



Town of McCandless

9955 Grubbs Road, Wexford, PA 15090
Phone: 412-364-0616 Fax: 412-364-5066
Web: www.townofmccandless.org

tenantreporting@townofmccandless.org

COMMERCIAL/BUSINESS TENANT LISTING

PARCEL ADDRESS: _____

Pursuant to Section 329.06 of the Codified Ordinances of the Town of McCandless and Act 511 of the Commonwealth of Pennsylvania, all owners of rental property within the Town of McCandless shall submit the name and address of all persons occupying such property within fifteen (15) days of occupancy. The list shall include all tenants whether their names appear on the lease or not. Any owner of rental property who fails to comply with the provisions of Section 329.06 of this article shall be fined not more than five hundred dollars (\$500.00) for each offense and costs.

If this property is vacant, please note the reason for vacancy and indicate the date of anticipated occupancy. Return this form to tenantreporting@townofmccandless.org or to Town Hall at the above address.

NAME OF BUSINESS	SIGNER OF LEASE	LOCATION/SUITE#	MOVE IN DATE	MOVE OUT DATE
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Name of Property Owner or Agent (print): _____

Signature

Address

Phone

E-mail Address