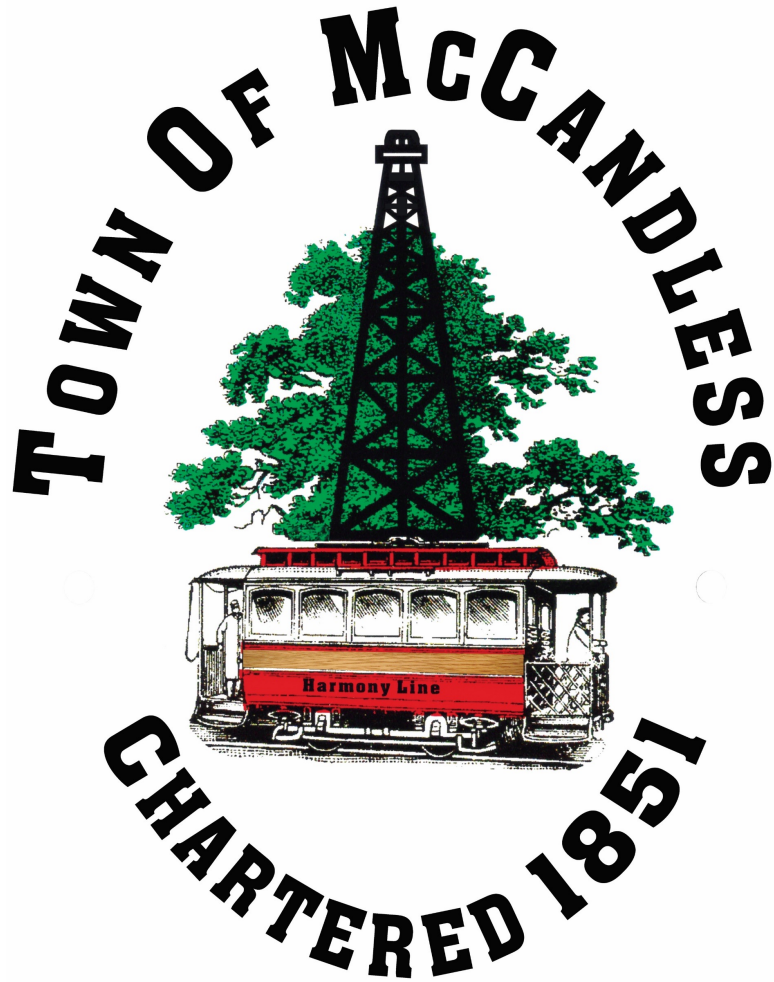


Budget Workshop
November 14, 2022



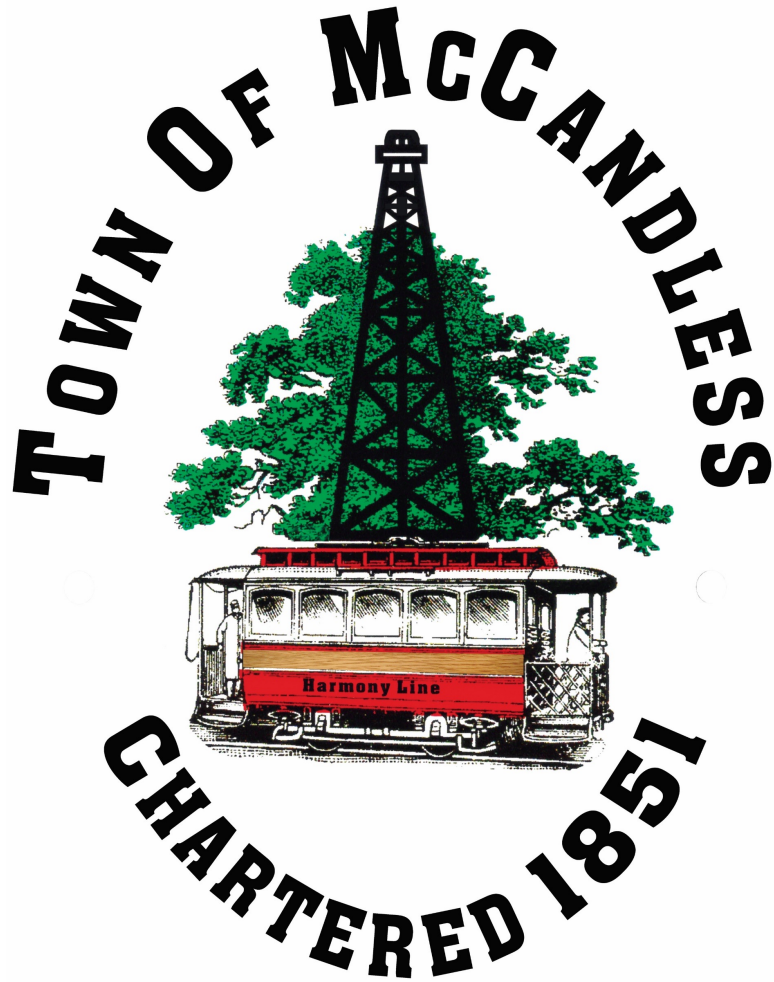
Proposed 2023 Town Budget





Budget Program Review General Fund

- 410 Police
- 411 Fire
- 412 Ambulance
- 419 Crossing Guards
- 426 Recycling
- 430 Public Works Administration
- 432 Snow & Ice Control
- 433 Traffic Control Devices
- 436 Storm Sewers & Drains
- 437 Repairs of Vehicles & Machinery
- 438 Maintenance & Repair of Roads & Bridges
- 446 Stormwater Management & Flood Control

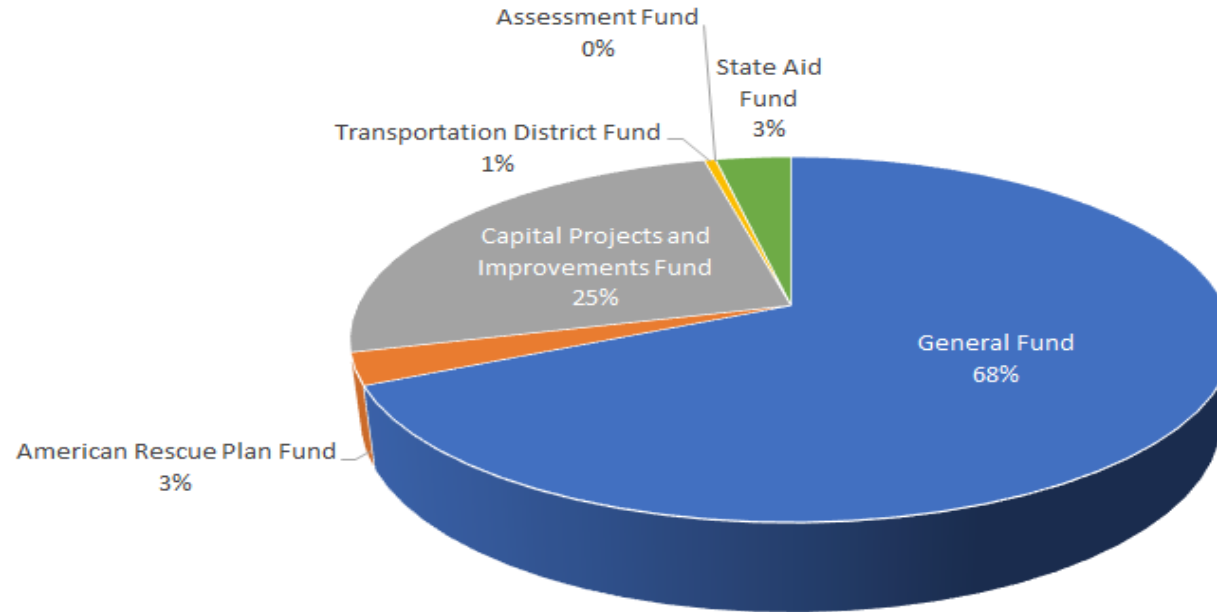


Budget Program Review continued

- **Capital Budget**
 - **Capital Improvements Program Fund (CIP)**
 - Revenue Sources
 - General Government
 - Public Works
 - Parks and Recreation
 - **5 Year Capital Equipment Plan (GF and CIP)**
 - **494 General Fund Fund Balance**
 - **Possible Budget Additions**



2023 Proposed Consolidated Budget



	Adopted Budget 2021	Adopted Budget 2022	Amended Budget 2022	Proposed Budget 2023	% Change (2022 Amended)	% of Total
General Fund	\$ 16,270,000	\$ 16,685,655	\$ 17,479,900	\$ 18,269,405	5%	68%
American Rescue Plan Fund	-	1,478,530	1,478,530	756,775	-49%	3%
Capital Projects and Improvements Fund	3,915,500	4,258,760	4,258,760	6,777,000	59%	25%
Transportation District Fund	127,150	127,150	127,150	129,150	2%	0%
Assessment Fund	391,000	4,100	20,000	5,000	-75%	0%
State Aid Fund	826,715	837,400	837,400	885,300	6%	3%
	\$ 21,530,365	\$ 23,391,595	\$ 24,201,740	\$ 26,822,630	11%	100%



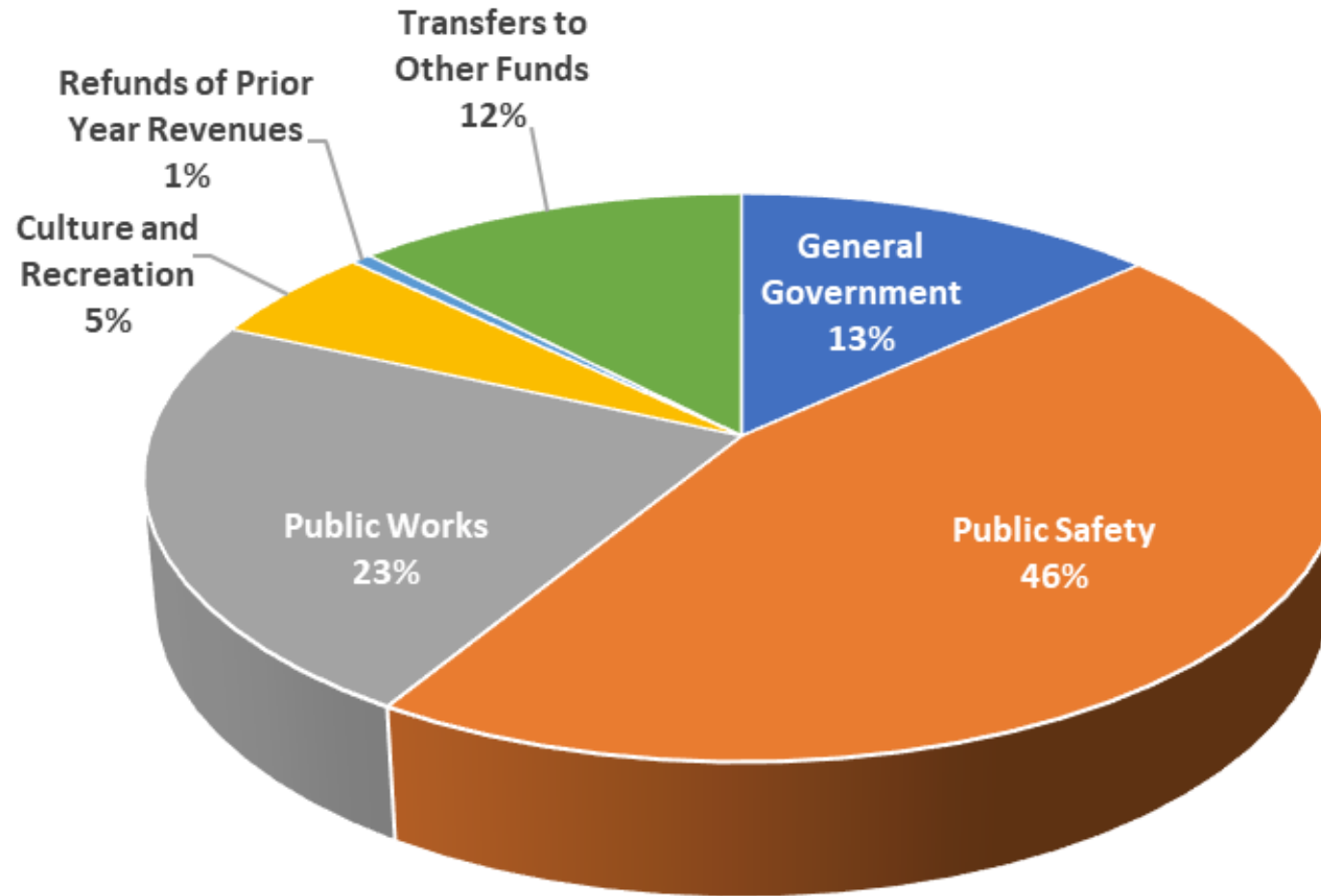
2023 Proposed Consolidated Budget

	General Fund	American Rescue Plan Fund	Transportation District Fund	Capital Improvements Project Fund	Assessment Fund	State Highway Aid Fund	TOTAL ALL FUNDS
REVENUE							
Tax Revenue	\$ 13,155,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,155,250
Non-Tax Revenue	1,992,740	3,000	4,500	20,000	5,000	2,000	2,027,240
Inter-Fund Transfers In	756,775	-	-	3,250,835	-	-	4,007,610
Assessments	7,900	-	124,650	-	-	-	132,550
Federal Revenue	-	-	-	-	-	-	-
State Revenue	919,400	-	-	833,435	-	883,300	2,636,135
Contributions from Prior Year Fund Balance	1,437,340	753,775	-	2,672,730	-	-	4,863,845
TOTAL REVENUE	\$ 18,269,405	\$ 756,775	\$ 129,150	\$ 6,777,000	\$ 5,000	\$ 885,300	\$ 26,822,630
EXPENDITURES							
General Government	\$ 2,410,295	\$ -	\$ -	\$ 1,233,000	\$ -	\$ -	\$ 3,643,295
Public Safety	8,327,295	-	-	-	-	-	8,327,295
Public Works	4,181,895	-	-	4,965,500	-	-	9,147,395
Culture and Recreation	995,085	-	-	578,500	-	-	1,573,585
Refunds	114,000	-	-	-	-	-	114,000
Inter-Fund Transfers Out	2,240,835	756,775	124,700	-	-	885,300	4,007,610
Contributions to Fund Balance	-	-	4,450	-	5,000	-	9,450
TOTAL EXPENDITURES	\$ 18,269,405	\$ 756,775	\$ 129,150	\$ 6,777,000	\$ 5,000	\$ 885,300	\$ 26,822,630
Projected Fund Balance 12/31/22	\$ 13,491,240	\$ 753,775	\$ 583,868	\$ 2,741,515	\$ 830,355	\$ -	\$ 18,400,753
Projected Fund Balance 12/31/23	\$ 12,053,900	\$ -	\$ 588,318	\$ 68,785	\$ 835,355	\$ -	\$ 13,546,358

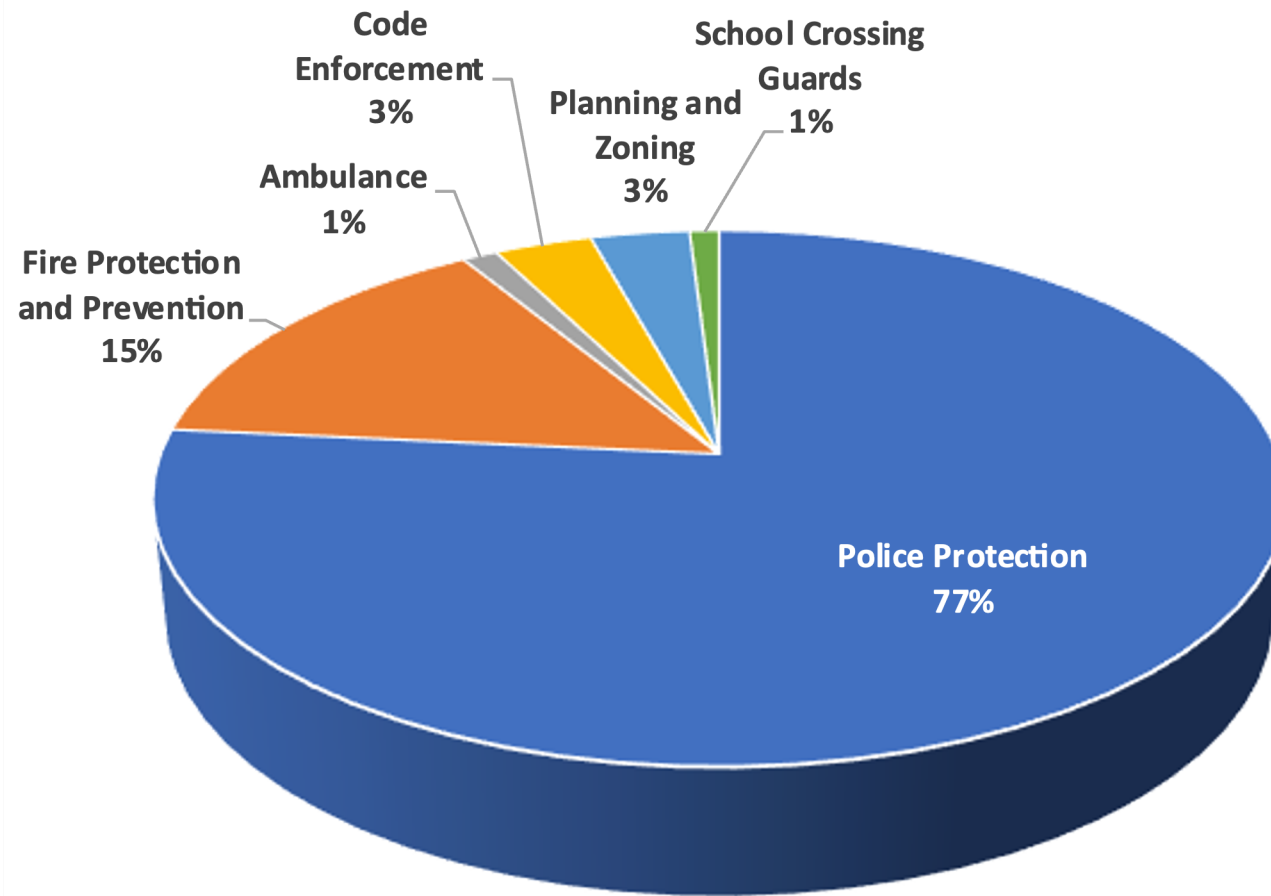


Where the Money Goes...

General Fund Expenditures by Classification



Public Safety



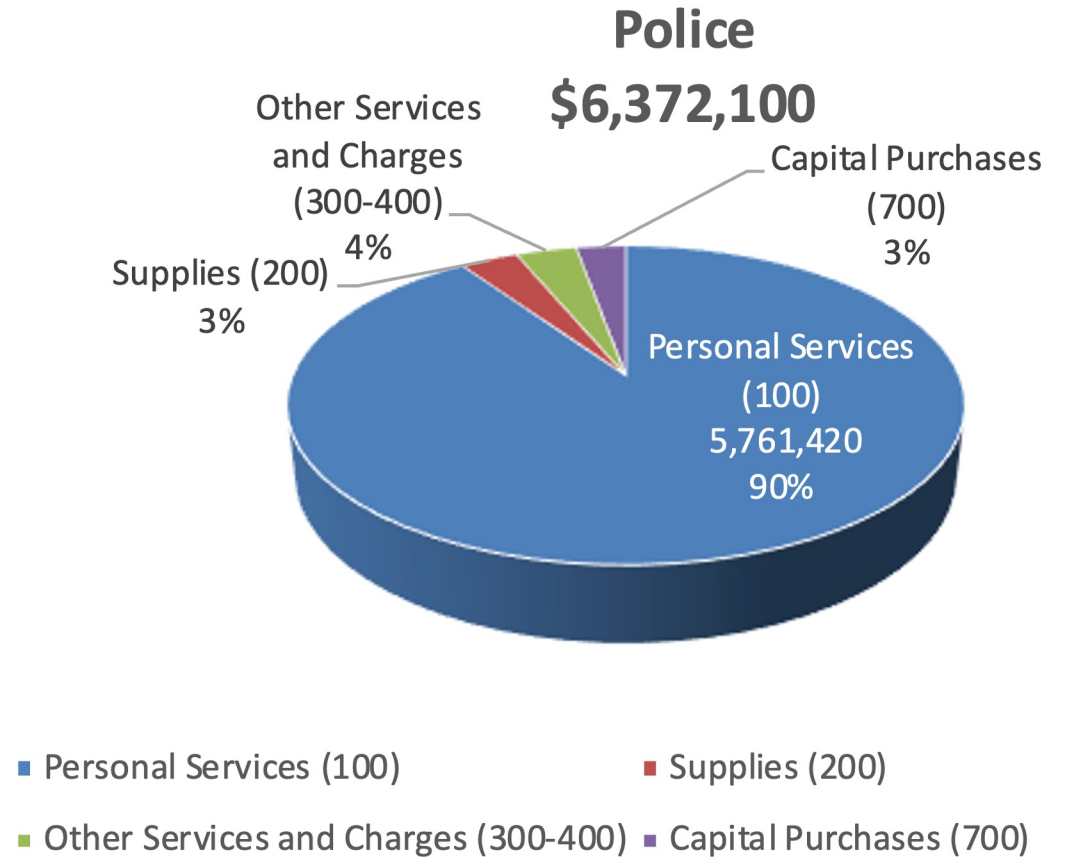
Public Safety by Department \$8,327,295



410 Police

The Town of McCandless Police Department provides round the clock protection of the residents and business of the Town. The most visible aspect of their work comes in the routine patrol of the Town. The department conducts investigation of reported crimes and incidents, provides ongoing traffic law enforcement, juvenile services, and drug abuse law enforcement. When necessary, the work includes criminal apprehension. In addition, officers and staff have general daily interaction with residents, maintain records and coordinate animal control services. The department responds to approximately 1200 calls for service each month.

Costs for 2023 include physicals and uniforms for new recruits for replacement of retired officers in 2022, two replacement vehicles, software maintenance costs, and public safety and technology equipment replacements.





Police

<i>Public Safety</i> 410 Police Protection	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	4,952,365	4,808,531	5,218,334	5,613,270	5,338,880	5,761,420	148,150	2.6%
Supplies (200)	141,662	128,054	145,709	201,830	184,255	209,175	7,345	3.6%
Other Services and Charges (300-400)	241,884	127,948	176,646	212,500	174,359	221,470	8,970	4.2%
Capital Purchases (700)	96,811	242,428	-	161,050	152,890	180,035	18,985	11.8%
Total Police Protection	5,432,722	5,306,961	5,540,688	6,188,650	5,850,384	6,372,100	183,450	3.0%

Personal Service Costs for Police are supported by the following revenues estimated:

- State Aid to assist in funding the Police Pension Plan of \$500,000
- Other School Contributions (Local Funding) for SROs and related events \$210,000
- Police Detail and Protective Services (off-duty overtime) (charges & fees) of \$53,000



411 Fire Protection & Prevention

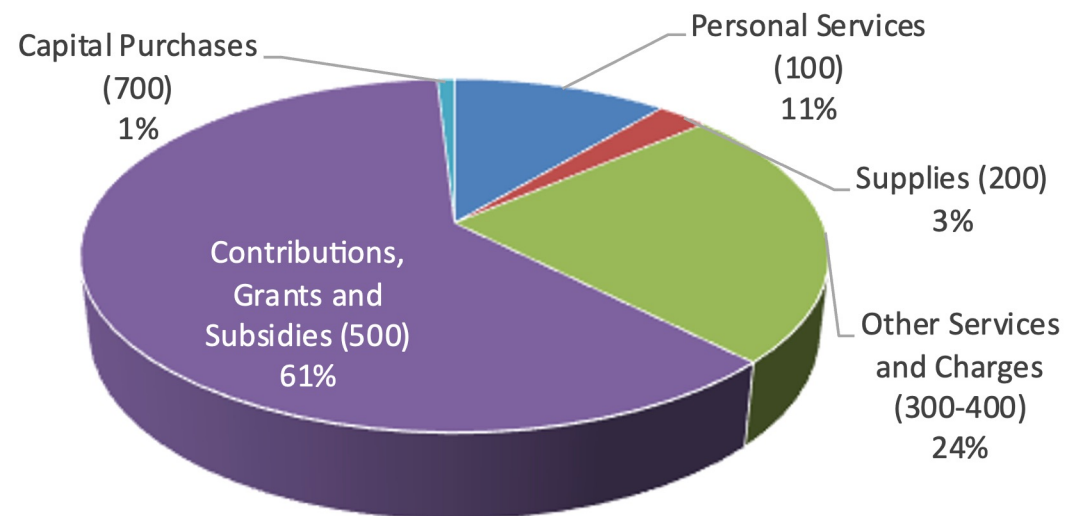
The Bureau of Fire Prevention and Protection is responsible for fire inspections, support of the Volunteer Fire Departments and fire prevention efforts. The Fire Marshal, who heads up the Bureau performs annual Fire Inspections of all buildings except single family residential, for compliance with existing fire code standards.

Salaries includes the Fire Marshal, as well as half of the administrative assistant that supports Fire and Building/Codes.

VFC Programs includes an annual banquet as part of the Town's support of the "Step-Up" Program to enhance volunteer fire company membership. The 2023 budget also continues the firefighter physicals program which has been beneficial to the firefighters at \$35,850 or a 59% increase over 2022's budget amount. Additionally, 2023's budget includes monies for a town-wide Fire Response Strategic Plan and capital funding for preplanning software for commercial alarms.

VFC Contributions are budgeted at \$170,625 for each fire company for 2023 which is a 5% increase from 2022. State law mandates that the Town receive and forward the Commonwealth's Firemen's Relief Fund allocation to the McCandless Township Volunteer Fireman's Relief Association on behalf of the Town's three fire companies in this budget category. Under this program, fire equipment is monitored and reviewed with fire company volunteer personnel to determine replacement schedules and overall needs for the community.

Fire Protection and Prevention \$1,226,415



- Personal Services (100)
- Supplies (200)
- Other Services and Charges (300-400)
- Contributions, Grants and Subsidies (500)
- Capital Purchases (700)



Fire Protection & Prevention

<i>Public Safety</i>	Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
<i>411 Fire Protection and Prevention</i>	2019	2020	2021	Budget 2022	Actual 2022	Budget 2023	Increase/ (Decrease)	Increase/ (Decrease)
Personal Services (100)	89,437	118,640	93,150	132,300	127,005	135,855	3,555	2.7%
Supplies (200)	16,220	13,422	22,477	31,145	32,190	32,575	1,430	4.6%
Other Services and Charges (300-400)	240,667	266,153	299,671	273,650	273,734	292,460	18,810	6.9%
Contributions, Grants and Subsidies (500)	687,442	679,468	704,228	987,800	1,041,238	754,525	(233,275)	-23.6%
Capital Purchases (700)	-	-	-	-	-	11,000	11,000	100.0%
Total Fire Protection and Prevention	1,033,766	1,077,683	1,119,526	1,424,895	1,474,167	1,226,415	(198,480)	-13.9%

Supplies Expenditures are supported by the following revenue estimates:

- VFC Fuel Reimbursements estimated at \$19,675

Contributions, Grants and Subsidies is supported by the following revenues received:

- Foreign Fire Insurance State Aid estimated at \$186,800 for 2023 – this is a 1:1 support for the expenditure budgeted.
- Fire Protection Loan Repayments for Fire Apparatus (reduces quarterly distributions) \$80,000

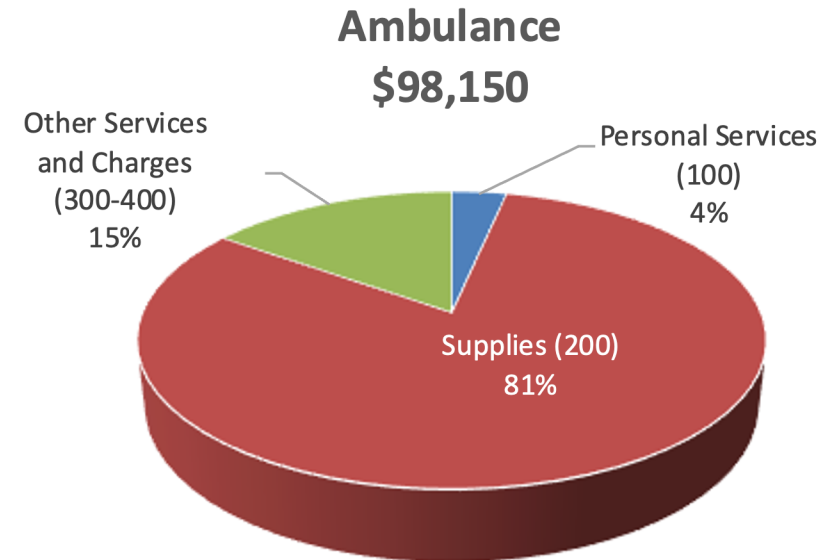


412 Ambulance

The Town provides vehicle fuel and performs maintenance on ambulance vehicles owned by the McCandless-Franklin Park Ambulance Authority, subject to full reimbursement. Reimbursement is recorded as revenue.

The Town provides for landscape maintenance for the Ambulance Authority, and for Workers Compensation Insurance for volunteer clerical support.

The 2023 Budget adds a line item for consulting fees to review operations and organizational structure of the Authority in 2023 (\$15,000).



■ Personal Services (100) ■ Supplies (200) ■ Other Services and Charges (300-400)



Ambulance

<i>Public Safety</i> 412 Ambulance	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	3,164	3,176	2,481	3,325	2,920	3,300	(25)	-0.8%
Supplies (200)	52,661	32,990	46,383	69,250	79,460	79,850	10,600	15.3%
Other Services and Charges (300-400)	-	-	-	35,000	15,000	15,000	(20,000)	-57.1%
Total Ambulance	55,825	36,166	48,864	107,575	97,380	98,150	(9,425)	-8.8%

Supplies Expenditures are supported by the following revenue estimates:

Ambulance Authority Vehicle Repairs (Local Funding) of \$18,500

Ambulance Authority Fuel Reimbursements (Local Funding) of \$61,350



419 School Crossing Guards

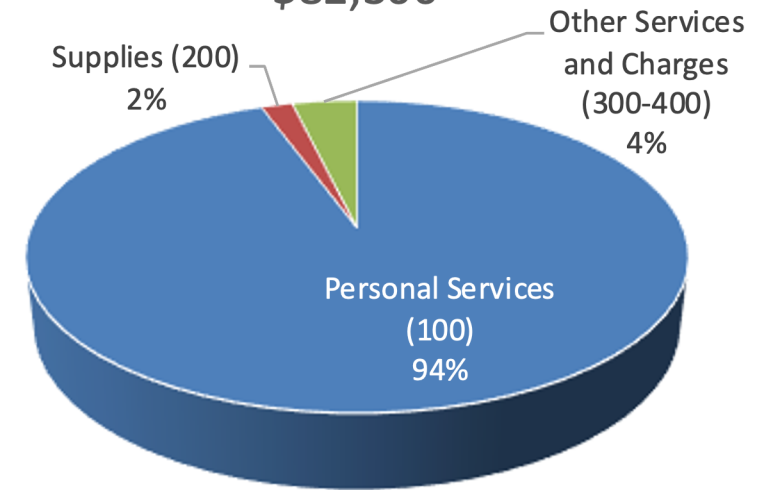
The school crossing guard program is a child pedestrian safety program that provides protection of walking school children and to assist children that must cross highways to reach their bus stops during peak traffic hours. This program is under the direct supervision of the Chief of Police or his designee. School guards regulate vehicular traffic through potentially hazardous intersections and crossings and possess the authority of a peace officer as defined in the Pennsylvania Vehicle Code. There are currently four crossing guard positions identified to serve the Town and School District with an alternate to substitute for a total of five budgeted in 2023.

The budget provides for wages and supplies necessary for the operation of this program. The budget also reflects the expenses associated with the operation of the electronic safety signs in proximity to schools in the Town.

The North Allegheny School District reimburses the Town for 50% of the costs associated with this program. That reimbursement is noted under Local Funding in the revenue section of the Budget.

School Crossing Guards

\$82,300



■ Personal Services (100) ■ Supplies (200) ■ Other Services and Charges (300-400)



School Crossing Guards

<i>Public Safety</i> 419 School Crossing Guards		Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)		75,873	49,838	58,217	76,900	64,230	77,700	800	1.0%
Supplies (200)		717	110	1,430	1,500	1,500	1,500	-	0.0%
Other Services and Charges (300-400)		2,795	2,578	2,697	2,950	2,740	3,100	150	5.1%
Total School Crossing Guards		79,385	52,526	62,344	81,350	68,470	82,300	950	1.2%

Personal Service Costs for School Crossing Guards is supported by the following revenues estimated:

NASD School Crossing Guards (Local Funding) reimbursement of \$39,850

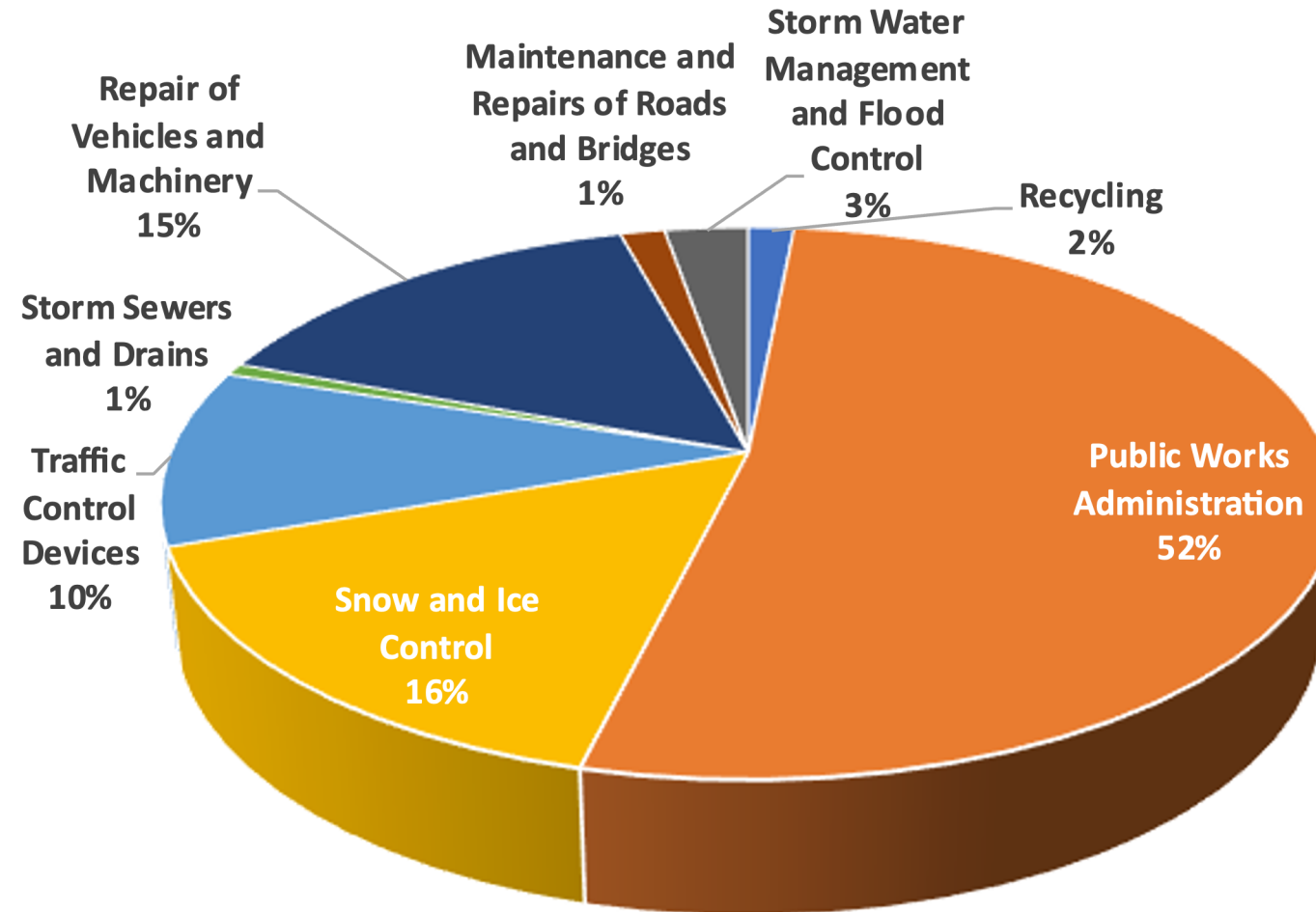
Other Services and Charges is supported by the following revenue estimate:

NASD School Zone Lights (Local Funding) reimbursement of \$1,300



2023 Department of Public Works Budget

General Fund Expenditures



Public Works by Department \$4,181,895

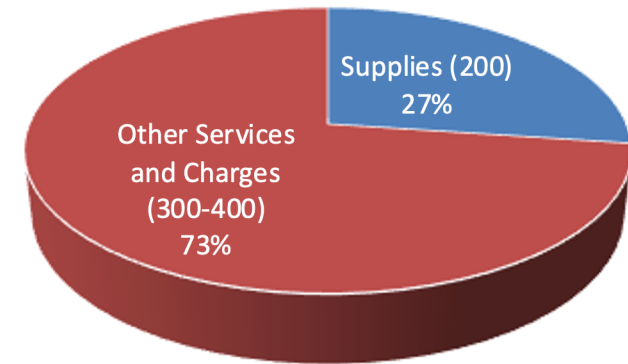


426 Recycling

The 2023 budget reflects the continuation of the fully automated contracted trash, recycling & yard waste curbside collection for residential housing units and “pay as you use” bulk collection waste. This is the second year of a new contract with Waste Management to provide the curbside collection for trash, recycling and yard waste. The new contract calls for Waste Management to manage the replacement of trash, recycling and yard cart, so that expense is no longer in the budget. Additionally, we have included expenses for a glass drop off program. A curbside leaf collection program operated by the Public Works Department continues using specific equipment and procedures so that the Town remains a partner in a leaf pickup and composting operation undertaken jointly by the Town, Allegheny County, and other North Hills communities since the fall of 1991.

Salaries for the public works crew who perform this work can be found in program 430 (Public Works Administration.) Costs associated with the communication of information on trash, recycling and yard waste operations to the residents is included in program 406 (Citizen Information) as well as an annual submission the DEP recycling performance grant.

Recycling
\$62,550



■ Supplies (200) ■ Other Services and Charges (300-400)



426 Recycling

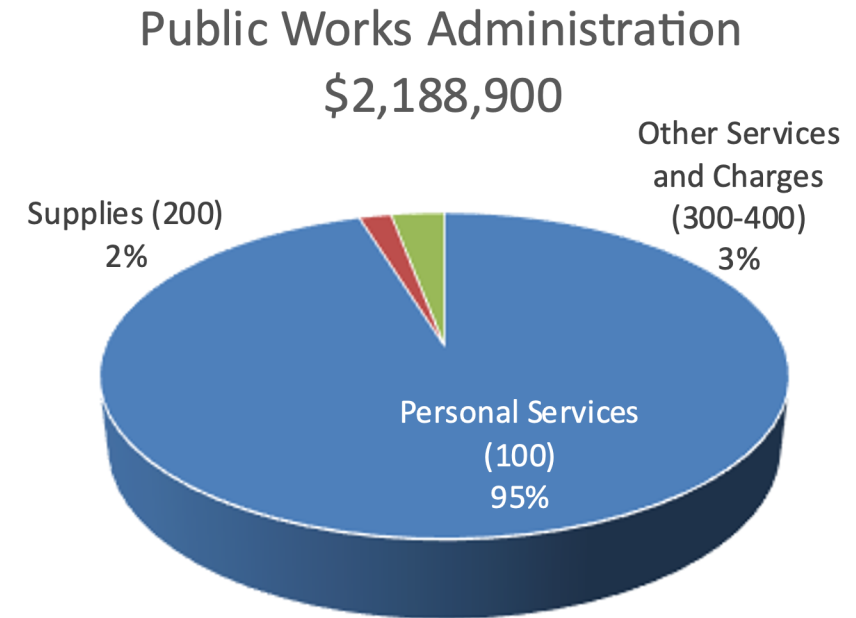
<i>Public Works</i> 426 Recycling	Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)	102,500	105,260	-	-	-	-	-	0.0%
Supplies (200)	26,710	42,070	24,620	11,050	15,050	17,000	5,950	53.8%
Other Services and Charges (300-400)	24,618	36,983	25,402	35,800	36,073	45,550	9,750	27.2%
Total Recycling	153,828	184,313	50,022	46,850	51,123	62,550	15,700	33.5%



430 Public Works Administration

The Public Works Budget is divided into various divisions such as snow control, traffic, vehicle maintenance, road maintenance, storm water and parks that will note expenses related to those functions. Staffing costs for some of the more specialized work such as vehicle maintenance and traffic control remain with those programs, otherwise all payroll and benefit costs are included in this division of Public Works.

Large equipment purchases and replacements are noted in the Capital Improvement budget (Fund 18).



■ Personal Services (100) ■ Supplies (200) ■ Other Services and Charges (300-400)



430 Public Works Administration

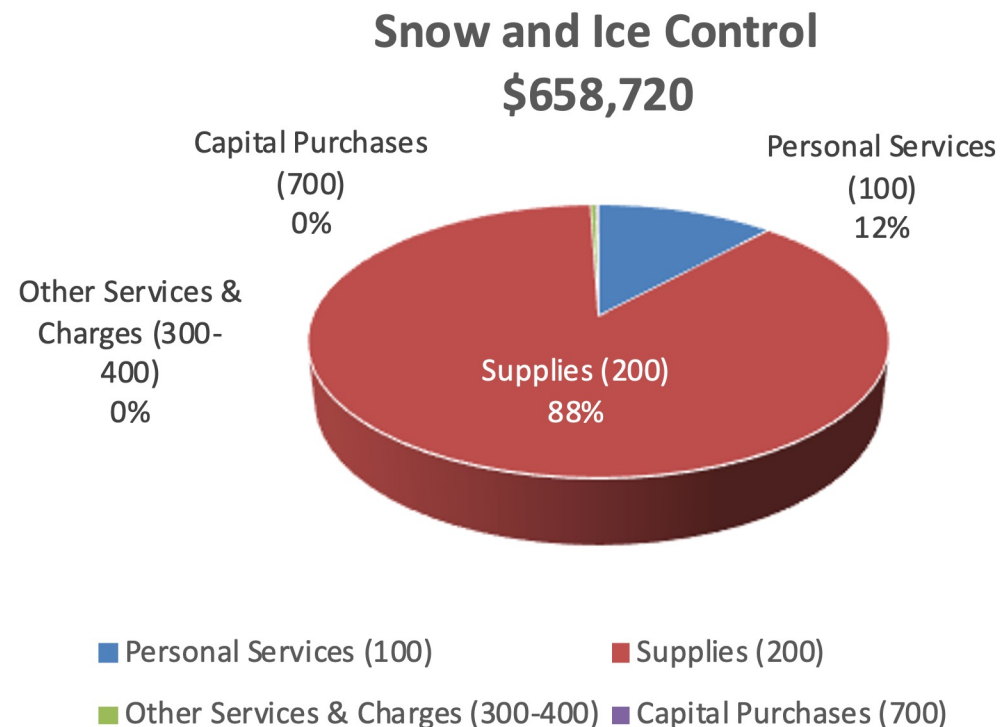
<i>Public Works</i> 430 Public Works Administration		Actual 2019	Actual 2020	Actual 2021	Amended Budget 2022	Projected Actual 2022	Proposed Budget 2023	Budget \$ Increase/ (Decrease)	Budget % Increase/ (Decrease)
Personal Services (100)		1,294,945	1,276,635	1,968,537	2,077,715	1,956,831	2,084,230	6,515	0.3%
Supplies (200)		17,834	36,216	23,689	33,400	32,997	39,300	5,900	17.7%
Other Services and Charges (300-400)		35,702	32,512	25,525	49,970	43,149	65,370	15,400	30.8%
Capital Purchases (700)		110,826	127,652	22,750	-	-	-	-	0.0%
Total Public Works Administration		1,459,307	1,473,015	2,040,501	2,161,085	2,032,977	2,188,900	27,815	1.3%



432 Snow and Ice Control

The snow and ice control program/division within Public Works provides for the winter maintenance (salting and plowing of snow) on the 110.1 miles of Town roads and 20.12 miles of state-owned roads. This State road mileage encompasses all State roads in the Town with the exception of Route 19 and McKnight Road but does include their ramps. The Public Works Department also offers plowing to approximately 18 miles of private roads in times of heavy snowfall (6"+ accumulation) upon request of all adjacent property owners.

The budget is based on the average number of snowfalls during a winter season. The Town obtains its annual allocations of road salt for our snow and ice control from two different sources, the North Hills COG joint Salt Bids and the Pennsylvania COSTARS program, budgets are based on the per ton cost of salt in each contract.





432 Snow and Ice Control

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
432	<i>Snow and Ice Control</i>	2019	2020	2021	Budget	Actual	Budget	Increase/ (Decrease)	Increase/ (Decrease)
					2022	2022	2023		
Personal Services (100)		190,855	127,399	34,308	75,415	75,415	77,670	2,255	3.0%
Supplies (200)		425,812	476,751	445,190	543,200	429,200	577,550	34,350	6.3%
Other Services & Charges (300-400)		-	-	-	3,200	2,100	2,500	(700)	-21.9%
Capital Purchases (700)		-	-	36	1,000	1,000	1,000	-	0.0%
Total Snow and Ice Control		616,667	604,150	479,534	622,815	507,715	658,720	35,905	5.8%

Personal Service and Supplies Costs for Public Works are supported by the following revenues estimated:

- State Funding - Winter and Severe Winter Maintenance of \$74,700 and \$6,500 respectively.



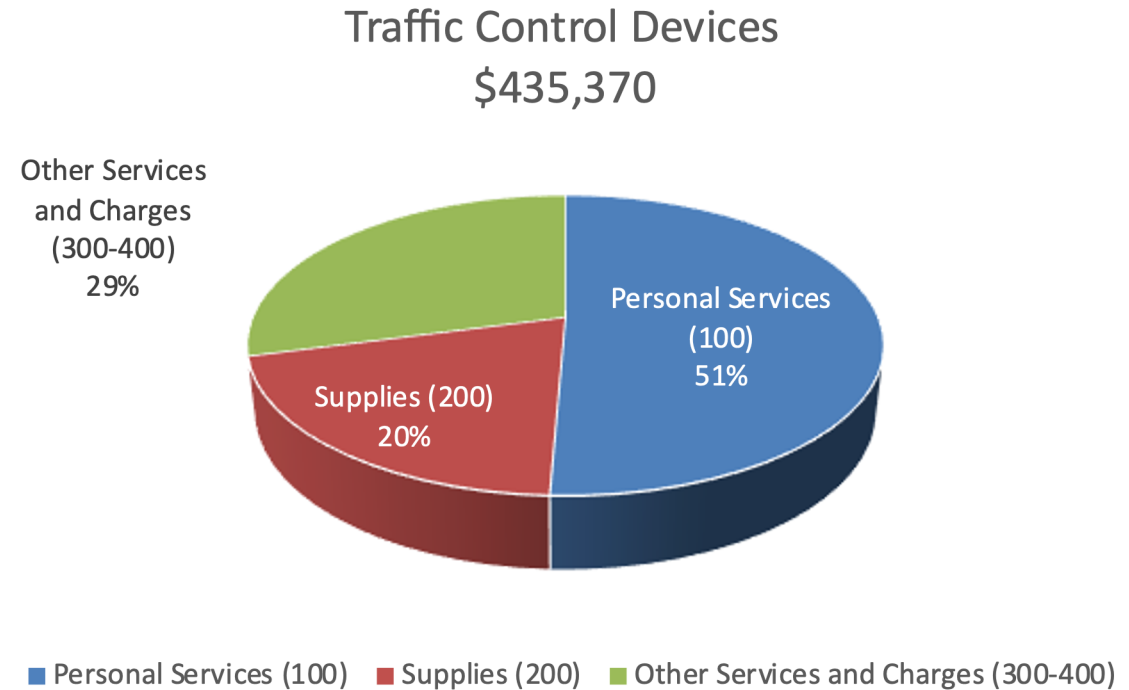
433 Traffic Control Devices

The Traffic Control Division provides for the continued in-house installation and maintenance of traffic control signage and devices throughout the Town. Currently, Town staff maintain over 4,000 advisory, regulatory, and street name signs and twenty-nine (29) signalized intersections in the Town. Moderate troubleshooting and repair of traffic signal controllers and over 250 signal heads are also handled in-house. Private contractors are used to perform more advanced repairs.

This program uses in-house sign making equipment to respond rapidly and efficiently to complaints of damaged, outdated, missing or vandalized signs. The Town continues a system of sign replacement based on its road program schedule and when needed as a result of damage or vandalism.

The Town will continue to out-source line striping of roads, crosswalks, parking lots, and VASCAR lines in 2023. Engineering contains costs with the upgrade work on any traffic signals that are not capital in nature.

The Town contracts for streetlight service at the intersection of Thompson Run Road, Red Coach Road and Hazlett Road from Duquesne Light Company. The Greybrooke Civic Association reimburses the Town for the cost of this streetlight.





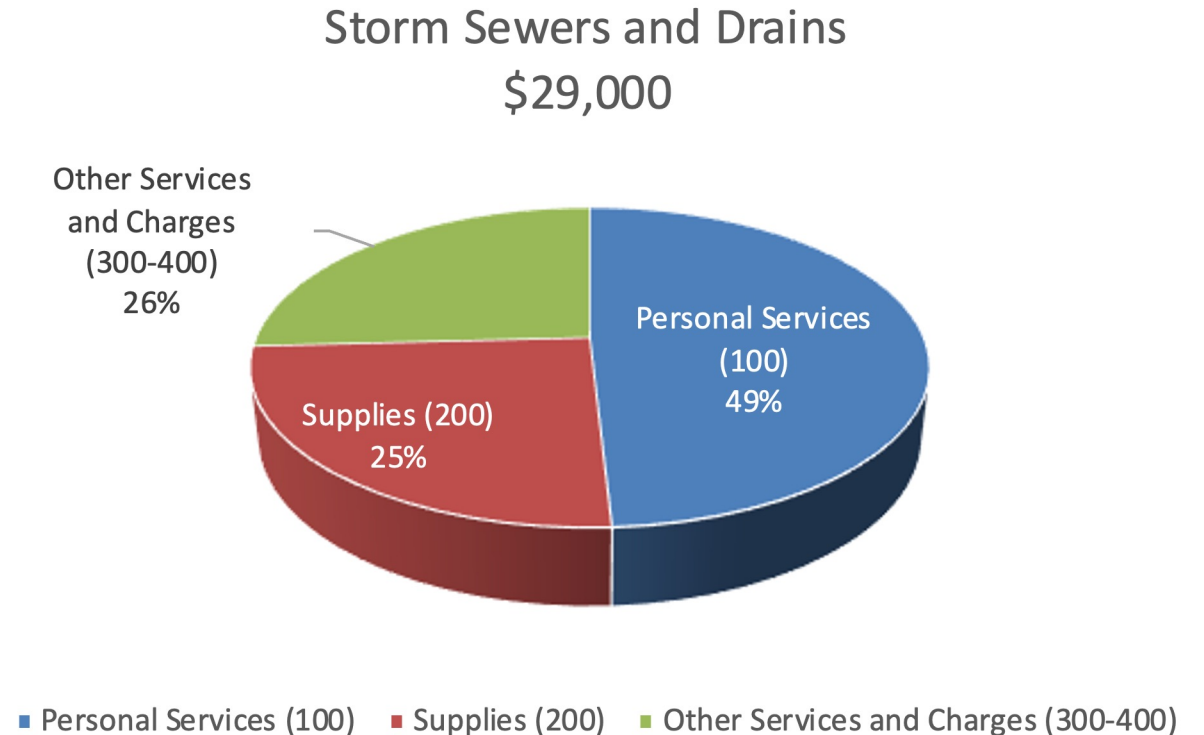
433 Traffic Control Devices

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
433	<i>Traffic Control Devices</i>	2019	2020	2021	Budget	Actual	Budget	Increase/ (Decrease)	Increase/ (Decrease)
					2022	2022	2023		
Personal Services (100)		214,188	183,597	210,340	219,040	207,929	220,520	1,480	0.7%
Supplies (200)		19,903	17,558	22,484	54,350	44,050	88,100	33,750	62.1%
Other Services and Charges (300-400)		56,911	52,137	39,027	114,150	115,720	126,750	12,600	11.0%
Total Traffic Control Devices		291,002	253,292	271,850	387,540	367,699	435,370	47,830	12.3%



436 Storm Sewers and Drains

Throughout the year the Town performs maintenance on storm water and drainage facilities that are part of the streets based on regular inspection of the facilities. The public works staff also adjusts catch basins and short stretches of pipe repair often associated with our road paving program. Substantial lengths of storm pipe and inlets, outlet structures, energy dissipation and other stormwater or management techniques are replaced, lined by contractor or repaired under the Fund 18 Capital Budget.





436 Storm Sewers and Drains

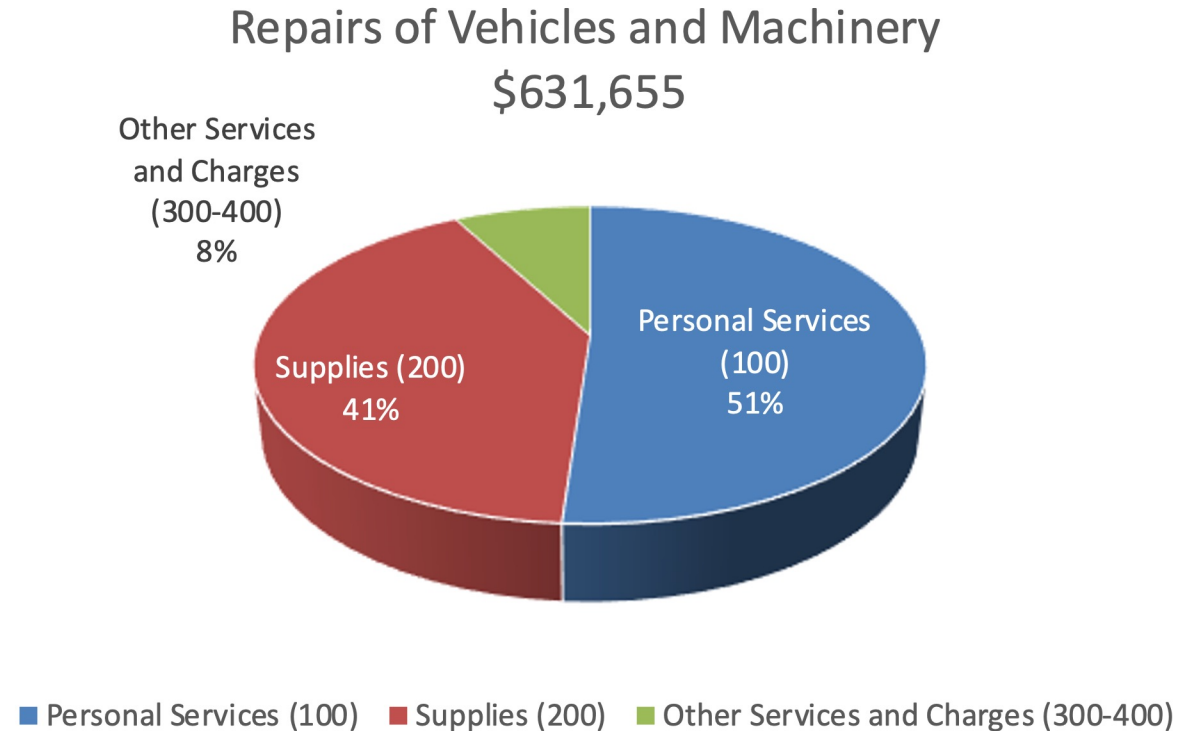
<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
436	<i>Storm Sewers and Drains</i>	2019	2020	2021	Budget	Actual	Budget	Increase/ (Decrease)	Increase/ (Decrease)
	Personal Services (100)	39,724	78,375	-	59,610	38,645	14,250	(45,360)	-76.1%
	Supplies (200)	3	-	333	6,000	5,900	7,250	1,250	20.8%
	Other Services and Charges (300-400)	3,395	5,928	25,328	5,500	7,200	7,500	2,000	36.4%
	Total Storm Sewers and Drains	43,122	84,303	25,661	71,110	51,745	29,000	(42,110)	-59.2%



437 Repairs of Vehicles and Machines

The Town's maintenance garage is staffed by 3 mechanics. The responsibilities of these personnel include maintenance and inspection of approx. 59 pieces of major equipment (police vehicles, public works trucks, excavating and other equipment, leaf vacuum trucks, street sweeper and administrative vehicles) and numerous minor pieces of equipment. Continuance of in-house maintenance provides an immediate internal response to vehicle and equipment problems and failures as well as routine, scheduled maintenance capability which extends the life of the equipment. Emergency repairs undertaken during snow and ice control efforts maintain the continuity of that service. Major repairs, such as chassis or frame straightening and work requiring equipment not available in the Town garage are accomplished by an outside service provider. The Town also performs routine maintenance on McCandless Franklin Park Ambulance Authority equipment subject to reimbursement.

Except for fuel consumption all Town related vehicle activity is charged here. Vehicle Fuel assumes that fuel prices will increase consistent with higher-than-average levels in 2022.





437 Repairs of Vehicles and Machines

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
437	<i>Repairs of Vehicles and Machinery</i>	2019	2020	2021	Budget 2022	Actual 2,022	Budget 2,023	Increase/ (Decrease)	Increase/ (Decrease)
Personal Services (100)		291,858	303,760	299,584	314,605	313,205	322,830	8,225	2.6%
Supplies (200)		167,466	151,354	194,423	240,850	234,394	259,300	18,450	7.7%
Other Services and Charges (300-400)		5,370	39,120	13,623	32,600	28,900	49,525	16,925	51.9%
Capital Purchases (700)		-	84,280	16,811	-	-	-	-	0.0%
Total Repairs of Vehicles and Machinery		464,694	578,514	524,441	588,055	576,499	631,655	43,600	7.4%

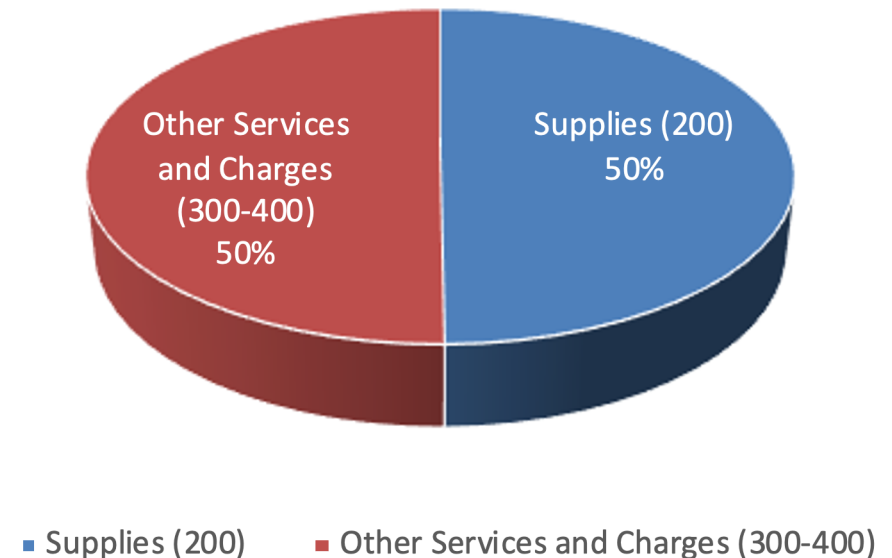


438 Maintenance & Repair of Roads & Bridges

All maintenance and improvements on Town roads and bridges not related to specific Capital Improvement Projects is performed under this Public Works program. Maintenance includes pothole patching, minor incidental repaving and milling along with roadside trimming. Capital construction projects such as the Town's road paving and drainage improvement programs are presented in Fund 18, the Capital Improvement Projects Fund.

There are currently ten lane miles of trimming being addressed as well as ongoing response to new areas of overgrowth. Guiderail is replaced yearly under contract. Any shoulder repair is accomplished on an as needed basis using stockpiled milled asphalt. The current policy of curbing streets in the Town reduces shoulder repair to a nominal level. In-house labor, equipment rental and small contract assistance supports the program.

Maintenance & Repair of Roads& Bridges
\$61,200





438 Maintenance & Repair of Roads & Bridges

<i>Public Works</i>					Amended	Projected	Proposed	Budget \$	Budget %
438	Maint and Repairs of Roads/Bridges	Actual 2019	Actual 2020	Actual 2021	Budget 2022	Actual 2022	Budget 2023	Increase/ (Decrease)	Increase/ (Decrease)
Personal Services (100)		303,421	163,796	-	-	-	-	-	0.0%
Supplies (200)		8,535	6,521	4,092	32,700	23,600	30,500	(2,200)	-6.7%
Other Services and Charges (300-400)		16,815	20,430	14,993	26,500	24,300	30,700	4,200	15.8%
Total Maint and Repairs of Roads/Bridges		328,771	190,747	19,085	59,200	47,900	61,200	2,000	3.4%



446 Stormwater Management & Flood Control

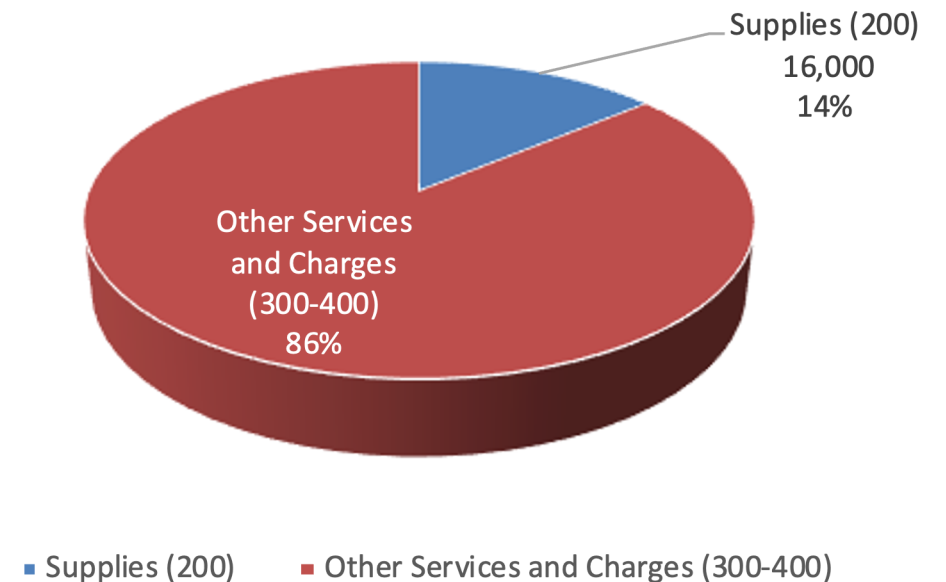
The Town owns over 60 public stormwater management facilities. They vary in age and size, but each plays a critical role in stormwater control in the Town. Each facility requires regular inspection and maintenance which is performed by Town staff. We continue to actively participate in stormwater management on a regional basis through the North Hills Council of Governments (NHCOG).

The Town will continue in its efforts to inspect, maintain and update facilities with the help of Gateway Engineering. Contracted services contains the costs associated with primarily MS-4 inventory work, mapping and monitoring to meet more stringent MS-4 permitting guidelines, preparation specifications for the update of facilities, and troubleshooting that are not considered capital in nature.

Street Sweeping costs have been moved to this program as it is directly related to our compliance with the MS4 permit. Street sweeping occurs at strategic times during year. Sweeping will begin at winter's end, (approximately April 1), again in late summer to contribute toward water quality in streams, and finally in late fall to clean off catch basins of leaves and debris. Street sweeping will also occur following significant storm events. Additionally, included here is a volunteer stream/roadside cleanup in the spring and fall.

Funds are budgeted in the Capital Improvement Plan to expand our efforts in flood control and for MS4 compliance.

Stormwater Management & Flood Control \$114,500





446 Stormwater Management & Flood Control

<i>Public Works</i>		Actual	Actual	Actual	Amended	Projected	Proposed	Budget \$	Budget %
446	<i>Storm Water Mgmt and Flood Control</i>	2019	2020	2021	Budget	Actual	Budget	Increase/ (Decrease)	Increase/ (Decrease)
					2022	2022	2023		
Personal Services (100)		6,426	31,800	-	-	-	-	-	0.0%
Supplies (200)		-	1,560	175	10,200	10,000	16,000	5,800	56.9%
Other Services and Charges (300-400)		79,747	85,605	91,434	86,700	63,200	98,500	11,800	13.6%
Total Storm Water Mgmt and Flood Control		86,173	118,965	91,610	96,900	73,200	114,500	17,600	18.2%



Capital Improvements Program Fund (CIP)

		Actual 2019	Actual 2020	Actual 2021	Adopted 2022 Budget	Amended 2022 Budget	Projected Actual 2022	Proposed 2023 Budget
REVENUES								
Non-Tax Revenue								
	Interest Earnings	\$ 45,530	\$ 28,827	\$ 3,548	\$ 15,000	\$ 15,000	\$ 10,000	\$ 20,000
	Donations	50,000	-	-	-	-	-	-
	Grant Revenue							
	Multi Modal - Sidewalks	-	-	-	395,935	395,935	-	395,935
	ARLE - Traffic Signals	-	-	-	-	-	-	187,500
	Multi Modal - Grubbs Sidewalks	-	15,077	-	243,725	243,725	263,733	-
	GDEF - Wall Park	-	-	-	250,000	-	-	250,000
	CITF - Devlin Tennis Courts	-	-	-	100,000	100,000	100,000	-
	Total Grants	-	15,077	-	989,660	739,660	363,733	833,435
Interfund Transfers In								
	General Fund	1,423,400	1,519,700	1,200,000	1,375,000	1,760,000	1,760,000	2,240,835
	American Recovery Plan - SRF	-	-	-	385,000	-	-	-
	Transportation District Fund	124,700	124,664	124,700	124,700	124,700	124,700	124,700
	State Highway Aid Fund	940,755	913,337	846,495	837,400	837,400	837,400	885,300
	Total Interfund Transfers In	2,488,855	2,557,701	2,171,195	2,722,100	2,722,100	2,722,100	3,250,835
TOTAL REVENUES		2,584,385	2,601,605	2,174,743	3,726,760	3,476,760	3,095,833	4,104,270
EXPENDITURES								
General Government								
	Other Administration Projects	-	10,063	-	395,935	465,935	24,844	340,200
	Building and Plant	50,464	29,341	41,640	518,725	578,725	479,929	892,800
	Total General Government	50,464	39,404	41,640	914,660	1,044,660	504,773	1,233,000
Public Works								
	General Administration	-	-	80,185	383,000	465,980	305,139	665,000
	Snow Removal	-	-	-	73,600	55,130	24,588	30,000
	Traffic Control Devices	1,097,822	-	400	-	42,640	-	475,000
	Storm Sewers and Drains	559,046	572,040	662,107	685,000	740,000	685,000	1,848,000
	Roads and Bridges	1,888,991	1,818,837	1,012,698	1,200,000	1,200,000	1,200,000	1,250,000
	Storm Water Managemet & Flood Control	275,135	6,923	8,208	497,500	185,000	185,000	697,500
	Total Public Works	3,820,993	2,397,800	1,763,598	2,839,100	2,688,750	2,399,727	4,965,500
Culture and Recreation								
	Parks	108,282	13,687	71,725	450,000	525,350	490,350	578,500
	Total Culture and Recreation	108,282	13,687	71,725	450,000	525,350	490,350	578,500
TOTAL EXPENDITURES		3,979,740	2,450,891	1,876,963	4,203,760	4,258,760	3,394,850	6,777,000
FUND BALANCE, JANUARY 1		3,987,393	2,592,038	2,742,752	3,040,532	3,040,532	3,040,532	2,741,515
FUND BALANCE, DECEMBER 31		2,592,038	2,742,752	3,040,532	2,563,532	2,258,532	2,741,515	68,785



Capital Improvements Program Fund (CIP)

5- Year Forecast by Classification

Classification	Project Name	2023 Description	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
General Government							
Other Administration Projects							
	Sidewalks	Multi-Modal grant	340,200	-	-	-	-
Building and Plant							
	Sidewalks	Connectors for Grubbs Rd	92,800	-	250,000	-	-
	Town Hall Improvements	HVAC, Boiler	800,000	200,000	250,000	100,000	100,000
		General Government Subtotal	1,233,000	200,000	500,000	100,000	100,000



Capital Improvements Program Fund (CIP) General Government Programs in 2023

- *Other Administrative Projects - Sidewalks*

The Town has received Multimodal Transportation Fund grants to improve pedestrian accommodations, budgeted in the amount of \$433,000 in 2023. The Town's goal is to provide safe routes for pedestrians to promote multimodal transportation options and efficiencies throughout the Town. The project includes design, bidding, and construction services to complete the project in accordance with the grant funding requirements. The project began in 2020 and can extend through June of 2023.

- **Building and Plant – Town Hall Improvements**

Ongoing building improvements to Town Hall with a focus on improving energy efficiency and safety. Work slated for 2023 includes HVAC improvements (\$800K)



Capital Improvements Program Fund (CIP)

5- Year Forecast by Classification

Classification	Project Name	2023 Description	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
Public Works							
General Administration							
	Large Equipment	Dump Trucks (2) in 2023, Boom Mower	665,000	247,000	252,000	252,000	255,000
	Land Acquisition (or Multi-Org Agreement)	Public Works Clean Fill Site	-	-	50,000	-	-
Snow Removal							
	Plow/Spreader		30,000	32,000	32,000	35,000	35,000
Traffic Control Devices							
	Traffic Cameras	Police License Plate Readers	100,000	-	100,000	-	-
	Signal Upgrades (3/ year 50/50 funded or reduce)	ARLE Grant or the like	375,000	375,000	375,000	400,000	400,000
		(Hazlett Road and Thompson Run Road)	-	-	-	-	-
Storm Sewers and Drains							
	Stormwater Drainage Improvements		600,000	300,000	300,000	300,000	300,000
	Culvert	Winchester	48,000	-	-	-	-
	Construction of Culvert	at Blazier#1	1,200,000	-	-	-	-
	Construction of Culvert	4 Bridges (Blazier 2 & 3, Meinert, Old Per	-	-	302,400	-	-
	Construction of Culvert	Oakridge	-	1,100,000	-	-	-
Maintenance & Repairs of Town Roads							
	Resurfacing and Reconstruction of Town Roads	Various Locations	1,250,000	1,250,000	1,500,000	1,500,000	1,500,000
Storm Water Management and Flood Control							
	Storm Water Detention Facilities		30,000	30,000	30,000	30,000	30,000
	PRP Best PMP: Stream Bank Restoration	Pine Creek & North Park (undetermined)	360,000	-	-	250,000	-
	PRP Best PMP: Stream Bank Restoration	Little Pine Creek (undetermined)	300,000	-	-	-	250,000
	PRP Best PMP: Stream Bank Restoration	Lowries Run (undetermined)	-	250,000	-	-	-
	PRP Best PMP: Stream Bank Restoration	Gerty's Run (undetermined)	-	-	250,000	-	-
	Inlet Filter Inserts (PRP)		7,500	-	-	-	-
		Public Works Subtotal	4,965,500	3,584,000	3,191,400	2,767,000	2,770,000



Capital Improvements Program Fund (CIP) Public Works Programs in 2023

- *General Government – Large Equipment*

We have included the purchase of 2 10-ton dump truck and the associated equipment (i.e. plows) for public works to replace aging equipment within the department in the work they perform year-round. In addition to the dump trucks this budget includes the Boom Mower replacement based on the needs of the department over the next year and beyond.



- *Traffic Control Devices – Traffic Cameras*

We are proposing the installation of a traffic cameras at up to 4 intersections for public safety assistance and the initiation of a Town-wide traffic signal replacement program.





Capital Improvements Program Fund (CIP) Public Works Programs in 2023 continued

- *Storm Sewers and Drains – Stormwater Drainage Improvements*

Through the winter, as weather permits, crews work on the repair and replacement of storm sewer facilities. This work consists of replacing storm sewer pipe. Repair or replacement of storm inlets, manholes, headwalls and endwalls. This work concentrates on streets that have been chosen for the paving program each year. If the lining method is not used these pipe sections will be replaced using traditional excavation and replacement.

Additional contract work is planned on the Blazier #1 (\$1.2 Million) and Winchester Culverts (\$48k mostly in house) in 2023.



Capital Improvements Program Fund (CIP) Public Works Programs in 2023 continued

- *Maintenance and Repair of Town Roads – Resurfacing and Reconstruction*

This project includes all costs associated with resurfacing and rebuilding Town roads proposed in 2023. The Public Works crew follows the paving contractor and completes property restoration and hydroseeding as part of the re-landscaping process.

Currently the program is set to repave every Town road in an 18 - 20 year time span. Some roads remain in good shape longer and some roads deteriorate more quickly. Based on this time span, each year's program seeks to renew approximately 6 miles of two-lane roads. Depending on the length of individual roads there are anywhere from 18 to 30 roads involved with each year's program.

Based on age a group of roads are selected for the program each fall. A review of all roads is completed in the spring. Road conditions have been known to change through the winter. When needed some roads are removed while others are added.



Capital Improvements Program Fund (CIP) Public Works Programs in 2023 continued

- *Storm Water Management and Flood Control*

- *Stormwater Detention Facilities*

These items are integral to the continuing effort associated with the Town's MS4 Permit and our Pollution Reduction Plan.

In 2020 Public Works crews began work to clear and mow detention facilities in the Upper Pine Creek area. Once cleared and mowed the facilities were inspected for other needed repairs. To date all repairs have been minor and performed by Public Works personnel.

- *PRP Best BMP: Stream Bank Restoration*

Pine Creek & North Park Watershed \$360,000

- *PRP Best BMP: Stream Bank Restoration*

Little Pine Creek \$300,000



Capital Improvements Program Fund (CIP)

5- Year Forecast by Classification

Classification	Project Name	2023 Description	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
Parks & Recreation							
Parks							
	Drainage Improvements	Wall and Vestel	165,000	-	-	-	-
	Wall Park	State Grant Program	383,000	-	-	-	-
	Concession Stand and Pickel Ball	Wall	-	203,000	-	-	-
	Playground Replacement	Wall	-	84,000	-	-	-
	Cameras for Parks	Multiple locations	30,500	-	-	-	-
	Recycle Center	Ingomar/Blazier	-	-	50,000	-	-
		Parks & Rec Subtotal	578,500	287,000	50,000	-	-



Capital Improvements Program Fund (CIP) Parks Programs in 2023

- **Drainage Improvements – Wall and Vestel Parks**

The Department of Public Works has proposed improvements to drainage components at both Wall and Vestel Parks in 2023. Some of this work will be performed in house.

- **Cameras for Parks -**

We are proposing the installation of security cameras within select Town Parks for public safety assistance and asset security.

- **Wall Park – GEDTF Grant Funded**

The recreational fields at Wall Park will be updated with a \$250,000 GEDTF grant. This project was postponed in 2022.

5 Year Vehicle, Equipment and Software Purchases



2023			
Description	Department	General Fund	Capital Improvements Fund
Vehicles			
Police Replacements (2)	410	89,000	-
Replace 3102	430	-	232,500
Replace 3109	430	-	232,500
Subtotal		89,000	465,000
Equipment			
Town Hall HVAC	409	-	800,000
AEDs	410	31,500	-
K9 Replacement	410	16,000	-
Sprint Ultra High-Cut Helmets	410	18,745	-
Ballistic Shields	410	14,790	-
All-Traffic Messaging Sign	410	10,000	-
Boom Mower	430	-	200,000
Plow/Spreader	432	-	30,000
Subtotal		91,035	1,030,000
Computers and Hardware			
Finance	402	31,000	-
Payroll	402	36,000	-
Accounts Receivable	402	6,500	-
Tax Real Estate Module & Implementation	403	48,000	-
Server	409	10,000	-
Traffic Cameras	410	-	100,000
Preplanning Software	411	11,000	-
Park Cameras	454	-	30,500
Subtotal		142,500	130,500
	Grand Totals	322,535	1,625,500



Possible additions to the 2023 Budget

- CBA
- HVAC estimate
- Windows estimate – originally planned for 2022
- Competitive Compensation - possible contingency line item within the Town Administration budget.
- Parks, Recreation, Trails Master Plan

Fund Balance

	Projected
	2023
	Ending Fund Balance
ARPA Fund	-
Transportation District Fund	588,316
Capital Projects Fund	68,785
Assessment District Fund	815,355
State Highway Aid Fund	-
	-
General Fund	12,053,994
Non-Spendable	
Prepaid Insurance etc.	300,000
Restricted	
N/A	-
Committed	
Fire Apparatus Fund	1,075,000
Emergency Reserve	3,484,165
2023 CIP Transfer	2,240,835
Assigned	
Retired Police OPEB	476,270
Emergency Reserve	1,742,083
2024 CIP Transfer	2,500,000
UnAssigned	235,641



2023 Proposed Consolidated Budget

	General Fund	American Rescue Plan Fund	Transportation District Fund	Capital Improvements Project Fund	Assessment Fund	State Highway Aid Fund	TOTAL ALL FUNDS
REVENUE							
Tax Revenue	\$ 13,155,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,155,250
Non-Tax Revenue	1,992,740	3,000	4,500	20,000	5,000	2,000	2,027,240
Inter-Fund Transfers In	756,775	-	-	3,250,835	-	-	4,007,610
Assessments	7,900	-	124,650	-	-	-	132,550
Federal Revenue	-	-	-	-	-	-	-
State Revenue	919,400	-	-	833,435	-	883,300	2,636,135
Contributions from Prior Year Fund Balance	1,437,340	753,775	-	2,672,730	-	-	4,863,845
TOTAL REVENUE	\$ 18,269,405	\$ 756,775	\$ 129,150	\$ 6,777,000	\$ 5,000	\$ 885,300	\$ 26,822,630
EXPENDITURES							
General Government	\$ 2,410,295	\$ -	\$ -	\$ 1,233,000	\$ -	\$ -	\$ 3,643,295
Public Safety	8,327,295	-	-	-	-	-	8,327,295
Public Works	4,181,895	-	-	4,965,500	-	-	9,147,395
Culture and Recreation	995,085	-	-	578,500	-	-	1,573,585
Refunds	114,000	-	-	-	-	-	114,000
Inter-Fund Transfers Out	2,240,835	756,775	124,700	-	-	885,300	4,007,610
Contributions to Fund Balance	-	-	4,450	-	5,000	-	9,450
TOTAL EXPENDITURES	\$ 18,269,405	\$ 756,775	\$ 129,150	\$ 6,777,000	\$ 5,000	\$ 885,300	\$ 26,822,630
Projected Fund Balance 12/31/22	\$ 13,491,240	\$ 753,775	\$ 583,868	\$ 2,741,515	\$ 830,355	\$ -	\$ 18,400,753
Projected Fund Balance 12/31/23	\$ 12,053,900	\$ -	\$ 588,318	\$ 68,785	\$ 835,355	\$ -	\$ 13,546,358



2023 Budget Review & Approval Process

- October 24, 2022 Town Council Meeting
 - Programs 400-409, 413-414, 451-457, 490s
 - Special Revenue Funds
- November 14, 2022 Town Council Meeting @ 7:30pm
 - Programs 410-412; 419; 426-446;
 - Capital Improvements Program Budget
 - General Fund Fund Balance
- November 28, 2022 Town Council Meeting @ 7:30pm
 - Public Hearing on 2023 Budget
- December 12, 2022 Town Council Meeting @ 7:30pm
 - Review Public Hearing on Budget
 - Salary Reviews (Executive Session)
 - Approval of 2023 Budget