Parks and Recreation Coordinator Report
- ii) Liaison Reports
 - (1) Finance Development & Promotional Committee for the Heritage and Cultural Center – Don Hart
 - (2) Activities Advisory Ad-Hoc Committee – Trish Cloonan
- iii) Public Comment on Recreation Committee Items

7. Town Manager's Report

- a) Engineer's Report

8. Town Attorney's Report

9. Old Business

10. New Business

- a.) Motion to [approve/reject] the resignation of Justin Ameno from the Personnel Board.
- b.) Motion to appoint Brian Snyder to the Personnel Board for a term expiring December 31, 2027.

- c.) Motion to appoint Betty Bender to the Financial Development & Promotional Committee for a term expiring December 31, 2029.
- d.) Motion to appoint Rob Pizzica to the McCandless Franklin Park Ambulance Authority for a term ending December 31, 2025.
- e.) Motion to appoint Brian Zydel to the McCandless Franklin Park Ambulance Authority for a term ending December 31, 2029.
- f.) Motion to appoint Thomas Merski to the McCandless Township Sanitary Authority for a term expiring December 31, 2029.
- g.) Motion to appoint Andrew Shingle to the McCandless Industrial Development Authority for a term expiring December 31, 2029.
- h.) Motion to appoint Irene Caliendo to the Northland Public Library Authority for a term expiring December 31, 2029.
- i.) Motion to appoint Mr. James Vicheck to the Code of Appeals Board for a term expiring December 31, 2027.
- j.) Motion to appoint Anne Clark to the Planning Commission for a term expiring December 31, 2028.
- k.) Motion to appoint Michael McGraw to the Zoning Hearing Board for a term expiring December 31, 2027.
- l.) Motion to appoint Arthur Nussbaum to the Zoning Hearing Board for a term expiring December 31, 2027.
- m.) Motion to [adopt/reject] Ordinance No. 1551 of the Town of McCandless, Allegheny County, PA amending Ordinance No. 1544 Reappropriating certain monies for fiscal year 2024.
- n.) Motion to [adopt/reject] tentatively identified Resolution No. 22 of 2024 establishing rate of participant contributions of the Town of McCandless Police Pension Plan at 5% for the period January 1, 2025 through and including December 31, 2025.
- o.) Motion to [adopt/reject] tentatively identified Resolution No. 23 of 2024 establishing the amount when competitive bidding shall not be required for contracts for labor, material, supplies or services.
- p.) Motion to [adopt/reject] tentatively identified Resolution No. 24 of 2024 setting dates of various meetings of the Town Council and other Town agencies for the year 2025.
- q.) Motion to [approve/reject] an easement agreement providing access to the Town on property located at Allegheny County Lot and Block No. 1070-L-21 in a form acceptable to the Town Attorney and Town Manager.
- r.) Motion to [approve/reject] Testimonial Resolution No. 25 of 2024 for appreciation and recognition by the Town of McCandless of Mr. Jay Pegher upon his retirement.
- s.) Motion to [approve/reject] Testimonial Resolution No. 26 of 2024 for appreciation and recognition by the Town of McCandless of Mr. Andy Karnavas upon his retirement.

11. Public Non-Agenda Comments

12. Adjournment

Respectfully submitted,

**John F. Schwend
Town Manager**

Town of McCandless All Funds
Check Listing with Accounting Distribution 11/01/2024-11/30/2024

PAGES	FUND NO	FUND DESCRIPTION				Check Amount
6	01	GENERAL FUND CHECKING ACCOUNT (FUND 01)				\$ 858,729.15
1	01	PAYROLL CHECKING ACCOUNT (FUND 01)				\$ 368,452.02
1	01	FIRE APPARATUS CHECKING ACCOUNT (FUND 01)				\$ -
1	15	TRANSPORTATION DISTRICT FUND CHECKING ACCOUNT (FUND 15)				\$ -
1	18	CAPITAL IMPROVEMENTS FUND CHECKING ACCOUNT (FUND 18)				\$ 32,928.24
1	19	ASSESSMENT FUND CHECKING ACCOUNT (FUND 19)				\$ -
1	35	STATE HIGHWAY AID CHECKING ACCOUNT (FUND 35)				\$ -
1	91	REAL ESTATE AGENCY FUND CHECKING ACCOUNT (FUND 91)				\$ 14,443.45
Total Checks						\$ 1,274,552.86



Town of McCandless

Financial Dashboard

For the 11 Months Ending

November 30, 2024

General Fund Revenues 2024	
Budget vs. Actual	
\$ 17,819,049	Budget
\$ 16,171,880	Actual
90.8%	

General Fund Expenditures 2024	
Budget vs. Actual	
\$ 19,244,985	Budget
\$ 15,725,654	Actual
81.7%	

Net Change in General Fund Fund Balance	
Budget vs. Actual	
\$ (1,425,936)	Budget*
\$ 446,227	Actual
* Budgeted Capital Improvements Program Fund Transfer	

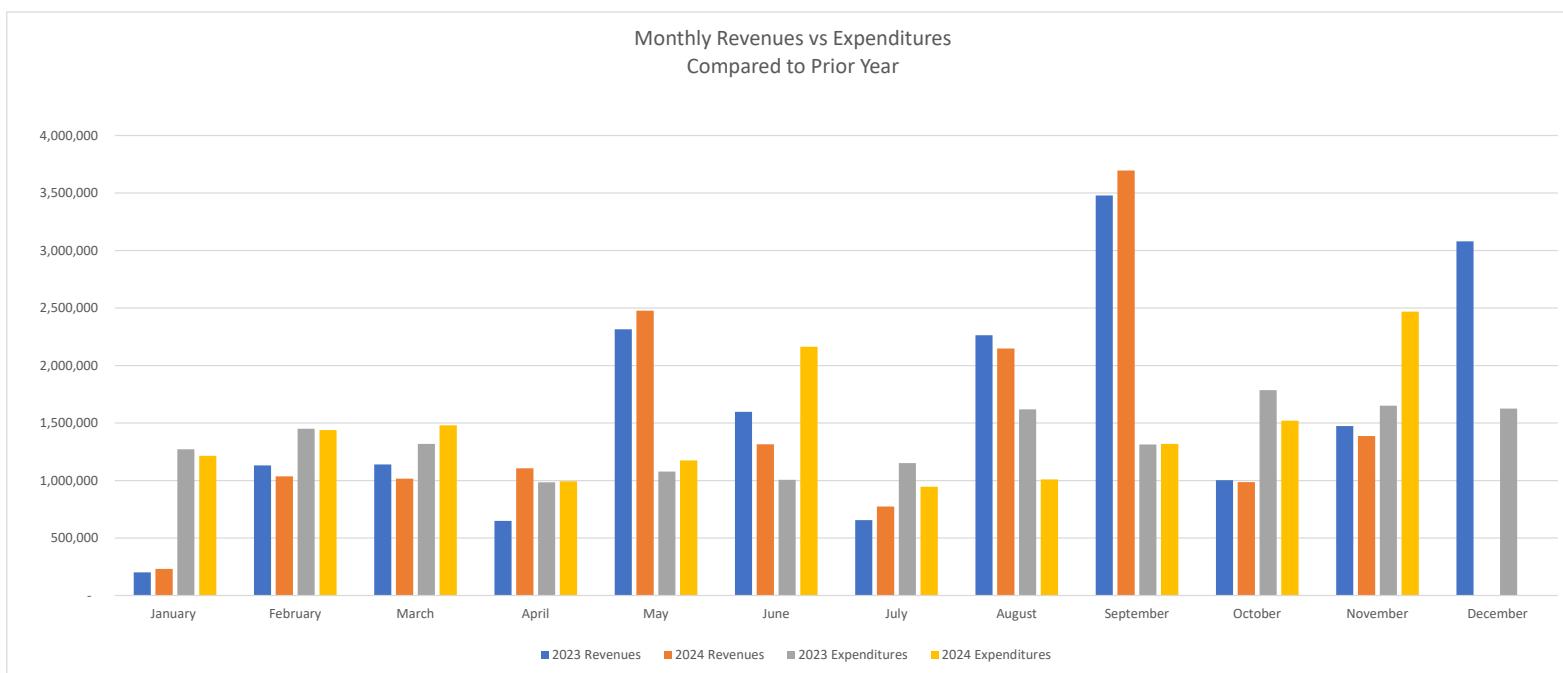
Public Safety Expenditures Vs. Other	
As Compared to Actual Expenditures	
46%	Public Safety
54%	Other
100% Total	

General Fund Revenues 2023	
Budget vs. Actual	
\$ 17,004,985	Budget
\$ 15,908,212	Actual
93.6%	

General Fund Expenditures 2023	
Budget vs. Actual	
\$ 18,522,325	Budget
\$ 14,629,819	Actual
79.0%	

American Rescue Plan Act	
Funds Received vs. Used	
\$ 2,955,603	Received^
\$ 2,116,905	Used
72%	
^ This is the full disbursement of ARPA funds	

Public Works Expenditures Vs. Other	
As Compared to Actual Expenditures	
22%	Public Works
78%	Other
100% Total	



General Fund Revenues
For the 11 Months ended November 30, 2024

	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023	Adopted Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024
Taxes						
Real Estate Tax	\$ 3,350,000	\$ 3,371,147	100.63%	\$ 3,456,500	\$ 3,279,338	94.87%
Earned Income Tax	6,405,250	6,116,764	95.50%	6,900,000	6,361,544	92.20%
Realty Transfer Tax	1,382,400	1,385,905	100.25%	1,350,000	1,596,605	118.27%
Local Services Tax	710,000	706,536	99.51%	745,500	732,616	98.27%
Business Privilege Tax	1,400,000	1,487,329	106.24%	1,431,000	1,534,073	107.20%
TOTAL Taxes	\$ 13,247,650	\$ 13,067,681	98.64%	\$ 13,883,000	\$ 13,504,175	97.27%
Penalties & Interest on Delinquent Taxes	\$ 9,500	\$ 23,580	248.21%	\$ 8,000	\$ 24,722	309.02%
Licenses and Permits	388,675	342,062	88.01%	385,575	286,636	74.34%
Fines	35,500	26,009	73.26%	33,000	23,882	72.37%
Interest and Rents	140,000	248,021	177.16%	134,500	288,644	214.61%
State Funding	909,920	933,424	102.58%	905,350	821,476	90.74%
Local Funding	850,675	731,889	86.04%	955,100	639,204	66.93%
Charges and Fees	374,890	319,576	85.25%	437,000	414,886	94.94%
Assessments	7,900	1,440	18.22%	400	337	84.13%
Contributions and Donations	73,500	38,548	52.45%	72,300	26,757	37.01%
Sale of Assets	15,000	52,100	347.33%	15,000	37,701	251.34%
Fund Transfers	756,775	-	0.00%	869,824	-	0.00%
Refunds of Prior Year Expenditures	195,000	123,882	63.53%	120,000	103,460	86.22%
TOTAL Revenues	\$ 17,004,985	\$ 15,908,212	93.55%	\$ 17,819,049	\$ 16,171,880	90.76%

General Fund Expenditures
For the 11 Months ended November 30, 2024

	Amended Budget 2023	Actual Year to Date 2023	Actual As % Of Budget 2023	Amended Budget 2024	Actual Year to Date 2024	Actual As % Of Budget 2024
General Government (400-409)						
Town Council	\$ 143,600	\$ 56,590	39.41%	\$ 158,050	\$ 118,014	74.67%
Town Administration	626,140	366,482	58.53%	596,905	349,014	58.47%
Financial Administration	529,655	338,600	63.93%	400,545	294,521	73.53%
Tax Collection	411,260	307,353	74.73%	408,175	324,650	79.54%
Citizen Information	160,780	109,288	67.97%	163,925	114,541	69.87%
Buildings and Plant	648,860	429,621	66.21%	647,160	474,748	73.36%
TOTAL General Government	\$ 2,520,295	\$ 1,607,933	63.80%	\$ 2,374,760	\$ 1,675,487	70.55%
Public Safety (410-419)						
Police Protection	\$ 6,382,100	\$ 5,168,060	80.98%	\$ 6,564,045	\$ 5,324,179	81.11%
Fire Protection and Prevention	1,246,935	1,068,428	85.68%	1,304,305	1,133,312	86.89%
Ambulance	98,150	60,159	61.29%	192,000	154,106	80.26%
Code Enforcement	384,510	299,521	77.90%	345,615	329,866	95.44%
Planning and Zoning	276,220	218,259	79.02%	284,525	241,059	84.72%
School Crossing Guards	82,300	57,854	70.30%	84,475	56,197	66.52%
TOTAL Public Safety	\$ 8,470,215	\$ 6,872,281	81.13%	\$ 8,774,965	\$ 7,238,718	82.49%
Public Works (426-446)						
Recycling	\$ 62,550	\$ 33,906	54.21%	\$ 66,300	\$ 38,445	57.99%
Public Works Administration	2,188,900	1,785,051	81.55%	2,292,615	1,993,111	86.94%
Snow and Ice Control	593,720	231,110	38.93%	650,220	340,395	52.35%
Traffic Control Devices	435,370	303,046	69.61%	433,365	302,368	69.77%
Storm Sewers and Drains	29,000	16,987	58.57%	41,200	6,386	15.50%
Repairs of Vehicles and Machinery	631,655	495,285	78.41%	734,780	590,849	80.41%
Maintenance and Repairs of Roads/Bridges	61,200	12,074	19.73%	63,000	35,069	55.66%
Storm Water Mgmt and Flood Control	114,500	67,095	58.60%	166,500	87,156	52.35%
TOTAL Public Works	\$ 4,116,895	\$ 2,946,610	71.57%	\$ 4,447,980	\$ 3,393,779	76.30%
Culture and Recreation (451-457)						
Culture	\$ 29,200	\$ 19,196	65.74%	\$ 30,115	\$ 17,333	57.56%
Parks	286,535	135,647	47.34%	192,120	61,758	32.15%
Library	664,350	664,350	100.00%	671,345	671,342	100.00%
Community Celebrations	80,000	41,921	52.40%	94,900	54,871	57.82%
TOTAL Culture and Recreation	\$ 1,060,085	\$ 861,114	81.23%	\$ 988,480	\$ 805,304	81.47%
TOTAL Refunds	\$ 114,000	\$ 101,046	88.64%	\$ 158,800	\$ 112,365	70.76%
TOTAL Interfund Operating Transfers	2,240,835	2,240,835	100.00%	2,500,000	2,500,000	100.00%
TOTAL Expenditures	\$ 18,522,325	\$ 14,629,819	78.98%	\$ 19,244,985	\$ 15,725,654	81.71%



Town of McCandless

9955 Grubbs Road, Wexford, PA 15090
Phone: 412-364-0616 Fax: 412-364-5066
Web: www.townofmccandless.org

Date: December 10, 2024

To: Town Council

From: John Bojarski, Public Information Officer

RE: Communications report

Below are some recent statistics for our Town media and communications methods:

Website: During an account review meeting earlier this month with CivicPlus, we were informed of some interesting analytics for the Town website. Since January 1, the website has received 96,467 visitors, with 265,436 page views. The most visited pages included the main search page, jobs, police department, waste collection and planning/zoning.

Town Facebook page: Currently sitting at 5,358 follows. Over the last month, posts on the page reached 17,036 people with 533 content interactions (i.e., likes, shares and comments) and we received 32 new page follows.

Police Facebook page: Currently sitting at 6,411 follows. Over the last month, posts on the page reached 8,371 people with 436 content interactions and we received 16 new followers.

Heritage and Cultural Center Facebook page: Currently sitting at 1,676 follows. Over the last month, posts on the page reached 2,807 people with 255 content interactions and we received 2 new followers.

McMail: We sit at 4,031 subscribers. The December edition had a 60.48 percent “open” rate by subscribers and 2.96 percent of the contact list clicked on at least one link in the message.

YouTube: The Town’s channel has 170 subscribers and 44,199 total views. Over the last month, we received 1,705 views (623.8 total hours viewed). This is significantly higher than usual, with the primary culprit being the November 13 EAC meeting video. Though I can’t quite narrow down exactly what caused this, further analysis shows that 95 percent of the views came from the video appearing as a “Suggested Video” for some YouTube users. Curiously, the source videos that suggested the EAC video primarily are crime/court-related videos with no environmental component (even more curious, the average view duration of the video is more than 36 minutes: much longer than most videos on the channel and in general).

Instagram: The Town has 1,179 followers (an increase of 15 since the previous report).

LinkedIn: The Town has 357 followers (an increase of 4 since the previous report).

For more details, see the graphics and charts on the following pages.

Town website analytics for 2024



Top Level Information

Time Period: January 1, 2024 - Present

Population: 28,558

✓ Total Users 96,467

✓ Total Pageviews 265,436

✓ Average Time On Page 2m 13s



Top Visited Pages

1 Search – 13,000

4 Police Department – 6,438

2 Jobs - McCandless – 10,322

5 Trash, Recycling, & Yard Waste – 5,944

3 Jobs – Police Officer (full time) – 6,897

6 Building & Planning – 3,810



Top Search Terms

Total Unique Searches: 8,105

1 Permits/Zoning Map

4 Real Estate Tax/Pay my Taxes

2 Jobs/Employment

5 Pickleball/Rentals

3 Leaf Pickup

6 Trash/Recycling/Yard Waste



Top Downloaded Documents

Total Downloads: 64,225

1 Zoning Map (PDF) – 2,906

4 Permit Submission Guidelines – 2,342

2 Police Officer – Job Application – 2,897

5 Application for Building and Zoning Permit (PDF) – 1,815

3 Trash, Recycling, and Yard Waste Customer Handbook (PDF) – 2,361

6 Community Day 2024 Program – 1,570

Town Facebook stats

from previous 28 days

17.3K ↑48%

Reach

from previous 28 days

23 ↑156%

Net followers

from previous 28 days

507 ↑402%

3-second video views

from previous 28 days

3.4K ↑122%

Engagement

Reach



Top content



This Saturday at Winterfest, ballots will be available for the annual Name the Snowplow Contest! Reach 4,816
Tue Dec 3, 10:31 AM



It's just about that time of year, and if you are thinking of refreshing your Christmas displays, the Town has p... Reach 3,815
Thu Nov 14, 01:58 PM

Police Facebook stats

from previous 28 days

8.3K ↓4%

Reach

from previous 28 days

11 ↑38%

Net followers

from previous 28 days

4 ↓78%

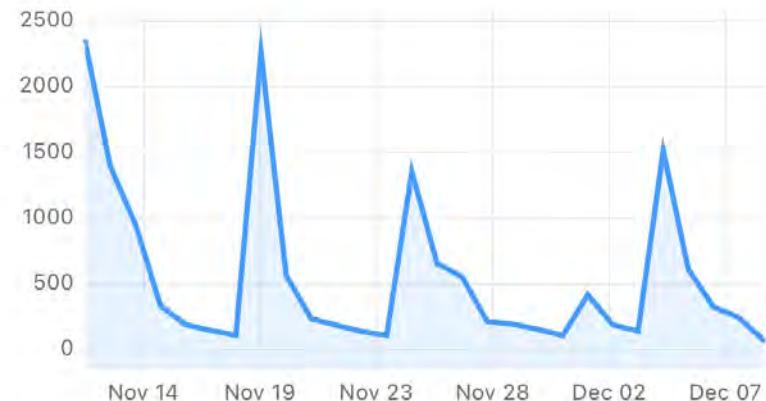
3-second video views

from previous 28 days

1.7K ↑23%

Engagement

Reach



Top content



As you shop for Black Friday deals this week, consider purchasing a new, unwrapped toy and donating it... Reach 2,594
Mon Nov 25, 02:51 PM



Spread love and generosity this season! McCandless Police are collecting new, unwrapped toys for... Reach 2,261
Wed Nov 13, 11:16 AM

HCC Facebook stats

from previous 28 days

2.3K ↓29%

Reach

from previous 28 days

1 ↓67%

Net followers

from previous 28 days

356 ↑368%

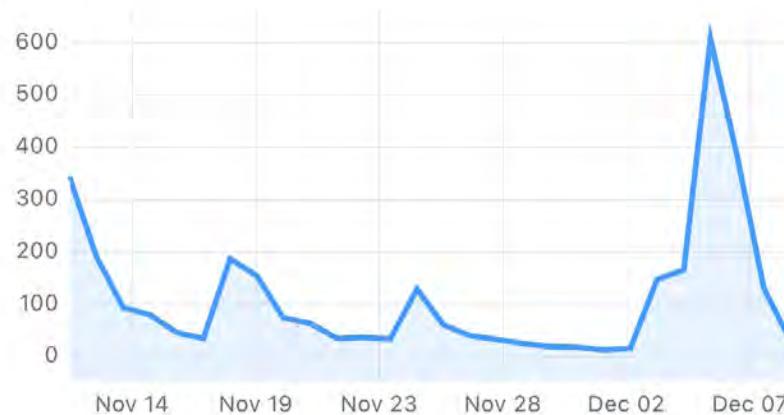
3-second video views

from previous 28 days

\$0.00 ↑0%

Stars

Reach



Top content



Stop by the Heritage and Cultural Center during Winterfest tomorrow (December 7). Check out our decor...

Fri Dec 6, 09:41 AM

Reach
998



Stop by and visit Santa Claus at the McCandless/Northern Allegheny Heritage and Cultural Center this m...

Wed Dec 4, 11:05 AM

Reach
371

December 2024 McMail report

INFO

Subject

You've Got McMail™ – December 2024 e-newsletter from the Town of McCandless

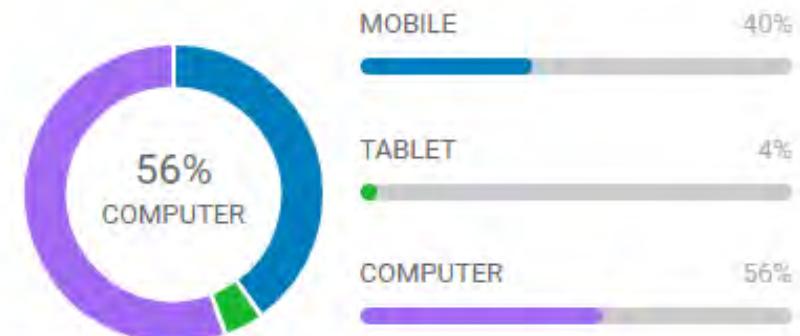
Sent

November 29, 2024 8:30:26 AM
(46 seconds)

TOTALS

Contacts Sent To	4,028
Opened	(60.48%) 2,436
Clicked	(2.96%) 72
No Info	(38.58%) 1,554
Bounced	(0.94%) 38
Unsubscribed	(0.02%) 1
Complained	0

DEVICE USAGE



Town YouTube channel statistics

Your channel got 1,705 views in the last 28 days



Your top content in this period

		Views
1		Environmental Advisory Committee (November 13, 2024) Nov 14, 2024
2		Meeting of the Town Council (October 14, 2024) Oct 15, 2024
3		Meeting of the Town Council (November 11, 2024) Nov 12, 2024
4		Personnel Board (October 22, 2024) Oct 23, 2024
5		Meeting of the Town Council (November 25, 2024) Nov 26, 2024

Instagram stats

1,179

Total followers

7,188

Views

Followers

77.2%

Non-followers

22.8%

Accounts reached

1,341

Top content based on views



Nov 15

Nov 12

Nov 14

Nov 19

LinkedIn stats

357

Total followers

6

New followers in the last 30 days

▲ 100%

1,613

Impressions

▼ 26.9%

43

Reactions

▼ 32.8%

1

Comments

▼ 50%

0

Reposts

▼ 100%

34

Page views

▼ 45.2%

16

Unique visitors

▼ 44.8%

Top Performer

Post title

Impressions

Reactions

Comments

Last night, Town Council recognized the promotion of Detective Eric Egli from Sergeant to Lieutenant. Egli...

Posted by [John Bojarski](#)

11/12/2024

808

22

1



Staff Report

To: Town Council Members

From: Rachel J. Susko, Planning & Development Director

Date: December 10, 2024

Re: Monthly Planning Report – December 2024

I. Walnut Court Phase II – Continued review

The Planning Commission continued their review of Walnut Court Phase II, which proposes to add one townhome building with 6 units at the end of the existing Walnut Court cul-de-sac. Phase I includes 5 townhome buildings and was approved and constructed over the last 5-6 years. The developer tabled the Phase II plan for revisions in late 2023 in order to reduce the number of stormwater and grading modifications being requested in the previous iteration.

The revised plan proposes a shared access drive for front-entry garages, constructed as a “spur” off the existing cul-de-sac. The remainder parcel does not have enough land to create a full-width road right-of-way but can provide a 20’ cartway for the access drive. This would allow a townhome building to be constructed on the remainder parcel, which meets the requirements of both the zoning code and SALDO for lot width and minimum frontage on a public or private road (if built to public road specifications).

However, the developer has indicated that the units will be subdivided and sold individually, rather than occupied as condos. Although there are allowances in the Mortgage Subdivision plan type that exempt individual townhome lots from meeting the minimum requirements of the zoning code if the parent parcel satisfies those requirements, it does not exempt the plan from meeting the design requirements of the SALDO. The SALDO calls for a minimum of 20’ of frontage along the right-of-way of a public road except in cases of “suitably designed residential courts or other planned developments having acceptable means of access” (§1104.130(C)1). The individual lots would not front directly on the cul-de-sac (private residential court), so the developer must present a plan that the Town deems to be an “acceptable means of access” as a modification request in order to be able to subdivide the individual units.

The Planning Commission discussed this issue extensively. They requested further information from the developer, including the length of Walnut Court as it currently exists. The Town’s SALDO limits dead-end streets to 800’ measured from the nearest intersection. At the time Phase I was developed, there was no limit on street length, so this measurement was not immediately available. The Commission is considering whether the access drive would provide a result equal to or better than the code as written, including whether the full measurement of the access drive length when added to Walnut Court would exceed 800’.

The developer agreed to table the plan and intends to submit revisions to be considered at next month’s meeting.

II. Carey Lane Apartments (next to Remington Senior Living, 715-K-10)

The Planning Commission reviewed a land development application proposing to construct a 40-unit apartment building on the land next to Remington Senior Living on Carey Lane. This property is one of two remaining developable parcels from the McCandless Crossing West original master plan. The sitework would be focused on the cleared area adjacent to McKnight Rd. The rear of the property (adjacent to Duncan Ave) is mostly occupied by the large stormwater facility that manages the runoff for McCandless Crossing

West, but the developer also intends to provide open space and other low-intensity outdoor amenities behind the building.

The Zoning Hearing Board previously granted a few variances to allow the building to have greater setbacks than the maximum front build-to area of 15' in the M-U district and to mirror the placement of Remington's existing parking lot, which abuts the property in the mid-lot segment. Due to the placement of Carey Lane, which is a private drive that is not subdivided into a right-of-way separate from the property, the building could not be placed within 15' of the McKnight property line. However, the placement respective to Carey Lane functionally achieves a setback that meets the intent of the code. A large build-to area variance for the secondary street frontage (Duncan Ave) was also granted in the rear of the building in consideration of the stormwater facility, which was designed many years before the current zoning code's requirements and prevents any construction that could comply. The parking placement variance was granted for similar reasons and matches the existing character of Carey Lane.

The group also discussed a modification request to waive construction of a sidewalk along McKnight Rd. A sidewalk has instead been proposed along Carey Lane, which would connect to the existing sidewalk on Duncan and complete the pedestrian pathway from Remington to the rest of McCandless Crossing. In comparison, a sidewalk on McKnight Rd would not connect to any existing pedestrian facilities or provide new access to adjacent properties. The response to the request was favorable.

An additional modification request was identified during the Town Engineer's review to allow for a reduction in the side yard buffer depth between Remington's parking lot and the proposed parking lot for the new building (approx. 10' rather than 15'). Contextually this would produce a 20' buffer between the properties as Remington has a 10' parking buffer as well, which was consistent with the requirements of the previous SALDO. The developer has since submitted a formal request for this design modification.

The Town Engineer's review letter included several technical design comments that should be resolved before moving the plan on to Town Council. Additionally, the Planning Commission needs to have the opportunity to make recommendations on both modification requests, which we expect will be finalized the next time the application is on their agenda.

The developer intends to submit revisions to be considered at next month's meeting.

TOWN OF McCANDLESS
PLANNING COMMISSION ACTIVITY REPORT FOR 2024

LAND DEVELOPMENT PLANS	REVIEW DATE(S)	RECOMMENDATION
Shults Lincoln EV Dealership (cont'd 2023)	1/3, 2/6	Approval with conditions
The Ridge Final Plan amendment	2/6	Approval
The Boehler Plan resubmission	5/7	Approval
Rachel Carson EcoVillage	6/4, 9/3	Approval
Walnut Court Phase II	12/3	Review pending
Carey Lane Apartments	12/3	Review pending

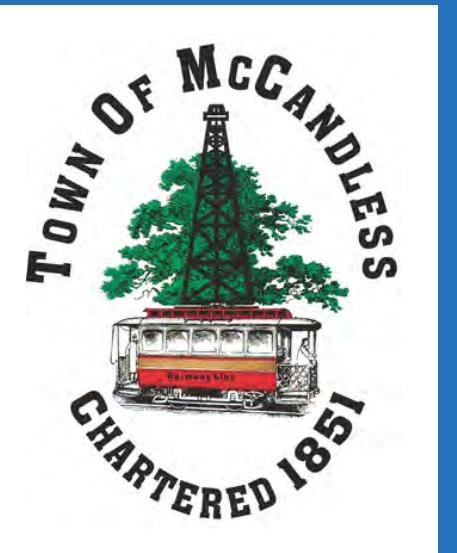
SUBDIVISIONS	REVIEW DATE(S)	RECOMMENDATION
Shults Lot Consolidation (cont'd 2023)	1/3, 2/6	Approval with conditions
The Ridge Final Plan amendment	2/6	Approval
Blazier Dr Subdivision No. 5	3/5	Approval
The Boehler Plan resubmission	5/7	Approval
Schramm Simple Subdivision	9/3	Approval
Uhler Lot Consolidation	10/1	Approval
Blazier Dr Subdivision No. 5, Amendment 1	11/12	Approval

ORDINANCES	REVIEW DATE(S)	RECOMMENDATION
Tattoo/Piercing Parlor use amendment	5/7, 6/4	Rejection

REZONINGS	REVIEW DATE(S)	RECOMMENDATION
Rachel Carson Eco-Village (SD to R-M)	1/3	Approval
Grace Wexford, LLC (SD to R-M)	8/6	Denial

CONDITIONAL USES	REVIEW DATE(S)	RECOMMENDATION
Brown's Towing (8960 Perry Hwy)	3/5, 4/2	Approval
Legacy Lyfe Distribution, LLC	5/7	Approval

OTHER	REVIEW DATE(S)	RECOMMENDATION
Starbucks sidewalk waiver request	1/3	Denial



Parks & Recreation Department

Annual Report

2024 :::::





Parks & Rec Department

Our Work is Where McCandless Plays!

The Town of McCandless's Parks & Recreation Department was formally established in 2023 with the creation of the Parks & Recreation Coordinator position. This position is responsible for overseeing operations pertaining to parks, open space, recreation, buildings, and structures to develop and administer recreation programs, services, and community events for Town residents.





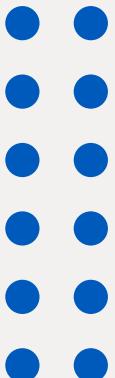
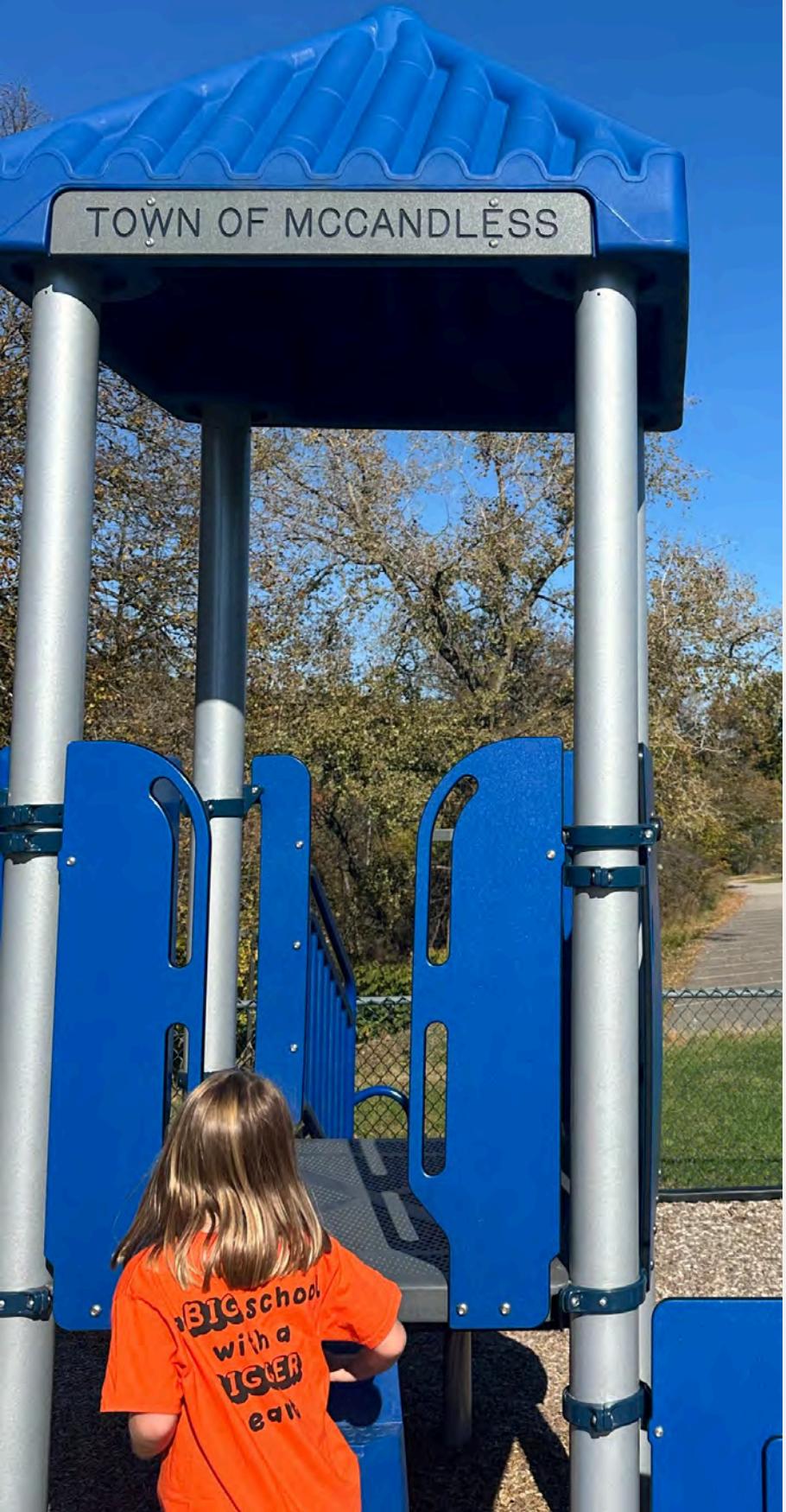
Other responsibilities:

- Maintain the online system (Civic Rec) for rec program reservations and payments.
- Act as liaison between the Town and youth and adult sport organizations.
- Plan and implement new and existing recreation programs and special events including Community Day and Winterfest.
- Seek sponsorships and in-kind donations to offset the cost of Community events.
- Respond to, and address, public inquiries and complaints related to rec programs and park facilities.
- Act as the employee liaison to the Activities Advisory Committee (ad hoc).
- Coordinate and recruit volunteers to assist in Community events and parks projects.

Town Parks

Devlin, Potter, Wall, Vincentian and Vestal

The Town's 5 parks and additional trails are maintained by the Town of McCandless Public Works Department with up to 4 dedicated laborers during the peak season. They are responsible for landscaping, upkeep, and maintenance of pavilions and facilities.



Completed Park Projects in 2024

- New playground equipment and surfacing was installed by DPW crews at Vestal and Wall Parks. The sand box, sun shade, benches, and picnic tables were installed at the entrance of the Lorrain Rogers soccer fields this summer completing the playground complex.
- Wind screens and new benches were installed on the Pickleball courts (purchased after feedback from players).
- Signage for the Fitness Court including a QR code for the app was printed and installed by the Sign Dept.



- Edged and cleaned flower beds at the HCC and Counsel Park.
- Trees trimmed and stump removed at Wall Park.
- Backfilled the sidewalk behind home plate.
- The pavilions at Wall and Devlin were painted.
- Stream bank improvements at Vestal.
- New foul ball poles installed at Wall.
- Planted Winterfest pine trees.
- Backfilled sidewalk along Grubbs Rd. behind

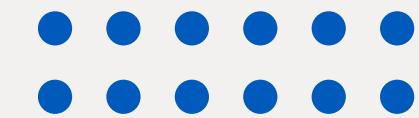


Devlin

9955 Grubbs Road

Devlin Park is a heavily used, multifaceted facility offering 2 tennis, 4 pickleball, basketball, and sand volleyball courts, a large playground, baseball field, a rental pavilion with power and restrooms, as well as bridge access to Pine Creek.

The baseball field is used by the McCandless Athletic Association and adult leagues. The lights on the field make the field a popular destination for the adult leagues for use in the summer evenings.

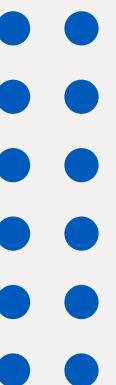


Lorrain Rogers

Aufman Lane

Located across the bridge from the Devlin Park complex, the Lorrain Rogers soccer fields are used by NA Soccer Club and Beadling Youth Soccer. At the entrance of the soccer field is the newly completed playground, great for smaller children. The playground area includes a sand box, benches, and picnic tables.

The UPMC sponsored Fitness Court is frequently in use and offers an app for users to maximize and track their performance.





Wall

7830 Sloop Road

With 3 baseball fields, the Wall Park complex is used by Ingomar Franklin Park Little League. The park also features a rental pavilion, 2 playgrounds, tennis courts, and a basketball/street hockey court.

Brandt Trail

Running through the woods of Wall Park is Brandt Trail. This trail was blazed in 2023 with assistance from DPW, MTSA and volunteers. With a trailhead at Wall Park and another at Glen Manor Road, this trail is 0.93 miles long.





Vestal

Vestal Park Lane

With 5 baseball fields, a playground, a walking trail, and a large concession stand, Vestal is the largest Town Park. Vestal is the primary home of Ingomar Franklin Park Little League organization.

Northrop Trail

This small path leads from the baseball fields along Pine Creek and ends at Oakridge Drive. Jim Northrop has been maintaining parts of this trail for years and it's a lovely stroll through the woods any time of year.



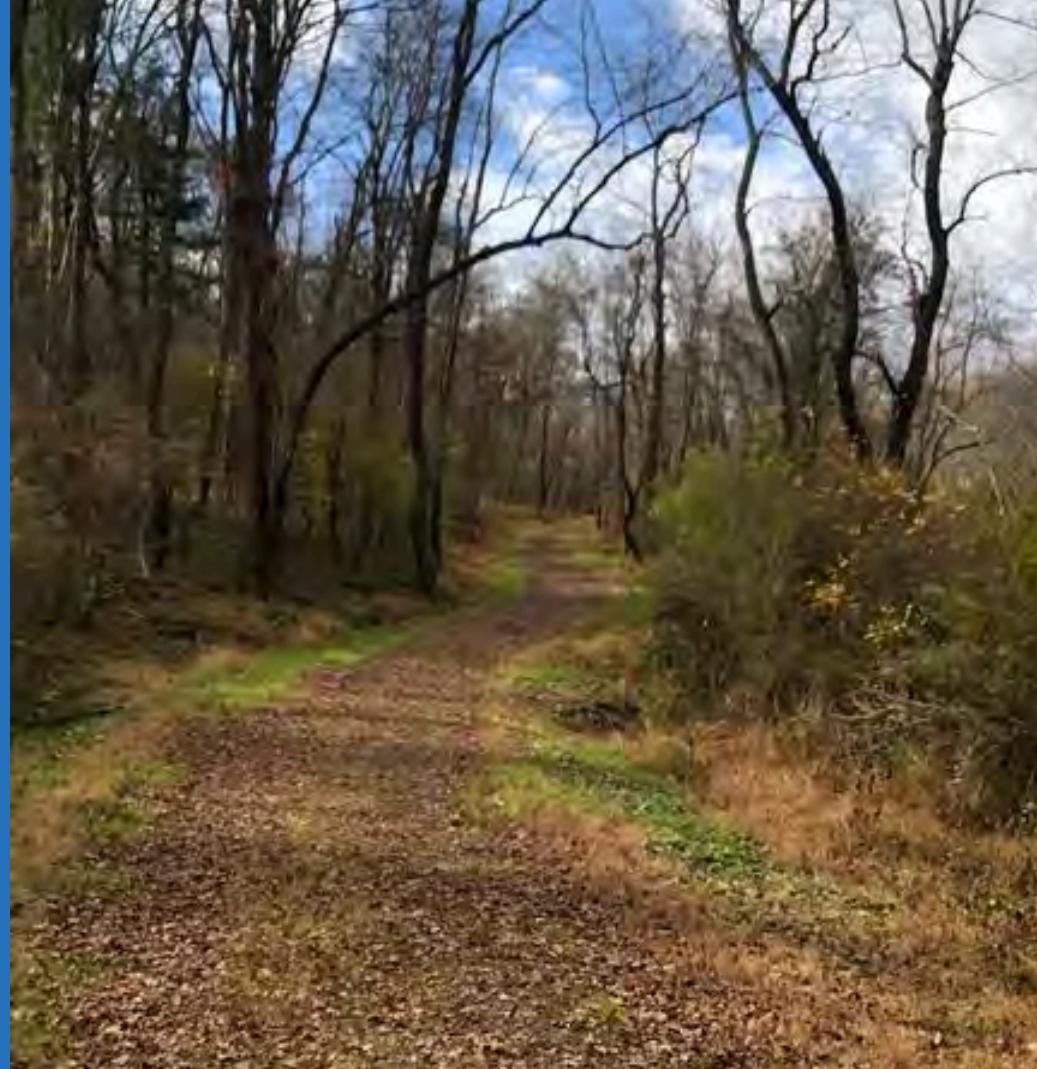


Vincentian

8059 Peebles Road

The use of this park is on a lease between the Town of McCandless, the McCandless Athletic Association and the owners of the property, the Vincentian Sisters. Signed for 100 years in 1983, the Town and MCAA have shared responsibilities for maintaining this complex. The MCAA holds exclusive rights of use of the baseball fields. The Park has 2 baseball fields, 2 t-ball fields, 1 softball field, 2 concession stands and a playground.





Potter

Harmony Road

Potter Park, a 10-acre space, is a beautiful passive park with a 1-acre pond and two walking trails. The Town has intentionally left this park undeveloped, keeping it as a nature preserve.

In recent years, Boy Scout groups have installed used fishing line receptacles, benches, and an informational sign, as well as walking planks completing the path around the pond.





Recreation Programs

Participant and resident feedback informed our programming. Residents and members of our community helped plan, implement, and suggest programming that benefits the Town. After each yoga, pickleball and tennis clinic, a survey was sent out to participants to gauge their satisfaction with the offered program.





Pickleball Clinics & Round Robin

Devlin Pickleball Courts July, August, September, October dates

McCandless resident Dana Kantz led multiple sessions of introductory level pickleball clinics in 2024. With marketing and word of mouth, clinics reached their peak of attendance in September with **46** participants that month. Overall, **144** people (residents and non-residents) took part in clinics put on by the Town.

After each session, a survey was sent to gauge our performance. Participant feedback informed our programming and led us to add an organized Round Robin for **16** people as well as an Intro Part 2 Clinic in October.

The feedback from frequent players of all levels has been extremely positive regarding the quality of our courts. Courts were resurfaced 2 years ago and at that time, the pickleball courts were added. An online registration system allows residents to reserve courts for \$10 an hour.

Participant Feedback



It was great. Instructor also great. Overall a 10 out of 10.

I was excited that the township offered this program as I have wanted to play for some time but wasn't sure how/wear to get classes from.

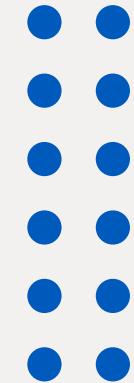
The instructor was friendly, helpful and knowledgeable.

Great class! ...class format was great (teach then do!)



Tennis Clinic

Devlin Tennis Courts
Saturday, September 28th



Feedback from McCandless resident and US Tennis Association Member Jim Block led us to hold the first Learn to Play Tennis Clinic at Devlin Park. **Ten** people attended a 2-hour clinic with equipment, coaching, and additional marketing provided by the USTA.

The USTA wants to introduce the game of tennis to people of all ages and feel that as more players of different racket sports play together, both sports can thrive.

We plan to offer more clinics in the spring and summer of 2025, possibly adding new levels to continue to develop player's skills.

Yoga in the Park

Devlin Pavilion
Saturday Mornings
August, September and October

Yoga under the Devlin Pavilion was brought back in August after multiple resident requests. Yoga was taught by McCandless resident, Carolyn Spear, and sub, Charissa Ragosta.

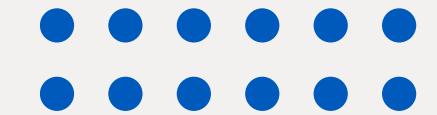
Thirty-two members of the community participated in yoga classes through early fall. Participation waned in October because of cold, damp weather. We plan to offer Yoga in Devlin in the spring and summer in 2025.





Nature Trail Walk at Vestal's Northrop Trail

Sunday, September 29



Longtime Town volunteer and McCandless resident, Dawn Miller, led an engaging and informative walk along Vestal's Northrop Trail, discussing the flora and fauna found in our parks. She pointed out which were native and which were invasive plants and introduced the trail to a group of **10** people, most of whom had never visited that section of the park. Dawn also brought goodie bags for the young kids on the walk to collect acorns, leaves, and sticks.

When the weather permits in the spring and summer of 2025, we will plan more nature walks through Northrop Trail, Brandt Trail, and to Potter Park.



Community Events

Community events in McCandless are meant to create a sense of belonging, show pride in our community, and engage the public in a positive way.

- Earlier in 2024, the Town hosted an Easter Egg Hunt with over 300 children in attendance.
- The Town celebrates Community Day on the second Saturday of September. This year's 23rd celebration harkened back to pre-COVID days in attractions offered and large crowds in attendance. Surveys were available during Community Day to solicit feedback from residents about the event.
- Since it's start in 2021, Winterfest has quickly become a favorite for McCandless families. This year was well attended with very positive feedback from members of the community.

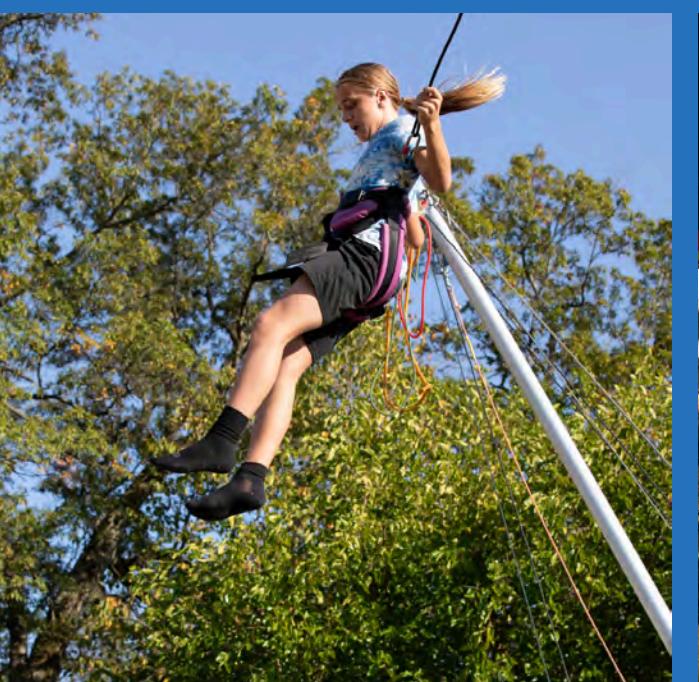
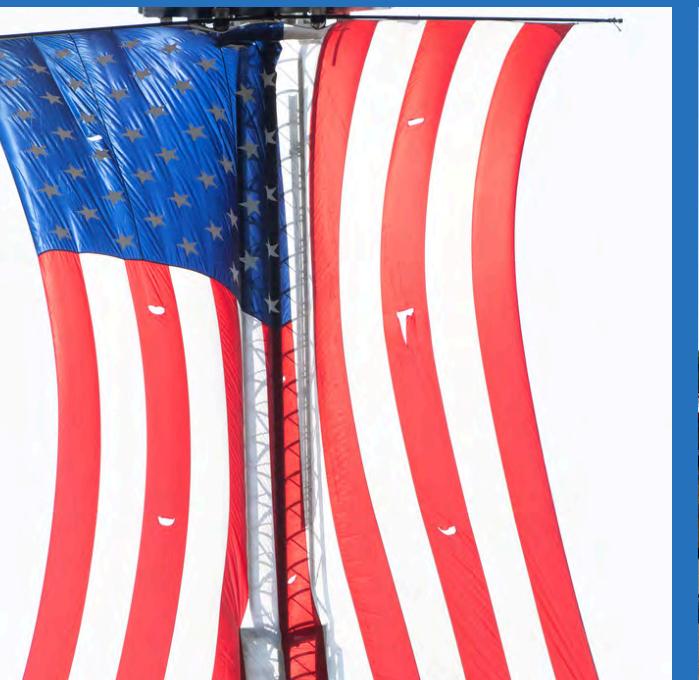


Community Day

Saturday, September 14th, 2024

2024's Community Day was one for the books! Hosack Elementary's 5th Grade Choir and the North Allegheny Marching Band opened the event with the National Anthem and a stunning performance. **Ten** food trucks offered a variety of food options. Mostly all attractions were free and open to the public, including a balloon artist, air brush tattooing, rides, the Jr. Firefighter Challenge, ax throwing, and more. **Twenty-five** booths were rented in the rear parking lot, and the 56 East Band played for 2 hours! Fireworks were accompanied by the Allegheny Brass Band and brought the successful evening to a close.

An estimated **1,000** people attended the festivities. The Pittsburgh Regional Transit generously allowed us to use the Blazier Dr. Park and Ride as additional parking. Special thanks goes to the DPW, Police, Fire, staff, and volunteers with assisting in making the event a success.



Winterfest

Saturday, December 7th, 2024

The weather could not have been better to celebrate the 4th annual Winterfest! It was cold but clear and a perfect night for fireworks. The event was attended by an estimated **700** members of the community, many were families with small children. The activities included a photo booth which gave each participant a photo strip with "Winterfest 2024" on the bottom, Elsa and Anna, Santa arriving on a fire truck, train rides, John's Funky Inflatables, and many crafts and winter themed activities.

DPW garage transformed into a winter wonderland and crews put up holiday lights outside in Devlin Park and Town Hall for the occasion. The HCC hosted a kid's story time with a Northland Librarian and the ever popular Name the Plow contest which chose 10 names to be used for the 2025 season.



Come & Join Us!
AT
WINTERFEST



SATURDAY, DECEMBER 7
4-7pm
Town of McCandless DPW Garage/HCC

This year, we're partnering with the North Hills Community Outreach to help our neighbors in need. Please bring an item to Winterfest for their food pantry!

**SNOW GAMES | BONFIRE & SMORES | FOOD TRUCKS
CREATIVE CRAFTS | CHARACTER APPEARANCES
HOT CHOCOLATE | NAME THE PLOW CONTEST | FIREWORKS
HOLIDAY LIGHT DISPLAY | STORY TIME AT THE HCC**

 For more details and a list of the most needed/requested items at the pantry, visit our website at www.townofmccandless.org.

 North Hills COMMUNITY OUTREACH
People Helping People



Social Media Posts

This Saturday!
YOGA FOR BEGINNERS
 in Devlin Park
 9955 Grubbs Rd.
 Wexford, PA

REGISTER NOW :
www.townofmcgandless.org








ice carving!
lights!
s'mores!

WINTERFEST!
 SATURDAY, DECEMBER 7 FROM 4-7PM

fun!
Name the plow!
fire trucks!




Media Mentions

TRIB LIVE

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<https://triblive.com/local/mccandless-winterfest-returns-to-town-hall/>

McCandless Winterfest returns to town hall

TRIB NATALIE BENEVIAT | Wednesday, November 6, 2024 3:30 p.m. LIVE



COURTESY OF TOWN OF MCCANDLESS

Santa Claus arrives courtesy of Ingomar Volunteer Fire Company during Winterfest 2023 in McCandless.

If you ever started a sentence with "that would be a good name for a snow plow," then the fourth annual Town of McCandless Winterfest is for you.

The snow-plow-naming contest will be held for up to 10 trucks at the Dec. 7 event, along with a night of lights, treats, Santa and fireworks.

The event will be held from 4 to 7 p.m., returning to town hall grounds on Grubbs Road.

TRIB HAMPTON JOURNAL

Get Verified

Clinics round out seasonal pickleball play in McCandless

NATALIE BENEVIAT TRIBLIVE

THU, OCT 3, 2024 • 01:30 PM

SHARE REACT



Mary Randolph (left) of Valencia plays pickleball with Gena Finley of Pine on Oct. 3 at Devlin Park in McCandless.

TRIB LIVE

Back | Text Size: - +

<https://triblive.com/local/plenty-of-places-for-pickleball-around-north-allegeny-area/>

Plenty of places for pickleball around North Allegheny area

TRIB NATALIE BENEVIAT | Wednesday, March 13, 2024 4:30 p.m. LIVE



Mark Seftas of Moon Township plays pickleball at North Park on March 13.

NATALIE BENEVIAT | FOR TRIBLIVE

The growing popularity of the racquet sport pickleball has increased demand for places to play in the North Allegheny area.

Last spring, McCandless opened pickleball courts at Devlin Park, off Grubbs Road. Former tennis courts were resurfaced and modified the previous fall for pickleball play, according to John Bojarski, Town of McCandless public information officer.

TRIB LIVE

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<https://triblive.com/hampton/mccandless-gears-up-for-annual-community-day/>

McCandless gears up for annual Community Day

TRIB NATALIE BENEVIAT | Tuesday, August 20, 2024 8:00 a.m. LIVE



COURTESY THE TOWN OF MCCANDLESS

The community enjoying the McCandless Community Day in 2023. The 2024 McCandless Community Day is being held on Sept. 14.

The 2024 McCandless Community Day, being held Sept. 14 at Town Hall parking lot off of Grubbs Road, will bring its popular Frank J. Farina Jr. Memorial Car Cruise closer to the main event.

The car cruise, a long-time staple to the annual community day, returns to its original location at the Ashton Commons parking lot on Cooper Drive.

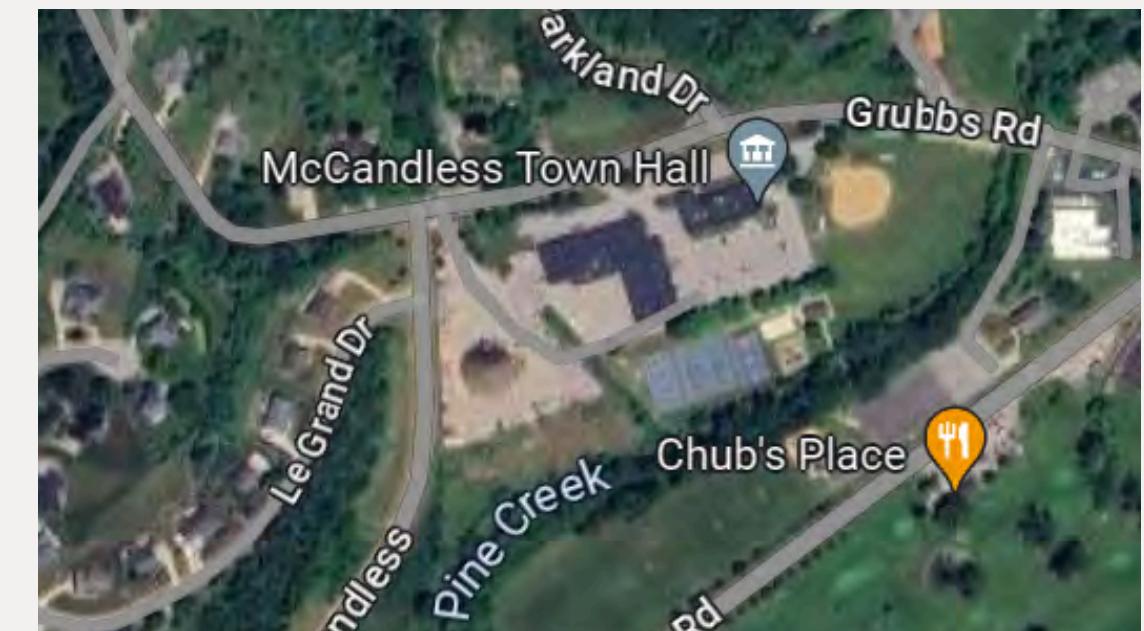
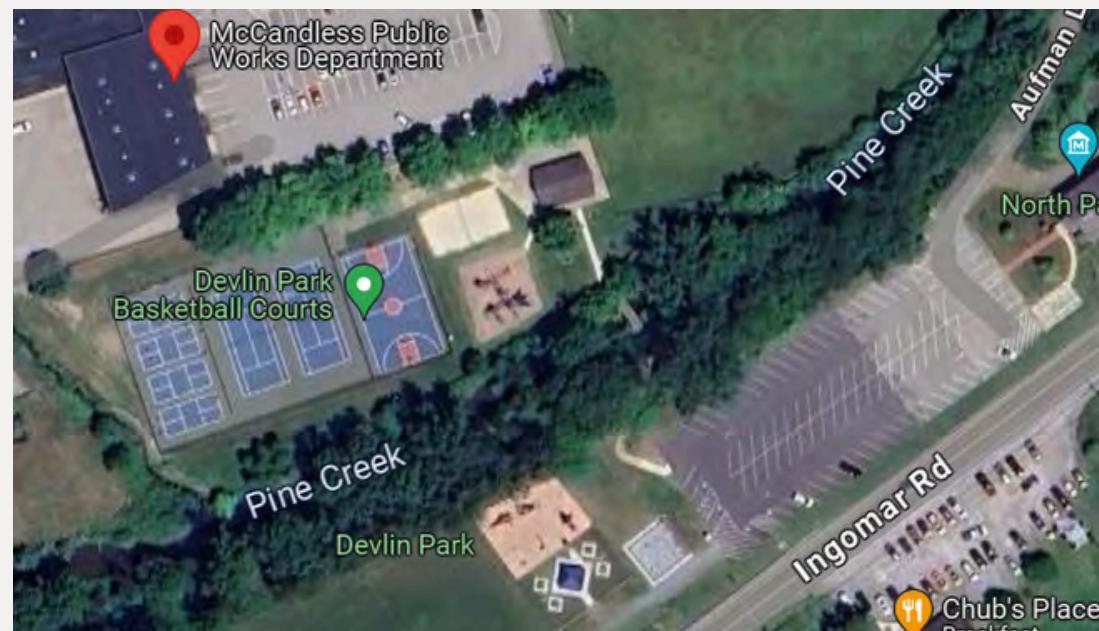
Car cruise lovers can access both the community day celebration and the car cruise via a sidewalk, said Abby Lucostic, parks and recreation coordinator for McCandless.

Parks Comprehensive Plan

In mid 2024, Pashek + MTR was awarded the contract to conduct a Master Site Development plan for the Town's 5 Parks. This process aims to:

- Bring officials, staff, community members, and stakeholders together to create a plan to better use our parks.
- Provide active and passive recreation activities for Town residents.
- Better meet the needs of residents of all ages and abilities.
- Improve the quality of life for residents and visitors to McCandless through these proposed changes.

This multi step process of study, creating a steering committee, holding focus groups, involving community engagement, and finally releasing a comprehensive report will take the better part of 2025 to complete. We are excited to formally start the whole process in January and see what will be revealed through the study.





A look to 2025

2025 is already shaping up to be busy in the Parks and Recreation Department. Having both major community events under my belt in 2024, I have a better idea of what I can do to improve and build upon the successes of this year in 2025.

I'd also like to bring back and build up smaller community recreation programs like Treasures in the Trunk, cookie decorating classes, guided hikes through the parks, and more.

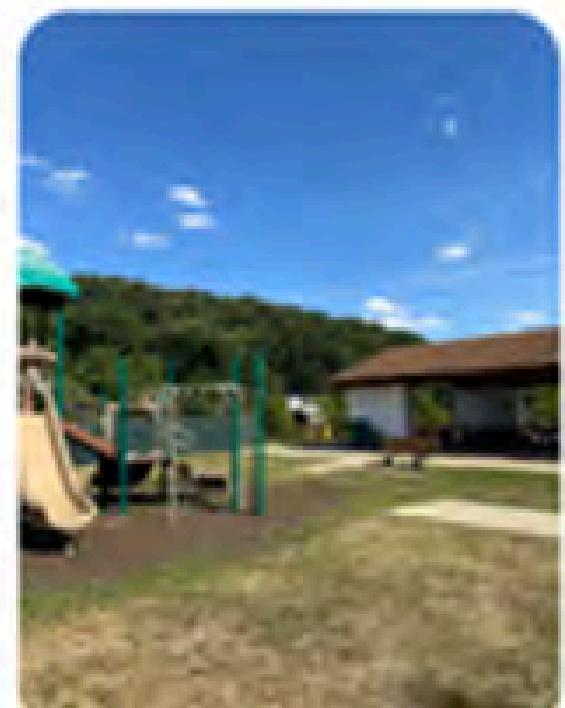
The Parks Study will certainly give us new direction for physical changes to the Town's Parks. In early 2025, a sidewalk will be installed adding a direct entrance onto the pickleball courts in Devlin Park. After feedback from both tennis and pickleball players sharing the main entrance and therefore interrupting tennis play, plans were made to make this adjustment, making the parks more functional for users.



More to Come

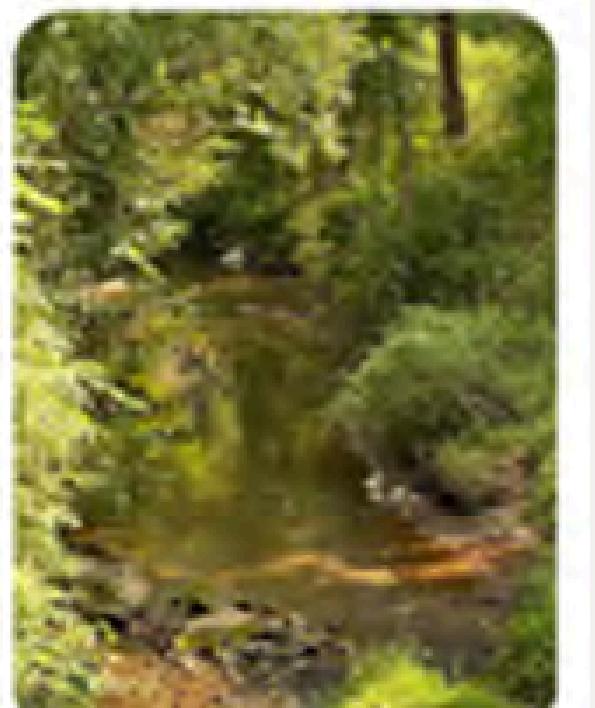
New ideas for 2025:

- Discounted park tickets to the zoo, Kennywood, etc.
- Recycling plastic into Trex Benches program
- The McCandless Experience – win a ride to school in a DPW dump truck, ToM Police car, and more
- Movies at Vestal Field
- Collection Bins at Town Hall for various local charities
- Rain Garden Workshop
- Memorial Day on Memorial Drive
- Easter Egg Hunt returns!
- Planning for the 175th Anniversary in 2026
- ...and much more!



PARKS & RECREATION DEPARTMENT

**Our work is where
McCandless plays!**



Website

www.townofmccandless.org

Email

alucostic@townofmccandless.org

Phone

412-364-0616 x124



Memorandum

Memo To: McCandless Town Council
From: John F. Schwend, Town Manager
Date: December 13, 2024
Re: December Manager's Report

Please accept this status report on various projects and activities in the Town and in the Town Manager's office. This report reflects current activities and is by no means all inclusive. Should you have any questions on any topic, please feel free to contact me directly.

Personnel

- Ms. Jennifer Frye, Police Social Worker, has commenced employment with the Town effective December 9th. She is excited to launch the program and looks forward to meeting the staff and Council
- An offer of employment has been sent to Mr. Zachary Paris for the position of Code Enforcement Officer. Mr. Paris has a background in compliance and is familiar with the Town since he serves as a volunteer firefighter currently.
- Setting one on one meetings with department heads and staff to discuss organizational efficiency – in progress
- Interviews were held with 15 applicants for various boards in the town. The interviews have been recorded and are available on Sharepoint. The Manager's office is going to formalize an interview and appointment process for these interviews in January

Finance

- Completed GEDTF Audits
- Finance department completed 2025 budget and 2024 reappropriations budget
- Training on the ADP payroll system has commenced and will be launched for the first pay period in January of 2025
- Prepared DROP paperwork and calculation for three police officers

Grants

- Applications were submitted for Green Light Go Cycle 10 for three intersections on the Wexford flats and for the intersection of Perry and Perrymont – in progress
- Application was submitted for a Main Street Matters Grant for planning activities along Ingomar Road – in progress

- Actively working to close out remaining grant paperwork, and ensure compliance with grant regulations
- Submitted applications for Local Share Account (LSA) grant applications
 - Leaf loader
 - Oak Ridge Culvert
 - Storm sewer pipe lining
 - Storz connections for fire hydrants
- Partnered with LaRoche University and Peebles Fire Company for their LSA grant applications as well
- Completed and closed Body Worn Camera Grant from 2021
- Closing CITF grant for work at Devlin Park
- Working with Gateway to consider application for RAISE grant application for highway, bridge or other road projects

Buildings and Grounds

- Window replacement project kick off meeting on December 16th. The goal is to purchase the materials this year, and commence work in 2025 - ongoing
- Emergency Operations Center work is nearing completion – work in progress
- Planning with PW for winter projects located inside the municipal building

Public Works / Infrastructure

- Crews were called out for several snow and ice events since Thanksgiving
- Interviews were scheduled and conducted for the position of Public Works Laborer
- Met with Jason Dailey regarding PW evaluation and recommendations
- Leaf collection has completed. We have received many positive comments on the leaf collection program this year

Parks and Rec

- Winterfest planning and preparation led to an excellent event – thank you to all the staff and volunteers who helped make it a success. Post Winterfest meeting led to new ideas for next year
- Toured trail properties with Mr. Casey and worked towards an easement agreement to enhance walkability near Potter Park.
- Park Master Plan kick off meeting was held – need to identify key stakeholders for future meetings – in progress. Next meeting in January.
- Considering adding additional community activities in 2025
- Began discussion about the demisemiseptcentennial (175th year) celebration for the Town which will occur in 2026.

Miscellaneous

- Met with Rep. Vendkat, scheduled meetings with Sen. Williams.
- Met with Business Agent for Teamsters (PW)
- Reviewing town contracts
- Creating goals and objectives list for 2025

**OFFICIAL
TOWN OF McCANDLESS
ORDINANCE NO. 1551**

AN ORDINANCE OF THE TOWN OF McCANDLESS, ALLEGHENY COUNTY, PA, AMENDING ORDINANCE No. 1544 REAPPROPRIATING CERTAIN MONIES FOR FISCAL YEAR 2024.

BE IT ORDAINED AND ENACTED by the Town Council of the Town of McCandless, Allegheny County, PA as follows:

Section 1. The 2024 General Fund Budget of \$19,244,985, as approved December 11, 2023, by Ordinance No. 1544, is hereby amended as follows:

SUMMARY OF REVENUES

Fund/Classification	Original Appropriation	Amended Appropriation	Difference
GENERAL FUND			
TRANSFERS IN FROM OTHER FUNDS (392)			
Street & Water Assessment Fund	\$ -	\$ 24,875	\$ 24,875
STREET & WATER ASSESSMENT FUND			
Transfers in from Prior Year Fund Balance	\$ -	\$ 24,875	\$ 24,875

SUMMARY OF APPROPRIATIONS

Fund/Department/Classification	Original Appropriation	Amended Appropriation	Difference
GENERAL FUND			
TAX COLLECTION (403)			
Professional Services	\$ 137,110	\$ 158,000	\$ 20,890
CODE ENFORCEMENT (413)			
Professional Services	74,500	145,000	70,500
Judgements & Damages	1,200	26,075	24,875
POLICE PROTECTION (410)			
Overtime and Other Compensation	314,800	390,000	75,200
Uniforms	44,000	55,000	11,000
STREET & WATER ASSESSMENT FUND			
TRANSFERS OUT TO OTHER FUNDS (492)			
General Fund	\$ -	\$ 24,875	\$ 24,875

These increased appropriations have been financed through reduced appropriations in other areas and increased revenues.

ORDAINED AND ENACTED into law this 16th day of December 2024, to become effective immediately.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

TOWN OF McCANDLESS
RESOLUTION No. 22 OF 2024

A RESOLUTION ESTABLISHING THE RATE OF PARTICIPANT CONTRIBUTIONS OF THE TOWN OF McCANDLESS POLICE PENSION PLAN FOR THE PERIOD JANUARY 1, 2025 THROUGH AND INCLUDING DECEMBER 31, 2025.

WHEREAS, the Town of McCandless (the "Town") established a retirement plan for certain of its employees known as the Town of McCandless Police Pension Plan (the "Plan"), which now operates under the provisions of Act 600 pursuant to the opinion of the Department of the Auditor General, and

WHEREAS, the Town reserves the right to reduce or eliminate Participant Contributions below the mandated rate of five percent (5%) of compensation subject to certain conditions on an annual basis, and

WHEREAS, the Town received confirmation from the Plan's Actuary with respect to the Participant Contributions and the actuarial soundness of the plan.

NOW, THEREFORE, BE IT RESOLVED by the Town Council that, effective January 1, 2025 and continuing through and including December 31, 2025, the amount of Participant Contributions due shall be five percent (5%) of compensation. The obligation to pay Participant Contributions pursuant to Act 600 in the amount specified therein shall resume effective as of January 1, 2025.

Motion made by Council member _____ and . seconded by Council member _____ and this resolution is adopted this **16th** day of **December 2024**.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

TOWN OF McCANDLESS
RESOLUTION No. 23 OF 2024

A RESOLUTION ESTABLISHING THE AMOUNT WHEN COMPETITIVE BIDDING SHALL NOT BE REQUIRED FOR CONTRACTS FOR LABOR, MATERIAL, SUPPLIES OR SERVICES

WHEREAS, the Home Rule Charter for the Town of McCandless provides that competitive bidding shall not be required for contracts for labor, material, supplies, or services, the annual cost of which shall aggregate less than one-quarter of one percent (1/4%) of the previous year's final budget, as per ARTICLE XIII – CONTRACTS, Section 1301, "Requirements", of the Town of McCandless Home Rule Charter, which states "*...the Manager may execute contracts on behalf of the Town involving sums of not more than one-quarter of one percent (1/4%) of the previous year's final budget of the Town.*"

WHEREAS, the 2024 final General Fund budget totals \$19,244,985., and

WHEREAS, one quarter of one percent (1/4%) of the 2024 final budget amounts to \$48,100.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Council of the Town of McCandless as follows:

Effective January 1, 2025, and unless and until changed by subsequent resolution of Council, competitive bidding shall not be required by the Town of McCandless for any contracts for labor, material, supplies, or services, the annual cost of which shall aggregate less than \$48,100.

Motion made by Council member _____, seconded by Council member _____, and this resolution is adopted this **16th** day of **December 2024**.

ATTEST:

TOWN COUNCIL
TOWN OF McCANDLESS

Secretary

President

OFFICIAL
TOWN OF McCANDLESS
RESOLUTION No. 24 OF 2024

A RESOLUTION SETTING DATES OF VARIOUS MEETINGS OF THE TOWN COUNCIL AND OTHER TOWN AGENCIES FOR THE YEAR 2025.

IT IS HEREBY RESOLVED by the Town Council of the Town of McCandless as follows:

Section 1. For the year 2025, the following schedule of meetings is hereby established:

- a) Meetings of the Town Council – 2nd and 4th Monday of each month at 7:30 p.m., with the following exception(s):
May – 2nd and 3rd Monday – 7:30 p.m.
December – 2nd and 3rd Monday – 7:30 p.m.
- b) Planning Commission – 1st Tuesday of each month at 7:00 p.m. , with the following exception(s):
November – 2nd Tuesday - 7:00 p.m.
- c) Zoning Hearing Board – 4th Wednesday of each month at 7:30 p.m., with the following exception(s):
November – 3rd Wednesday – 7:30 p.m.
December – 3rd Wednesday – 7:30 p.m.
- d) Activities Advisory Committee – 1st Monday of each month at 7:30 p.m., with the following exception(s):
September – 1st Thursday – 7:30 p.m.
- e) Environmental Advisory Committee – 2nd Wednesday of each month at 7:30 p.m.
- f) Financial Promotional and Development Committee (Heritage Center) – 3rd Wednesday each month at 4:30 p.m. at the Heritage Center
- g) Technology Advisory Committee – 1st Wednesday of each month at 6:30 p.m.
- h) Personnel Board – 4th Tuesday of each month at 5:00 p.m.

Section 2. Any revision to the above schedule to accommodate holidays or other events which may be unforeseen at this time shall be by subsequent action by Council. Special meetings or emergency meetings may be held in accordance with the provisions of Section 401 (c) and (d) of the Town Charter.

Section 3. All meetings shall be held in the Town Hall, 9955 Grubbs Road unless otherwise noted. All meetings are open to the public.

TOWN COUNCIL
TOWN OF McCANDLESS

(published 12-16-2024)