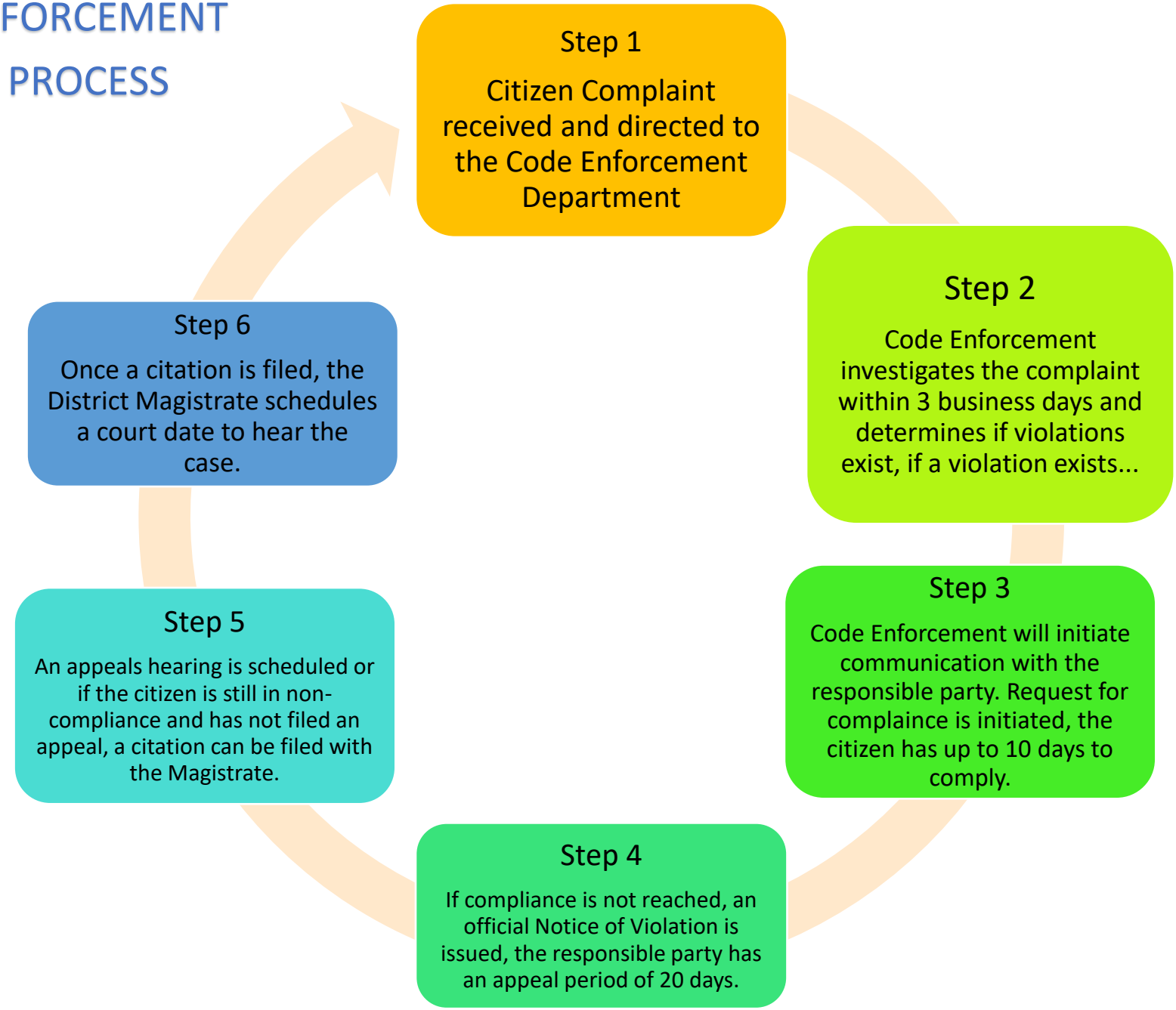CODE ENFORCEMENT PROCESS