



## Town of McCandless

### RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION

1. LOCATION OF PROPERTY (Including lot # & plan, and street address):

Lot # / Plan / Development Street # Street Name Suite # (if applicable)

2. STREET OPENING \_\_\_\_\_ STREET RIGHT-OF-WAY \_\_\_\_\_  
COMMERCIAL DRIVEWAY \_\_\_\_\_ RESIDENTIAL DRIVEWAY \_\_\_\_\_

3. DESCRIPTION OF CONSTRUCTION ACTIVITY  
\_\_\_\_\_  
\_\_\_\_\_

4. APPROXIMATE START DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

5. \_\_\_\_\_  
OWNER NAME

Street Address City State Zip Code

Phone Number Fax Number E-Mail Address

6. \_\_\_\_\_  
UTILITY / CONTRACTOR / COMPANY NAME (actually performing the work)

Street Address City State Zip Code

Phone Number Fax Number E-Mail Address

7. Applicant is CONTRACTOR / UTILITY COMPANY: Yes \_\_\_\_\_ No \_\_\_\_\_

8. Road surface is improved to a width of \_\_\_\_\_ feet.  
Distance from center line of road to right-of-way line is \_\_\_\_\_ feet.  
Improved surface of the road **WILL** \_\_\_\_\_ **WILL NOT** \_\_\_\_\_ be opened.

9. I hereby acknowledge the information contained herein is true and correct, and I hereby agree that all applicable provisions of the Town of McCandless Codes shall be complied with.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
E-MAIL ADDRESS

**ONLY ONE RIGHT-OF-WAY OCCUPANCY PERMIT PER APPLICATION**

**Please See Attachment A**  
**"Information Needed To Obtain Right-of-Way Occupancy Permit"**

**ATTACHMENT A**

**TOWN OF McCANDLESS  
DEPARTMENT OF PUBLIC WORKS  
9957 GRUBBS ROAD  
WEXFORD, PA 15090  
PHONE: 412-364-0616, EXT. 184  
FAX: 412-369-8214  
E-mail: [public.works@townofmccandless.org](mailto:public.works@townofmccandless.org)**

The provided information will be reviewed, and a permit may be issued.

1. PA One Call.
2. Drawing indicating the location of work, property survey.
3. Copy of liability insurance (\$1 million minimum)  
with the Town of McCandless listed as an **additional** insured  
must be in name of person(s) doing work.
4. Proof of workmen's compensation insurance.
5. Surety Bond in the amount of \$5,000 as guarantee for surface restoration.
6. Copy of building permit (for new installations).
7. Plan for maintenance of traffic.
8. Check made payable to the Town of McCandless for permit fee.  
Driveway Permits: \$75.00. All other permits start at \$125.00.
9. Copy of permit given to contractor.

No work shall begin before 6:00 a.m.

For concrete work:

**An area must be provided on site for cleanout of concrete shutes and other tools.**

Concrete cleanout shall not be done on the street or into storm sewer catch basins.

For roads owned/maintained by PennDOT:

A Highway Occupancy Permit is required pursuant to Section 420 of the Act of June 1, 1945 (PL 1242 NO. 428) known as the "State Highway Law." For more information, visit:

[www.dot.STATE.PA.US/Internet/Bureaus/pdBHSTE.nsf/infoOccupancyPermits](http://www.dot.STATE.PA.US/Internet/Bureaus/pdBHSTE.nsf/infoOccupancyPermits)

For roads owned/maintained by Allegheny County:

A Permit may be obtained through Allegheny County Department of Public Works.

#### Outside Consultants and Fees:

When the Town intends to use outside consultants in association with this permit, the applicant will be contacted prior to the use of consultants, and the fees charged for their reviews/inspection will be the responsibility of the owner/builder.

**The above information submitted is true and correct. I hereby agree that all the provisions of the Town of McCandless, Ordinance No. 1420, shall be complied with whether specified or not.**

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(Applicant / Agent Signature)

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(Print Name)

**Date**